



Minutes of the West Arnhem Regional Council Local Authority Meeting
Thursday, 14 October 2021 at 9:00 am
Council Chambers, Minjilang

Chairperson Mathew Nagarlbin declared the meeting open at 9:00 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Mathew Nagarlbin
Member	Shane Wauchope
Member	Charles Yirrawala

ELECTED MEMBERS PRESENT

Mayor	Mathew Ryan
Deputy Mayor	Elizabeth Williams

STAFF PRESENT

Chief Executive Officer	Daniel Findley
Chief Corporate Officer	David Glover (video conference)
Chief Operating Officer (Acting)	Jesse Evans
Governance and Risk Advisor	Doreen Alusa
Council Services Manager	Cathy Makings
Building and Civil Coordinator	Loukas Gikopoulos
Finance Manager	Andrew Shaw

VISITORS PRESENT

Regional Network and Department of Chief Minister and Cabinet	Colvin Crowe
Services Australia	Rachael Cortes (teleconference)
Services Australia	Karina Brink (teleconference)

Minute note: As a quorum was not achieved, this was a provisional meeting in accordance with clause 12.1 of *Guideline 1: Local Authorities 2021*.

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Local Authority considered a report on apologies and leave of absence.

The Minjilang Local Authority noted apologies from councillor Henry Guwiyul, and appointed members Lachlan Nagegeyo, Charles Yirrawala, Isobel Lami Lami and James Cooper for the meeting held on 14 October 2021.

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Local Authority considered a report on absences without notice.

The Minjilang Local Authority noted that no members were absent without notice for the meeting held on 14 October 2021.

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Local Authority considered a report on acceptance of the agenda.

MIN128/2021 RESOLVED:

**On the motion of Mayor Matthew Ryan
Seconded Mr Shane Wauchope**

The agenda for the Minjilang Local Authority meeting of 14 October 2021 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Local Authority considered a report on disclosure of interest of members or staff.

The Minjilang Local Authority received no declarations of interest for the meeting held on 14 October 2021.

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 10 JUNE 2021

The Local Authority considered previous minutes for the Local Authority Meeting Minutes - 10 June 2021.

As this was a provisional meeting, the minutes of the 10 June 2021 Minjilang Local Authority meeting could not be confirmed, and will be re-tabled during the next meeting scheduled to take place on 25 November 2021.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

8.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Local Authority considered Council's Response to Local Authority issues raised.

The Minjilang Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS

9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority reviewed the action items list.

The Minjilang Local Authority reviewed the action items list and noted the updates on ongoing projects.

CSM REPORT ON REGIONAL COUNCIL SERVICES

10.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES

The Local Authority considered the CSM report on current regional council services.

The Minjilang Local Authority noted the report.

FINANCE REPORTS

13.1 FINANCIAL REPORT TO AUGUST 2021

The Local Authority considered the Financial Report to August 2021.

The Minjilang Local Authority noted and received the Financial Report for July to August 2021.

13.2 LOCAL AUTHORITY FUNDING

The Local Authority considered Local Authority funding.

**MIN129/2021 RESOLVED:
On the motion of Mr Shane Wauchope
Seconded Mayor Matthew Ryan**

The Minjilang Local Authority:

- **Noted the report;**
- **Noted the attached project funding certification for Minjilang for the period ended 30 June 2021; and**
- **Recommended that \$13,729 of unutilised funds for the completed barbeque shelter project should be reallocated to projects yet to be advised.**

CARRIED

VISITOR PRESENTATIONS

PRESENTATION - SERVICES AUSTRALIA

The Local Authority considered a presentation by Services Australia.

**RECOMMENDATION:
That the Minjilang Local Authority notes the presentation.**

Minute note: Representatives from Services Australia left the meeting at 9:30 am.

GENERAL ITEMS

15.1 MINJILANG LOCAL AUTHORITY PROJECTS UPDATE

The Local Authority considered a report on Minjilang Local Authority projects update.

The Local Authority noted the report.

15.2 MINJILANG AIRPORT SHELTER UPGRADE

The Local Authority considered a report on the Minjilang Airport shelter upgrade.

**MIN130/2021 RESOLVED:
On the motion of Mr Shane Wauchope
Seconded Mayor Matthew Ryan**

The Local Authority:

- **Reviewed the project proposal for the Minjilang Airport shelter upgrade, and recommended that it should be presented at the next Local Authority meeting scheduled to take place on 25 November 2021; and**
- **Recommended that the administration should hold a community information day on 24 November 2021 to get feedback about the proposal for the project.**

CARRIED

15.3 MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET

The Local Authority considered report for the Minjilang Council office disabled access ramp and toilet.

MIN131/2021 RESOLVED:

**On the motion of Mr Shane Wauchope
Seconded Mayor Matthew Ryan**

The Local Authority:

- Reviewed the proposal to construct a disabled access ramp and toilet, and recommended that it should be presented at the next Local Authority meeting scheduled to take place on 25 November 2021; and
- Recommended that the administration should hold a community information day on 24 November 2021 to get feedback about the proposal for the project.

CARRIED

15.4 MINJILANG AIRPORT FLUSHABLE TOILET

The Local Authority considered a report on the Minjilang Airport flushable toilet.

MIN132/2021 RESOLVED:

**On the motion of Mr Shane Wauchope
Seconded Mayor Matthew Ryan**

The Local Authority:

- Reviewed the proposal to construct flushable toilets at the Minjilang Airport, and recommended that it should be presented at the next Local Authority meeting scheduled to take place on 25 November 2021; and
- Recommended that the administration should hold a community information day on 24 November 2021 to get feedback about the proposal for the project.

CARRIED

NEXT MEETING

The next meeting will be held on Thursday, 25 November 2021.

MEETING DECLARED CLOSED

Chairperson Mathew Nagarbin declared the meeting closed at 10:25 am.

This page and the preceding pages are the minutes of the Minjilang Local Authority meeting held on Thursday, 14 October 2021.

Chairperson

Date Confirmed