



WEST ARNHEM



REGIONAL COUNCIL



GUNBALANYA

WEST ARNHEM REGIONAL COUNCIL

LOCAL AUTHORITY MEETING

AGENDA

THURSDAY, 24 FEBRUARY 2022



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Council Chambers, Gunbalanya on Thursday, 24 February 2022 at 10:00 am.

Daniel Findley
Chief Executive Officer

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	
2	PERSONS PRESENT	
3	APOLOGIES	
3.1	Apologies and Leave of Absence	5
4	ABSENT WITHOUT NOTICE	
4.1	Absent Without Notice	6
5	ACCEPTANCE OF AGENDA	
5.1	Acceptance of Agenda	7
6	DECLARATION OF INTEREST OF MEMBERS OR STAFF	
6.1	Disclosure of Interest of Members or Staff	8
7	CONFIRMATION OF PREVIOUS MINUTES	
7.1	Confirmation of Previous Local Authority Meeting Minutes - 23 November 2021	9
7.2	Confirmation of Previous Local Authority Meeting Minutes - 29 July 2021	15
8	COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES	
8.1	Council's Response to Local Authority Issues Raised	24
9	LOCAL AUTHORITY ACTION ITEMS	
9.1	Council's Response to Local Authority Issues Raised	26
10	CSM REPORT ON REGIONAL COUNCIL SERVICES	
10.1	CSM Report on Current Regional Council Services	40
11	SERVICE DELIVERY <i>Nil</i>	
12	REGIONAL COUNCIL SERVICE DELIVERY – COMPLAINTS <i>Nil</i>	
13	FINANCE REPORT	
13.1	Financial Report to January 2022	48
13.2	Local Authority Funding	65
14	VISITOR PRESENTATIONS	
14.1	Presentation - Department of Infrastructure, Planning and Logistics	68
14.2	Presentation - OrangeSky Australia	69
15	GENERAL ITEMS	
15.1	Gunbalanya Airport Ablution Block	77
15.2	Gunbalanya Local Authority Summary of Current Projects	83
16	NEXT MEETING	

The West Arnhem Regional Council acknowledges and respects the Traditional Owners past and present of the West Arnhem Region.

We also acknowledge the attachment and relationship of Aboriginal people to country.

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	992754
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Gunbalanya Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 24 February 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes members apologies and/or requests for leave of absence for the meeting held on 24 February 2022.

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	4.1
Title:	Absent Without Notice
File Reference:	992755
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Gunbalanya Local Authority's record, any appointed members that are absent without notice for the meeting held on 24 February 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes members absences without notice for the meeting held on 24 February 2022.

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	5.1
Title:	Acceptance of Agenda
File Reference:	992756
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Gunbalanya Local Authority meeting of 24 February 2022.

BACKGROUND

Not applicable.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda for the Gunbalanya Local Authority meeting of 24 February 2022 as circulated be accepted.

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	992758
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority receives and records declarations of interest for the meeting held on 24 February 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	7.1
Title:	Confirmation of Previous Local Authority Meeting Minutes - 23 November 2021
File Reference:	992759
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 23 November 2021 Gunbalanya Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 23 November 2021 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2021.11.23 Gunbalanya Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
 Tuesday, 23 November 2021 at 10:00 am
 Council Chambers, Gunbalanya

Chairperson Andy Garnarradj declared the meeting open at 10:06 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Kenneth Mangiru

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams (video conference)
Councillor	Donna Nadjamerrek

STAFF PRESENT

Chief Executive Officer	Daniel Findley (video conference)
Chief Operating Officer	Chris Kelly (video conference)
Chief Corporate Officer	David Glover (video conference)
Council Services Manager	Paul Avery
Finance Manager	Andrew Shaw (video conference)
Governance and Risk Advisor	Doreen Alusa (video conference)
Building and Civil Coordinator	Loukas Gikopoulos (video conference)

VISITORS

KPMG	Glen Brennan (teleconference)
Aboriginal Investment Group	Liz Morgan-Brett (video conference)
Regional Network and Department of Chief Minister and Cabinet	Colvin Crowe (video conference)

Minute note: As a quorum was not achieved, this was a provisional meeting in accordance with clause 12.1 of *Guideline 1: Local Authorities 2021*.

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Gunbalanya Local Authority noted members apologies from Mayor Matthew Ryan, Councilor Otto Dann, Councillor Gabby Gumurdul, and appointed members Connie Nayinggul, Evonne Gumurdul, Maxwell Garnarradj and Henry Yates for the meeting held on 23 November 2021.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Gunbalanya Local Authority noted that no members were absent without notice for the meeting held on 23 November 2021.

Minute note: The Chair of the Local Authority welcomed Paul Avery, the newly appointed Gunbalanya Council Services Manager.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of agenda.

GUN117/2021 RESOLVED:
On the motion of Chairperson Andy Garnarradj
Seconded Mr Kenneth Mangiru

The agenda for the Gunbalanya Local Authority meeting of 23 November 2021 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered disclosure of interest of members or staff.

The Gunbalanya Local Authority received no declarations of interest for the meeting held on 23 November 2021.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 29 JULY 2021**

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 29 July 2021.

As this was a provisional meeting, the minutes of the previous meeting held on 29 July 2021 could not be confirmed and will be re-tabled at the next Gunbalanya Local Authority meeting.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES**9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

The Gunbalanya Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS**10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the Gunbalanya action items list.

**GUN118/2021 RESOLVED:
On the motion of Chairperson Andy Garnarradj
Seconded Mr Kenneth Mangiru**

The Gunbalanya Local Authority reviewed the action items list and approved to remove the following completed items from the list:

1. Repair of road near the power house in Gunbalanya (Elected Member question raised during the OCM held on 22 September 2021).
2. Dog health program: Elizabeth Tudor and vet students from the University of Melbourne (OCM16/2021).
3. Gunbalanya children's playground Aboriginal Benefits Account (ABA) grant application (GUN82/2020).

CARRIED

CSM REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the CSM report on current regional Council services.

The Gunbalanya Local Authority noted the report.

FINANCE REPORT**14.1 FINANCIAL REPORT TO SEPTEMBER 2021**

The Local Authority considered the financial report to September 2021.

The Gunbalanya Local Authority noted and received the financial report for July to September 2021.

14.2 LOCAL AUTHORITY FUNDING

The Local Authority considered Local Authority funding.

GUN119/2021 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Mr Kenneth Mangiru**

The Local Authority:

- **Noted the report and continued to discuss the use of future project funding.**
- **Noted the attached Local Authority project funding certification for Gunbalanya for the period ending 30 June 2021.**
- **Requested Council to direct the administration to reallocate \$19,560 for the volunteer dog health program to other projects.**

CARRIED

VISITOR PRESENTATIONS**15.1 PRESENTATION - SERVICES AUSTRALIA**

The Local Authority considered a presentation by Services Australia.

Presenters from Services Australia sent in their apologies and are scheduled to present at the next Gunbalanya Local Authority meeting.

15.2 PRESENTATION - DEPARTMENT OF INFRASTRUCTURE, PLANNING AND LOGISTICS

The Local Authority considered a presentation by the Department of Infrastructure, Planning and Logistics (DIPL).

Presenters from DIPL sent in their apologies and are scheduled to present at the next Gunbalanya Local Authority meeting.

15.3 PRESENTATION - ABORIGINAL INVESTMENT GROUP

The Local Authority considered a presentation by Aboriginal Investment Group .

The Gunbalanya Local Authority noted the presentation.

15.4 PRESENTATION - KPMG TELSTRA COMMUNITY SERVICE PROGRAM

The Local Authority considered a presentation by KPMG.

The Gunbalanya Local Authority noted the presentation.

Minute note: Liz Morgan-Brett from the Aboriginal Investment Group joined the meeting at 10:15 am and left at 10:30 am.

Minute note: Glen Brennan from KPMG joined the meeting at 10:46 am and left at 10:58 am.

GENERAL ITEMS

16.1 GUNBALANYA LOCAL AUTHORITY SUMMARY OF CURRENT PROJECTS

The Local Authority considered a report on Gunbalanya Local Authority summary of current projects.

The Local Authority noted the report

16.2 GUNBALANYA AIRPORT ABLUTION BLOCK

The Local Authority considered a report on the Gunbalanya Airport ablution block.

The Gunbalanya Local Authority discussed the proposal to construct an ablution block at the Gunbalanya Airport, and requested the administration to present the report for reconsideration at the next Local Authority meeting.

16.3 LOCAL AUTHORITY MEETING DATES - 2022

The Local Authority considered Gunbalanya Local Authority Meeting Dates for 2022.

The Local Authority noted the 2022 meeting dates.

NEXT MEETING

The next meeting is scheduled to take place on 24th February 2022.

MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 11:28 am.

This page and the preceding pages are the minutes of the Gunbalanya Local Authority Meeting held on Tuesday, 23 November 2021.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	7.2
Title:	Confirmation of Previous Local Authority Meeting Minutes - 29 July 2021
File Reference:	993386
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 29 July 2021 Gunbalanya Local Authority meeting are re-submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

The minutes of the Gunbalanya Local Authority meeting are being resubmitted for consideration at today's meeting as they could not be confirmed during the provisional meeting held on 23 November 2021.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 29 July 2021 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2021.07.29 Gunbalanya Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
 Thursday, 29 July 2021 at 10:00 am
 Council Chambers, Gunbalanya

Chairperson Andy Garnarradj declared the meeting open at 10:07 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Maxwell Garnarradj
Member	Henry Yates

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams
Councillor	Karl Srdinsek

STAFF PRESENT

Chief Executive Officer	Daniel Findley
Chief Operating Officer	Chris Kelly
Chief Corporate Officer	David Glover (video conference)
Governance and Risk Advisor	Doreen Alusa
Council Services Manager	Michelle Brewster
Finance Manager	Andrew Shaw

VISITORS

Northern Territory Government	Matt Ellis
Northern Territory Government	Patrick Heenan
Department of Infrastructure, Planning and Logistics	Brooke Owen (video conference)
Department of Infrastructure, Planning and Logistics	Sam Riley (video conference)
Community member	Gabby Gumurdul

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Gunbalanya Local Authority noted members apologies from Mayor Matthew Ryan, Councilor Otto Dann, and Appointed Members Connie Nayinggul, Evonne Gumurdul and Kenneth Mangiru for the meeting held on 29 July 2021.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Gunbalanya Local Authority noted that no members were absent without notice for the meeting held on 29 July 2021.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

GUN104/2021 RESOLVED:
On the motion of Councillor Karl Srdinsek
Seconded Chairperson Andy Garnarradj

The agenda for the Gunbalanya Local Authority meeting of 29 July 2021 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered disclosure of interest of members or staff.

The Local Authority received no declarations of interest for the meeting held on 29 July 2021.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 25 FEBRUARY 2021**

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held on 25 February 2021.

GUN105/2021 RESOLVED:

**On the motion of Councillor Karl Srdinsek
Seconded Deputy Mayor Elizabeth Williams**

The minutes of the 25 February 2021 Gunbalanya Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED**COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES****9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

The Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS**10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the action items list.

GUN106/2021 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Member Henry Yates**

The Local Authority reviewed the action items list and approved to remove the following completed actions from the list:

1. Enquiries about the lease for the ablution block at the Gunbalanya airport and repairs at the facility.
2. The Elected Members board of recognition after making two amendments that were discussed during the meeting.

CARRIED

CSM REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the CSM Report on current regional Council services.

The Local Authority noted the report.

FINANCE REPORT**14.1 FINANCIAL REPORT FOR ELEVEN MONTHS TO MAY 2021**

The Local Authority considered the financial report for eleven months to May 2021.

The Local Authority noted and received the financial report for the eleven months, July 2020 to May 2021.

Minute note: Local Authority members asked for clarification about school grants in the finance report. The information will be presented at the next meeting.

14.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on local authority funding.

The Local Authority noted the report and discussed the use of project funding.

Minute note: The meeting was informed that the application for the Aboriginal Benefits Account (ABA) children's playground was successful, and the project will begin as soon as Council receives funding for the project.

VISITOR PRESENTATIONS

Minute note: Representatives from the Department of Infrastructure, Planning and Logistics (DIPL) joined the meeting at 10:30 am and left at 11:12 pm. Upon enquiry, Members at the meeting were informed that periodic updates on ongoing DIPL projects will be presented at subsequent Local Authority meetings either in writing or by representatives from DIPL.

15.1 PRESENTATION - DEPARTMENT OF INFRASTRUCTURE, PLANNING AND LOGISTICS

The Local Authority considered a presentation by the Department of Infrastructure, Planning and Logistics.

The Local Authority noted the presentation.

Minute note: The meeting broke for morning tea at 10:45 am and resumed at 11:15 am.

GENERAL ITEMS

16.1 CONSULTATION - WEST ARNHAM REGIONAL COUNCIL REGIONAL PLAN AND BUDGET 2021-2022

The Local Authority considered a report on the consultation of West Arnhem Regional Council's Regional Plan and Budget 2021-2022.

The Local Authority noted the completion of the West Arnhem Regional Council Plan and Budget 2021-2022.

16.2 ANIMAL MANAGEMENT PROGRAM

The Local Authority considered a report on the animal management program.

GUN107/2021 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Members Henry Yates**

The Local Authority allocated \$13,720 of Gunbalanya Local Authority funding to the Animal Management Program.

CARRIED

16.3 GUNBALANYA AIRPORT ABLUTION BLOCK

The Local Authority considered a report on the Gunbalanya Airport Ablution Block.

The Local Authority requested the administration to carry out further investigations on this project and make a presentation at the next meeting.

Minute note: Members of the Local Authority requested for a summary of current projects to be presented at the next Local Authority meeting.

16.4 GUNBALANYA HONOUR BOARD

The Local Authority considered Gunbalanya Honour Board.

GUN108/2021 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Members Henry Yates**

The Local Authority:

- Noted the report; and
- Confirmed that the administration can purchase and install the Gunbalanya Elected Members Board of Recognition after making two amendments as discussed during the meeting.

CARRIED

Minute note: The meeting broke for lunch at 12:10 pm and resumed at 12:45 pm.

16.5 GUNBALANYA CHILDREN'S PLAYGROUND

The Local Authority considered a supplementary report on the Gunbalanya children's playground.

GUN109/2021 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Members Henry Yates**

The Local Authority:

- **Approved design 1 (purple) as presented during the meeting; and**
- **Recommended that an additional \$ 33,000 should be allocated to the cost of the project.**

CARRIED**16.6 GUNBALANYA OVAL FENCE**

The Local Authority considered a report on the Gunbalanya Oval Fence.

GUN110/2021 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Members Henry Yates**

The Local Authority discussed the use of project funding, and recommended the upgrade of the fence as per option 1 at an estimated cost of \$60,687.00

CARRIED**16.7 GUNBALANYA COMMUNITY GARDEN HARD STRUCTURE**

The Local Authority considered a report on the Gunbalanya Community Garden Hard Structure.

GUN111/2021 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Mr Maxwell Garnarradj**

The Local Authority:

- **Recommended the allocation of \$108,000 from Gunbalanya Local Authority funding to the project, and requested Council to direct the administration to source for further funding for the project; and**
- **Approved the location of the proposed hard structure based on the map presented at the meeting.**

CARRIED

16.8 CONVERSION OF HIACE BUS CE00ZG TO 4WD

The Local Authority considered a report on the conversion of the Hiace bus CE00ZG to a 4WD.

GUN112/2021 RESOLVED:
On the motion of Councillor Karl Srdinsek
Seconded Chairperson Andy Garnarradj

The Authority noted the report and advised the administration not to proceed with the conversion of the Hiace bus at an estimated cost of \$60,000.

CARRIED

16.9 GUNBALANYA LED SCREEN

The Local Authority considered a report on the Gunbalanya LED Screen.

GUN113/2021 RESOLVED:
On the motion of Chairperson Andy Garnarradj
Seconded Councillor Karl Srdinsek

The Local Authority recommended the allocation of up to \$86,000 from Gunbalanya Local Authority funding to purchase a portable LED screen for the community.

CARRIED

16.10 UPGRADE INTERNAL ROAD

The Local Authority considered a report on the upgrade of the internal road.

GUN114/2021 RESOLVED:
On the motion of Chairperson Andy Garnarradj
Seconded Councillor Karl Srdinsek

- Given constraints in funding, the Local Authority recommended that this project may be reviewed during the next Local Authority meeting.

CARRIED

16.11 GUNBALANYA SOLAR LIGHTS

The Local Authority considered a report on Gunbalanya solar lights.

GUN115/2021 RESOLVED:
On the motion of Chairperson Andy Garnarradj
Seconded Councillor Karl Srdinsek

The Local Authority selected and marked up locations on the slap map where the solar lights will be installed.

CARRIED

16.12 REQUEST FOR SUPPORT - VOLUNTEER DOG HEALTH PROGRAM GUNBALANYA

The Local Authority considered a request for support for the volunteer dog health program in Gunbalanya.

GUN116/2021 RESOLVED:

**On the motion of Councillor Karl Srdinsek
Seconded Mr Maxwell Garnarradj**

The Local Authority donated \$ 6,160 from Gunbalanya Local Authority funding to cover the accommodation costs of volunteers for the dog health program in Gunbalanya.

CARRIED**16.13 2021 LOCAL GOVERNMENT ELECTIONS CARETAKER PERIOD**

The Local Authority considered a report on the 2021 Local Government Elections Caretaker Period.

The Local Authority noted the report.

NEXT MEETING

The next meeting is scheduled to take place on Thursday, 28 October 2021.

MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 1:03 pm.

This page and the preceding pages are the minutes of Gunbalanya Local Authority meeting held on Thursday, 29 July 2021.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	8.1
Title:	Council's Response to Local Authority Issues Raised
File Reference:	992773
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Gunbalanya Local Authority feedback from Ordinary Council meetings.

BACKGROUND

The CEO presented the minutes and motions relevant to Gunbalanya from the West Arnhem Regional Council meeting held on 8 December 2021.

COMMENT

At the Ordinary Council meeting held on 8 December 2021, Council noted the report titled Gunbalanya Local Authority meeting held on 23 November 2021.

The Council passed the following resolution:

COMMITTEE AND LOCAL AUTHORITY REPORTS

11.6 REPORT FOR THE GUNBALANYA LOCAL AUTHORITY MEETING HELD ON 23 NOVEMBER 2021

The Council considered a report for the Gunbalanya Local Authority meeting held on 23 November 2021.

OCM113/2021 RESOLVED:
On the motion of Councillor Gabby Gumurdul
Seconded Councillor James Marrawal

Council:

- **Noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 23 November 2021; and**
- **Directed the administration to reallocate \$19,560 for the volunteer dog health program to other projects.**

CARRIED

STATUTORY ENVIRONMENT

Sections 101(4), 101(5) and 101(6) of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to objectives in goal 1 and 2 in the *Regional Plan and Budget 2021-2022* as outlined below.

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimization of risks associated with the operations of Council.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes the report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	9.1
Title:	Review of Local Authority Action Items
File Reference:	993447
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

To present to the Gunbalanya Local Authority an update on the action items list.

BACKGROUND

The Gunbalanya Local Authority members are encouraged to discuss the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022* as outlined below:

GOAL 1 COMMUNITY ENGAGEMENT

Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.

Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimization of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Gunbalanya Local Authority reviews the action items list and approves to remove any completed actions.

ATTACHMENTS

- 1 Gunbalanya LA Action Items List - In Progres.pdf

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
11 August 2021	OCM69/2021	GUNBALANYA CHILDREN'S PLAYGROUND	In Progress	<p>18 October 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> Playground equipment expected to arrive in mid-November 2021 and installation will begin as soon as it arrives. Hard structure expected to be ready for installation by beginning of November 2021. <p>05 November 2021 - Loukas Gikopoulos</p> <p>To date the following works have been completed</p> <ul style="list-style-type: none"> Shelters have been painted Existing playground equipment has been removed Existing selected playground equipment is being painted and repaired <p>Ready to commence the following</p> <ul style="list-style-type: none"> Excavation of footings for the hard structure to commence on the 21st November Erection of the hard structure is expected to commence on the 24th November New playground equipment is expected to arrive in Darwin in the first week of December 2021. <p>11 February 2022 - Loukas Gikopoulos</p> <p>The following works have been completed to date:</p> <ul style="list-style-type: none"> Construction of the hard structure columns and roof trusses has commenced. Playground equipment has arrived in Gunbalanya. No further works have progressed due to Covid travel restrictions. 	Technical Services
11 August 2021	OCM69/2021	COMMUNITY GARDEN HARD STRUCTURE	In Progress	<p>18 October 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> NLC consultation with the Gunbalanya community for the project is not expected to take place until January 2022. 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<ul style="list-style-type: none"> • Works can only commence after NLC approval <p>05 November 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • No further updates to report. No works to commence until community consultation has been carried out by NLC <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • NLC community consultations have been postponed due to Covid travel restrictions. No further updates provided. 	
10 March 2021	OCM1/2021	INSTALLATION OF A FENCE AT THE GUNBALANYA OVAL	In Progress	<p>16 July 2021 – Loukas Gikopoulos</p> <ul style="list-style-type: none"> • 3 options provided for consideration in meeting paper included in the agenda. <p>18 October- Loukas Gikopoulos</p> <ul style="list-style-type: none"> • The Local Authority selected Option 1 as the preferred method to upgrade the fence around the oval. • Option 1 includes repairing the current 1200 high fence by installing and replacing new top and bottom rails and installing a new chainmesh fence to suit. • The administration is waiting for the LRCI funding to be approved before commencing the works. <p>05 November 2021 – Loukas Gikopoulos</p> <ul style="list-style-type: none"> • No outcome regarding the LRCI funding. Works still on hold until LRCI funding has been finalised <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • LRCI funding approved for fencing works. • Installation quotes to be sourced 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<ul style="list-style-type: none"> Works cannot commence until Cahills Crossing becomes passable for contractors to mobilise. Current Covid travel restrictions in place. 	
11 November 2020	OCM213/2020	INSTALLATION OF SOLAR LIGHTS AT THE AIRPORT WAITING AREA	Completed	<p>15 February 2021 - Clem Beard</p> <ul style="list-style-type: none"> The technical services team will commence works on this project during the dry season. <p>16 July 2021 – Clem Beard</p> <ul style="list-style-type: none"> Technical services hereby request a detailed scope of works be provided to Loukas to source quotes for next meeting. 5 x Solar lights have previously been purchased and stored in Gunbalanya. The installation works to be actioned by the CSM. A report has been prepared and included for this meeting's agenda. <p>18 October 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> The technical service team has installed 4 solar lights at the various locations approved by the Local Authority. The technical service team has ordered 3 more solar lights at the request of the Local Authority. The solar lights are expected to arrive in Gunbalanya by 25th October 2021 and installed by the contractor first week of November. <p>12 November 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> The solar lights arrived in Gunbalanya in early November 2021 and ready for installation. Contractor to commence installation on the 24th November 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> The solar lights have been installed. This project is now complete 	
11 November 2020	OCM213/2020	PURCHASE OF A PORTABLE SCREEN	In Progress	<p>15 February 2021 - Clem Beard</p> <ul style="list-style-type: none"> The technical services team is sourcing quotes for a portable screen, and will present a report at the next Local Authority meeting. <p>16 July 2021 –Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report for this action is included in the agenda for today's meeting. <p>18 October 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> Dreamtech was awarded the supply of LED screen and trailer. Currently in production and building the component together. Project is expected to be completed and delivered to Gunbalanya in mid-December 2021. <p>12 November 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> Project is expected to be completed in January 2022. Supplier to provide further updates as manufacturing nears completion. <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> Further update from the supplier has indicated the LED screen and trailer will not be ready until mid-March 2022 due to supply issues. 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
11 November 2020	OCM213/2020	UPGRADING THE AIRPORT TOILETS, AND SUPPLYING WATER TO THE AIRPORT	In Progress	<p>16 February 2021 – Chris Kelly</p> <ul style="list-style-type: none"> The administration is investigating the possibility of installing eco-toilets at the airport. The technical services team will provide further details about this option during today's meeting. <p>16 July 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. <p>18 October 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. <p>12 November 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. 	Technical Services
08 September 2020	GUN2/2020	ELECTED MEMBERS BOARD OF RECOGNITION	In Progress	<p>22 September 2020 - Doreen Alusa</p> <p>Council approved the quotations for boards of recognition in Gunbalanya. Local Authority Members are checking the proposed list of names and dates to ensure that they are accurate. Families of those listed on the boards are being consulted before the names are made public.</p> <p>25 January 2021 – Clem Beard</p> <p>Over the next 4 weeks, in February, confirmation is expected to be received from members of the Local Authority on the correct presentation of Honour Boards as per previous meeting discussions.</p>	Technical Services/ CSM

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>16 July 2021 – Loukas Gikopoulos A report on the Elected Members Board of Recognition in Gunbalanya has been prepared for this meeting.</p> <p>19 October 2021 – Loukas Gikopoulos The honour board is completed and expected to arrive in Gunbalanya by 26 October 2021.</p> <p>12 November 2021 – Loukas Gikopoulos</p> <ul style="list-style-type: none"> The honour board is in Gunbalanya and will be installed by the CSM and his team. <p>11 February 2022 – Loukas Gikopoulos</p> <ul style="list-style-type: none"> The CSM is waiting for contractors to arrive in the community to install the honour board. Likely delays due to Covid travel restrictions 	
14 June 2017	OCM111/2017	<p>LOCATION AND IDENTIFICATION OF GRAVES AT THE GUNBALANYA CEMETERY</p> <p>Requests that the administration write (again) to the Northern Land Council (NLC) with some urgency to finalise the location and identification of graves at the Gunbalanya cemetery to allow crews to carry out maintenance without inferring with cultural issues relating to burial sites</p>	In Progress	<p>30 April 2020 – Gordon Smith The Administration received the following information from NLC on the 29-01-2020: To progress this matter as early as possible in 2020 NLC proposes:</p> <ul style="list-style-type: none"> The NLC speak with traditional Aboriginal owners as to recommendations for possible suitable sites for a cemetery (NLC anthropologist and lawyer will commence this as soon as possible); Land Tenure Unit and WARC consider the viability of Lot 736 in Gunbalanya and/or other recommended sites for a cemetery; Once a suitable lot for a cemetery is found (ie. agreeable area to traditional Aboriginal owners, not in a restricted works area or near sacred sites, suitable for cemetery such as not in a flood prone area, etc.) the terms of the 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>agreement can be finalised and a proposal can progress to formal consultation;</p> <ul style="list-style-type: none"> If consented to, consultation with the NLC will draft an agreement and progress to Executive/Full Council Meeting for decision of the NLC Executive/Full Council. <p>(Note: NLC have identified Lot 736 above as this is one option which has been suggested by traditional Aboriginal owners to the NLC as a possible cemetery location)</p> <p>The Administration notes that Lot 736 is currently the site where the new Solar Farm has been constructed.</p> <p>Minute note from January 2020 Council meeting: Gordon Smith provided a detailed update on the situation regarding the identification of graves, not only in Gunbalanya but all communities. It would seem that WARC will need to undertake this identification work which will be at considerable cost. Gordon advised that this work has been included in the 2020-2021 budget.</p> <p>A meeting between NLC and the traditional Owners was held in Gunbalanya on the 2nd and 6th March 2020 to discuss the Cemetery location and Council workshop yard. Administration have written again to NLC seeking the feedback however at the time of completing this action item no advice has been received from NLC.</p> <p>30 June 2020 – Stephen Hoyne No further update</p> <p>05 August 2020 - Stephen Hoyne Awaiting NLC consultation outcome per above. A meeting between NLC and the Traditional Owners was held in Gunbalanya on the 2nd and 6th March 2020 to discuss the</p>	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>cemetery location and Council workshop yard. Administration have written again to NLC seeking feedback, however, at the time of completing this action item no advice had been received from NLC.</p> <p>24 August 2020 - Stephen Hoyne As per the previous update.</p> <p>02 October 2020 - Stephen Hoyne The NLC was contacted on Wednesday, 30 September 2020 and advised that a response would be provided about the cemetery location and Council workshop in October 2020.</p> <p>25 January 2021 – Clem Beard Traditional Aboriginal owners identified that a possible site for a new cemetery could be near the clearing behind the "Welcome to Gunbalanya" sign (at the intersection of the airport road and main road into Gunbalanya). However, in November last year, NLC anthropologists stated that this is close to a registered restricted works area. More research into whether this area is suitable is being undertaken by NLC's anthropology team.</p> <p>The administration has contacted the NLC again requesting for consultation dates for all communities in 2021, and to clarify S19's outstanding Expressions of Interest applications including sourcing a suitable site for the Gunbalanya cemetery. It is expected that the NLC will confirm consultation dates by the end of February 2021.</p> <p>20 July 2021 – Clem Beard The NLC has advised that consultations will recommence in Gunbalanya during the dry season. The administration has requested again confirmation dates for the NLC consultations.</p>	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>19 October 2021- Loukas Gikopoulos The administration has been advised that sourcing a suitable site for the Gunbalanya cemetery will be discussed at the next round of consultation with the community in January 2022.</p> <p>12 November 2021- Loukas Gikopoulos No further updates to report until the next round of consultations have been held in January 2022 with NLC and the Gunbalanya community</p> <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> No further updates. NLC community consultations have been postponed due to the Covid travel restrictions. 	
09 October 2019	OCM190/2019	<p>GRAVEL PITS</p> <p>Council passed a resolution to:</p> <ul style="list-style-type: none"> write to the appropriate Minister regarding the issues associated with gravel pits in West Arnhem; bring this matter up at the next meeting of the Local Government Association of the Northern Territory (LGANT); engage with BAC and deemed to obtain letters of support; and consider raising a petition regarding the matter. 	In Progress	<p>30 April 2020 – Gordon Smith</p> <p>A letter was sent to the Minister regarding the above. The response from the Minister was noted at the January meeting of Council – see below. This matter was discussed at the Gunbalanya Service Delivery meeting held in December which was convened by Mr Nic Sharah of DCM. The meeting was attended by Mr Lawrence Costa, MLA, and Member for Arafura. Mr Sharah undertook to escalate this matter. Further action is yet to be finalised.</p> <p>Minute note from January 2020 Council meeting: The letter regarding the gravel pits was discussed and the comment was that these matters have not been resolved and that Minister Lawler's advice was not up-to-date. The Administration will respond and continue to pursue this matter.</p>	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>The Administration has sent the Department another email requesting a further update and clarification on access to the Gravel Pits.</p> <ul style="list-style-type: none"> Department of Infrastructure, Planning and Logistics (DIPL) has been granted formal access to nominated extraction areas from NLC for road construction materials along the Maningrida Road at various locations. DIPL has a contract with BAC for the maintenance of the Oenpelli to Maningrida Road and all materials for this work will be extracted from these approved areas. NLC has approved access for a DIPL materials investigation along the section of road from Oenpelli to Three Ways to locate and prove resources for DIPL for road works and for WARC projects in and around Oenpelli. A permit is required for earth disturbing activities. This work will commence after the Wet season and when current restrictions around access to communities is lifted. The materials investigation will be undertaken in conjunction with WARC and as per discussion it is envisaged that WARC excavation equipment and personnel will be utilised for this work. <p>28 August 2020 - Stephen Hoyne Status referred above remains current. WARC access to DIPL's approved extraction pit will commence in late August to source gravel for repairs of the Maningrida Road.</p> <p>02 October 2020 - Stephen Hoyne</p>	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<ul style="list-style-type: none"> WARC has commenced gravel extraction from a DIPL pit to source material for use on the Maningrida road as a component of work sub-contracted by BAC to WARC for road pavement improvements. On Monday, 28 September 2020, the Administration sought an update from DIPL on the status of extraction of pit investigations for the OenPELL area. A response is pending. <p>25 January 2021 – Clem Beard The administration has contacted the DIPL again to request for updates on status of locating suitable borrow pits for gravel. The following response was received from DIPL on 10/12/2020: "DIPL have received advice that borrow gravel pits OR1 and OR2 have been consulted on and it is expected that these will be made available to DIPL upon execution of the relevant Mineral Extraction Agreements. Sampling of these pits will be required into the future to ascertain correct material required for road construction. Pits OR3, OR4 and OR5 have yet to be consulted on."</p> <p>20 July 2021 – Clem Beard Now that the road is accessible to the gravel pits, the administration has contacted DIPL to source updates/progression of pits for community use. Awaiting mobilisation dates from DIPL to test suitable of gravel pits.</p> <p>19 October 2021- Loukas Gikopoulos DIPL has provided the current update 'Application is with NLC and is waiting for a response as to the number of cultural monitors required to attend and commencement dates for the works'. Further updates will be provided once NLC have confirmed the above actions</p>	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>12 November 2021 - Loukas Gikopoulos The administration contacted DIPL and received the response below: 'DIPL had applied for cultural monitors so we could assess the areas identified between the Oenpelli turn off and three ways but due to various cultural matters this is still pending. We remain in contact with NLC but there is still no response and time is fast running out for fieldwork this year' 'There is a positive to this and that is that DIPL applied for extraction agreements for some areas along Oenpelli Road some time ago and consultation is now complete. Agreements will need to be drawn up between NLC and DIPL and when signed would provide areas we can fully assess and move forward with a gravel area for WARC.</p> <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> No further updates. NLC community consultations have been postponed due to Covid travel restrictions. 	

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	10.1
Title:	CSM Report on Current Regional Council Services
File Reference:	993295
Author:	Jesse Evans, Chief Operations Officer (Acting)

SUMMARY

This report will present the Gunbalanya Local Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Paul Avery.

BACKGROUND

All issues/ matters raised are to be discussed by the Local Authority members, as detailed in the attached report.

COMMENT

The following report has been prepared by CSM Paul Avery.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Committee notes the report.

ATTACHMENTS

- 1 CSM Report February 2022.pdf



The Gunbalanya Council department has averaged 79% attendance for the past three months which is a great improvement and is reflected in the work that is being carried out in the community.

Total number of vacancies	6
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The Gunbalanya Council administration office operation hours are from 8:00am to 4:00pm on each business day.

- Several interruptions occurred over the past 3 months, particular during January, due to Sorry Business.
- All administration positions have now been filled. New admin started in the LPO and is doing very well.
- Administration team continue to support other council teams as appropriate.

Post Office services are provided by Gunbalanya Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- LPO staff were business with the increased demand over Christmas and continue to be strategic in stock purchases, resulting in good sales.
- Extended Identity Services (EIS) has now been installed in the LPO, to assist with providing services such as the Motor Vehicle Registry (MVR), and supplying passport style photos.
- Gunbalanya LPO won the Retail rewards challenge for December 2022.
- Post Office had to close for one day in early January 2022, due to staff shortage.

Total postage received	2,925 kg
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The Gunbalanya Centrelink Office operates between 8:00am to 4:00pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Staff also assisted clients to access and update their My Gov accounts, and obtain Covid Vaccinations certificates, including getting sufficient ID and setting up email accounts.
- Currently recruiting for a new Centrelink Assistant.

Scheduled cleaning of council assets have been completed as follows:

- Council office cleaned daily
- Public toilets cleaned daily
- Common areas cleaned once a week
- Visitor Accommodation rooms cleaned as required.
- Additional cleaning required for cabins used for Covid-19 isolation quarters.

Total number of visitor accommodation available over the past 3 months was 32, and bookings can be made through Little Hotelier.

- No visitors recently, due to community lock out and biosecurity restrictions.
- Visitor accommodation was used for Covid-19 isolation quarters.
- Due to Covid-19 restriction and at the request of the TO's, all Youth, Sport and Recreation programs are currently on hold.
- End of year Christmas party was held, with gifts given out to the children.
- Still continuing to provide healthy option meals, within the allotted budget.
- Lifeguard training for the YSR assistant cancelled due to Covid-19 restriction. Training to resume when restriction lift.
- Another YSR assistant employed, now having both a male and a female assistant on the team.
- Monthly events planning for this calendar year has commenced.
- Attendance totals have been impacted by Covid-19 restriction and Sorry Business.

- Several external provided programs, have been postponed due to wet season access and Covid-19 restrictions. Looking to re-schedule once restrictions have been lifted.
- A volleyball program and grand final held in community and a short video of the day was created by the YSR Team Leader.
- New YSR bus was received prior to wet season.

Attendance totals	696
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- Continue to have good attendance by staff.
- Christmas party was well received, even Santa was able to attend.
- Breakfast program still receiving a good response from the clients and community.
- Investigating option to repair the washing machine.
- New fans to be install once restriction have lifted and tradesmen can be accessed the community.

Total meals provided	4908
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- Currently providing 6 people with food who are not clients, and 22 in total receiving help. Looking at option to transfer these 6 non-clients onto WARC client list.
- Some clients are not coming to the centre for fear of Covid.

- Lost one client over this reporting period, who was moved to permanent care in Darwin.
- Centre attendance rates low, due to Covid-19 restrictions and protocols.
- An open day with a buffet breakfast was held, to celebrate International Day of People with Disability.
- Working with family to try a transfer the care of a dementia client.
- Continue to provide laundry and hygiene services to clients.

Total number of NDIS participants	16
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The women's safe house continues to be an asset in the community and has had 41 women accommodated over the reporting period.

- Overall, staff attendance has been good. However, due Covid-19 community casing occurring, rostering staff through for night shifts has been difficult.
 - Community Safety Manager working hard to ensure the women's safe house remains open and client safely maintained, through the Covid-19 restrictions.
 - New washing machine and dryer have been delivered and to be installed in the safe house, once Covid-19 restrictions have lifted.
 - Security upgraded and cameras installed.
 - Community Safety Manager attended Territory Families, Domestic and Family Violence training in January 2022, and meetings with DAWIS to work on a memorandum of understanding (MOU) between both parties.
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- Night patrol running regularly and continues to make a difference in the community, receiving positive feedback when dealing with community members.
 - Addressed the constant humbugging of staff to assist with transportation around the community. Procedure signs place in each vehicle to assist staff.
 - All vehicles are equipped with sanitiser, masks and wipes, as part of WHS Covid-19 measures.
 - Staff have received new light weight rain coats.

Attendance totals	273
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- Currently recruiting for new Broadcast Officer.

Total number of On-Air hours	70 hrs
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New Senior Works Officer has been appointed and is doing an incredible job. Works team attendance has increased and is making a big difference to work carried out in the community.

- Rubbish runs continue to operate Monday, Tuesday, Thursday, and Friday.
- The billabong pump is operational again, continue work require to minimize chances of clogging in the future.
- Team is kept busy mowing community public spaces with consistent rain over the wet season.

- Roads graded prior to Christmas 2021, making a big difference to town entrance.
- Drains have been cleared ensuring better run-off of rain water from built up areas.
- Potholes continue to be identified and repaired with regular road inspections.
- Staff continue to do regular road sweeps to minimise dirt build up. Investigating long term solutions to prevent the build up occurring in the future.



Landfill site operates between Monday to Friday, 8:00am to 4:00pm with no disruption to service.

- Community waste collection continues to happen 4 days a week.
 - Hard rubbish collection has also been occurring adhoc and taken to the tip for disposal. Hard rubbish collection to increase once loader is operational.
 - Around 600 tonnes of metal was removed from the tip and transported to recyclers in Darwin.
 - Landfill Officer continues to keep the landfill site looking neat and tidy, and constantly looking at ways to improve operations.
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- New track tensioner required for the 20 tonne landfill excavator.
 - ESO 79 series landcruiser needs new alternator and starter motor.
 - CSM hilux had brake repairs and service.

- Senior works isuzu ute has major gearbox issue.
 - Community Care troopy repair works require on the steering.
 - Administration / office hilux ute currently being used by ESO/ARO.
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- Daily inspect of the solar farm conducted.
 - Daily oil top up required on generator 1.
 - Weekly generation reports completed.
 - Weekly servicing carried out as required.
 - Quarterly PowerWater reads conducted.
 - Repairs carried out to electrical meters.
 - Diesel fuel deliveries, including top up of about 1,000,000 litre for wet season.
 - Regular maintenance of all assets.
 - Whipper snipping and blowing, weed spraying, and removal of burnt trees from access roads conducted.
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- Daily bore field reads conducted (apart from those now under water).
 - Weekly water samples taken.
 - Repairs carried out on water leaks.
 - Chlorine cylinders swapped out.
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- Town run chlorine reads were conducted.
 - Daily sewer reads conducted. Lift lids and check pits, clean sewer pit floats and low level pump outs.
 - Check sewer ponds & outflow reads.
 - Empty sewer cage on SP2 weekly.
 - Monthly sewer samples taken.

All inspections were undertaken by the ARO, no significant issues were noted and no interruption to services. The works crew completed:

- Slashing of the runway shoulders and fence perimeter.
 - Poisoning the fence perimeter.
 - Replaced the windsock.
 - Replaced 4 faulty marker lights.
 - All EVAC callouts attended, no issues to report.
 - Fence around airstrip needs replacing, WARC carrying out maintenance and repairs.
 - Some issues with animals (cattle, dingo's and birds) getting into the area.
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- - Various puncture repairs and day-to-day operations.
 - Yard works: shed strip downs and obstructions shifted.
 - Receive and delivery pf goods, fertilizer, furniture and food.

- - Minor repairs and maintenance carried out in various staff residences.
 - Blown light bulb in Admin office, batten replaced.
- - Maintenance to inner office door.
- - Trouble to get contractors out at the moment due to lockdown.

- - Vet program, currently delayed due to Covid-19 travel restrictions.
 - Playground upgrades, currently on hold due to Covid-19 travel restrictions.
 - Remaining solar lights have been installed, one at the turn off to the airport and two at the airport.
 - Oval fencing needs repairs, to be replaced when able.
 - Honour board still to be installed, waiting for availability of tradesmen.
 - Community garden hard structure.
 - LED portable screen.
- - Ongoing funding commitment for Animal Management Control.

- - BBQ Trailer grant successful.
 - Landscaping supplies and plants purchased for Office garden beautification project. (Now installed)
- - Nil.
- - More solar street lighting.

CSM attended Service Delivery Committee meetings with other stakeholders. Some of these were:

- Local Emergency Management Committee around Covid-19 updates and strategies.
- Service Delivery Meetings.
- Gunbalanya (Australia) Day event cancelled due to Covid-19 restrictions.
- Money management team have been unable to come to community due to Covid-19 restrictions.

Total amount of meetings and events attended by the CSM	38
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- Need for more solar street lights for safety of community members.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	13.1
Title:	Financial Report to January 2022
File Reference:	993044
Author:	Michael Connell, Accountant; Andrew Shaw, Finance Manager

SUMMARY

This Financial Report for the year to date period 1 July 2021 to 31 January 2022, seven months of the 2021-22 financial year, is prepared for the Gunbalanya Local Authority.

BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 January 2022. The report covers all of the activities within the Gunbalanya Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Gunbalanya income and expenditure is shown below.



Actuals v Budget by Reporting Group

as at 31 Jan 2022

TOTAL GUNBALANYA						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	362,869	365,399	(2,530)	(1%)	626,398	58%
62 - Income Council Fees and Charges	10,808	10,917	(109)	(1%)	18,164	60%
63 - Income Operating Grants	1,277,102	1,263,382	13,720	1%	1,629,000	78%
65 - Income Allocation	241,335	190,360	50,975	27%	326,160	74%
66 - Other Income	58,568	35,847	22,721	63%	51,680	100%+
67 - Income Agency and Commercial Services	936,595	977,116	(40,521)	(4%)	1,674,852	56%
Total Operational Revenue	2,887,276	2,843,020	44,256	2%	4,326,254	67%
Operational Expenditure						
71 - Employee Expenses	1,633,389	1,654,699	(21,309)	(1%)	2,791,999	59%
72 - Contract and Material Expenses	706,085	1,085,166	(379,081)	(35%)	1,612,829	44%
73 - Finance Expenses	733	1,458	(726)	(50%)	2,500	29%
74 - Travel, Freight and Accom Expenses	51,140	70,408	(19,268)	(27%)	119,440	43%
76 - Fuel, Utilities & Communication	247,925	221,634	26,291	12%	379,180	65%
79 - Other Expenses	407,848	383,052	24,796	6%	713,170	57%
Total Operational Expenditure	3,047,120	3,416,417	(369,297)	(11%)	5,619,118	54%
Total Operational Surplus / (Deficit)	(159,844)	(573,397)	413,553	72%	(1,292,863)	12%
Capital Income						
68 - Income Capital Grants and Contributions	489,834	489,834	0	0%	489,834	100%+
Total Capital Income	489,834	489,834	0	0%	489,834	100%+
Capital Expense						
33 - Capital Expenditure	532,034	891,407	(359,373)	(40%)	891,407	60%
Total Capital Expense	532,034	891,407	(359,373)	(40%)	891,407	60%
Total Capital Surplus / (Deficit)	(42,199)	(401,573)	359,373	89%	(401,573)	11%
Net Surplus / (Deficit)	(202,043)	(974,970)	772,927	79%	(1,694,436)	12%

STATUTORY ENVIRONMENT

Clause 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goal 2 as outlined in the *Regional Plan and Budget 2021-2022*.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1

An effective, efficient and accountable Regional Council.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes and receives the Financial Report for the seven months, July 2021 to January 2022.

ATTACHMENTS

- 1 Graphical Finance Presentation Gunbalanya - Jan 2022 Final.pdf



**Gunbalanya Local Authority Committee
Financial Management Report for the
period ended 31st January 2022**

Actual v Budget – Operational – Jul 2021 to Jan 2022

Actuals v Budget by Reporting Group

as at 31 Jan 2022

Description	TOTAL GUNBALANYA			
	Actuals YTD	Budget YTD	Variance	%
Operational Revenue				
61 - Income Rates and Charges	362,869	365,399	(2,530)	(1%)
62 - Income Council Fees and Charges	10,808	10,917	(109)	(1%)
63 - Income Operating Grants	1,277,102	1,263,382	13,720	1%
65 - Income Allocation	241,335	190,360	50,975	27%
66 - Other Income	58,568	35,847	22,721	63%
67 - Income Agency and Commercial Services	936,595	977,116	(40,521)	(4%)
Total Operational Revenue	2,887,276	2,843,020	44,256	2%
Operational Expenditure				
71 - Employee Expenses	1,633,389	1,654,699	(21,309)	(1%)
72 - Contract and Material Expenses	706,085	1,085,166	(379,081)	(35%)
73 - Finance Expenses	733	1,458	(726)	(50%)
74 - Travel, Freight and Accom Expenses	51,140	70,408	(19,268)	(27%)
76 - Fuel, Utilities & Communication	247,925	221,634	26,291	12%
79 - Other Expenses	407,648	383,052	24,796	6%
Total Operational Expenditure	3,047,120	3,416,417	(369,297)	(11%)
Total Operational Surplus / (Deficit)	(159,844)	(573,397)	413,553	72%







Actual v Budget – Capital – Jul 2021 to Jan 2022

Actuals v Budget by Reporting Group as at 31 Jan 2022

Description	TOTAL GUNBALANYA			
	Actuals YTD	Budget YTD	Variance	%
Capital Income				
68 - Income Capital Grants and Contributions	489,834	489,834	0	0%
Total Capital Income	489,834	489,834	0	0%
Capital Expense				
33 - Capital Expenditure	532,034	891,407	(359,373)	(40%)
Total Capital Expense	532,034	891,407	(359,373)	(40%)
Total Capital Surplus / (Deficit)	(42,199)	(401,573)	359,373	89%
				11%

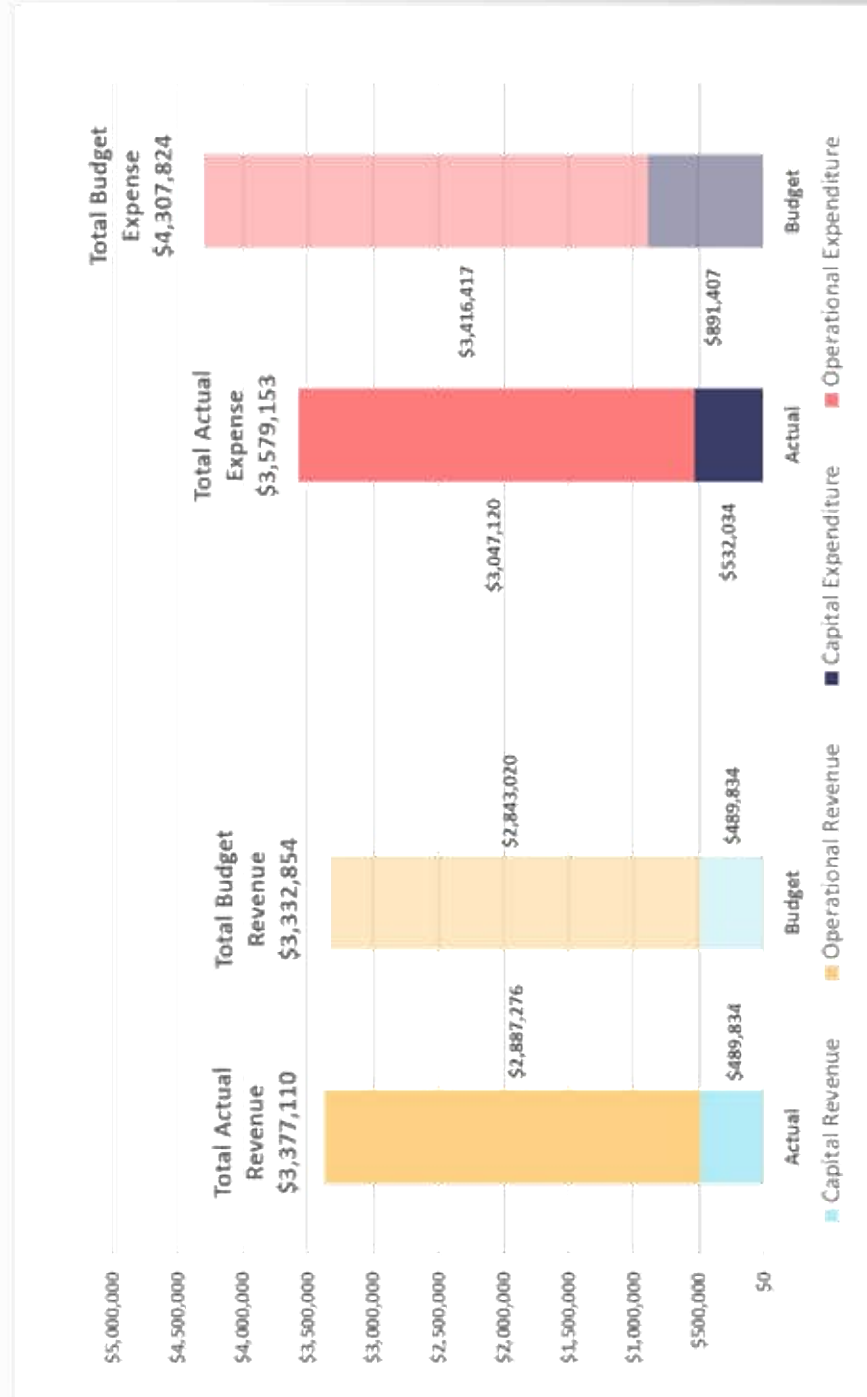
Legend:

-  Unfavourable variance over \$25,000
-  Unfavourable variance under \$25,000
-  Favourable variance
-  Variance over \$300,000





Actual v Budget – Gunbalanya – Jul 2021 to Jan 2022



Council Funded Projects – Jul 2021 to Jan 2022

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2021	Expenditure to date FY2021-22	Balance as at 31.01.2022
5277.01 - Purchase Ride on Mower	35,000	FY 21/22	-	-	35,000
5200.01 - Fencing for New Cemetery	20,000	FY 20/21	-	-	20,000
5253.01 - Purchase 3 Tonne Roller	55,006	FY 20/21	(52,875)	(2,104)	27
5298.01 - Replace Roofing Women's Centre Lot 439	51,069	FY 20/21	(41,119)	-	9,950
5271.01 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	55,000
Council Funded (Reserve) Balance	216,075		(93,994)	(2,104)	119,977



Grant Funding – Local Authority Projects – Jul 2021 to Jan 2022

Grant Funding - Local Authority Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure 2021-22	Cash Balance as at 31.01.2022
Local Authority Projects (LAP) The 2021-22 project funding, totalling \$159,700, has not yet been received in full. A part payment of \$46,666 was received in Nov 2021 with the balance of \$113,034 expected to be paid by end of Feb 2022. As all of FY2018-19 allocated funding has now been spent.						
Local Authority Projects (LAP) - Unallocated	20,235	FY 21/22	20,235			20,235
LAP - Elected Members board of recognition	2,013	FY 20/21	2,013	-	(2,415)	(402)
LAP - Dog Health Program	23,060	FY 20/21	23,060	(3,500)		19,560
LAP - Children's Playground (See also the Community Projects table below, which shows additional assistance from ABA for this project)	170,265	FY20/21	170,265	(470)	(119,282)	50,514
LAP - Animal Management Program	13,720	FY 21/22	13,720	-		13,720
LAP - Upgrade Oval Fence Lot 641 (Opt 1)	60,687	FY 21/22	60,687	-		60,687
LAP - Community Garden Hard Structure & Amenities Lot 649	108,000	FY 21/22	108,000	-		108,000
LAP - Portable LED Screen	86,000	FY 21/22	86,000	-	(36,800)	49,201
TOTAL LOCAL AUTHORITY PROJECTS	483,980		483,980	(3,970)	(158,496)	321,514

Available to be re-allocated to other projects



Grant Funding – Community Projects – Jul 2021 to Jan 2022

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure 2021-22	Cash Balance as at 31.01.2022
Oval Upgrade - Planning and Design	-	FY 20/21	-	(11,450)	(2,750)	-
Home Care Packages Program (HCP)	238,000	FY 21/22	173,240		(206,847)	-
Commonwealth Home Support Program (CHSP)	-	FY 21/22	-		(29,726)	-
NT Jobs Package - Aged Care	-	FY 21/22	-		(94,010)	-
Night Patrol	-	FY 21/22	-		(229,671)	-
Safety and Wellbeing - Sport and Recreation	-	FY 21/22	-		(13,338)	-
Remote Sport Program	-	FY 21/22	-		(9,275)	-
Children and Schooling - Youth	411,108	FY 21/22	411,108		(228,930)	182,179
Women's Safe House	534,803	FY 21/22	314,577		(190,793)	123,784
Women's Safe House - Garden Beautification and Furniture	7,868	FY 21/22	7,868		(7,567)	301
Women's Safe House - Upgrades	8,604	FY 21/22	8,604		(6,441)	2,164
Domestic Family & Sexual Violence Program	102,292	FY 21/22	102,292		(5,767)	96,526
Night Patrol Covid-19 Booster Program	-	FY 20/21	-		(21,122)	-
eHCP - Home Care Packages Program from eTools	218,000	FY 21/22	128,674		(168,240)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 21/22	-		(7,078)	-
Children's Playground (ABA funding)	164,800	FY 21/22	206,000		(99,955)	106,045
TOTAL COMMUNITY PROJECTS	1,685,476		1,352,365	(11,450)	(1,321,509)	510,998





New Assets Commissioned – Jul 2021 to Jan 2022

Toyota Hiace bus - Children and Schooling -
Youth Sport & Recreation Program

Gunbalanya
Asset no. 100113
\$60,956



CAT CB 2.7 Compactor roller
and accessories

Gunbalanya
Asset no. 150163
\$54,621





New Additions to Existing Assets Commissioned – Jul 2021 to Jan 2022

Replace Kitchen Council Office Lot 647

Gunbalanya
Asset no. 400016
\$16,980



Depot Garage Lot 652 - Replace Roofing

Gunbalanya
Asset no. 400022
\$63,838





New Additions to Existing Assets Commissioned – Jul 2021 to Jan 2022

Depot Cement Shed Lot 652 - Supply and installation of new roof sheeting

Gunbalanya
Asset no. 400025
\$70,635



Depot Main Shed Lot 652 - Replace kitchen

Gunbalanya
Asset no. 400023
\$24,955





New Additions to Existing Assets Commissioned – Jul 2021 to Jan 2022

Depot Storage Plant Lot 652B - Replace shed

Gunbalanya
Asset no. 400026
\$51,405



Aged Care Centre - Supply and installation of new roof sheeting and insulation

Gunbalanya
Asset no. 400039
\$34,937





New Additions to Existing Assets Commissioned – Jul 2021 to Jan 2022

Women's Safe House Lot 428B - New fencing

Gunbalanya
Asset no. 400091
\$4,201



Youth (Training) Centre/Fit out Lot 576 - Upgrade Furniture and Fittings

Gunbalanya
Asset no. 400064
\$28,401

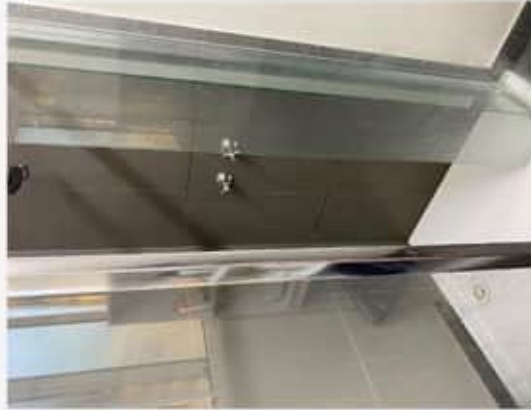




New Additions to Existing Assets Commissioned – Jul 2021 to Jan 2022

Staff House Lot 397 - Replace kitchen, upgrade bathroom and external painting

Gunbalanya
Asset no. 400005
\$60,957





New Additions to Existing Assets Commissioned – Jul 2021 to Jan 2022

Staff House Lot 535 CSM House - Upgrade bathroom/toilet and replace floor coverings

Gunbalanya
Asset no. 400012
\$57,341



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	13.2
Title:	Local Authority Funding
File Reference:	992743
Author:	Kim Sutton, Director Organizational Growth

SUMMARY

The Department of Local Government, Housing and Community Development provides annual local authority project funding to the West Arnhem Regional Council for local projects.

BACKGROUND

The Gunbalanya Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance, as identified by the Local Authority membership.

Total funds as at 31 January 2022: \$321,514

Allocated funds as at 31 January 2022: \$301,279

Gunbalanya	
Project	Funding Amount
1. Gunbalanya Children's Playground	\$50,514
2. Elected Members Board of Recognition	-\$402
3. Dog Health Program – Available to be re-allocated to other projects	\$19,560
4. Animal Management Program	\$13,720
5. Upgrade Gunbalanya Oval Fence Lot 641	\$60,687
6. Community Garden Hard Structure & Amenities Lot 649	\$108,000
7. Portable LED Screen	\$49,201
TOTAL	\$301,279

Unallocated funds as at 31 January 2022: \$20,235

Funding available for reallocation to other projects as at 31 January 2022: \$19,560

COMMENT

The 2021-22 project funding, totalling \$159,700, has not yet been received in full. A part payment of \$46,666 was received in November 2021. The remaining of the 2021-22 project funding, of \$113,034 is expected to be received later this month, now that all of FY2018-19 allocated funding has been spent.

Local Authority funding is to be spent within two years of receipt.

FINANCIAL IMPLICATIONS

As per Council's budget for Gunbalanya projects.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goal 2 as outlined in the *Regional Plan and Budget 2021-2022*.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1

An effective, efficient and accountable Regional Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- **Notes the report**
- **Continues to discuss the use of:**
 - **\$20,235 unallocated project funding;**
 - **\$19,560 funding available for reallocation to other projects; and**
 - **\$113,034 of additional funding that will be available later this month.**
- **Notes the attached Local Authority project funding certification for Gunbalanya for the period ending 30 November 2021.**

ATTACHMENTS

- 1 Local Authority Project Funding Certification Gunbalanya 30 NOVEMBER 2021.pdf

West Arnhem Regional Council

CERTIFICATION OF 2021-2022 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Gunbalanya Local Authority

File number: _____

INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 NOVEMBER 2021

LAPF Grant 2021 - 22	\$159,700.00
LAPF Grant 2021 – 22 Received 8 November 2021	\$46,666.00
Previous Acquittal Balance	\$433,344.52
Expenditure from 2020 – 21	\$147,184.05
Total Income	\$480,010.52
Surplus / (Deficit) as at 30 NOVEMBER 2021	\$332,826.47

 We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes No
- the LAPF funding guidelines; Yes No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes No
- the Northern Territory Government's buy from Territory enterprise policy. Yes No

Certification report prepared by Brooke Meredith 13/12/2021

The local authority projects formed part of the agenda and minutes of

Council's ordinary council meeting and local authority meeting. Yes No

Laid before the Council at a meeting (to be held) on 09/02/2022 Copy of minutes attached (TBA).

Laid before the LA at a meeting (to be held on) 28/10/2021 Copy of minutes attached (TBA).

CEO or CFO



.....17..../.....12...../2021

DEPARTMENTAL USE ONLY

Grant amount correct: Yes No

Balance of funds to be spent \$ _____

Date next certification/...../20__

CERTIFICATION ACCEPTED

Yes No

Comments

Omor Sharif – Grants and Rates Officer _____

...../...../20__

Donna Hadfield – Manager Grants Program _____

...../...../20__

Department of the Chief Minister and Cabinet



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	14.1
Title:	Presentation - Department of Infrastructure, Planning and Logistics
File Reference:	992774
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide the Gunbalanya Local Authority with a list of presentations to be made by representatives of various entities and organisations.

BACKGROUND

At various times, presentations are made so that issues relating to the Gunbalanya community can be raised and information shared.

COMMENT

Two representatives from the Department of Infrastructure, Planning and Logistics (DIPL) will attend today's meeting.

STRATEGIC IMPLICATIONS

The presentation will provide community members with information that is aligned to goal 1 in the *Regional Plan and Budget 2021-2022*.

GOAL 1 COMMUNITY ENGAGEMENT

Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.

Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes the presentation.

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	14.2
Title:	Presentation - OrangeSky Australia
File Reference:	992777
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide the Gunbalanya Local Authority with a list of presentations to be made by representatives of various entities and organisations.

BACKGROUND

At various times, presentations are made so that issues relating to the Gunbalanya community can be raised and information shared.

COMMENT

Representatives from Orange Sky Australia will attend today's meeting to present a proposal on establishing remote laundries in Gunbalanya. Please see the attached brochure and photographs for more information.

STRATEGIC IMPLICATIONS

The presentation will provide community members with information that is aligned to goal 1 in the *Regional Plan and Budget 2021-2022*.

GOAL 1 COMMUNITY ENGAGEMENT

Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.

Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Gunbalanya Local Authority notes the presentation.

ATTACHMENTS

- 1** Remote Services Partnership Brochure V1_200621.pdf
- 2** Remote mobile laundry van_1.png
- 3** Laundry trailer.png



REMOTE COMMUNITIES

About us

Orange Sky supports people experiencing homelessness, economic or social challenges through the provision of free laundry facilities and genuine human connection. We believe that all people should have access to basic human rights such as clean clothes, warm showers and genuine, non-judgemental conversation.



Our work in remote communities

Orange Sky aims to work alongside remote communities to build impact through:



**FREE
LAUNDRY**



**LOCAL
EMPLOYMENT**



**POSITIVELY CONNECTING
COMMUNITIES**

- Ensuring Orange Sky is an appropriate and essential service for the community
- Establishing community support and a clear and common purpose
- Developing collaborative partnerships with a local organisation
- Providing employment for local people to deliver the Orange Sky service
- The provision of the facility, staff training and ongoing support
- The collection of operational and social impact data
- Collaboration to ensure safe shift operations and adherence to workplace health and safety regulations

ORANGE SKY | PLEASE CONTACT JUDITH MEIKLEJOHN | E: JUDITH@ORANGESKY.ORG.AU

What would the partnership look like?



Community Partner

- Facility transported to community
- Maintenance and servicing (including spare parts)
- Support and service stock (including laundry liquid)
- Fuel for the facility

Costs

- Employment
- Costs associated with service roll-out and subsequent visits
- 10amp single phase power if needed to recharge the facility (this should be minimal)

- Provision of facility, six orange chairs for connecting, appropriate training, ongoing support and facility-related stock and spare parts
- Maintenance and repairs (unless related to misuse or vandalism)
- Technology and processes to collect service and impact data
- Risk management processes to adhere to and guide local operation

Responsibilities

- Local management of service
- Human resources for employment purposes (general staff and person as train the trainer)
- Safe environment for shifts, facility and stock
- Presence of relevant tradespeople
- Presence of fuel bowser
- Access to clean water and process for waste water
- Provide a level of support that isn't being met

Shared Responsibilities



Funding:
initial and ongoing



Storytelling



Project risks

Shared Outcomes



SHIFTS



WASHES



CONNECTIONS



CONVERSATION
HOURS



IMPROVED HEALTH
& WELLBEING



VALUE TO
COMMUNITY

Facility types:

Orange Sky provides the facility, six orange chairs for connecting, appropriate training, ongoing support and facility-related stock and spare parts.

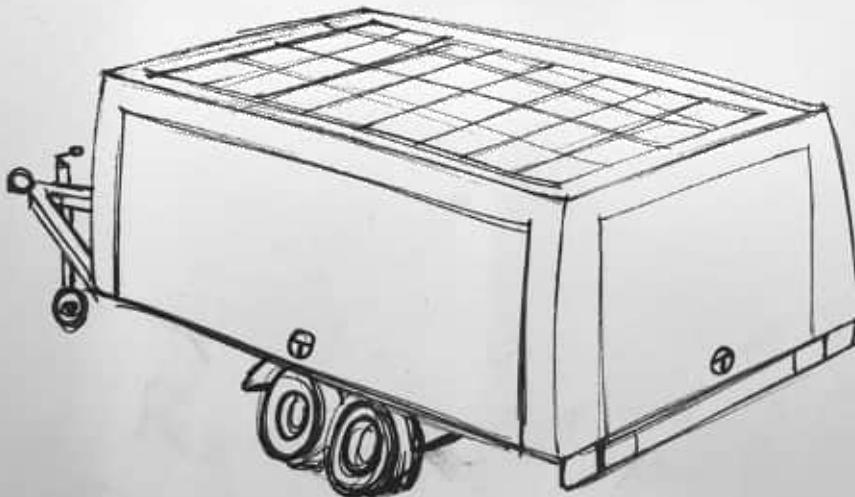
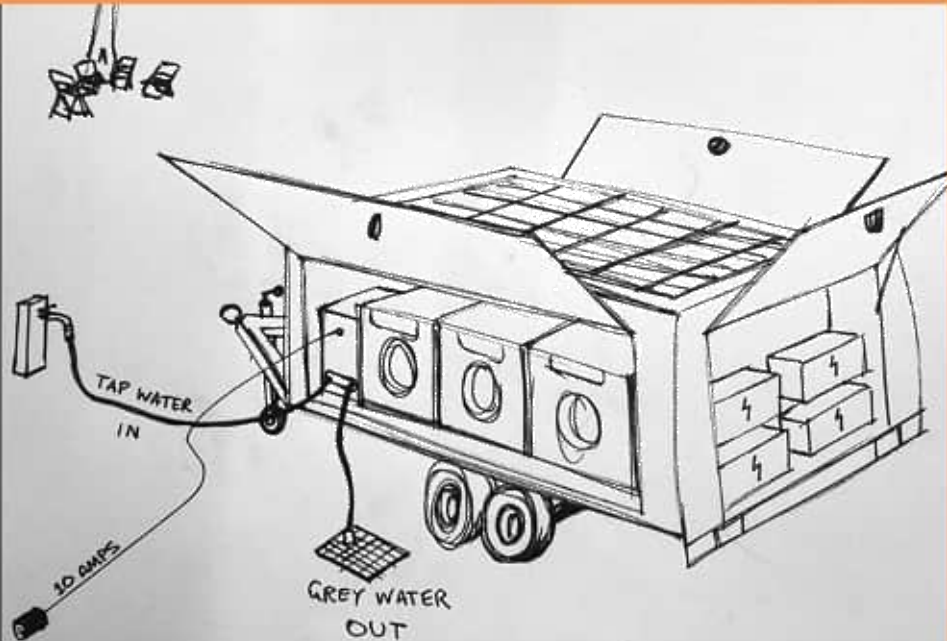
Option 1: Trailer mounted canopy

Features:

- Plug n' start design
- No technical knowledge required
- 3 x 15kg LG washers
- 3 x 10kg LG dryers
- Hot wash system to combat scabies
- Automated detergent dosing
- 4 x 200W solar panels and battery system

Requires:

- Standard household electrical socket if recharge needed and garden/council tap
- Standard driver's license to move



How to use:

1. Plug into household electrical socket if recharge needed
2. Plug hose into any garden/council tap
3. Lay waste hose into storm water drain
4. Start washing!

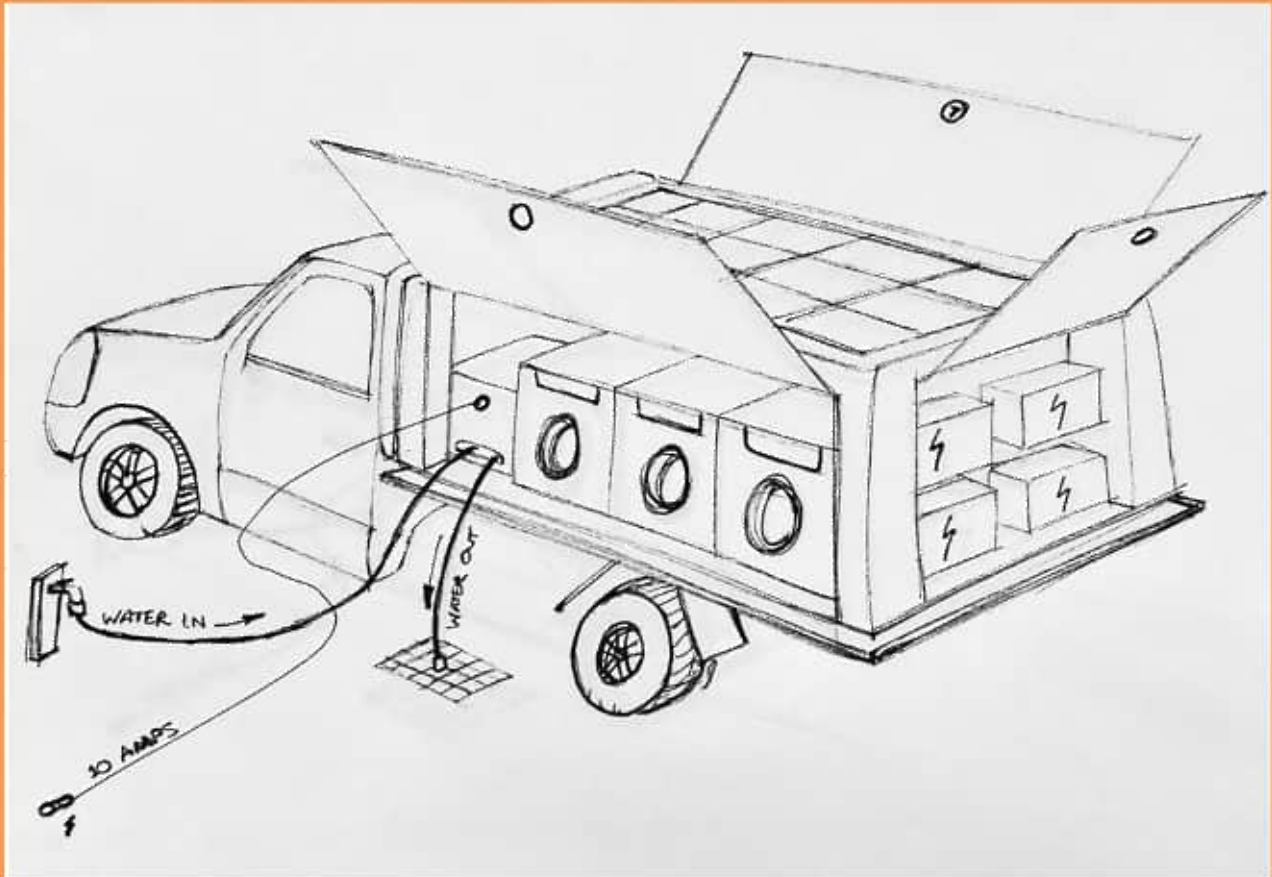
Dimensions:

- Length: 6m
- Width: 2.2m
- Height: 2.2m

ORANGE SKY | PLEASE CONTACT JUDITH MEIKLEJOHN | E: JUDITH@ORANGESKY.ORG.AU

Facility types (continued)

Option 2: Vehicle mounted canopy



Features:

- Plug n' start design
- No technical knowledge required
- 3 x 15kg LG washers
- 3 x 10kg LG dryers
- Hot wash system to combat scabies
- Automated detergent dosing
- 4 x 200W solar panels and battery system

How to use:

1. Plug into any household electrical socket if recharge is needed
2. Plug hose into any garden/council tap
3. Lay waste hose into storm water drain
4. Start washing!

Requires:

- Standard household electrical socket if recharge is needed and garden/council tap
- Standard driver's license to move

Dimensions:

- Length: 5.5m
- Width: 2.2m
- Height: 2.3m

ORANGE SKY | PLEASE CONTACT JUDITH MEIKLEJOHN | E: JUDITH@ORANGESKY.ORG.AU



10 steps to establish an Orange Sky service in your community.

- ✔ Community/organisation expresses interest to Orange Sky
- ✔ Collaboratively assess service purpose and need
- ✔ Orange Sky to determine facility type
- ✔ Evidence of community consultation
- ✔ Evidence of endorsement from appropriate people and organisations in community
- ✔ Confirm or source funding - Orange Sky and partner
- ✔ Formalise partnership agreement and secure roll-out date
- ✔ Partner to identify and recruit local employees
- ✔ Orange Sky to visit community for roll-out
- ✔ Let's get washing and yarning!

PLEASE CONTACT JUDITH MEIKLEJOHN
 E: JUDITH@ORANGESKY.ORG.AU M: 0412 751 519





WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	14.1
Title:	Gunbalanya Airport Ablution Block
File Reference:	993106
Author:	Loukas Gikopoulos, Buildings and Civil Coordinator

SUMMARY

The purpose of this report is to provide to the Gunbalanya Local Authority various proposals to upgrade the airport facilities by constructing a new toilet.

BACKGROUND

The Local Authority requested the administration to carry out further investigations into the various options available to upgrade the existing toilet facilities at the airport. The current toilet facilities are dilapidated and there is no active water or sewerage supply connected to the building. The service upgrade would be extremely costly and not viable. There are no public amenities at the airport and the nearest toilet is located at the township which is approximately 3km away.

COMMENT

The administration has potentially sourced two alternative toilet solutions to upgrade the existing toilet facilities.

Option 1

An Ecoflo Waste Management Toilet.

Provides all in one integrated toilet system that requires no water or electricity and works on a dehydration process. The toilet is constructed from steel frame with colorbond finishes.

Key features- Certified disabled compliant building, water tank and stand, stainless steel finishes, hand basin, mirror, grab rails and backrest, signage. The expected timeframe from confirmation of order is 12 weeks.

An estimated cost breakdown is provided for the initial set up to purchase the toilet and installation.

ECO FLO TOILET AND WATER TANK STAND	INDICATIVE COST
Supply Ecoflo disabled compliant toilet	\$38,000.00
Construct/ erect Ecoflo toilet	\$35,000.00
Supply and install 5000ltr water tank including stand	\$10,000.00
Solar light and sensor light	\$7,000.00
Structural engineer	\$3,000.00
Building survey services	\$8,200.00
Construction tank plans	\$3,400.00
Maintenance of Eco toilet	\$500.00
Freight	\$2,000.00
Contingencies	\$12,210.00
Total ongoing costs	\$119,310

TOTAL construction costs including certification is \$119,310.00

Attachment Eco toilet design

Option 2

A custom built conventional flushable toilet which consist of septic tank set up combined with a solar pump system connected to the toilets.

Key features- The toilet consist of a separate male and female toilets fitted with wash basins, septic tank set up combined with a solar pump system, connected to a bore pump and to the structural blockwork toilet.

The toilet block will be constructed in blockwork and have sewerage and water services connected and operate like a conventional toilet (flushable).

The solar product and septic tank is used on all off grid projects on remote sites that have no plumbing or electrical services.

Ongoing maintenance - timeframe to be determined upon usage

- Sewerage pump out costs (from Darwin)
- Ongoing maintenance of equipment
- Water tanks to be refilled when empty

The expected timeframe to complete construction is 10 weeks.

Below table includes scope of works and estimated cost breakdown for the septic tank/solar system and the construction of a new blockwork toilet.

STRUCTURAL ABLUTION BLOCK	DESCRIPTION	AMOUNT
1.0	Design and documentation	\$15,000
1.1	Site preparation	\$20,000
1.2	Water and sewerage plumbing connections	\$20,000
1.3	Water tank/ guttering and stand	\$20,000
1.4	Structural construction	\$75,000
1.5	Internal fit out	\$30,000
Total construction costs		\$180,000
SEPTIC TANK/ SOLAR SYSTEM		
2.0	Site preparation	\$5,000
2.1	Install plumbing and equipment	\$20,000
2.2	Install solar system for septic tank	\$15,000
2.3	Install solar system for water pressure pump	\$15,000
2.4	Install water tank and pressure pump	\$15,000
	Install septic tank system	\$20,000
2.5	Connect to blockwork plumbing	\$5,000
2.6	Commissioning	\$5,000
Total solar system costs		\$100,000
TOTAL ESTIMATED COSTS	Costs for blockwork toilet and solar system	\$280,000

TOTAL construction costs including certification is \$280,000

Note: An initial outlay of \$20k is required to design and certify the toilet drawings

Note: WARC does not have a lease agreement over the airport. A lease agreement will make WARC responsible for all the day to day repair maintenance and any infrastructure upgrades at the Council's cost.

Attachment 1 flushable toilet block floor layout

Attachment 2 concept design

Note: NLC and fees have not been included in the actual construction costs for the toilets. These will be determined once EOI applications have been lodged. The below prices have been determined from past submissions.

NLC consultation and approvals is approximately \$5,000

The exact location for the proposed toilets will be confirmed after a site inspection has determined the most practical location that complies with the building code.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to objectives in goal 3 in the *Regional Plan and Budget 2021-2022* as outlined below.

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.5	Buildings, facilities and infrastructure assets that are fit for purpose and sufficient to service operational requirements

VOTING REQUIREMENTS

Simple majority.

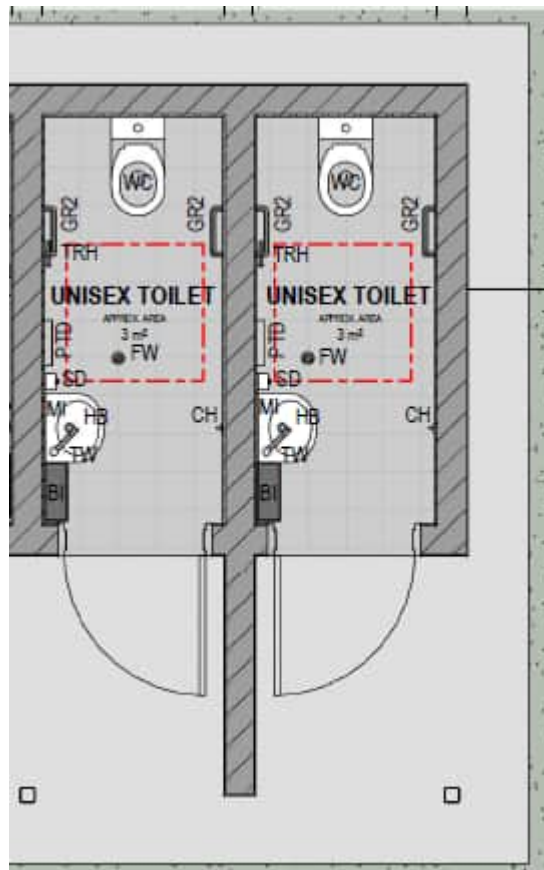
<p>RECOMMENDATION: That the Local Authority:</p> <ul style="list-style-type: none">• Notes the report;• Reviews the toilet designs and recommends which option should be selected during this meeting;• Directs the administration to try and seek funding for this project at an estimated cost of \$119,310 for option 1 or \$280,000 for option 2; and• Considers the allocation of \$20,000 of future Local Authority funding to meet costs for the architectural and structural drawings for the toilet designs.
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ATTACHMENTS

- 1 kazuba eco toilet.pdf
- 2 Attachment 3 concept of flushable toilet.pdf
- 3 flushable toilet floor layout.PNG







WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 24 FEBRUARY 2022

Agenda Reference:	15.2
Title:	Gunbalanya Local Authority Summary of Current Projects
File Reference:	992701
Author:	Loukas Gikopoulos, Buildings and Civil Coordinator

SUMMARY

The purpose of this report is to provide the Gunbalanya Local Authority with a progress update of the current Local Authority projects in the community.

BACKGROUND

The Gunbalanya Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

The below projects have been approved by the Local Authority and are in progress.

COMMENT

The following is a summary of the current status of the Local Authority projects.

Project	Project Description	Anticipated completion
Gunbalanya Elected Members Honour Board	Supply Elected Members Board of Recognition. The Honour board has been completed and delivered to Gunbalanya.	CSM has advised waiting for Covid restrictions to be lifted for contractors to install board.
Gunbalanya LED Screen	The purchase of a portable LED Screen with trailer. Awarded to 'Dreamtech' for the supply and installation of the above mentioned equipment. The LED screen and trailer currently in production and manufacturing. Expected completion of the screen and trailer mid-March.	Build completion Mid March 2022. Transport to location pending bio security and covid restrictions.
Children's Playground and Hard Structure Lot 648	For the 'Design and Construct of the Children's Playground and Hard Structure' The project was awarded to JMK (NT) The following scope of works has been completed <ul style="list-style-type: none">• New playground equipment has been delivered to Gunbalanya• Hard structure roof and columns erected• Removal of existing playground equipment in readiness for powder coating• Completed cleaning and painting of the existing shelters Please see attached photo of the erected hard structure.	No further works can be completed until Biosecurity lockdown due to Covid has been lifted. The Council will update further when contractors are allowed back in the community.

Project	Project Description	Anticipated completion
Solar Street Lights Various Locations	For the supply and installation of 7 x pathway solar lights. All solar lights have now been installed. Please see attached photos of recent solar lights installed.	Project completed.
Animal Management Program	For the delivery service of a Community Veterinary Animal Management Program. The administration has awarded the tender/service to Aboriginal Community Veterinary Services. The service will deliver community dog health program for a one year period. Animals to include are dogs, cats and any other domesticated animals belonging to the community and is free to all people living in the community.	The vet visit has been postponed due to the Biosecurity lockdown and Covid situation. The Council will monitor the situation and advise of new possible vet visit dates when suitable.
Gunbalanya Football Oval Fence Lot 641	For the upgrading of the existing oval fence. Quotes have been sourced Works to include : Install new top and bottom missing rails. Install 1200mm high chainmesh fence LRCI funding has been approved for the project.	Waiting for Cahills Crossing to become passable and Covid restrictions to be lifted before the contractors can commence the works.
Community Garden Hard Structure Lot 649	For the supply and installation of a hard structure and amenities including water point and BBQ facility. Current to date: <ul style="list-style-type: none"> • Quotes sourced for the above construction project • Preparing site servicing plan for water point and approval with PWC • Submitted S19 with NLC for a license to maintain the Lot 	NLC consultation delayed due to Covid situation and lockdown restrictions. No further consultation dates have been scheduled.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to objectives in goal 3 in the *Regional Plan and Budget 2021-2022* as outlined below.

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.2	Safe and reliable roads, footpaths and street lighting.
Objective 3.3	Attractive parks, gardens, streetscapes and open spaces.
Objective 3.5	Buildings, facilities and infrastructure assets that are fit for purpose and sufficient to service operational requirements

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Local Authority notes the report.

ATTACHMENTS

- 1** hard structure.pdf
- 2** solar light 1.jpeg
- 3** solar light.jpeg







WEST ARNHEM REGIONAL COUNCIL

FOR THE GUNBALANYA LOCAL AUTHORITY MEETING

24 FEBRUARY 2022