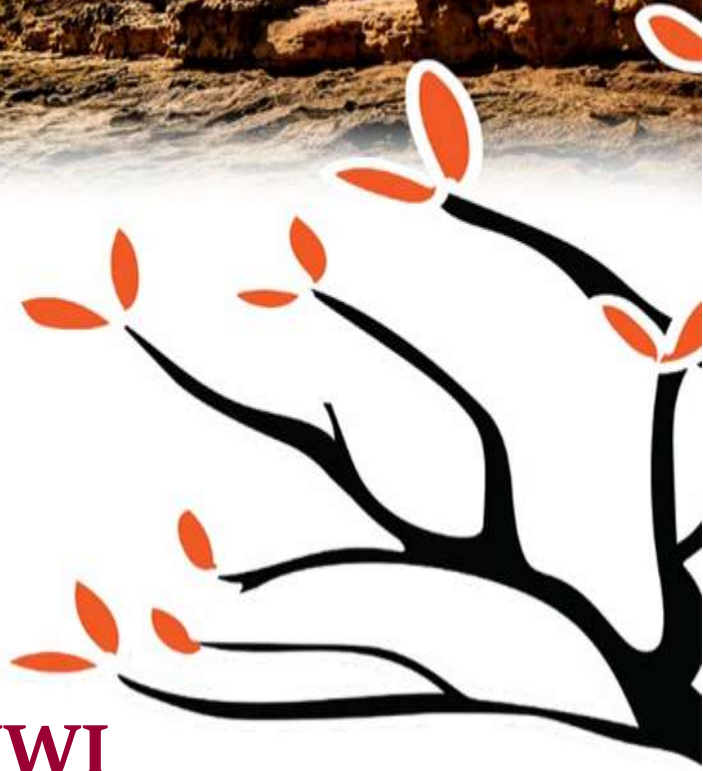




WEST ARNHEM



REGIONAL COUNCIL



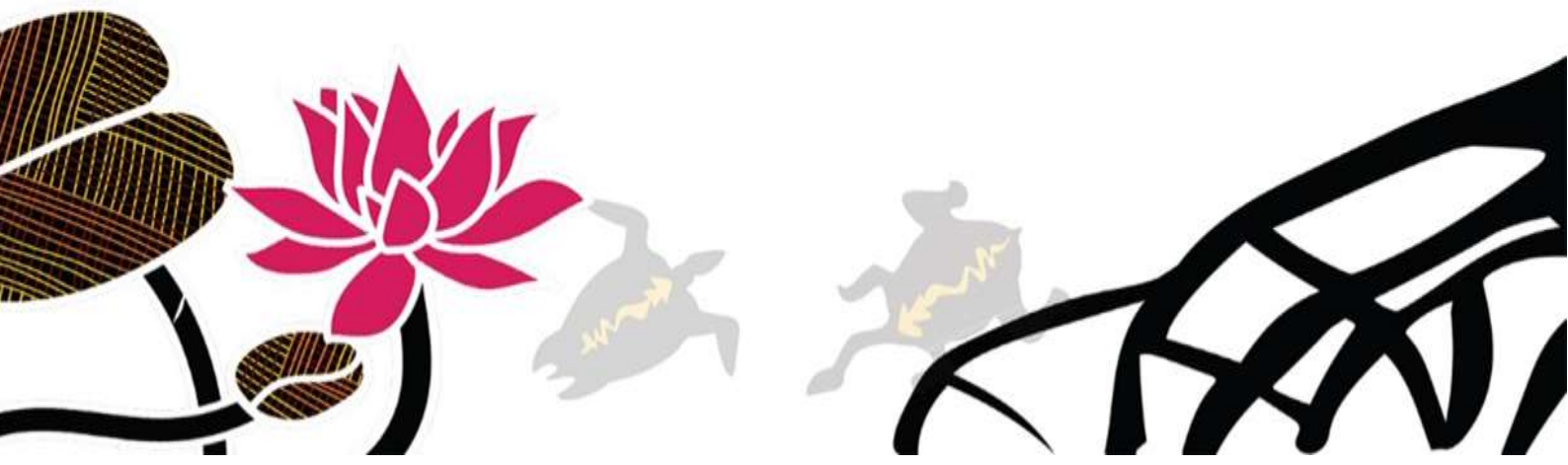
WARRUWI

WEST ARNHEM REGIONAL COUNCIL

LOCAL AUTHORITY MEETING

AGENDA

THURSDAY, 19 MAY 2022



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Council Chambers, Warruwi on Thursday, 19 May 2022 at 10:00 am.

Daniel Findley
Chief Executive Officer

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West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	1007426
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 19 May 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes members' apologies and/or requests for leave of absence for the meeting held on 19 May 2022.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	4.1
Title:	Absent Without Notice
File Reference:	1007427
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Warruwi Local Authority's record, any appointed members that are absent without notice for the meeting held on 19 May 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes members absences without notice for the meeting held on 19 May 2022.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	5.1
Title:	Acceptance of Agenda
File Reference:	1007429
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Warruwi Local Authority meeting of 19 May 2022.

BACKGROUND

Not applicable.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda for the Warruwi Local Authority meeting of 19 May 2022 as circulated be accepted.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1007431
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Council staff attending the meeting are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs them to do so.

STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority receives and records declarations of interest for the meeting held on 19 May 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	7.1
Title:	Confirmation of Previous Local Authority Meeting Minutes - 31 March 2022
File Reference:	1007432
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 31 March 2022 Warruwi Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 31 March 2022 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2022.03.31 Warruwi Local Authority Meeting Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
Thursday, 31 March 2022 at 10:00 am
Council Chambers, Warruwi

Chairperson (Acting) Nicholas Hunter declared the meeting open at 10:12 am, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS

Chairperson (Acting)	Nicholas Hunter
Member	Ida Waianga
Member	Alfred Gawaraidj
Member	Phillip Wasaga

ELECTED MEMBERS

Deputy Mayor	Elizabeth Williams (video conference)
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STAFF

Chief Executive Officer (Acting)	Kim Sutton (video conference)
Chief Corporate Officer	David Glover (video conference)
Chief Operating Officer (Acting)	Jesse Evans
Governance and Risk Advisor	Doreen Alusa (video conference)
Finance Manager	Andrew Shaw (video conference)
Building and Civil Coordinator	Loukas Gikopoulos (video conference)
Council Services Manager	Paul Griffiths

VISITORS

Pandanus Evaluation	Stephanie Harrison (video conference)
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Minute note: The Local Authority appointed Nicholas Hunter as the acting Chairperson for this meeting.

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Warruwi Local Authority noted members' apologies from Mayor Matthew Ryan, Councillor James Marrawal, and Appointed Members Jason Mayinaj and Richard Nawirr for the meeting held on 31 March 2022.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Warruwi Local Authority noted that no members were absent without notice for the meeting held on 31 March 2022.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

WAR134/2022 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Mr Phillip Wasaga

The agenda for the Warruwi Local Authority meeting of 31 March 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered the disclosure of interest of members or staff.

The Warruwi Local Authority received no declarations of interest for the meeting held on 31 March 2022.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 21 OCTOBER 2021**

The Local Authority considered the confirmation of previous minutes for the meeting held on 21 October 2021.

WAR135/2022 RESOLVED:
On the motion of Deputy Mayor Elizabeth Williams
Seconded Mr Nicholas Hunter

The minutes of the 21 October 2021 Warruwi Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES**10.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

The Warruwi Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS**11.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the action items list.

WAR136/2022 RESOLVED:
On the motion of Mr Eda Waianga
Seconded Mr Alfred Gawaraidj

The Warruwi Local Authority reviewed the action items list and approved to remove the following completed actions:

1. Special Community Assistance and Local Employment (SCALE) Program 2019-2020 (OCM 184/2020).

CARRIED

Minute note: Stephanie Harrison from Pandanus Evaluation joined the meeting at 10:22 am.

CSM REPORT ON REGIONAL COUNCIL SERVICES**12.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the CSM report on current regional council services.

The Warruwi Local Authority noted the report.

FINANCE REPORT**15.1 FINANCIAL REPORT TO FEBRUARY 2022**

The Local Authority considered the financial report to February 2022.

The Warruwi Local Authority noted and received the financial report for the eight months, year to date period, July 2021 to February 2022.

15.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

The Local Authority noted the report.

VISITOR PRESENTATIONS**16.1 PRESENTATION - PANDANUS EVALUATION, ON BEHALF OF THE POWER AND WATER CORPORATION**

The Local Authority considered a presentation from Pandanus Evaluation. Power and Water Corporation have engaged Pandanus Evaluation to conduct remote community feedback into how they can work with communities to better talk about water.

The Warruwi Local Authority noted that Pandanus Evaluation will conduct remote community feedback on water usage on behalf of the Power Water Corporation in May 2022.

Minute note: It was noted that the administration will contact Pandanus Evaluation to get information about the specific dates and times for community consultation, as well as more information about the consultation process.

Minute note: Stephanie Harrison left the meeting at 11:01 am.

GENERAL ITEMS**17.1 WARRUWI LOCAL AUTHORITY PROJECTS UPDATE**

The Local Authority considered a report on current Local Authority funded projects, which included the Animal Management Program and the installation of solar street lights.

The Local Authority discussed and noted the report.

17.2 WARRUWI LOCAL AUTHORITY FUTURE PROJECTS

The Local Authority considered a report on future projects which include a proposal to install a shade sail at the Warruwi playground (Lot 137), and a proposal to upgrade the shade structure near the crèche and health centre.

WAR137/2022 RESOLVED:

On the motion of Mr Ida Waianga

Seconded Mr Nicholas Hunter

The Local Authority noted the report and requested Council to direct the administration to try and seek funding for:

- The installation of a shade sail at the Warruwi playground at an estimated cost of \$ 30, 000; and
- The upgrade of the shade structure near the crèche and health centre at an estimated cost of \$ 70, 400.

CARRIED

NEXT MEETING

The next Warruwi Local Authority meeting is scheduled to take place on Thursday 19 May 2022.

MEETING DECLARED CLOSED

Chairperson (Acting) Nicholas Hunter declared the meeting closed at 11:25 am.

This page and the preceding four (4) pages are the minutes of the Warruwi Local Authority meeting held on Thursday, 31 March 2022.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	8.1
Title:	Council's Response to Local Authority Issues Raised
File Reference:	1007435
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Warruwi Local Authority feedback from Ordinary Council meetings.

BACKGROUND

The CEO presented the minutes and motions from the Warruwi Local Authority meeting held on 31 March 2022 to the Council meeting held on 13 April 2022.

COMMENT

At the Ordinary Council meeting held on 13 April 2022, Council noted the report titled Warruwi Local Authority meeting held on 31 March 2022.

The Council passed the following resolution:

COMMITTEE AND LOCAL AUTHORITY REPORTS

11.1 REPORT FOR THE WARRUWILocal AUTHORITY MEETING HELD ON 31 MARCH 2022

The Council considered a report for the Warruwi Local Authority meeting held on 31 March 2022.

OCM28/2022 RESOLVED:

**On the motion of Deputy Mayor Elizabeth Williams
Seconded Councillor Jacqueline Phillips**

Council:

- **Noted the unconfirmed minutes of the Warruwi Local Authority meeting held on 31 March 2022; and**
- **Directed the administration to try and seek funding for:**
 - **The installation of a shade sail at the Warruwi playground at an estimated cost of \$ 30, 000; and**
 - **The upgrade of the shade structure near the crèche and health centre at an estimated cost of \$ 70, 400.**

CARRIED

STATUTORY ENVIRONMENT

Sections 101(4), 101(5) and 101(6) of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to objectives in goal 1 and 2 in the *Regional Plan and Budget 2021-2022* as outlined below.

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimization of risks associated with the operations of Council.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes the report.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	9.1
Title:	Review of Local Authority Action Items
File Reference:	1007438
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

To present to the Warruwi Local Authority an update on the action items list.

BACKGROUND

The Warruwi Local Authority members are encouraged to discuss the action items list.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the objectives in goals 1 and 2 of the *Regional Plan and Budget 2021-2022* as outlined below:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council.
Objective 2.4	Planning and reporting that informs Council's decision-making processes.
Objective 2.6	The minimization of risks associated with the operations of Council.

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Warruwi Local Authority reviews the action items list and approves to remove any completed actions.

ATTACHMENTS

- 1 2022.05.19 Warruwi Local Authority Meeting Action Items.pdf

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
13 April 2022	Shade Sail at the Warruwi Playground OCM28/2022 Council directed the administration to try and seek funding for the installation of a shade sail at the Warruwi playground at an estimated cost of \$30,000.	Update 09 May 2022 <ul style="list-style-type: none"> The grants team is in the process of investigating funding options for this project with Grants writer, Susan Wright, and will provide an updated report on this progress during the next meeting. 	Grants	In progress
22 September 2021	Solar Lights - Warruwi OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Council: Approved the installation of solar lights in various locations in Warruwi at an estimated cost of \$55,000	Update 08 October 2021 <ul style="list-style-type: none"> The Council has raised a purchase order for the supply of 12 x solar lights and 2 x poles. Production of the solar lights has commenced and expected completion and delivery by mid-December 2021. Update 04 February 2022 <ul style="list-style-type: none"> The solar lights have been delivered to Warruwi. The CSM has advised that the installation of the lights to be completed by the end of April 2022. Update 09 May 2022 <ul style="list-style-type: none"> The CSM to arrange plant and material to install the solar lights. CSM to provide further update for procurement. 	CSM/ Technical Services	In progress
22 September 2021	Warruwi Crèche – Shade and Seating OCM87/2021 On the motion of Councillor James Marrawal Seconded Deputy Mayor Elizabeth Williams Directed the administration to prepare a scope and budget for a new shade and additional seating near the Warruwi crèche	Update 08 October 2021 <ul style="list-style-type: none"> A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the next LA meeting Update 22 March 2022 <ul style="list-style-type: none"> A cost estimate for the proposed project has been prepared and provided in the 'Future Projects' report which will be presented at the LA meeting on 31 March 2022. 	Technical Services/ Grants	In progress

Warruwi Local Authority Action Item List – In Progress

Meeting Date	Resolution/ Item Number	Comment	Action Officer	Status
13 April 2022	OCM28/2022 Council directed the administration to try and seek funding for the upgrade of the shade structure near the crèche and health centre at an estimated cost of \$ 70, 400.	<p>Update 09 May 2022</p> <ul style="list-style-type: none"> The grants team is currently investigating funding options for this project and will provide an updated report on this progress during the next meeting. 		

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	10.1
Title:	CSM Report on Current Regional Council Services
File Reference:	1007720
Author:	Rick Mulvey, Chief Operating Officer

SUMMARY

This report will present the Warruwi Local Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Matthew Griffiths.

BACKGROUND

All issues/ matters raised are to be discussed by the Local Authority members, as detailed in the attached report.

COMMENT

The attached report has been prepared by CSM Matthew Griffiths.

STRATEGIC IMPLICATIONS

Not applicable.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Warruwi Local Authority notes the report.

ATTACHMENTS

- 1 LA Operations Report - Warruwi.pdf

Local Authority report

Warruwi
5/05/2022



Service Delivery

1. Attendance rates

1.1. Staff Attendance

The Warruwi Council department has averaged 76% attendance for the past two months, minimising the impacted on the ability of Council to complete the required works in the community.

Total number of vacancies	4
---------------------------	---

2. Administration Services

2.1. Administration

The Warruwi Council administration office was open from 8:30 am to 4:30 pm on each business day during the report period.

- One staff member on extended leave.
- Disruption to office services due to ongoing telecommunication issues, losing internet and landline services on several occasions during the past two months. Telstra have restore telecommunications restored but further repair works still need to be completed.

2.2. Post Office

Post Office services are provided by Warruwi Council administration staff during normal business hours.

- Post office mail has now returned to daily deliveries, Monday to Friday.
- Average of 3 kg of outing going mail has occurred, over the reporting period.

Total postage received	223kg
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2.3. Centrelink

The Warruwi Centrelink Office operates between 8:30am to 4:30pm each business day.

- Monthly report submitted on time.
- New Centrelink signage being ordered.
- Darwin Centrelink staff community visit delayed due to a Covid-19 restrictions. Social media utilised to inform community members of this change. Propose new date for community visit to be advised.
- Silver Service line (Indigenous help line) fault occurred on Wednesday 13th April 2022. Fault is still being addressed.

2.4. Cleaning

Staff average 100% attendance for the reporting period and scheduled cleaning of council assets have been completed as follows:

- Council office – twice a week – total of 18 occasions.
- Playground amenities – once a week – total of 9 occasions.
- Public toilets – twice a week – total of 18 occasions.
- Common areas cleaned once a week – total of 9 occasions.
- Visitor Accommodation rooms cleaned as required – total 60 room cleans.

2.5. Visitor Accommodation

Total number of current visitor accommodation available is 1, and bookings can be made direct with office.

- With Covid-19 restrictions easing, the accommodation booking starting to increase with WARC staff and contractors visiting the community. Consistently book for every available day up to Friday 29th April 2022.
- Bureau of Meteorology booking Monday 6th June – Friday 1st July 2022, to carried major weather radar upgrades.
- Discussion with Yagbani regarding possible future accommodation arrangements for the community.

3. Wellbeing Services

3.1. Sport & Recreation

With Covid-19 restrictions easing, attendance numbers have increased across the various sport and recreation programs.

- New AV equipment and other items for the recreation hall, received and installed.
- The continuation of the “no school, no after school” sport and recreation program, school attendance have remained high, along with the after school program.
- Still working to establish music and instrument program, including funds to possibly obtain further equipment for the youth.
- Basketball completion has commenced, with great community attendance.

Day Program

- Due to Covid-19 cases in the community, the usual affiliated programs was prohibited until March 2022, and some restriction still apply. This has resulted in a slow start to Term 2 of the day service program. Awaiting permission to resume full program.
- Youth, Sport and Recreation team still assisting with community movements in and around School attendance and interaction.
- Assisted students with take photos for School yearbook and community.
- Approximately 10 young people in program.
- Working with school to ascertained student permission requirements and process.

Attendance totals	520
-------------------	-----

3.2. Early Learning

The childcare centre operated Monday to Friday, 7:30am to 5:00pm. Daily activities and programs as follows:

- Variety of activities provided including gardening and cooking.
- Undertaking a sustainability project with the kids and gardening.
- Staff continuing to do childcare training via Charles Darwin University.
- All Crèche staff will have some type of training during May/June. Arrangements in place.
- Jabiru Childcare Centre Manager, continues to liaise with crèche staff and the Council Services Manager, to provide on-going support with staffing and compliance.

- Childcare Support Officer Jabiru, assisting with covering for staff while they were on two weeks leave in early March 2022.
- Current TV Monitor to be refitted to wall to create more space and safer working environment.
- The Crèche had two brake-ins in March 2022, point of entry through the rear door. Some food items stolen, but no other damage in occurred. New brackets being ordered to secure faulty gates.

Attendance totals	115
-------------------	-----

3.3. Aged Care

There are currently 2 x HCP clients and 1 x CHSP client, and services provided are as follows:

- Personal care and household tasks;
- Meals provided 5 days a week, with a weekend package as required;
- Shopping and social activities (1 client x 8 times per month);
- Plan management; and
- Transport, with 64 trips made over past months.

Total meals provided	540
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3.4. Disability care

There are currently 4 NDIS clients and services provided are as follows:

- Accommodation,
- Personal care and household tasks;
- Meals 5 days per week, with a weekend package as required;
- Shopping and social activities;
- Plan management;
- Transport as required;
- Assisting with Remote Connector for NIDS.

Total number of NDIS participants	4
-----------------------------------	---

3.5. Night Patrol

Night patrol services were provided on the available nights between 9:00 am and 3:00 pm, during the reporting period.

- Patrols have continued with three staff.
- Covid-19 emergency relief work has currently ceased. However, staff continue to be vigilant and prompt safe hygiene practises when in contact with community members.
- New daily task reporting structure has been implemented.
- Staff have been pro-active in community, checking on council and other community properties are securer, reducing risk of damage to infrastructure.

3.6. Broadcasting

In conjunction with TEABBA, broadcasting services were available in the WARC Office studio.

- Services were not provided from the 27th January 2022 through to mid-March 2022, due to no staff available.
- Some broadcast work occurred end of March 2022.
- Broadcast/Radio room to be revamped with available funds and relocation of non-broadcast equipment.

Total number of On-Air hours	40 hours
------------------------------	----------

4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs continue to operate 3 times per week, with rubbish collected on foot as needed.
- Other hard rubbish around the community regularly collected.
- Lawn mowing continuing on a weekly basis, but will decrease as we move into the dry season.

4.2. Roads

Road repairs have commenced across the community.

- Road maintenance continues as weather allows.
- Internal road works commenced, near workshop, airport and police station.
- Waiting on sealing to be completed, expected late May 2022.
- Heavy rain over March and April impacted on roads, caused issue with drainage.
- New traffic signage to be installed during late June and early July 2022.

4.3. Waste

Landfill site operated between Monday to Friday, 8:30am to 4:00pm with no disruption to service.

- Sign for the landfill site received and to be installed.
- Hard rubbish picked up as required.
- Community responding well to the designated dumping areas.
- New rubbish pit being excavated ready to be used in the near future.
- Working with contractors to remember to obey landfill signage.
- Investigating options for upgrading community wheelie bins.

Total amount of waste removed from landfill	0 kg
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4.4. Plant and equipment

- Hydraulic hoses ordered for Grader and Bobcat.
- Hydraulic lift and equipment to be repaired in late May 2022.
- Air conditioner repairs required for majority of vehicles.

5. Essential Services

5.1. Power

- 2 x Genset services and tune up conducted.
- There were 3 x After Hours call out, during the reporting period.
- No other power issues relating to generator.
- Received 1 large fuel delivery (40K) during reporting period.
- No power outages to report.
- Power Water on site early March, to look at improvements across the services provided, which include a visit to the community school.
- Issue with power pole outside Lot 25, which Power Water addressed within 48 hours.

5.2. Water

- Water samples conducted as per scheduled and all returned positive user readings.
- Power Water visited in March 2022 to undertake bore checks and dips.
- ASR bore back in use, due to low rainfall over wet season.

- Water pressure is fair-to-good across community, after reactivation of ASR bore.
- Consumption of water has slightly risen.
- Providing Power Water with photo of monthly water usage sign.
- Contractors have visited community a number of times, to fix leaks around the community, including larger leak at Police Station.
- Minor repairs by ESO to water leaks last week of April 2022.
- Power Water evaluators visited to conduct surveys and provide information to the community, which was well received.

5.3. Sewage

- Macerator pump out of action. Power Water electricians to attend site and refit.
- Transfer pump has been replaced.

5.4. Airfield

28 Daily inspections were undertaken by the ARO. No significant issues were noted. The works crew:

- Contractor engaged to undertake ARO duties.
- End of month weed cutting, poisoning and grading of fence line. Photos sent to contracts manager.
- Slashed the runway shoulders and fence perimeter occurred on 1 occasion.
- There was no interruption to aircraft movements.

6. Trade Services

6.1. Scheduled Servicing

- **Mechanic**
 - Extensive audit conducted, to ensure all vehicles are compliant for use.
 - New vehicle fault board installed in the CSM office.
 - Most vehicles required are due for their schedule servicing.
 - Servicing and repairs to the air-conditioning units required on most vehicles.
 - Works still required to Community Services Isuzu Ute. Currently Night Patrol Community Safety staff share the same vehicle with Community Care day staff, until repairs are undertaken.
 - Mechanic now expected late May or early June, due to power issue in the workshop and delays with parts.
- **Carpenter**
 - Minor works required on WARC staff accommodation.
- **Plumber**
 - Blocked sewage at Office.
 - Taps and hoses for workshop.

6.2. Unplanned Maintenance

- **Mechanic** – Grader and hoist now faulty and tagged out. Repairs to be carried in the May 2022 visit.
- **Electrician** – Works at WARC staff accommodation and workshop.
- **Carpenter** – Assistance with community project (Shelter), WARC Office and WARC staff accommodation.
- **Plumber** – Sewer works at the WARC office and Lot 25, and review water pressure on WARC staff accommodation.

7. Community

7.1. Local Authority projects

- **Current**
 - Vet Program has commenced, with community visit occurring late May 2022.
- **Future**
 - Town square upgrades of the shade cloth and other amenities. Funding opportunities still being investigated.

7.2. Other projects

- **Opportunities**
 - Looking at signage for community, using what is already in stock.
- **Current**
 - Road grading being undertaken on return of contractors.
- **Future**
 - Installation of road signs and landfill works upon arrive of skid steer.
 - Jamuluk Festival July 2023. Subcommittee to convene and considerate funding opportunities.

7.3. Community meetings and events

- CSM to hold Warruwi Heads of Departments Meeting in early June 2022.
- Attend ad-hoc community meeting outside store on Saturday 9th April 2022, regarding raising concerns over youth causing trouble.
- ANZAC Dawn Service held, including speeches and community BBQ.
- Expecting serial community funeral in May 2022, dates to be advised.
- Meeting held on 5th May 2022, to discuss School Sports Carnival plans.

Total number of meetings and events attended by the CSM	35
---	----

7.4. Community key focus areas

- On-going police presence on island instead of ad-hoc short visits.
- Increase in number of cars on the island.
- Lack of community accommodation.
- Water usage and future preservation.
- Youth causing trouble and concerns around community safety.
- Increase of crocodiles near township and attacks on domestic animals.
- On-going Telstra communication connectivity on the island.
- Covid-19 safe practices for the community.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	11.1
Title:	Financial Report to March 2022
File Reference:	1005136
Author:	Andrew Shaw, Finance Manager; Michael Connell, Accountant

SUMMARY

This Financial Report for the year to date period 1 July 2021 to 31 March 2022, nine months of the 2021-22 financial year, is prepared for the Warruwi Local Authority.

BACKGROUND

This Financial Report includes the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 March 2022. The report covers all of the activities within the Warruwi Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Warruwi income and expenditure is shown below.



Actuals v Budget by Reporting Group

as at 31 Mar 2022

TOTAL WARRUWI						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	129,845	129,845	(0)	(0%)	173,127	75%
62 - Income Council Fees and Charges	5,291	6,750	(1,459)	(22%)	9,000	59%
63 - Income Operating Grants	617,761	475,727	142,034	30%	590,724	100%+
65 - Income Allocation	7,436	42,993	(35,557)	(83%)	57,324	13%
66 - Other Income	4,080	2,100	1,980	94%	2,800	100%+
67 - Income Agency and Commercial Services	570,332	569,274	1,058	0%	758,973	75%
Total Operational Revenue	1,334,745	1,226,690	108,056	9%	1,591,949	84%
Operational Expenditure						
71 - Employee Expenses	1,614,566	1,602,919	11,647	1%	2,124,319	76%
72 - Contract and Material Expenses	257,257	380,855	(123,598)	(32%)	459,477	56%
73 - Finance Expenses	28	225	(197)	(87%)	300	9%
74 - Travel, Freight and Accom Expenses	67,328	63,671	3,656	6%	97,109	69%
76 - Fuel, Utilities & Communication	147,887	151,486	(3,599)	(2%)	201,920	73%
79 - Other Expenses	262,346	271,067	(8,721)	(3%)	359,017	73%
Total Operational Expenditure	2,349,411	2,470,222	(120,811)	(5%)	3,242,141	72%
Total Operational Surplus / (Deficit)	(1,014,666)	(1,243,533)	228,867	18%	(1,650,193)	61%
Capital Income						
68 - Income Capital Grants and Contributions	1,050,350	1,050,350	-	-	1,050,350	100%
Total Capital Income	1,050,350	1,050,350	-	-	1,050,350	100%
Capital Expense						
33 - Capital Expenditure	661,682	1,290,220	(628,538)	(49%)	1,290,220	51%
Total Capital Expense	661,682	1,290,220	(628,538)	(49%)	1,290,220	51%
Total Capital Surplus / (Deficit)	388,668	(239,870)	628,538	100%+	(239,870)	0%
Net Surplus / (Deficit)	(625,998)	(1,483,403)	857,405	58%	(1,890,063)	33%

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goal 2 as outlined in the *Regional Plan and Budget 2021-2022*.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION

Systems and processes that support the effective and efficient use of financial and human resources.

Objective 2.1

An effective, efficient and accountable Regional Council.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority notes and receives the financial report for the nine months, year to date period, 01 July 2021 to 31 March 2022.

ATTACHMENTS

- 1 Graphical Finance Presentation Warruwi- Mar 2022.pdf



**Warruwi Local Authority Committee
Financial Management Report for the
period ended 31st March 2022**

Actual v Budget – Operational – July 2021 to March 2022

Actuals v Budget by Reporting Group as at 31 Mar 2022

Description	TOTAL WARRUWI			
	Actuals YTD	Budget YTD	Variance	%
Operational Revenue				
61 - Income Rates and Charges	129,845	129,845	(0)	(0%)
62 - Income Council Fees and Charges	5,291	6,750	(1,459)	(22%)
63 - Income Operating Grants	617,761	475,727	142,034	30%
65 - Income Allocation	7,436	42,993	(35,557)	(83%)
66 - Other Income	4,080	2,100	1,980	94%
67 - Income Agency and Commercial Services	570,332	569,274	1,058	0%
Total Operational Revenue	1,334,745	1,226,690	108,056	9%
Operational Expenditure				
71 - Employee Expenses	1,614,566	1,602,919	11,647	1%
72 - Contract and Material Expenses	257,257	380,855	(123,598)	(32%)
73 - Finance Expenses	28	225	(197)	(87%)
74 - Travel, Freight and Accommodation Expenses	67,328	63,671	3,656	6%
76 - Fuel, Utilities & Communication	147,887	151,486	(3,599)	(2%)
79 - Other Expenses	262,346	271,067	(8,721)	(3%)
Total Operational Expenditure	2,349,411	2,470,222	(120,811)	(5%)
Total Operational Surplus / (Deficit)	(1,014,666)	(1,243,533)	228,867	18%







Actual v Budget – Capital – July 2021 to March 2022

Actuals v Budget by Reporting Group as at 31 Mar 2022

Description	TOTAL WARRUWI			
	Actuals YTD	Budget YTD	Variance	%
Capital Income				
68 - Income Capital Grants and Contributions	1,050,350	1,050,350	-	-
Total Capital Income	1,050,350	1,050,350	-	-
Capital Expense				
33 - Capital Expenditure	661,682	1,290,220	(628,538)	(49%)
Total Capital Expense	661,682	1,290,220	(628,538)	(49%)
Total Capital Surplus / (Deficit)	388,668	(239,870)	628,538	100%+
			Annual Budget	Progress
			1,050,350	100%
			1,290,220	51%
			1,290,220	51%
			(239,870)	0%

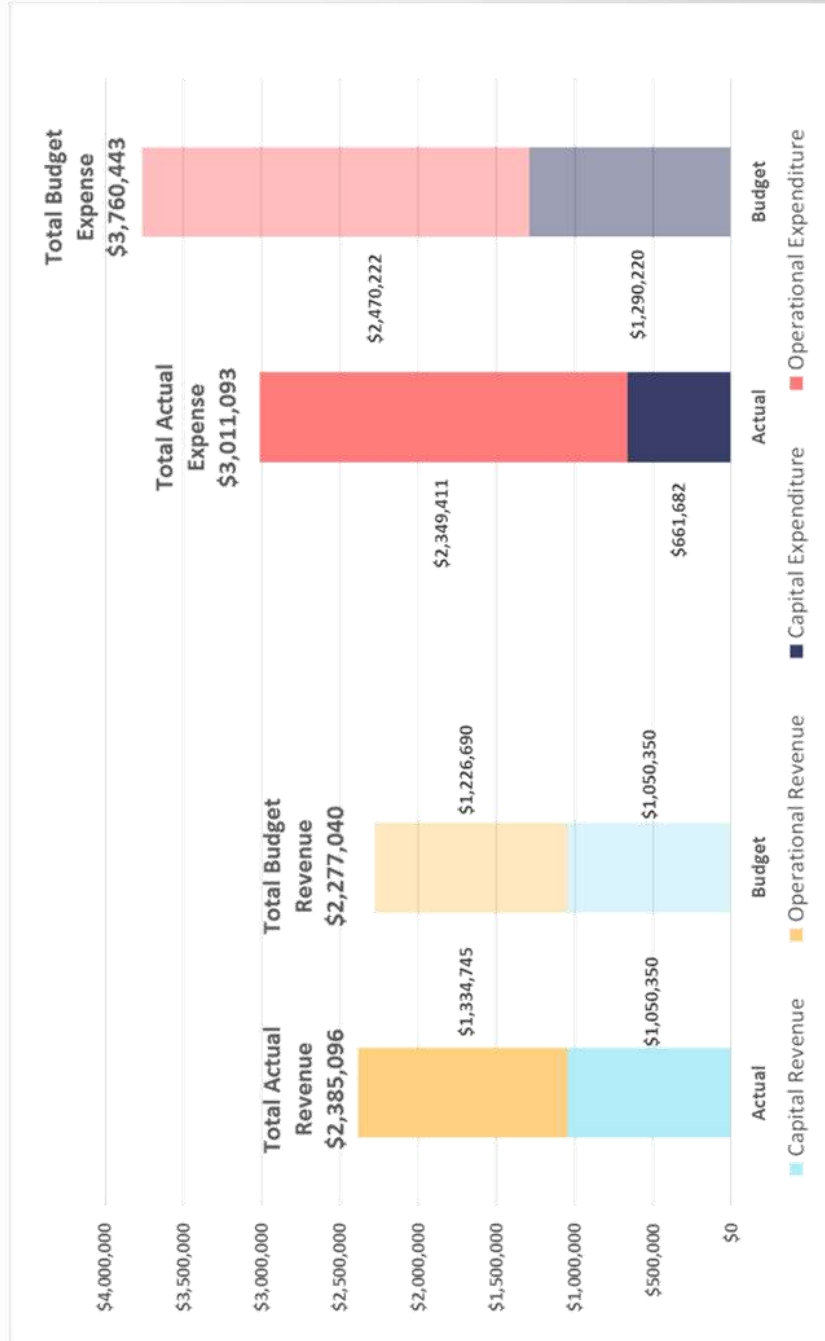
Legend:

-  Unfavourable variance over \$75,000
-  Unfavourable variance under \$75,000
-  Favourable variance
-  Variance over \$300,000



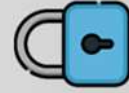


Actual v Budget – Warruwi – July 2021 to March 2022



Council Funded Projects – July 2021 to March 2022

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2020	Expenditure to 30 Jun 2021	Expenditure to date FY2021-22	Balance as at 31 Mar 2022
5167.05 - Kerb and Channel Airport to Workshop Road	330,000	FY 19/20	(19,516)	(2,274)	(74,682)	233,528
5200.05 - Fencing for New Cemetery	20,000	FY 20/21	-	-	-	20,000
5206.05 - Council Contribution - Ablution Block	69,180	FY 20/21	-	-	(69,180)	-
5251.05 - Upgrade Electrical/Plumbing Rec Centre Lot 2	11,776	FY 20/21	-	(7,833)	(1,855)	2,089
5275.05 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	-	55,000
5281.05 - Purchase Ride on Mower	35,000	FY 21/22	-	-	-	35,000
5284.05 - Purchase Isuzu Russ Garbage Compactor	200,000	FY 21/22	-	-	-	200,000
Capital Reserve Balance	720,956		(19,516)	(10,107)	(145,716)	545,617



Grant Funding – Local Authority Projects - July 2021 to March 2022

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2021-22	Cash Balance as at 31 Mar 2022
Local Authority Projects (LAP) 2021-22 Project Funding \$58,700 (**Note: Funds received on 25 Nov 2021)						
LAP - Ablution Block	218,686	FY 19/20	218,686	(150,323)	(68,363)	-
LAP - Complete Playground	112,991	FY 19/20	112,991	(75,818)	(37,172)	-
LAP - Members Board of Recognition	1,830	FY 20/21	1,830	-	(1,830)	-
LAP - Animal Management Program	4,410	FY 21/22	4,410	-	-	4,410
LAP - Replace Solar Lights	55,000	FY 21/22	53,955	-	(23,694)	30,261
TOTAL LOCAL AUTHORITY PROJECTS	392,917		391,871	(226,141)	(131,060)	34,671



Grant Funding – Community Projects – July 2021 to March 2022

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2021-22	Cash Balance as at 31 Mar 2022
Airport Road Drainage Construction	300,000	FY 20/21	300,000	-	(300,000)	-
LRCI Phase1 - Office Asbestos Removal	-	FY 21/22	-		(27,505)	-
Community Road Safety Education	-	FY 21/22	-		-	-
Local Government Immediate Priority (LGIP grant) - Towards purchase of Rubbish Compactor	-	FY 21/22	162,000		-	162,000
Commonwealth Home Support Program (CHSP)	-	FY 21/22	-		(72,810)	-
NT Jobs Package - Aged Care	-	FY 21/22	-		(85,082)	-
Night Patrol	-	FY 21/22	-		(273,519)	-
Outside School Hours Care	156,727	FY 21/22	119,463		(123,683)	-
Safety and Wellbeing - Sport and Recreation	-	FY 21/22	-		(83,100)	-
Remote Sport Program	-	FY 21/22	-		(20,769)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-		(3,097)	-
Manage Crèche	305,530	FY 21/22	132,972		(230,462)	-
Australia Day Grant	-	FY 21/22	-		(1,091)	-
Suicide Prevention Workshops	-	FY 21/22	-		(2,168)	-
Night Patrol Covid-19 Booster Program	-	FY 21/22	-		(21,571)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgram (RIBS)	8,061	FY 21/22	-		(25,785)	-
TOTAL COMMUNITY PROJECTS	770,318		714,435	-	(1,270,642)	162,000





New Assets or Additions to Existing Assets – March 2022

- No new Assets were commissioned during March 2022.



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	11.2
Title:	Local Authority Funding
File Reference:	1006915
Author:	Kim Sutton, Director of Organisational Growth

SUMMARY

This report provides an overview of the status of current project funding from the Department of Local Government, Housing and Community Development for Warruwi Local Authority.

BACKGROUND

The Warruwi Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance, as identified by the Local Authority membership.

Allocated funds brought forward from prior years: \$0

Unallocated funds as at 31 March 2022: \$0

All available funding, including 2021-22, has been allocated to complete the projects listed in the table below. These projects have been endorsed by Council.

Warruwi	
Project	Cash balance as at 31 March 2022
Replace Solar Lights	\$30,261
Animal Management	\$4,410
TOTAL	\$34,671

COMMENT

Whilst all funding received to date has been allocated, it would be worth thinking about and nominating new priority projects.

FINANCIAL IMPLICATIONS

Local Authority funding is to be spent within two years of receipt.

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Local Authority:

- **Notes the report; and**
- **Continues to discuss and recommend projects that are of importance to the Local Authority irrespective of available funding as financial support for these projects may be sourced from elsewhere if approved by Council.**

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	13.1
Title:	Warruwi Local Authority Projects Update
File Reference:	1007314
Author:	Loukas Gikopoulos, Buildings and Civil Coordinator

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority with a progress update of the current Local Authority projects in the community.

BACKGROUND

The Warruwi Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

The below projects have been approved by the Local Authority and are in progress or completed.

COMMENT

The following is an overview of the current status of the Local Authority projects.

Project	Project Description	Anticipated completion
Animal Management Program	For the delivery of a Community Veterinary Animal Management Program. The vet service will recommence on May 16 th - May 20 th 2022 and run for 5 days	May 16 th - May 20 th
Solar street lights	For the supply and installation of <ul style="list-style-type: none">10 x solar lights head units only2 x solar lights complete units Solar lights have been delivered to Warruwi. CSM to arrange material and plant to carry out the works	May 2022

STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Not applicable at this time.

FINANCIAL IMPLICATIONS

As per the approved budget for the projects.

STRATEGIC IMPLICATIONS

This report is aligned to goal 3 in the *Regional Plan and Budget 2021-2022*.

GOAL 3 LOCAL INFRASTRUCTURE	
<i>Well maintained and enhanced built and natural environment.</i>	
Objective 3.1	Infrastructure and asset management strategies appropriate to the needs of Council.
Objective 3.2	Safe and reliable roads, footpaths and street lighting.
Objective 3.3	Attractive parks, gardens, streetscapes and open spaces.
Objective 3.4	Modern and well maintained fleet, plant and equipment capable of meeting service delivery requirements.
Objective 3.5	Buildings, facilities and infrastructure assets that are fit for purpose and sufficient to service operational requirements

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Local Authority notes the report.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	13.2
Title:	Consultation - West Arnhem Regional Council Draft Plan 2022 - 2023
File Reference:	1005088
Author:	Doreen Alusa, Governance and Risk Advisor; Heidi Walton, Communications and Public Relations Coordinator; Brooke Darmanin, Executive Manager Advocacy and Strategy

SUMMARY

The purpose of this report is to provide the Warruwi Local Authority with a draft of the West Arnhem Regional Council (WARC) Regional Plan 2022-2023 for feedback.

This is to ensure that the proposed strategies contained herein accurately reflect the projects and priorities of the Local Authority as required by the *Local Government Act 2019*.

BACKGROUND

According to sections 33 and 34 of the *Local Government Act 2019*, every regional council must have a plan for its area that contains:

1. A service delivery plan for the period to which the municipal, regional or shire plan relates.
2. Any long-term, community or strategic plan adopted by the council or a local authority.
3. The council's budget.
4. The council's long-term financial plan.
5. The projects and priorities for the area identified by a local authorities.
6. A definition of the indicators for judging the standard of the council's performance.

In 2020, following consultation with our Mayor and Council Executive, WARC undertook an exciting refresh of our 'Vision, Purpose and Values', effectively setting a new strategic vision and focus for our organisation for the year ahead.

The following year, the new 'Vision, Purpose and Values' were further embedded into Council's Regional Plan and service delivery day-to-day activities carried out on the ground.

Commencing November 2021, Council began its most comprehensive consultation to date with Elected Members, Local Authorities, senior management and the executive all sharing their experience and thoughts to establish a revised strategic direction and service delivery plan which truly embodies the vision of Council and contributes towards our purpose.

Six key themes emerged during the consultation process which have been transformed into six foundational pillars upon which Council's strategic direction for 2022 -2023 is supported

Pillar 1: Partnerships, Relationships and Belonging

Pillar 2: Increased Local Indigenous Employment

Pillar 3: Safety and Wellbeing

Pillar 4: Service Delivery and Built Environment

Pillar 5: Sustainability and Climate Action

Pillar 6: Foundations of Governance

Copies of the draft 2022-2023 Regional Plan are available for public consultation at all Council offices in Warruwi, Minjilang, Gunbalanya, Jabiru and Maningrida. The document can also be downloaded from Council's website using the following link:

<https://warcdocs.councilbiz.nt.gov.au/docs/WARC%20Docs/Regional%20Plan%20and%20Budget/2022%20-%202023%20Regional%20Plan%20-%20DRAFT%20FOR%20CONSULTATION.pdf>

COMMENT

Section 35 of the *Local Government Act 2019* states:

- (1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 30 June in each year.
- (2) The council must give a copy of the plan to the Agency by the latter date mentioned in subsection (1).
- (3) Before the council adopts its municipal, regional or shire plan for a particular year, the council must:
 - (a) at a meeting of the council, approve a draft of the plan; and
 - (b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and
 - (c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and
 - (d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.
- (4) A copy of the draft of the plan must be provided to the members of the council at least 6 business days before the meeting referred to in subsection (3)(a).
- (5) Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of an amended budget.
- (6) The adoption of a budget, or of an amended budget, operates to amend the municipal, regional or shire plan so that it conforms with the most recent budget of the council

In developing this Regional Plan Council must consider the Core Services it is responsible for delivering as stated in Section 36 of the *Local Government Act 2019* as follows:

- 1) The Minister may, by *Gazette* notice, advise a council as to the services that, in the Minister's view, are services that the council should, as a priority, provide.
- 2) The council must consider the advice when adopting and renewing its plan.

The draft WARC Regional Plan and Budget was reviewed and endorsed for release for consultation at the West Arnhem Regional Council Special Finance Committee Meeting on 9 May 2022.

The Warruwi Local Authority Members are encouraged to review, discuss and provide feedback on the attached Strategic Plan and circulated Regional Plan 2022- 2023.

STATUTORY ENVIRONMENT

Sections 33, 34, 35 and 36 of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

The financial implications will be discussed as part of the budget deliberations for 2022-2023.

STRATEGIC IMPLICATIONS

The development of the Regional Plan and Budget represents the most strategic planning exercise undertaken by Council. It creates a pathway for future considerations and clearly defines the expectations of Council in delivering Core Services. It is aimed at achieving all of the performance objectives which were established in the *Regional Plan and Budget 2021-2022* as follows:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in, connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.4	Strong governance and leadership.

GOAL 2 LOCAL GOVERNMENT ADMINISTRATION	
<i>Systems and processes that support the effective and efficient use of financial and human resources.</i>	
Objective 2.1	An effective, efficient and accountable Regional Council .
Objective 2.4	Planning and reporting that informs Council's decision-making processes.

VOTING REQUIREMENTS

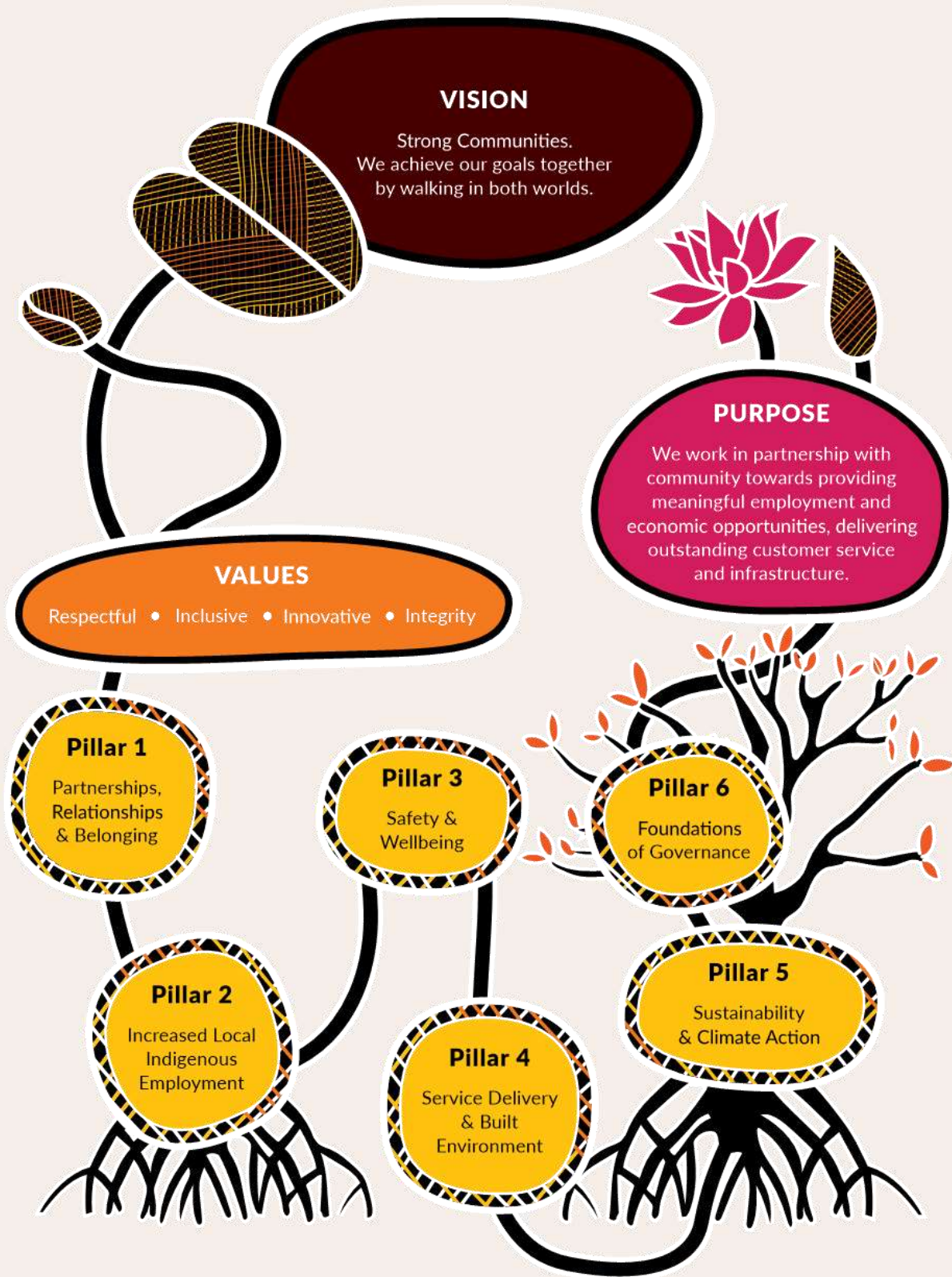
Simple majority.

RECOMMENDATION:

That the Warruwi Local Authority notes the report, and provides feedback on the draft 2022-2023 West Arnhem Regional Plan.

ATTACHMENTS

- 1 WARC Pillars.pdf
- 2 DRAFT Pillars Goals and Service Delivery Plans 2022-2023.docx



Partnerships, Relationships and Belonging

Pillar *Investing in relationships and partnerships at all levels supports and strengthens community and belonging.*

1 *We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.*

Goal	Strategy	Measure	Target
1.1 Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life	Engage with Traditional Owners to assist local cultural events with road closures, facilities hire and/or use, provide signage and general support	In-kind support to assist with cultural events provided	100%
	Attend and contribute to heads of agencies meetings	Heads of agencies meetings attended and information shared locally with teams and across the organisation	100%
	Develop well-planned, community-led sport and recreational programs	Programs and initiatives are informed by the expressed needs and voices of the local people they serve and the staff who deliver them	100%
	Actively seek out and develop collaborative partnerships that encourage service coordination and integration	Community meetings coordinated, informed and participated in	100%
1.2 Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life	Devise inaugural Business Development Strategy to drive economic outcomes	Inaugural Business Development Strategy completed	September 2022
		Local employment opportunities increased	June 2023

	Identify and pursue opportunities for further partnerships, income and growth	Council-run community services are adequately resourced to provide culturally appropriate, safe, community-led programs	100%
	Grow and maintain WARC's staff housing portfolio in order to: a. attract and retain staff b. promote staff stability and contribute to community life	Every tenancy is delivered according to the RTA and WARC policies	100%
		All applicable opportunities for funding for new housing and housing maintenance contracts pursued	100%
	Seek to retain and uplift existing grants and contracts	Existing contracts retained and additional contracts procured	Minimum uplift CPI or above
1.3 Communication			
Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council	Develop and manage Council's social media and communication channels, including the website	Uplift of website 'hits', likes and shares on social media	10% increase on prior year
	Publish <i>The Wire</i> once a fortnight	Community contribution of articles and/or photos to each edition	4
	Publish a community event calendar on noticeboards and the website	Noticeboards and website current and up-to-date community event calendar displayed	100%
	Create and promote the use of pictorial and/or promotional materials in local languages via Council's established communication channels (internal and external)	Internal and external communication and promotional materials in local languages and/or pictorials are delivered according to the actions of WARC's Reconciliation Action Plan	100%
		Staff newsletter <i>In the Loop</i> published monthly	12 per annum
	Foster an organisational culture of innovation in communication which engages staff and enhances internal communication	All internal requests for WARC branded communication materials including calendars, posters, digital displays and social media posts are facilitated and delivered by WARC Communications and Public Relations Coordinator	100%
	Work with stakeholders to foster positive relationships and build effective networks locally, across the region and nationally	Stakeholder news shared through social media and communication channels on behalf of stakeholders as per request	85%

1.4 Community Events Deliver cultural, civic and sporting events which engage and unite the community	Conduct civic events which recognise and celebrate community sentiment	Civic events held in each community hosted by Council	4 per annum
	Provide support to community organisations to deliver community-based events	In-kind support provided to community groups as requested	90%
1.5 Cultural Awareness Training Develop increased understanding and observation of cultural protocols	Develop and launch cultural awareness program	Cultural awareness providers engaged and worked with to design and deliver a WARC-appropriate cultural awareness program	2022 - 2023
		Online learning course for all WARC staff, contractors and consultants developed	100%
		All new employees completed cultural awareness training within first week of employment	100%
		Cultural awareness and cultural safety in WARC's People and Capability Strategy embedded	July 2022
		Local people worked with to develop community-specific training courses and engaged to deliver to all new staff	March 2023
		A series of half day cultural awareness workshops delivered	2022 - 2023
1.6 Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them	Design and deliver youth engagement programs in consultation with youth and community stakeholders	Youth and community consultations informed by program design and activity work plans	100%
	Deliver regional planning activities with Youth, Sport and Recreation and Community Services teams	Youth, Sport and Recreation and Community Services delivery well-planned, with programs reflecting the expressed needs of the community and WARC's regional goals designed	100%
	Plan and deliver diverse and engaging holiday programs that meet the needs and interests of all	Holiday programs delivered and attendance is increased in each community throughout the school holiday period	Uplift 10%

children/young people and which run for a longer period each day			
Remote Voucher Scheme activities are well planned, meet the needs of local youth and delivered as required	Activities are well planned and delivered as per the funding agreement and well attended		100%
Identify funds to diversify the range of youth activities and establish new services as requested by the community	A more diverse range of youth activities and events, catering to different age groups, interests, genders and localities are planned and delivered		June 2023
Promote, celebrate and report on activities and events in publications such as <i>The Wire</i> and social media	Photos and/or stories for publication in <i>The Wire</i> and social media provided by Youth, Sport and Recreation and Community Services teams		Minimum 2 per month
Ensure robust data collection systems and contribute to community knowledge	Data collection tool reviewed; data uploaded by all Team Leaders and good quality reporting provided		December 2022

Increased Local Indigenous Employment

Pillar We are committed to investing in and supporting local Indigenous employment.

2 We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal	Strategy	Measure	Target
2.1 Indigenous Employment Framework Create Council Indigenous employment framework including tailored pathways to employment	Develop a WARC Indigenous Employment Strategy including Indigenous identified positions, dedicated People and Capability support, career pathways, apprenticeships and traineeships	Indigenous Employment Strategy finalised and Indigenous employment increased to 65% of WARC staff	June 2024
	Work with community to understand employment obstacles for local people and identify solutions	Employment consultation workshops and initiatives delivered in each community	December 2022
	Seek funding to support WARC's Indigenous Employment Strategy	Funding opportunities identified and funds applied for	December 2022
	Undertake a skills gap and training needs analysis	Results of skills and training gap analysis used to draft training plan	December 2022
	Earmark roles as 'Indigenous identified positions'	The number of 'Indigenous identified positions' increased annually	5% per annum
2.2 Traineeships and Apprenticeships Provide local residents opportunities to learn and obtain professional qualifications in trades and administration	Create a traineeships and apprenticeships program which partners with community stakeholders, including local schools, to identify potential traineeship and apprenticeship candidates and linking candidates to employment pathways with Council	Traineeships and apprenticeships program devised and launched	February 2023
2.3 Policy and Procedures Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment	Review and update Council's tendering processes to increase local Indigenous employment	Council's tendering processes updated and embedded	December 2022

Review WARC recruitment processes, partnerships and systems for local people	Recruitment process recommendations implemented	100%
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Safety and Wellbeing

Pillar 3

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal	Strategy	Measure	Target
3.1 Cultural Safety Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan	Complete all actions of Council's 'Innovate' Reconciliation Action Plan	'Innovate' Reconciliation Action Plan actions completed as per plan	June 2023
	Provide reports to Council and Local Authorities on the challenges, highlights and progress of implementing the Reconciliation Action Plan initiatives	Reconciliation Action Plan updates and reports provided to Council and Local Authorities each quarter	100%
	Contribute articles and updates to staff newsletter <i>In the Loop</i> on the highlights of the Reconciliation Action Plan progress	Reconciliation Action Plan working group and Council Service Managers contributed to alternating monthly update/story to <i>In the Loop</i> staff newsletter	100%
	Review success of Reconciliation Action Plan against actions and determine Council's next steps towards reconciliation actions for 2024 and beyond	Progress of 'Innovate' plan reviewed and next steps determined by Chief Executive Officer and Reconciliation Action Plan working group	June 2023
3.2 Health and Safety Staff and public safety is achieved via planning, education and training	Create a Work Health and Safety Framework and Strategic Plan	Work Health and Safety Framework and Strategic Plan completed	December 2022
	Develop and deliver a training program that meets work health and safety, staff and organisational needs	Work health and safety training completed as per training schedule	100%

	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
3.3 Training and Development Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways	Establish a WARC Learning and Development Framework	Learning and Development Framework completed	2022 - 2023
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
	Review and improve WARC's performance framework, including probation and on-boarding program	Review of performance framework, probation and on-boarding program completed and improvements embedded	December 2022
		Probation/annual goal and development planning with Line Manager undertaken by 100% of staff	September 2022
		Performance reviews tracked and monitored by People and Capability team and completed on time by Line Managers	90%
Deliver selection and interview training for selection panels	Training for selection panels is delivered as part of new Line Management Lunch and Learn program	August 2022	
3.4 Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members	Programs and services are well planned with activities and expected outcomes identified prior to delivery commencing	Activity plans are developed in consultation with local teams for each service and initiative	100%
	High quality care is provided to all recipients of community services delivered by Council	All staff are provided with opportunities to upskill via access to professional development relevant to their roles and responsibilities	100%
	Service delivery is compliant with the expectations of funders and relevant legislation	Report providing recommendations on service quality and compliance improvement opportunities reviewed and delivered by the Community Support team	July 2023

	All activities, reports and compliance tasks completed as per contractual arrangement, aged care standards, NDIS care standards	100%
	Timely data/monitoring returns and funding reports delivered by Community Wellbeing team	100%
Remote Indigenous Broadcasting Services supporting local Indigenous languages are managed and supported across the region	Broadcasters are offered support training opportunities with TEABBA	90%
Local teams engage with schools and the community to identify members of the community as potential new broadcasters	Identified potential new broadcasters are engaged with by local teams and opportunities for training in broadcasting discussed and offered	January 2023
High quality early learning activities for child development are delivered	All NQS and ACEQUA crèche and childcare standards met	100%
High quality, accessible care is provided to clients who are impacted by domestic and family violence at WARC's Women's Safe House in Gunbalanya	The Gunbalanya Women's Safe House open and staffed 24-hours per day, 7 days per week	100%
Review of current Safe House models and procedures	Review completed and recommendations implemented in 2022 - 2023	100%
	All clients accommodated up to 3 months as needed	100%
Strengthen ability to respond to community safety needs, including the provision of staff enrolment in training that enhances and sustains appropriate community safety skills and provide opportunities for professional development	Local staff worked with to increase the competency levels in responding to domestic and family violence, specifically intake, case management and safety planning with clients	2022 - 2023
Engage in the broader Northern Territory domestic and family violence sector	Staff attendance and participation in person or remotely via video or teleconference at sector conferences and meetings with heads of agencies	80%
	Specialist Homeless Service Collection participated in by date lodged monthly to the Australian Institute of Health and Welfare	100%
Provision of all reporting required by funding bodies	Statistical profile reports via SHIP - Client Management System completed and submitted	100%

		Two narrative reports per year to Territory Families completed and submitted	100%
		Diversity audit completed and recommendations implemented	2022 - 2023
	Provide to the community well-managed and maintained library collections, including a culturally relevant library collection	Connected Communities: Vision for the Northern Territory Public Libraries 2017 - 2023 enacted as applicable to West Arnhem	100%
	Plan, prepare and present educational and engaging early childhood activities weekly	Weekly early childhood activities are well planned and delivered as per schedule	100%

Service Delivery and Built Environment

Pillar

- 4** *We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.*

Goal	Strategy	Measure	Target
4.1 Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure	Develop and manage a corporate Asset Management Strategy and Asset Management Plans for defined asset classes with a focus on: a. identifying and developing an asset maintenance tracking system that includes cyclical inspections b. managing the renewal and replacement program c. coordinating projects within community	Corporate Asset Management Strategy completed	December 2022
		Asset management tracking system implemented	December 2022
	Investigate opportunities to source external funding for infrastructure upgrades	Scoping, plans and cost estimates for critical infrastructure assets identified for future funding requirements	December 2022
	Develop and schedule maintenance programs for parks, ovals, cemeteries and reserves	Safety audits conducted yearly on trees within community which are designated to Council responsibility	100%
		All maintenance activities carried out in accordance with budget allocation	100%
		Park equipment safety audits, inspections and maintenance program carried out to schedule	100%
Continue community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida	Community consultations on the establishment of gazetted cemeteries in Warruwi, Minjilang and Maningrida progressed	June 2023	

		Opening hours to meet community requirements provided with a comparison year-on-year increase in operating costs of no more than 10%	June 2023
	Ensure community swimming pools operate according to community needs and all legislative and work health and safety requirements	Staff employed to meet supervision ratios and cultural needs	100%
		Operational procedures are adhered to and documented as required by WARC and legislated standards	100%
		Pool maintenance regime is established and sustainable	December 2022
4.2 Fleet, Plant and Equipment			
Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements	Review and update the Strategic Fleet Asset Management Strategy	Strategic Fleet Asset Management Strategy maintained and improved	June 2023
	Implement effective cost recovery mechanisms for use of Council's vehicles, plant and equipment	Annual review and update of Council's Fees and Charges against operating and replacement costs	June 2022
		Fleet, plant and equipment hire contracts to support and ensure effective cost recovery for Council prepared	December 2022
	Ensure vehicles, plant and equipment are fully serviced as per the Strategic Plan for the useful life of the asset	All vehicles inspected as per Strategic Plan	100%
		Repairs and maintenance requests performed in line with Strategic Plan	100%
		Accurate vehicle, plant and equipment data maintained	100%
	Maintain adequate stock levels	Stocks purchased and used in community workshops reviewed and monitored	90%
	Upgrade fuel distribution infrastructure to comply with work, health and safety relevant standards and business requirements	Infrastructure audit as per current legislation completed and report including recommended plan for upgrades delivered	June 2023
4.3 Waste and Water Management			
Deliver environmentally and	Provide scheduled domestic waste collection in each community	Waste collections completed as per schedule	100%

economically sound solid waste, water and sewerage services	Landfill sites are licensed and operate in accordance with NT Environment Protection Authority (NTEPA) authorities	Landfill sites remain operational	100%	
	Work with other government and commercial entities in order to plan for long term waste disposal needs	Utilise Charles Darwin University's <i>Academic Review of Future Waste Management Strategy</i>	June 2023	
		Northern Territory Local Government Association liaised and collaborated with on advocacy initiatives and waste strategies	June 2023	
	Adhere to water and sewerage operations and maintenance schedules	Disruption to Jabiru town water supply	10% or less	
		Disruption to Jabiru sewerage network	10% or less	
		All legislated standards for potable water testing in Jabiru met	100%	
		Annual audit of water treatment practices including policies and procedures conducted	June 2023	
	4.4 Local Road Management and Maintenance Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management	Develop and schedule yearly road, footpath and stormwater repairs and maintenance programs for each community which: a. determines a road maintenance schedule for the course of the year b. determines grading frequency of internal access roads c. schedules hazard identification and road condition reports (actions and frequency) d. schedules footpath and stormwater inspections	Deliver yearly road, footpath and stormwater repairs and maintenance delivered as per schedule with records maintained for each community in Council's records management system - currently 'Magiq'	100%
			All footpaths and stormwater inspected quarterly	100%
			Percentage of known footpath hazards made safe within 24 hours	85%
Continually monitor and carry out minor road repairs			Roads monitored and minor repairs completed as required	85%
Consult with Local Authorities to incorporate local priorities for traffic management into traffic management strategies and/or plans		Consultations on traffic management priorities are minuted and reported to Council and WARC executive	100%	
Deliver plans as per schedule for managing street lighting		All non-functioning street lights repaired bi-annually as per set program	100%	

	Functioning street lights per audit per community	85%
Update and/or develop Traffic Management Plans for each community	Traffic Management Plans for each community reviewed/developed	80%

Sustainability and Climate Action

Pillar 5

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.

Goal	Strategy	Measure	Target
5.1 Recycling and Waste Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment	Review strategic and environmental risks associated with climate change and sustainability and draft 10 year strategy for reuse, recycle and reduce waste initiatives	Reuse, Recycle and Reduce Waste Strategy completed	June 2023
	Continue pre-cyclone community waste collections	Pre-cyclone waste collections held twice yearly as per published schedule	100%
	Continue whole-of-community approach to identify and implement innovative initiatives to reuse, recycle and reduce waste	Keep Australia Beautiful and local schools collaborated with and Clean up Australia Day, Tidy Towns campaign and eco schools program participated in	June 2023
5.2 Procurement Develop and implement a leading-edge sustainability procurement strategy	Review WARC current procurement practices against sustainability and climate action NT and national procurement benchmarks and develop leading-edge Procurement Strategy	Leading-edge Procurement Strategy completed	June 2023
5.3 Reduce Office Waste All offices recycle and reduce waste and consumables	Conduct carbon audit of each community Council office	Carbon audit of each community Council office completed	June 2023

	Encourage local office solutions to waste by holding quarterly competitions	Quarterly competitions held and celebrated via internal communication channels including <i>In the Loop</i>	100%
5.4 Education Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms	Engage with local schools to develop age and locally appropriate educational resources	Education campaign collateral created and displayed in community and schools	June 2023
	Facilitate relationships between businesses, community leaders and youth with a focus on conserving natural resources	Community-appropriate collaborative materials, initiatives and messages developed and promoted via community noticeboards and social media	June 2023
	Encourage and promote community understanding and correct use of sorting bays	Uplift in correct use of sorting bays	50%
5.5 Energy Develop a Renewable Energy Strategy	Develop a Renewable Energy Strategy in consultation with local stakeholders that aligns with the ALGA, Northern Territory and Australian Federal Government renewable energy strategies and targets	Consultations completed and Renewable Energy Strategy finalised	June 2023
5.6 Policy Devise and implement a Sustainability and Climate Action Policy	Research and develop WARC Environment and Sustainability Management Strategy and Policy	Environment and Sustainability Management Strategy and Policy completed	June 2023
	Commence developing a strategy to reduce environmental impact of Council's fleet, plant and machinery	Progress of draft strategy to reduce environmental impact of Council's fleet, plant and machinery reviewed	June 2023

Foundations of Governance

Pillar 6 *Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.*

Our processes, procedures and policies are ethical and transparent.

Goal	Strategy	Measure	Target
6.1 Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth	Develop and implement a financially sustainable long term financial plan, annual budget and periodic budget reviews	Statutory requirements and external audit qualifications fully complied with	100%
	Management of Council's revenue and payable functions		
	Manage and deliver on Council's annual statutory and financial obligations		
	Management of Council's asset accounting practices	Contractual arrangements complied with	100%
	Monitor and coordinate external funding provided through grants and commercial contracts		
	Maintain the rates database including all property details	Statutory requirements fully complied with and percentage of rates debtors outstanding	100%
	Maintain the rates register		100%
	Prepare the annual rates declaration		Less than 5%
	Apply concessions as appropriate		100%
	Determine the rateability of properties	Interest on investments	100%
	Manage and provide advice on Council's investments in accordance with adopted policies		> \$18,000
Monitor returns of investments including roll-over of term deposits		FY2022-2023	

	Manage Council-funded projects to maintain a positive working capital ratio	Positive working capital ratio	Minimum ratio 1:1
	Annual review and update of Council's Fees and Charges	Review and update of Council's Fees and Charges completed	100%
6.2 Records Delivery of storage and retrieval of records processes which support efficient and transparent administration	Maintain records in accordance with legislation	Statutory requirements including freedom of information fully complied with	100%
	Implement disposal schedule by sentencing and disposing of records	Electronic records held in records management system eligible for destruction sentenced	85%
	Train staff in the use of Council's records management system - currently 'Magiq'	Training delivered to new staff using records management system 'Magiq' during their probation period	85%
	Support staff to identify and save important records	Number of queries/requests telephoned or sent to records@ for support and responded to within 24 hours	85%
6.3 Council and Local Authorities Excellence in governance, consultation administration and representation	Ensure capacity for customer relationship management, including mechanisms for feedback on service delivery	Complaints and positive feedback reported to the administration	100%
		Complaints acknowledged within five working days	90%
		Complaints finalised within fifteen working days	95%
		At least one training program attended each financial year by Council and Local Authority Members	100%
	Improve accountable and transparent decision-making by facilitating the participation of Councillors in Council, Committee and Local Authority Meetings	Ongoing administrative and secretarial support for Council, Local Authority and Committee Meetings provided	100%
		Four meetings of each Local Authority held each financial year	100%

	Enable community members to participate in local decision-making by ensuring that non-confidential Agendas and Minutes of Council are publicly available at Council offices in each community	All non-confidential Agendas and Minutes publicly available three working days before a meeting (Agendas) and ten working days after a meeting (Minutes)	100%
	Establish formal and informal mechanisms for community consultation on key issues and input into decision-making	Community outreach event hosted by Council in each community every financial year	100%
	Create opportunities for Councillors and senior staff to be available to community members to discuss Council decisions, programs and projects, either informally or through community meetings	Local Authority Meetings attended by at least one relevant Councillor and at least one Senior Manager	100%
	Ensure advocacy and representation of Council interests through government, the private sector and the media	Advocacy framework, strategy and communication plan completed	December 2022
	Create an advocacy framework, strategy and communication plan in consultation with Councillors		
6.4 Risk Management			
The monitoring and minimisation of risks associated with the operations of Council	Update risk registers and ensure appropriate treatment plans are implemented	Overall risk rating within the risk register reduced	10% reduction
	Undertake internal audits as per audit plan	Internal audits completed as per the adopted plan	100%
	Regularly review insurance cover and premiums	Annual full appraisal of cover required, policies reviewed via insurance broker	June 2023
6.5 Planning and Reporting			
Robust planning and reporting that supports Council's decision-making processes	Produce key policy and direction documents for the Council including the Regional Plan, Annual Reports and policies	Regional Plan finalised and shared, Annual Report delivered, and policies requiring review are reviewed and updated as per required timelines	100%
	Jabiru Masterplan Meetings are attended by CEO and/or designated executive	All Masterplan meetings scheduled are attended	100%

6.6 Information and Communication Technology Effective and innovative information technology solutions which maximise service delivery and support Council's operations	Plan and deliver Council's technology needs through the provision of a well-maintained and managed information and communication technology (ICT) platform	Council's ICT Strategic Plan reviewed annually by 31 December	December 2022
	Optimise the delivery of ICT services and equipment to required work locations to meet staff and service delivery needs	Industry standard hardware and maintenance and replacement schedule complied with	90%
	Provision of innovative, relevant and cost-effective ICT solutions to solve service delivery challenges	Annual review of ICT needs in line with the ICT Strategic Plan completed	100%
	Optimise costs associated with ICT delivery, including communications, both fixed and mobile, data, voice and video services and staff equipment		

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	13.3
Title:	Consultation - West Arnhem Regional Council Draft Budget 2022-2023
File Reference:	1007778
Author:	David Glover, Chief Corporate Officer

SUMMARY

The purpose of this paper is to provide the Authority with an opportunity to provide input into the development of West Arnhem Regional Council's Regional Plan and Budget for 2022-2023.

BACKGROUND

In accordance with section 81 of the *Local Government Act 2019*, Council is required to consult with Local Authorities and get recommendations about Council's budget, priorities for expenditure, service delivery, regional plans, strategic directions and funding to ensure that Council's strategies and plans are informed by the vision and priorities of the local authority.

COMMENT

The Regional Plan and Budget 2022-23 was presented to West Arnhem Regional Council at a Special Finance Committee meeting held on 9 May 2022. That Special Meeting accepted the draft Regional Plan, and accepted the draft Budget for 2022-23.

The Regional Plan of Council is attached to this report, and a budget for all activities within the Warruwi Community is also attached. The Warruwi Local Authority members are encouraged to review, discuss, and comment on these attachments.

During the year the local authority held its scheduled meetings. During the year, Council also discussed current and future Local Authority and Council priority spending, and services delivered in each community.

Copies of the draft 2022-2023 Regional Budget are available for public consultation at all Council offices in Minjilang, Warruwi, Gunbalanya, Jabiru and Maningrida. The document can also be downloaded from Council's website by using the following link:

<https://warcdocs.councilbiz.nt.gov.au/docs/WARC%20Docs/Regional%20Plan%20and%20Budget/2022%20-%202023%20Regional%20Budget%20-%20DRAFT%20FOR%20CONSULTATION.pdf>

STATUTORY ENVIRONMENT

Section 81 of the *Local Government Act 2019* as referenced above is relevant to this report.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's policy on local authorities and *Guideline 1: Local Authorities 2021* as issued by the Minister.

FINANCIAL IMPLICATIONS

Warruwi's priorities for expenditure will form part of the Budget considerations for this draft budget 2022-2023.

STRATEGIC IMPLICATIONS

This report is aligned to Goal 1 in the *Regional Plan and Budget 2021-2022*.

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged-in, connected to, and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Warruwi Local Authority reviews and provides recommendations on West Arnhem Regional Council's Budget for 2022-2023.

ATTACHMENTS

- 1 23GLBUDA Warruwi 11.05.2022.pdf

Budget Presentation Summary WARRUWI 2022-23
Financial Year 2022/23



Description	Operational		Capital		Total	
	Income	Expenses	Income	Expenses	Income	Expenses
		Net Result		Net Result		Net Result
SDC: Warruwi						
CORE SERVICES UNTIED						
Administration & Customer Management						
2012 - Community Service Delivery	-	544,611	-	544,611	-	(544,611)
		(544,611)		(544,611)		(544,611)
Animal Control						
2001 - Animal Control	10,660	6,075	-	6,075	10,660	4,585
	10,660	6,075	-	6,075	10,660	4,585
Buildings & Facilities						
2008 - Maintain & construct council controlled buildings & land	-	56,336	-	56,336	-	(56,336)
2049 - Maintain staff houses	-	10,169	-	10,169	-	(10,169)
	-	46,167	-	46,167	-	(46,167)
Fleet						
2048 - Maintain plant, equipment and motor vehicles	8,400	37,056	-	37,056	8,400	(28,656)
	8,400	37,056	-	37,056	8,400	(28,656)
Governance						
2071 - Manage Council Governance	-	5,700	-	5,700	-	(5,700)
	-	5,700	-	5,700	-	(5,700)
IT & Communications						
2038 - Manage Information Technology and Communications	-	21,116	-	21,116	-	(21,116)
	-	21,116	-	21,116	-	(21,116)
Lighting for Public Safety						
2004 - Install and maintain street lights	-	7,200	-	7,200	-	(7,200)
	-	7,200	-	7,200	-	(7,200)
Local Roads						
2009 - Maintain local roads	-	139,234	-	139,234	-	(139,234)
	-	139,234	-	139,234	-	(139,234)
Parks, Reserves & Open Spaces						
2017 - Parks and Public Open Space - Including weed control	-	244,510	-	244,510	-	(244,510)
	-	244,510	-	244,510	-	(244,510)
Public Relations						
2021 - Support Civic and community events	-	1,140	-	1,140	-	(1,140)
	-	1,140	-	1,140	-	(1,140)
Revenue Growth						
2040 - Manage Rates and charges	80,088	-	-	-	80,088	80,088
	80,088	-	-	-	80,088	80,088
Waste, Water & Sewerage Management						
2013 - Waste Management	86,986	201,430	-	201,430	86,986	(114,444)
	86,986	201,430	-	201,430	86,986	(114,444)
Total Core Services Untied	186,134	1,264,408	(1,078,274)	-	186,134	(1,078,274)
CORE SERVICES TIED						
Local Authorities Administration						
2176 - Local Authorities Community Project Income	58,700	58,700	-	58,700	58,700	-
	58,700	58,700	-	58,700	58,700	-
Total Core Services Tied	58,700	58,700	-	-	58,700	-
COMMERCIAL SERVICES						
Total Commercial Services	824,237	467,369	356,848	-	824,237	356,848

Budget Presentation Summary WARRUWI 2022-23
Financial Year 2022/23



Description	Operational		Capital		Total	
	Income	Expenses	Income	Expenses	Income	Expenses
		Net Result		Net Result		Net Result
COMMUNITY SERVICES						
Aged Care Services						
3003 - NT Jobs Package - Aged Care	-	120,713	-	-	-	120,713
		(120,713)				(120,713)
Children Services						
3026 - Manage Creche	401,287	-	-	-	401,287	-
3055 - Warruwi Outside School Hours Care	305,531	-	-	-	305,531	-
	95,756	-	-	-	95,756	-
Community Safety Programs						
3004 - Night Patrol	-	382,463	-	-	-	382,463
		(382,463)				(382,463)
Community Support Programs						
3070 - Australia Day Grant	-	5,000	-	-	-	5,000
		(5,000)				(5,000)
Home and Community Care						
3002 - Commonwealth Home Support Program (CHSP)	1,200	97,668	-	-	1,200	97,668
3089 - Power Cards for Community Care Clients	-	96,468	-	-	-	96,468
	1,200	1,200	-	-	1,200	-
Radio Broadcasting Services						
3026 - Deliver Indigenous Broadcasting Programs (RIBS)	-	49,338	-	-	-	49,338
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIB)	-	12,760	-	-	-	12,760
	-	36,558	-	-	-	36,558
Sport and Recreation						
3012 - Remote Sport Program	-	107,318	-	-	-	107,318
3011 - Safety and Wellbeing - Sport and Recreation	-	22,795	-	-	-	22,795
	-	84,523	-	-	-	84,523
Total Community Services	402,487	1,163,787	-	-	402,487	(761,300)
Net Surplus / (Deficit) - Warruwi	1,471,558	2,954,264	-	-	1,471,558	(1,482,726)

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 19 MAY 2022

Agenda Reference:	13.4
Title:	Local Authority Members Questions
File Reference:	1006906
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
 - i. The council's budget; and
 - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are therefore encouraged to raise any other matters that they wish to discuss during the meeting.

COMMENT

No comment is required.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to the following objectives as outlines in goal 1 in the *Regional Plan and Budget 2021-2022*:

GOAL 1 COMMUNITY ENGAGEMENT	
<i>Community members and stakeholders that are engaged in connected to and participate in the affairs of the region.</i>	
Objective 1.1	Communication that engages the community.
Objective 1.2	Enthusiastic participation in civic and community events.
Objective 1.3	Efficient and effective community service delivery.
Objective 1.4	Strong governance and leadership.

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Chairperson invites questions from Local Authority Members.

WEST ARNHAM REGIONAL COUNCIL

FOR THE WARRUWI LOCAL AUTHORITY MEETING

19 MAY 2022