



WEST ARNHEM



REGIONAL COUNCIL



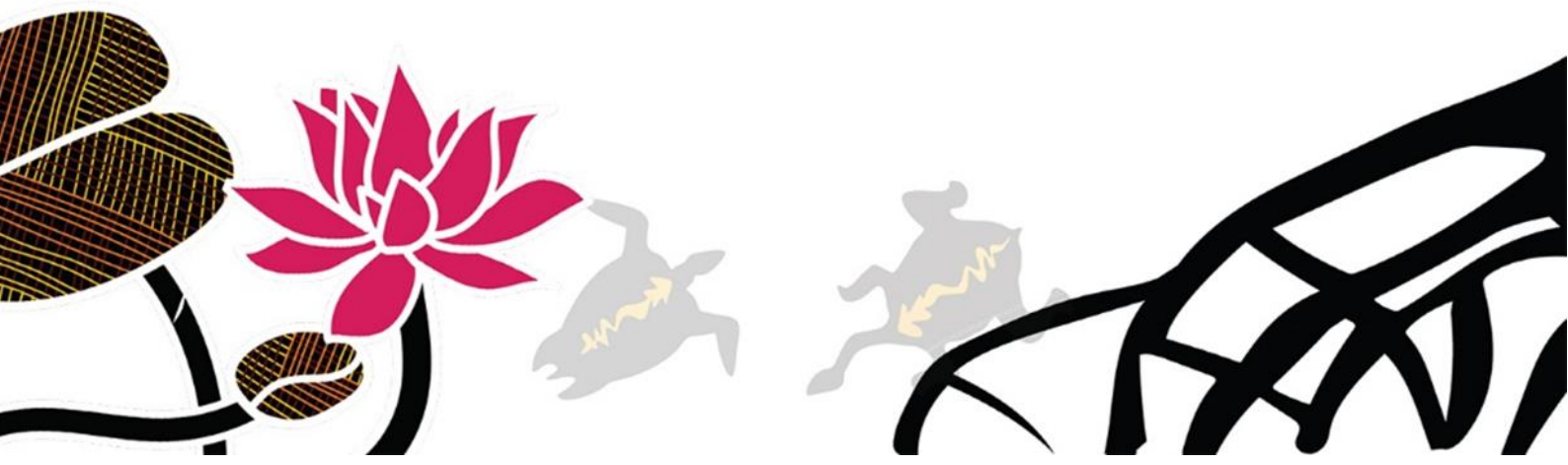
WARRUWI

WEST ARNHEM REGIONAL COUNCIL

LOCAL AUTHORITY MEETING

AGENDA

THURSDAY, 21 OCTOBER 2021



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Council Chambers, Warruwi on Thursday, 21 October 2021 at 10:00 am.

Daniel Findley
Chief Executive Officer

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The West Arnhem Regional Council acknowledges and respects the Traditional Owners past and present of the West Arnhem Region.

We also acknowledge the attachment and relationship of Aboriginal people to country.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	970489
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 21 October 2021.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes members apologies and/or requests for leave of absence for the meeting held on 21 October 2021.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	4.1
Title:	Absent Without Notice
File Reference:	970490
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any appointed members that are absent without notice for the meeting held on 21 October 2021.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes members absences without notice for the meeting held on 21 October 2021.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	6.1
Title:	Acceptance of Agenda
File Reference:	970496
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Warruwi Local Authority meeting of 21 October 2021.

BACKGROUND

Not applicable.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda for the Warruwi Local Authority meeting of 21 October 2021 as circulated be accepted.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	7.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	970497
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority receives and records declarations of interest for the meeting held on 21 October 2021.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	8.1
Title:	Confirmation of Previous Local Authority Meeting Minutes - 22 July 2021
File Reference:	970498
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 22 July 2021 Warruwi Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 22 July 2021 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2021.07.22 Warruwi Local Authority Meeting Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
 Thursday, 22 July 2021 at 10:00 am
 Council Chambers, Warruwi

Chairperson Ida Waianga (Acting) declared the meeting open at 10:14 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Ida Waianga
Member	Alfred Gawaraidjt
Member	Richard Nawirr

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams
Councillor	James Marrawal

STAFF PRESENT

Chief Corporate Officer	David Glover
Chief Operating Officer	Chris Kelly
Governance and Risk Advisor	Doreen Alusa
Finance Manager	Andrew Shaw
Building and Civil Coordinator	Loukas Gikopoulos
Council Services Manager	Stephen Dawkins
Accountant	Michael Connell (video conference)

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Warruwi Local Authority noted members apologies from Mayor Mathew Ryan, Councilor Philip Wasaga, and Appointed Members Jason Mayinaj and Nicholas Hunter for the meeting held on 22 July 2021.

Minute note: The meeting received apologies from the Chief Executive Officer, Daniel Findley.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Warruwi Local Authority noted that there were no members absent without notice for the meeting held on 22 July 2021.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

**WAR125/2021 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Mr Richard Nawirr**

That the agenda for the Warruwi Local Authority meeting of 22 July 2021 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered disclosure of interest of members or staff.

The Warruwi Local Authority received no declarations of interest for the meeting held on 22 July 2021.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 20 MAY 2021**

The Local Authority considered the confirmation of previous Local Authority meeting minutes - 20 May 2021.

WAR126/2021 RESOLVED:

**On the motion of Mr Alfred Gawaraidj
Seconded Mr Ida Waianga**

That the minutes of the 20 May 2021 Warruwi Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED**COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES****10.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

The Warruwi Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS**11.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the action items list.

WAR127/2021 RESOLVED:

**On the motion of Councillor James Marrawal
Seconded Mr Ida Waianga**

The Warruwi Local Authority reviewed the action items list and approved to remove the following completed actions from the list.

- Elected Members Board of Recognition (OCM184/2020)
- Veterinary visits Warruwi (OCM214/2020)

CARRIED**CSM REPORT ON REGIONAL COUNCIL SERVICES****12.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the CSM report on current regional Council services.

The Warruwi Local Authority noted the report.

FINANCE REPORT**15.1 FINANCIAL REPORT TO MAY 2021**

The Local Authority considered the Financial Report to May 2021.

The Warruwi Local Authority noted and received the financial report for the eleven months, July 2020 to May 2021.

15.2 LOCAL AUTHORITY FUNDING

The Local Authority considered Local Authority funding.

The Local Authority noted the report.

GENERAL ITEMS**17.1 WARRUWI LOCAL AUTHORITY FUTURE PROJECTS**

The Local Authority considered a report on future projects.

WAR128/2021 RESOLVED:
On the motion of Mr Ida Waianga
Seconded Mr Richard Nawirr

The Local Authority:

- Noted the report;
- Reviewed the provided list of projects, and recommended the installation of solar lights in various locations in Warruwi at an estimated cost of \$55,000;
- Requested Council to direct the administration to prepare a scope and budget for a new shade and additional seating near the Warruwi crèche; and
- Requested Council to direct the administration to try and look for additional funding to meet any funding shortfall for the aforementioned projects.

CARRIED

17.2 2021 LOCAL GOVERNMENT ELECTIONS CARETAKER PERIOD

The Local Authority considered a report on the 2021 Local Government Elections Caretaker Period.

The Local Authority noted the report.

NEXT MEETING

The next meeting is scheduled to take place on Thursday, 21 October 2021.

MEETING DECLARED CLOSED

Chairperson Ida Waianga (Acting) declared the meeting closed at 11:40 am.

This page and the preceding pages are the minutes of the Warruwi Local Authority meeting held on Thursday, 22 July 2021.

 Chairperson

 Date Confirmed

 West Arnhem Regional Council

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 Warruwi Local Authority Meeting
 Thursday, 22 July 2021

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	10.1
Title:	Council's Response to Local Authority Issues Raised
File Reference:	970538
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Warruwi Local Authority feedback from Ordinary Council meetings.

BACKGROUND

The CEO presented the minutes and motions from the Warruwi Local Authority meeting held on 22 July to the Council meeting held on 22 September 2021.

COMMENT

At the Ordinary Council meeting held on 22 September 2021, Council noted the report titled Warruwi Local Authority meeting held on 22 July 2021.

The Council passed the following resolution:

COMMITTEE AND LOCAL AUTHORITY REPORTS

11.1 REPORT FOR THE WARRUWI LOCAL AUTHORITY MEETING HELD ON 22 JULY 2021

The Council considered a report on the Warruwi Local Authority meeting held on 22 July 2021.

OCM87/2021 RESOLVED:

**On the motion of Councillor James Marrawal
Seconded Deputy Mayor Elizabeth Williams**

Council:

- **Noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 22 July 2021;**
- **Approved the installation of solar lights in various locations in Warruwi at an estimated cost of \$55,000;**
- **Directed the administration to prepare a scope and budget for a new shade and additional seating near the Warruwi crèche; and**
- **Directed the administration to try and look for additional funding to meet any funding shortfall for the aforementioned projects.**

CARRIED

STATUTORY ENVIRONMENT

Sections 101(4), 101(5) and 101(6) of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to objectives in goal 1 and 2 in the *Regional Plan and Budget 2021-2022* as outlined below.

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimization of risks associated with the operations of Council.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes the report.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	11.1
Title:	Review of Local Authority Action Items
File Reference:	971184
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

To present to the Warruwi Local Authority an update on the action items list.

BACKGROUND

The Warruwi Local Authority members are encouraged to discuss the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022* as outlined below:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimization of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Warruwi Local Authority reviews the action items list and approves to remove any completed actions.

ATTACHMENTS

- 1 Warruwi LA Action Items - In Progress.pdf

Waruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
14 July 2015	Construction of Public Toilets for Male, Female and Disabled WARLA M50/2016 WAR95/2020 OCM88/2020	<p>Update: 30 July 2020 A S19 Lease for Lot#137 has been secured for the ablutions facility.</p> <p>At the LA Meeting of 30 January 2020, the Authority recommended allocating money from LA funding for the construction of a better block ablution facility (Lot 137). The following is the breakup of funding: LA committed funds \$160,000 LA funding 20/21 \$59,000 Council funding 20/21 \$69,180</p> <p>Plans are being finalised and available for LA members comment at the July meeting.</p> <p>Update: 09 October 2020</p> <ul style="list-style-type: none"> The construction of an ablution block will commence in the next 2 – 4 weeks. Waiting for contractor building permit which is underway, and lead time for materials. Lighting, seating and fencing (including around the playground) for the area will be constructed as part of this project. Estimated completion date is December 2020. <p>Update: 10 February 2021 Due to cultural activities and a funeral near the vicinity of construction in November 2020, the construction date was temporarily placed on hold as advised by the CSM. In addition to this, limited accommodation facilities in the community have made it difficult for the contractor to confirm dates of arrival in the community. The administration is following up on this and it is anticipated that work will commence in late February 2021.</p>	CSM/ Technical Services	Completed

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
		<p>Update: 11 May 2021 A report on the construction of the ablation block is included in the agenda for this meeting held on 20 May 2021.</p> <p>Update: 01 June 2021</p> <ul style="list-style-type: none"> Construction of the ablation block commenced on the 27/05/2021 with excavation of the sewerage and plumbing connection in progress. <p>Update: 12 July 2021</p> <ul style="list-style-type: none"> External structure (walls and roof) have been completed. Internal fit out works to recommence on 20th July. Progress delays due to COVID-19 travel restrictions. <p>Update 08 October 2021</p> <ul style="list-style-type: none"> Project successfully completed. Occupancy certificate issued 		
09 September 2020	<p>Elected Members Board of Recognition OCM184/2020 On the motion of Deputy Mayor Anna Egerton Seconded Councillor Elizabeth Williams Council approved the allocation of future funding from LA funding for the supply of an elected members</p>	<p>Update: 09 October 2020</p> <ul style="list-style-type: none"> Council approved the quotation for the board of recognition in Warruwi. Local Authority members are checking the proposed list of names and dates to ensure that they are accurate. Families of those listed on the boards are being consulted before the names are made public. 	CSM/ Technical Services	Completed

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
	board of recognition at an estimated cost of \$2,068.00	<p>Update: 10 February 2021 Over the next 4 weeks, in February, confirmation is expected to be received from all Local Authorities on the correct presentation of Honour Boards as per previous meeting discussions.</p> <p>Update: 11 May 2021 A report on the board of recognition for Elected Members is included in the agenda for this meeting held on 20 May 2021.</p> <p>Update 12 July 2021 The Local Members approved the names and dates per the report at the last meeting. The honour board has since been ordered and is being printed.</p> <p>Update 08 October 2021</p> <ul style="list-style-type: none"> The honour board project has been completed and installed 		
09 September 2020	<p>Special Community Assistance and Local Employment (SCALE) Program 2019-2020 OCM184/2020 RESOLVED: On the motion of Deputy Mayor Anna Egerton Seconded Councillor Elizabeth Williams</p> <p>Council noted the receipt and conditions of funding for Warruwi under the the SCALE program</p>	<p>Update: 09 October 2020 A report about this item is included in this meeting's agenda.</p> <p>Update: 10 February 2021 Shaun Lee, a Larrakia man who has been commissioned to facilitate the painting of the mural will begin work as soon as the construction of the ablation block is complete.</p> <p>Update: 11 May 2021 The design for the mural is being finalized as the artist waits for the ablation block to be completed. Painting of the mural will begin as soon as construction completed.</p>	CSM/ Technical Services	In Progress

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
	2019-2020, and approved the recommendation to use funding to paint a mural on the new ablation block being constructed on lot 137.	<p>Update: 15 July 2021 Works on the ablation block has progressed, and the construction team has finalized the external structure. Once the internal fittings have been finalized, painting of the mural will begin.</p> <p>Update: 13 October 2021 Shaun Lee, Mural artist who has been engaged to complete the mural has now sent a number of images to the communities. Once the preferred images have been selected, the mural will be painted.</p>		
11 November 2020	<p>Veterinary Visits - Warruwi OCM214/2020 On the motion of Councillor James Marrawal Seconded Councillor Karl Srdinsek Council directed the administration to investigate the scope and budget for:</p> <ul style="list-style-type: none"> Regular veterinary visits in the community. 	<p>Update: 10 February 2021 The technical services team is scoping this project, and will provide a report at the next Local Authority meeting.</p> <p>Update: 11 May 2021 A report about veterinary services in Warruwi is included in the agenda for this meeting held on 20 May 2021.</p> <p>Update 12 July 2021 The Local Authority recommended the allocation of funding towards an Animal Management Program during the meeting held on 20 May 2021. Council approved this on June 9 2021 (OCM42/2021). Dates for the veterinary visits will be communicated to Warruwi once all West Arnhem communities have approved funding for the program.</p> <p>Update 08 October 2021</p> <ul style="list-style-type: none"> The Council has released an 'Animal Management' tender to provide a veterinary service to the communities. Tenders close on the 08/10/21 and will be assessed on 11/10/21 by the Council and make a recommendation to award the tender 	CSM/ Technical Services	Completed

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
11 November 2020	Playground Lights - Warruwi OCM214/2020 On the motion of Councillor James Marrawal Seconded Councillor Karl Srdinsek Council directed the administration to investigate the scope and budget for: <ul style="list-style-type: none"> The installation of lights near the playground. 	<p>Update: 10 February 2021 The technical services team is scoping this project, and will provide a report at the next Local Authority meeting.</p> <p>Update: 11 May 2021 A report about the installation of playground lights in Warruwi is included in the agenda for this meeting held on 20 May 2021.</p> <p>Update 12 July 2021 The Local Authority approved the scope and budget to install the 5 solar lights at the playground as per the report at the last meeting. The administration has ordered the 5 solar lights which are expected to arrive in Darwin, before they are transported to Warruwi by the end of the month for installation.</p> <p>Update: 08 October 2021</p> <ul style="list-style-type: none"> The supply and installation of the solar lights has been completed 	CSM/ Technical Services	Completed
22 September 2021	Solar Lights - Warruwi OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Council: Approved the installation of solar lights in various locations in	<p>Update: 08 October 2021</p> <ul style="list-style-type: none"> The Council has raised a purchase order for the supply of 12 x solar lights and 2 x poles. Production of the solar lights has commenced and expected completion and delivery by mid-December 2021. 	CSM/ Technical Services	In progress

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
	Warruwi at an estimated cost of \$55,000			
22 September 2021	Warruwi Crèche – Shade and Seating OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Directed the administration to prepare a scope and budget for a new shade and additional seating near the Warruwi crèche	Update: 08 October 2021 <ul style="list-style-type: none"> A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the next LA meeting 		
22 September 2021	Additional Funding for Projects OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Directed the administration to try and look for additional funding to meet any funding shortfall for the aforementioned projects namely:	Update: 13 October 2021 <ul style="list-style-type: none"> The grants team is exploring funding options for this project and will present a report at the next meeting. 	Grants	In Progress

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
	a) New shade and additional seating near the Warruwi crèche and; b) Installation of solar lights in various locations in Warruwi at an estimated cost of \$55,000 .			

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	12.1
Title:	CSM Report on Current Regional Council Services
File Reference:	958640
Author:	Chris Kelly, Chief Operating Officer

SUMMARY

This report will present the Warruwi Local Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Stephen Dawkins.

BACKGROUND

All issues/ matters raised are to be discussed by the Local Authority members, as detailed in the attached report.

COMMENT

The following report has been prepared by CSM Stephen Dawkins.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Warruwi Local Authority notes the report.

ATTACHMENTS

- 1 CSM Report - LA Warruwi.pdf

Local Authority report

Warruwi
21/10/2021



Service Delivery

1. Attendance rates

1.1. Staff Attendance

The Warruwi Council works crew has averaged 75.6% attendance since the last meeting. Office attendance has been 85% since the last meeting.

Vacancies

- There are currently no vacancies in Warruwi.

2. Administration Services

2.1. Administration

The Warruwi Council administration office was open from 8.30am to 4.30pm on each business day during the report period. Office closed for Sorry Business several times over the last 3 months.

2.2. Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

Post totals	942kg
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2.3. Centrelink

The Warruwi Centrelink Office operates between 8.30am to 4.30pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Monthly report submitted on time each month

2.4. Visitor Accommodation

Total number of nights in the visitor accommodation is 27 during the reporting period, and bookings are coordinated via the office.

3. Wellbeing Services

3.1. Sport & Recreation

Day Program

- Program getting good response from kids and school with increase in school engagement
- 8 young people involved in the program. Challenges due to Sorry Business and large number of people from other communities
- Program not run during school holidays
- Activities include bush trips with cultural conversations / weather / native names

- Issues: children smoking and excess use of social media. Working with parents to address these issues

Sport and Recreation

- Program returned to rec hall and good reaction to the renovations
- Good attendance due to lots of kids from other communities due to funerals
- Program included gymnastics, basketball, discos and outdoor sports
- Kids using the skateboard ramps
- Territory day BBQ and disco held. Great attendance and good response

Attendance totals	
Chill Space Stats Participants and Youth Sports & Recreation Participants NB: these large numbers reflect the large number of kids from other communities in town for funerals and school holidays.	4514

3.2. Early Learning

The childcare centre operated Monday to Friday, 7.30am to 2.00pm. Daily attendances as follows:

- Variety of activities provided including gardening and cooking
- Undertaking a sustainability project with kids and gardening
- Vinyl installed and new kitchen bench tops
- Staff attending weekly staff meeting
- Staff continuing to do training via CDU

Attendance totals (6 x crèche 3 x preschool)	226
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3.3. Aged Care

- Currently 2 x HCP client, 5 x NDIS client (plus 1 from East Arnhem) and 2 x CHSP clients.
- Services provided includes:
- Personal care / household tasks/ transport
- Meals (5 times per week plus weekend meal packs)
- Shopping and social activities. 1 x client 6 times per month
- Plan management, and social support (11 hours in total this month)
- Staff working towards Cert III in Individual Support
- Supporting MOW clients from Minjilang and East Arnhem who are here for funeral

Total meals provided	1334
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3.4. Disability care

There are currently 5 NDIS clients (1 extra temporarily from East Arnhem)

Services provided are as follows:

- Personal care / household tasks,
- Meals 5 days per week plus weekend pack
- Shopping and social activities (visit to market garden)
- Monthly meetings with clinic

Total number of NDIS participants	5 +
-----------------------------------	-----

	1 extra client from East Arnhem
--	---------------------------------

3.5. Night Patrol

Night patrol services were provided on all week nights.

- Due to petty crime and funerals NP hours have been adjusted.

4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs continue to operate 3 times per week
- Community continues to look well maintained and rubbish collected on foot as needed
- Hard rubbish regularly collected
- Pre-cyclone collection to occur 1/10

4.2. Roads

- Road maintenance continues as weather allows
- Grading been undertaken
- Internal road works commenced. Roads near workshop / airport and police station.

4.3. Waste

- Landfill site has signs and working well
- New rubbish pit being excavated

Total amount of waste removed from landfill	0kg
---	-----

4.4. Plant and equipment

- Cars and equipment serviced during regular mechanic visit
- Workshop area cleaned and looking good
- All cars now operational
- All plant inspected and passed.

5. Essential Services

5.1. Power

- 2 fuel deliveries per month during reporting period
- WARC contracted to clear under power lines. Completed

5.2. Water

- Water samples conducted as per scheduled review. All returned positive readings.
- Rainfall has increased bore levels. With dry season water will become an issue
- A number of minor service leaks fixed immediately. Water pressure is good across community
- Providing monthly water usage sign photo to P&W

5.3. Sewage

- No major other issues
- Positive report received from recent inspection
- Looking at pond cleaning

5.4. Airfield

Daily inspections were undertaken by the ARO. No significant issues were noted. The works crew:

- Slashed the internal areas of airport

- Lights received and installed as required
- Concrete path completed and making life easier
- Significant traffic due to funeral charters

6. Community

6.1. Local Authority projects

- **Current** – Toilet block work completed. Well used. Waiting on mural
- **Future** – Vet visit delayed. No dates at this stage. Support will be shared across agencies
- **Future**- a list of possible projects to be submitted to the next LA meeting

6.2. Other projects

- internal road works currently underway

6.3. Visitors

- Numerous medical staff here. 3 COVID Vaccine sessions well received. Out of a population of 325 a total of 112 are fully vaccinated / 67 1st dose and 140 unvaccinated
- BOM radar maintenance
- Usual contractors in and out of community
- Internal council staff visits

Total amount of meetings and events attended by the CSM	32
---	----

6.4. Community key focus areas

- Community Meetings
- 3 Funerals held
- Police on and off during this period
- Successfully conducted local government election with increased voter turnout

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	15.1
Title:	Financial Report to August 2021
File Reference:	970451
Author:	Andrew Shaw, Finance Manager; Michael Connell, Accountant

SUMMARY

This Financial Report for the year to date period 1 July to 31 August 2021, two months of the financial year, is prepared for the Warruwi Local Authority.

BACKGROUND

This Financial Report includes the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 August 2021. The report covers all of the activities within the Warruwi Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Warruwi income and expenditure is shown below.



Actuals v Budget by Reporting Group

as at 31 Aug 2021

Description	TOTAL WARRUWI					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	27,146	27,146	-	-	162,878	17%
62 - Income Council Fees and Charges	2,109	860	1,249	100%+	5,160	41%
63 - Income Operating Grants	200,550	89,606	110,944	100%+	537,636	37%
65 - Income Allocation	2,400	14,080	(11,680)	(83%)	84,478	3%
66 - Other Income	1,104	-	1,104	100%	-	100%
67 - Income Agency and Commercial Services	119,821	133,980	(14,159)	(11%)	803,881	15%
Total Operational Revenue	353,131	265,672	87,459	33%	1,594,034	22%
Operational Expenditure						
71 - Employee Expenses	394,038	327,825	66,213	20%	1,965,898	20%
72 - Contract and Material Expenses	80,695	73,821	6,874	9%	443,523	18%
73 - Finance Expenses	-	50	(50)	(100%)	300	0%
74 - Travel, Freight and Accom Expenses	23,042	21,583	1,459	7%	129,495	18%
76 - Fuel, Utilities & Communication	35,481	31,155	4,326	14%	186,927	19%
79 - Other Expenses	80,995	72,270	8,726	12%	365,467	22%
Total Operational Expenditure	614,251	526,702	87,549	17%	3,091,611	20%
Total Operational Surplus / (Deficit)	(261,120)	(261,030)	(90)	(0%)	(1,497,577)	17%
Capital Income						
68 - Income Capital Grants and Contributions	1,031,965	296,000	735,965	100%+	296,000	100%+
Total Capital Income	1,031,965	296,000	735,965	100%+	296,000	100%+
Capital Expense						
33 - Capital Expenditure	370,661	296,000	74,661	25%	296,000	100%+
Total Capital Expense	370,661	296,000	74,661	25%	296,000	100%+
Total Capital Surplus / (Deficit)	661,304	-	661,304	100%	-	100%
Net Surplus / (Deficit)	400,184	(261,030)	661,214	100%+	(1,497,577)	0%

STATUTORY ENVIRONMENT

Section 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goal 2 as outlined in the *Regional Plan and Budget 2021-2022*.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1

An effective, efficient and accountable Regional Council.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes and receives the financial report for the two months, July to August 2021.

ATTACHMENTS

- 1 Graphical Finance Presentation Warruwi- Aug 2021.pdf



**Warruwi Local Authority Committee
Financial Management Report for the
period ended 31st August 2021.**

Actual v Budget – Operational - July to August 2021

Actuals v Budget by Reporting Group

as at 31 Aug 2021

Description	TOTAL WARRUWI				Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%		
Operational Revenue						
61 - Income Rates and Charges	27,146	27,146	-	-	162,878	17%
62 - Income Council Fees and Charges	2,109	860	1,249	100%+	5,160	41%
63 - Income Operating Grants	200,550	89,606	110,944	100%+	537,636	37%
65 - Income Allocation	2,400	14,080	(11,680)	(83%)	84,478	3%
66 - Other Income	1,104	-	1,104	100%	-	100%
67 - Income Agency and Commercial Services	119,821	133,980	(14,159)	(11%)	803,881	15%
Total Operational Revenue	353,131	265,672	87,459	33%	1,594,034	22%
Operational Expenditure						
71 - Employee Expenses	394,038	327,825	66,213	20%	1,965,898	20%
72 - Contract and Material Expenses	80,695	73,821	6,874	9%	443,523	18%
73 - Finance Expenses	-	50	(50)	(100%)	300	0%
74 - Travel, Freight and Accom Expenses	23,042	21,583	1,459	7%	129,495	18%
76 - Fuel, Utilities & Communication	35,481	31,155	4,326	14%	186,927	19%
79 - Other Expenses	80,995	72,270	8,726	12%	365,467	22%
Total Operational Expenditure	614,251	526,702	87,549	17%	3,091,611	20%
Total Operational Surplus / (Deficit)	(261,120)	(261,030)	(90)	(0%)	(1,497,577)	17%







Actual v Budget – Capital – July to August 2021

Actuals v Budget by Reporting Group

as at 31 Aug 2021

Description	TOTAL WARRUWI			
	Actuals YTD	Budget YTD	Variance	%
Capital Income				
68 - Income Capital Grants and Contributions	1,031,965	296,000	735,965	100%+ !
Total Capital Income	1,031,965	296,000	735,965	100%+
Capital Expense				
33 - Capital Expenditure	370,661	296,000	74,661	25%
Total Capital Expense	370,661	296,000	74,661	25%
Total Capital Surplus / (Deficit)	661,304	-	661,304	100%

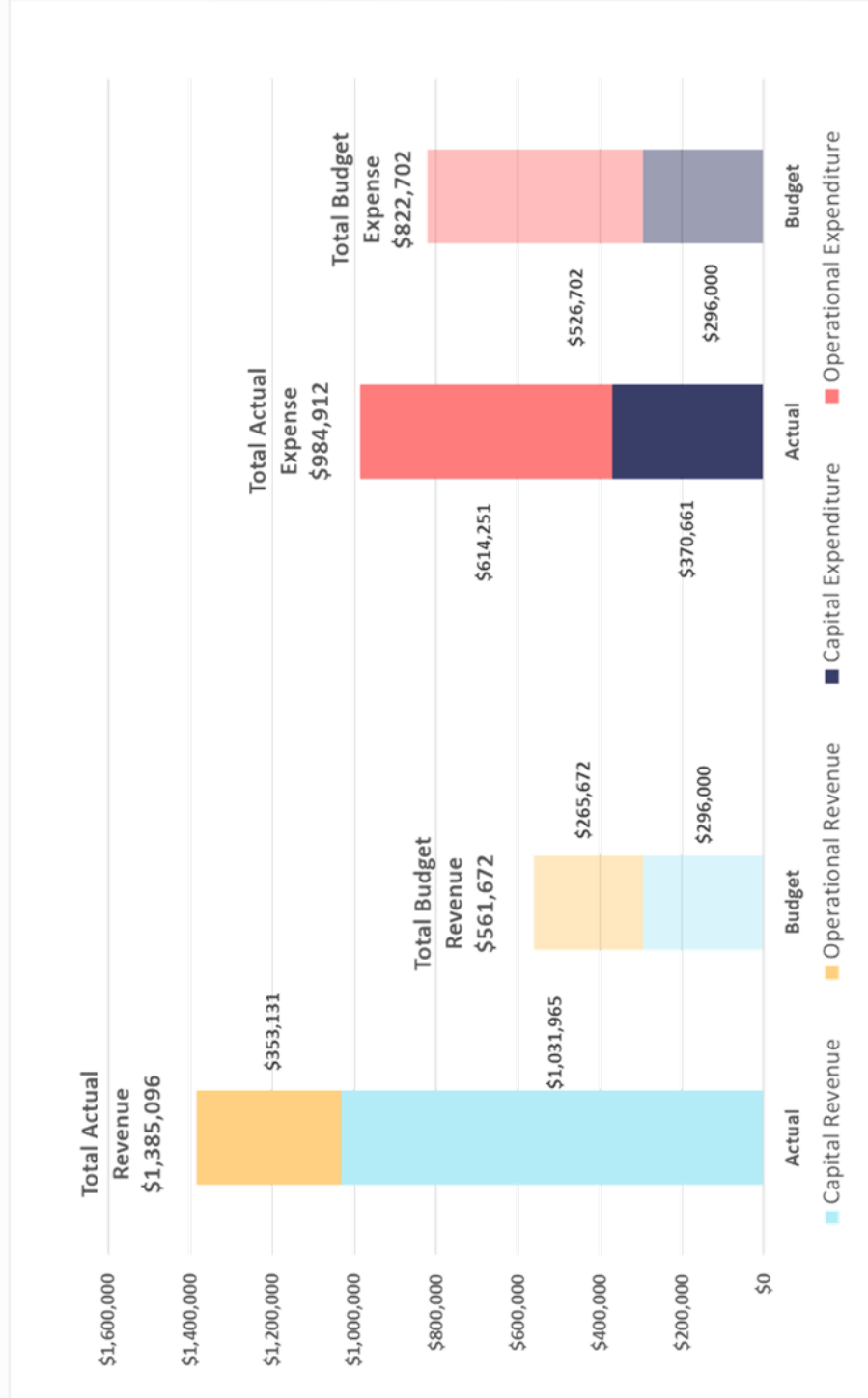
Legend:

-  Unfavourable variance over \$25,000
-  Unfavourable variance under \$25,000
-  Favourable variance
-  Variance over \$300,000





Actual v Budget – Warruwi - July to August 2021



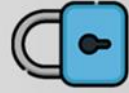
Council Funded Projects - July to August 2021

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2020	Expenditure to 30 Jun 2021	Expenditure to date FY2021-22	Balance as at 31 Aug 2021
5167.05 - Kerb and Channel Airport to Workshop Road	330,000	FY 19/20	(19,516)	(2,274)	(163,273)	144,937
5200.05 - Fencing for New Cemetery	20,000	FY 20/21	-	-	-	20,000
5206.05 - Council Contribution - Ablution Block	69,180	FY 20/21	-	-	(79,241)	(10,061)
5250.05 - Upgrade Bathrooms Recreation Centre Lot 2	93,298	FY 20/21	-	(93,108)	(14,545)	(14,356)
5251.05 - Upgrade Electrical/Plumbing Rec Centre Lot 2	9,013	FY 20/21	-	(7,833)	(1,855)	(675)
5252.05 - Internal Kitchen Recreation Centre Lot 2	36,117	FY 20/21	-	(35,635)	(2,727)	(2,245)
5262.05 - Purchase 3 Tonne Roller	55,987	FY 20/21	-	(54,972)	-	1,015
5281.05 - Purchase Ride on Mower - \$35,000 - NEW	35,000	FY 21/22	-	-	-	35,000
5283.05 - Purchase LV Tyre Changer - \$6,000 - NEW	6,000	FY 21/22	-	-	-	6,000
5284.05 - Purchase Isuzu Russ Garbage Compactor - \$200,000 - NEW	200,000	FY 21/22	-	-	-	200,000
Capital Reserve Balance	854,594		(19,516)	(193,821)	(261,641)	379,616



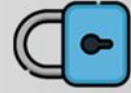
Grant Funding – Local Authority Projects - July to August 2021

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2021-22	Cash Balance as at 31 Aug 2021
Local Authority Projects (LAP) 2020-21 Project Funding \$58,700 - allocated to Ablution Block (**Note: funds received on 23 June 2021)						
LAP - Ablution Block (includes 2020-21 allocation)	218,700	FY 19/20	218,700	(150,323)	(66,364)	2,014
LAP - Complete Playground	114,471	FY 19/20	114,471	(75,818)	(17,991)	20,662
LAP - Members Board of Recognition	2,068	FY 20/21	2,068	-	(1,830)	238
LAP - Animal Management Program	4,410	FY 21/22	4,410	-	-	4,410
TOTAL LOCAL AUTHORITY PROJECTS	339,649		339,649	(226,141)	(86,184)	27,324



Grant Funding – Community Projects - July to August 2021

Grant Funding - Community Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2021-22	Cash Balance as at 31 Aug 2021
Airport Road Drainage Construction	-	FY 20/21	300,000	-	-	300,000
Commonwealth Home Support Program (CHSP)	6,000	FY 19/20	725	-	(13,545)	-
NT Jobs Package - Aged Care	124,952	FY 20/21	-	-	(21,381)	-
Night Patrol	-	FY 19/20	-	-	(55,976)	-
Warruwi Outside School Hours Care	101,538	FY 19/20	23,707	-	(15,258)	8,449
Safety and Wellbeing - Sport and Recreation	-	FY 19/20	-	-	(36,723)	-
Remote Sport Program	-	FY 19/20	-	-	(4,012)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 19/20	-	-	(3,097)	-
Manage Crèche	382,936	FY 20/21	132,972	-	(97,297)	35,675
Night Patrol Covid-19 Booster Program	-	FY 20/21	-	-	(13,908)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 20/21	-	-	(7,633)	-
TOTAL COMMUNITY PROJECTS	615,426		457,404	-	(268,830)	344,124





New Assets or Additions to Existing Assets – August 2021

- No new Assets were commissioned during August 2021.



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	15.2
Title:	Local Authority Funding
File Reference:	970912
Author:	Michelle Hillman, Manager Business Development

SUMMARY

Project funding is provided each year from the Department of Local Government, Housing and Community Development for Warruwi Local Authority.

BACKGROUND

The Warruwi Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

Unspent funds as at 31 August 2021: \$27,324

Allocated funds brought forward from prior years: \$0

Unallocated funds as at 31 August 2021: \$0

2020-21 LAPF Grant, allocated to Public Ablution Block, received on 23 June 2021: \$58,700

All available funding, including 2020-21, has been allocated to complete the projects listed in the table below. These projects have been endorsed by Council.

Warruwi	
Project	Allocated Funding as at 31 May 2021
Warruwi Children's Playground	\$20,662
Public Ablution Block	\$2,014
Elected Members Board of Recognition	\$238
Animal Management	\$4,410
TOTAL	\$27,324

COMMENT

FINANCIAL IMPLICATIONS

Local Authority funding is to be spent within two years of receipt.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Local Authority:

- **Notes the report;**
- **Continues to discuss and recommend projects that are of importance to the community irrespective of available funding as financial support for these projects may be sourced elsewhere if approved by Council; and**
- **Notes the attached project funding certification report for Warruwi for the period ended 30 June 2021.**

ATTACHMENTS

- 1 Local Authority Project Funding Certification Warruwi 30 June 2021.pdf**

West Arnhem Regional Council

CERTIFICATION OF 2020-2021 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Warruwi Local Authority

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2021

LAPF Grant 2020 - 21	\$58,700.00
Previous acquittal balance	\$50,603.15
Total Income	\$109,303.15
Total Expenditure	\$2,272.72
Surplus / (Deficit)	\$107,030.43

The following projects have been committed for Warruwi Local Authority funding. Purchase orders for the building works are in our system.

Warruwi	
Project	Committed Funding
Elected Members Board of Recognition	\$2,068.00
Ablution Block	\$68,377.24
Warruwi Community Playground	\$38,653.19
Animal Management Program	\$4,410.00
TOTAL	\$113,508.43

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by Brooke Meredith 30/08/2021

The local authority projects formed part of the agenda and minutes of Council's ordinary council meeting and local authority meeting.

Yes No

Laid before the Council at a meeting (to be held on) 22/09/2021 Copy of minutes attached (TBA).

Laid before the LA at a meeting (to be held on) 21/10/2021 Copy of minutes attached (TBA).

CEO or CFO *P. Lindberg*28.../...09.../2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Department of the Chief Minister and Cabinet



West Arnhem Regional Council

Date next certification/...../20__

CERTIFICATION ACCEPTED

Yes No

Comments

Omor Sharif – Grants and Rates Officer _____

...../...../20__

Donna Hadfield – Manager Grants Program _____

...../...../20__

Department of the Chief Minister and Cabinet - optional

<Date Month Year> | Version X - optional

Page 2 of 2

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	16.1
Title:	Presentation - Services Australia
File Reference:	970536
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority with a list of presentations to be made by representatives of various entities and organisations.

BACKGROUND

At various times, presentations are made so that issues relating to the Warruwi community can be raised and information shared.

COMMENT

Rachael Cortes from Services Australia (formerly known as Centrelink) will be making a presentation at today's meeting. The presentation will focus on how Services Australia can help to enhance the provision of vulnerable people in West Arnhem communities.

STRATEGIC IMPLICATIONS

The presentation will provide community members with information that is aligned to goal 6 in the *Regional Plan and Budget 2021-2022*.

GOAL 6 COMMUNITY SOCIAL PROGRAMMES AND COMMERCIAL SERVICES

A Council which provides programmes and services that support and contribute to the wellbeing of its community members.

Objective 6.1

Social programmes that support the safety and wellbeing of community members.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes the presentation.

ATTACHMENTS

- 1 Overview of Services Australia Presentation.pdf

Overview of Services Australia Presentation

- **Community Engagement Officers/ Indigenous Service Officers/ Multicultural Service Officers - Service Offers**
- **Child Care Subsidy** - Who's eligible and how to claim.
- **Child Support** – Separate groups for men and women. What is child support? Exemptions from applying for child support. Child support for non-parent carers. Applying for child support. How child support is calculated. What is a child support agreement? What to do if you disagree with a decision. Payment options and how child support affects Family Tax Benefit.
- **Debt Prevention and Compliance** - Broad scope information session. Who to call and what to do. How it affects eligibility for advances. How debts are raised. How it affects payment types. Reporting income correctly. Fraud and the tip off line.
- **Digital** - MyGov
- **Education** - Youth allowance and Abstudy vs Family Tax Benefit, student and apprentice payments.
- **Employment** - Changes to the way you report. How to report if you are a sole trader.
- **Families Payments** – How to apply for Family Tax Benefit. Child in care and child out of care. Evidence that supports someone is looking after a child. Family Tax Benefit estimates. Requirement to lodge taxes or applying for an exemption from lodging a tax return.
- **Financial Literacy** – Superannuation and budgeting.
- **Health (Medicare)**
- **Payment Information** - Overview of Centrelink payments.
- **Cashless Debit Card** - Basics Card and Cashless Debit Card. What's the difference?

Tied into every session:

- Tax File Numbers (TFN) Application options/process
- Identification (POI)
- Medical Certificates (Patient Escorts) when required to travel into Darwin from respective community for medical reasons.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	17.1
Title:	Warruwi Local Authority Futures Project
File Reference:	970343
Author:	Loukas Gikopoulos, Buildings and Civil Coordinator

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority members with a list of future Local Authority projects for consideration.

BACKGROUND

The Local Authority has requested the administration to explore future community project opportunities in anticipation of future Local Authority funding.

The administration is providing cost estimates for the Local Authority's consideration and budget purposes.

COMMENT

Following the Local Authority's request, the administration has outlined the proposed projects and prepared indicative cost estimates.

The cost estimates are based on initial site inspections and discussions, and Local Authority members are encouraged to provide feedback on the proposed projects:

Suggested Project/ Project Location	Project Description	Estimated Cost
Warruwi Playground Lot 137 Shade Sail	Remove the damaged shade sail and supply and install a new waterproof dome shade sail. Price includes labour, plant and equipment, freight and contractor expenses. Photo attachment A	\$20,000.00
Warruwi Shade Structure Lot 50 near the Crèche and Health Centre	Upgrade the existing shade structure and amenities. The proposed upgrade will include the following <ul style="list-style-type: none">• Repair the steel frame structure• Supply and install new shade sail• Supply and install 2 x aluminium tables• Supply and install 4 x aluminium bench seating• Supply and install solar lights Note: WARC does not have a lease in place over the Lot or the shade structure Photo Attachment B	\$60,400.00 This includes \$20,000 for the solar lights

Actual construction and installation costs will be based on approved structural drawings, PWC development charges, building certification and specific scope of works.

The administration will prepare high level costings and provide the specific scope of works once the Local Authority has prioritized the projects outlined above.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to goal 3 in the *Regional Plan and Budget 2012-2022*.

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.2	Safe and reliable roads, footpaths and street lighting.
Objective 3.3	Attractive parks, gardens, streetscapes and open spaces.
Objective 3.4	Modern and well maintained fleet, plant and equipment capable of meeting service delivery requirements.
Objective 3.5	Buildings, facilities and infrastructure assets that are fit for purpose and sufficient to service operational requirements
Objective 3.6	Effective development and enforcement of laws that enhance economic development and community safety

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That the Local Authority:

- **Notes the report;**
- **Reviews this project and recommends whether it should be prioritized over other projects discussed during this meeting; and**
- **Requests Council to direct the administration to try and seek funding for the identified priority projects.**

ATTACHMENTS

- 1 photo attachment A.pdf
- 2 photo attachment B.PNG





WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	17.2
Title:	Warruwi Local Authority Projects Update
File Reference:	970541
Author:	Loukas Gikopoulos, Buildings and Civil Coordinator

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority with a progress update of the current Local Authority projects in the community.

BACKGROUND

The Warruwi Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

The below projects have been approved by the Local Authority and are in progress or completed.

COMMENT

The following is an overview of the current status of the Local Authority projects.

Project	Project Description	Anticipated completion
Warruwi Elected Members Honour Board	Supply Elected Members Board of Recognition. The honour board has been delivered and installed	Project completed.
Lot 137 Children's Playground Solar Lights	Supply and install five (5) solar lights at the Children's playground as part of the upgrade works	Project completed.
Solar street lights	For the supply and installation of <ul style="list-style-type: none">• 10 x solar lights head units only• 2 x solar lights complete units Solar lights are currently in production.	Delivery date to Warruwi is expected mid December 2021
Lot 137 Ablution Block	For the construction of a better ablution block at Lot 137 as part of the Local Authority project	Project completed
Animal Management Program	For the delivery of a Community Veterinary Animal Management Program. The administration has re-released a tender for public invitation due to no submissions	Tender closed Friday 8 th October for assessment. Outcome to be advised once determined.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

As per the approved budget for the projects.

STRATEGIC IMPLICATIONS

This report is aligned to goal 3 in the *Regional Plan and Budget 2021*.

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.2	Safe and reliable roads, footpaths and street lighting.
Objective 3.3	Attractive parks, gardens, streetscapes and open spaces.
Objective 3.4	Modern and well maintained fleet, plant and equipment capable of meeting service delivery requirements.
Objective 3.5	Buildings, facilities and infrastructure assets that are fit for purpose and sufficient to service operational requirements
Objective 3.6	Effective development and enforcement of laws that enhance economic development and community safety

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Local Authority notes the report

ATTACHMENTS

There are no attachments for this report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	17.3
Title:	Vacancies - Warruwi Local Authority Members
File Reference:	970543
Author:	Doreen Alusa, Governance Coordinator

SUMMARY

The Warruwi Local Authority is being asked to consider a report on the filling of the remaining vacancy on the Authority.

BACKGROUND

Section 77(1) of the *Local Government Act 2019* states that a Local Authority should comprise of at least one Elected Member appointed to the Authority by Council resolution, and other members of the community within the Local Authority area. As per Council's policy, each Local Authority should have a minimum of six (6) appointed members who reside in the community, and a maximum of fourteen (14) members, including Elected Members. The Mayor and Deputy Mayor are ex officio members of each of the Local Authorities in West Arnhem.

Warruwi Local Authority currently comprises of the following members:

Elected Members

1. Mayor Matthew Ryan
2. Deputy Mayor Elizabeth Williams
3. Councillor James Marrawal

Appointed Members

4. Jason Mayinaj (Chairperson)
5. Alfred Gawaraidjt
6. Ida Waianga
7. Nicholas Hunter
8. Richard Nawirr

There is currently one vacant position on the Local Authority. To date, Phillip Wasaga has expressed interest to become a member of the Local Authority.

COMMENT

Procedure for the Nomination of Appointed (Community) Local Authority Members

The appointment of Elected Members to the Local Authorities is done by Council resolution. The appointment of community (appointed) members takes place through a nomination process, which includes the following steps:

1. The administration will prepare a call for nominations which will be advertised and promoted in a manner that ensures that residents of the relevant area are aware that the nomination period is now open. An advert for Local Authority vacant positions was placed in *the Wire* on October 8 2021 and social media. Adverts were also placed on community notice boards (Please see the attached copy), and nomination forms are available at all Council offices.

2. Permanent residents of a community have up to 28 days to apply for membership by filling in and submitting a Local Authority Nomination Form by the closing date for nominations. **The closing date for Warruwi Local Authority nominations is Monday 8 November 2021.**
3. Following closure of the nomination period, the selection committee will meet to determine which nominations to put forward to Council for approval.
 - a. The selection committee will include at least one Elected Member who resides within the Local Authority area, and two community members.
 - b. The Council Services Manager (CSM) in the community will support the committee, including by acting as Chairperson.
4. Council will then consider the nominations put forward by the selection committee at the next Ordinary Meeting of Council. Council will have the final say on appointing Local Authority Members.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

Clause 67 of the *Local Government (General) Regulations 2021*.

Clause 7 and 10.2 of *Guideline 1: Regional Councils and Local Authorities 2021*.

POLICY IMPLICATIONS

- The Local Authority Appointments, Resignations and Terminations Policy applies to this matter.

Additionally, Local Authority members are obligated to abide by the following Council policies:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.
- Conflict of Interest (Elected, Local Authority and Committee Members) Policy.
- Gifts, Benefits and Hospitality (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

Allowances for attending Local Authority meetings for the 2021-2022 financial year are indicated below:

Allowance	Appointed Local Authority Member (Non WARC Staff)	Local Authority Chairperson (Non WARC Staff)
Allowance per meeting	\$132.00	\$177.00

STRATEGIC IMPLICATIONS

The Local Authority has the opportunity to nominate committed individuals, via the nomination process, who will represent their respective communities with regard to the delivery of local government services as per the following objectives in the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- **Received and notes the report;**
- **Nominates an Elected Member and at least two community members to the Waruwi Local Authority nomination committee;**
- **Notes that Phillip Wasaga has expressed interest to become a member of Waruwi Local Authority; and**
- **Encourages members of the community to nominate for the vacant position.**

ATTACHMENTS

- 1 2021_WARC Local Authority_Poster.pdf

NOMINATE FOR YOUR LOCAL AUTHORITY

WEST ARNHEM REGIONAL COUNCIL

BECOME A LOCAL AUTHORITY MEMBER TO HELP YOUR COMMUNITY!

The Local Authorities central function is to support local decision-making. Each Board receives an annual allocation of funding to be used towards projects of local importance.

What does this mean for you and your community?

A strong Local Authority will make informed decisions on issues and get things done based on recommendations which come from within the local community.

WARC has Local Authorities in Gunbalanya, Warruwi, Minjilang and Maningrida.

What is the commitment?

Local Authority members meet four times a year.

More information?

Chat to the Council Service Manager in your community, or visit the local Council Office.

The map shows five wards of the West Arnhem Regional Council, each color-coded and labeled with its name and a central town: Minjilang Ward (purple, Minjilang), Warruwi Ward (orange, Warruwi), Gunbalanya Ward (brown, Gunbalanya), Maningrida Ward (blue, Maningrida), and Kakadu Ward (green, Jabiru).

WEST ARNHEM
REGIONAL COUNCIL

Dated: October 2021

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 21 OCTOBER 2021

Agenda Reference:	17.4
Title:	Local Authority Meeting Dates - 2022
File Reference:	970540
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to inform the Local Authority about the scheduled meeting dates for 2022.

BACKGROUND

Meetings are an integral component of Council's governance framework. It is through meetings that elected members, appointed members, representatives from various government agencies and non-governmental organizations, and members of the public participate in discussions and debates on various issues. Through its meetings, Council ensures that:

1. The needs and wishes of the community are raised and addressed.
2. There is transparency about decisions that are made in the public interest.
3. The development and management of community assets, resources and infrastructure, as well as the delivery of services is monitored and improved.

To meet legislative and regulatory requirements, Council must:

1. Hold a minimum of four meetings for each Local Authority each year.
2. Provide the public with information about the meeting dates, times and locations.

COMMENT

Meetings for the Warruwi Local Authority are scheduled to take place every three months as per the table below.

Warruwi LA Meetings

17th February 2022

19th May 2022

21st July 2022

20th October 2022

Please refer to the attachment for more details.

STATUTORY ENVIRONMENT

Section 90(3)(b) of the *Local Government Act 2019*.

Clauses 50 and 103 of the *Local Government (General) Regulations 2021*.

Clause 8.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Provisions for meeting expenses are included in Council's annual budget

STRATEGIC IMPLICATIONS

In conducting its meetings, Council is mindful of the performance objectives contained in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery .
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council .
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimisation of risks associated with the operations of Council.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION: That the Local Authority notes the 2022 meeting dates.

ATTACHMENTS

- 1 WARC 2022 Calendar.pdf



WEST ARNHEM
REGIONAL COUNCIL
2022 CALENDAR

April

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

January

Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	29
30	31					

August

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July

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30	31					

June

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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

Su	Mo	Tu	We	Th	Fr	Sa
						1
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30	31					

December

Su	Mo	Tu	We	Th	Fr	Sa
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30	31					

November

Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

Su	Mo	Tu	We	Th	Fr	Sa
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Ordinary Council Workshop and Meeting	Special Finance Meeting	Local Authority Meeting	Risk Management and Audit Committee Meeting	Northern Territory Public Holiday
Minjilang LA Meetings 10 th February 2022 12 th May 2022 14 th July 2022 13 th October 2022	Warrwi LA Meetings 17 th February 2022 19 th May 2022 21 st July 2022 20 th October 2022	Gunbalanya LA Meetings 24 th February 2022 26 th May 2022 28 th July 2022 27 th October 2022	Maningrida LA Meetings 3 rd March 2022 2 nd June 2022 4 th August 2022 3 rd November 2022	

WEST ARNHEM REGIONAL COUNCIL
FOR THE WARRUWI LOCAL AUTHORITY MEETING
21 OCTOBER 2021