



WEST ARNHEM



REGIONAL COUNCIL



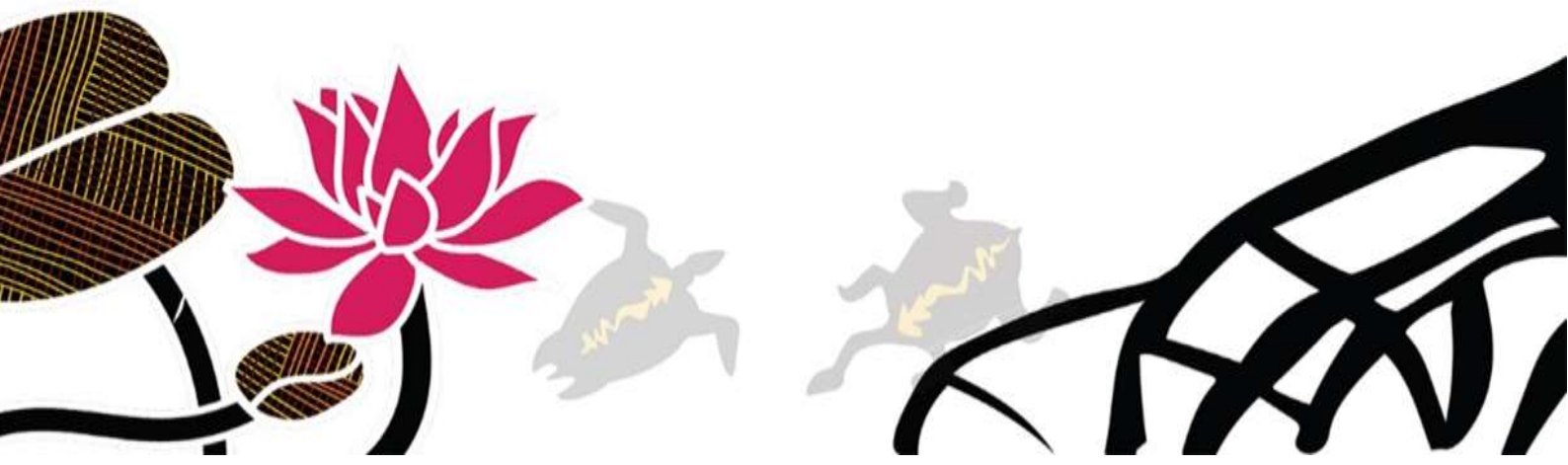
GUNBALANYA

WEST ARNHEM REGIONAL COUNCIL

LOCAL AUTHORITY MEETING

AGENDA

THURSDAY, 28 JULY 2022



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority meeting of the West Arnhem Regional Council will be held in Council Chambers, Gunbalanya on Thursday, 28 July 2022 at 10:00 am.

Daniel Findley
Chief Executive Officer

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.



Code of Conduct (Council, Local Authority and Committee Members)

The following Code of Conduct is set out in Schedule 1 of the *Local Government Act 2019*

- 1 Honesty and integrity**
A member must act honestly and with integrity in performing official functions.
- 2 Care and diligence**
A member must act with reasonable care and diligence in performing official functions.
- 3 Courtesy**
A member must act with courtesy towards other members, council staff, electors and members of the public.
- 4 Prohibition on bullying**
A member must not bully another person in the course of performing official functions.
- 5 Conduct towards council staff**
A member must not direct, reprimand, or interfere in the management of, council staff.
- 6 Respect for cultural diversity and culture**
 - 6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
 - 6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
- 7 Conflict of interest**
 - 7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
 - 7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.





8 Respect for confidences

- 8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
- 8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

9 Gifts

- 9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
- 9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.

10 Accountability

A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.

11 Interests of municipality, region or shire to be paramount

- 11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
- 11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.

12 Training

A member must undertake relevant training in good faith.



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	4.1
Title:	Apologies and Leave of Absence
File Reference:	1025353
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Gunbalanya Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 28 July 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Gunbalanya Local Authority notes members apologies and/or requests for leave of absence for the meeting held on 28 July 2022.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	5.1
Title:	Absent Without Notice
File Reference:	1025358
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Gunbalanya Local Authority's record, any appointed members that are absent without notice for the meeting held on 28 July 2022.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes members absences without notice for the meeting held on 28 July 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	6.1
Title:	Acceptance of Agenda
File Reference:	1025359
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Gunbalanya Local Authority meeting of 28 July 2022.

BACKGROUND

Not applicable.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda for the Gunbalanya Local Authority meeting of 28 July 2022 as circulated be accepted.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	7.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1025360
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority receives and records declarations of interest for the meeting held on 28 July 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	8.1
Title:	Confirmation of Previous Local Authority Meeting Minutes - 26 May 2022
File Reference:	1025362
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 26 May 2022 Gunbalanya Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
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Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 26 May 2022 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2022.05.26 Gunbalanya Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
Thursday, 26 May 2022 at 10:00 am
Council Chambers, Gunbalanya

Chairperson Andy Garnarradj declared the meeting open at 10:08 am, welcomed all in attendance and did an Acknowledgement of Country.

LOCAL AUTHORITY MEMBERS PRESENT

Chairperson	Andy Garnarradj
Member	Kenneth Mangiru
Member	Henry Yates
Member	Maxwell Garnarradj

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan (video conference)
Deputy Mayor	Elizabeth Williams (video conference)
Councillor	Otto Dann
Councillor	Donna Nadjamerrek
Councillor	Gabby Gumurdul

STAFF PRESENT

Chief Executive Officer	Daniel Findley (video conference)
Chief Operating Officer	Rick Mulvey
Operational Support Administration Assistant	Pania Withnall
Council Services Manager	Paul Avery
Chief Corporate Officer	David Glover (video conference)
Governance and Risk Advisor	Doreen Alusa (video conference)
Project Coordinator Local Authorities	Loukas Gikopoulos (video conference)
Finance Manager	Andrew Shaw (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin (video conference)

VISITORS

Injalak Arts	Michael Stitsold
NT Correctional Services	Anthony Jones
Stronger Communities for Children	Lachlan McKenzie
NT Health	Wendy Pech
Charles Darwin University	Vanya Bosiocic
Charles Darwin University	Professor Hamish Campbell
Charles Darwin University	Rebecca Ludgate
NT Health	Katherine O'Connor

VISITORS

Gunbalanya Clinic	Maxine Cowen
Gunbalanya Air	Mitchell Cook
The Arnhem Land Progress Aboriginal Corporation	Hayley Torsney
The Arnhem Land Progress Aboriginal Corporation	Janet Lodge
National Indigenous Australian Agency	Francine Chinn
Department of Local Government, Housing and Community Development	Colvin Crowe

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Gunbalanya Local Authority noted apologies from appointed members Evonne Gumurdul and Connie Nayinggul for the meeting held on 26 May 2022.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Gunbalanya Local Authority noted that no members were absent without notice for the meeting held on 26 May 2022.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

GUN124/2022 RESOLVED:

On the motion of Chairperson Andy Garnarradj
Seconded Members Henry Yates

The agenda for the Gunbalanya Local Authority meeting of 26 May 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered disclosure of interest of members or staff.

The Gunbalanya Local Authority received no declarations of interest for the meeting held on 26 May 2022.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 24 FEBRUARY 2022**

The Local Authority considered the confirmation of previous Local Authority meeting minutes - 24 February 2022.

GUN125/2022 RESOLVED:

**On the motion of Chairperson Andy Garnarradj
Seconded Members Henry Yates**

The minutes of the 24 February 2022 Gunbalanya Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED**8.2 RE-SUBMISSION: CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 29 JULY 2021**

The Local Authority considered the resubmission of previous Local Authority minutes for the meeting held on 29 July 2021. The minutes were re-submitted for consideration as the previous meetings were provisional meeting.

GUN126/2022 RESOLVED:

**On the motion of Mr Maxwell Garnarradj
Seconded Members Henry Yates**

The minutes of the 29 July 2021 Gunbalanya Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED

Minute note: The meeting broke off for morning tea at 10:55 am and resumed at 11:15 am.

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES**9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

The Gunbalanya Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS**10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the action items list.

The Gunbalanya Local Authority:

- 1. Noted the progress made on the projects on the action items list; and**
- 2. Noted that corrections would be made to the names that had been incorrectly listed on the board of recognition before it is installed.**

COUNCIL SERVICES MANAGER (CSM) REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the CSM report on current regional council services.

The Gunbalanya Local Authority noted the report.

FINANCE REPORT**14.1 FINANCIAL REPORT TO MARCH 2022**

The Local Authority considered the Financial report to March 2022.

The Gunbalanya Local Authority noted and received the Financial Management report for the nine months, July 2021 to March 2022.

14.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

The Gunbalanya Local Authority:

- Noted the report.
- Noted that Local Authority members would have a meeting with local stakeholders to discuss potential Local Authority funded projects. Thereafter, scopes and budgets of the potential projects would be prepared and presented at the next Local Authority meeting.

VISITOR PRESENTATIONS**15.1 PRESENTATION - DRONES FOR LIFE**

The Local Authority considered a presentation on drones for life.

The Gunbalanya Local Authority noted the presentation.

Minute note: Wendy Pech, Vanya Bosicic and Professor Hamish Campbell left the meeting at 10:53 am after the presentation on drones for life.

GENERAL ITEMS**16.1 PROCESS FOR NAMING NEW SUBDIVISION**

The Local Authority considered a report on the process for naming the new subdivision.

The Gunbalanya Local Authority:

- Received and noted the report on the process for naming a location in the Northern Territory; and
- Noted that Dr Samantha Wells, the Chairperson of the Place Names Committee, will attend the July 2022 Gunbalanya Local Authority meeting.

16.2 CONSULTATION –WEST ARNHAM REGIONAL COUNCIL DRAFT PLAN 2022 - 2023

The Local Authority considered a report on consultation on the draft West Arnhem Regional Council plan 2022 - 2023.

The Gunbalanya Local Authority:

- Noted the report;
- Reviewed the draft West Arnhem Regional Council 2022 – 2023 plan; and
- Noted that feedback on the plan should be submitted by Monday, 30 May 2022.

16.3 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT BUDGET 2022-2023

The Local Authority considered a report on consultation on the draft West Arnhem Regional Council budget 2022 - 2023.

The Gunbalanya Local Authority:

- Noted the report;
- Reviewed the draft West Arnhem Regional Council 2022 – 2023 budget; and
- Noted that feedback on the budget should be submitted by Monday, 30 May 2022.

16.4 GUNBALANYA AIRPORT ABLUTION BLOCK

The Local Authority considered a report on the Gunbalanya Airport ablution block.

GUN127/2022 RESOLVED:

On the motion of Chairperson Andy Garnarradj
Seconded Councillor Gabby Gumurdul

The Gunbalanya Local Authority:

- Noted the report;
- Noted that Local Authority members would spend time with the Chief Operating Officer after the meeting to view the location and discuss the design of the proposed ablution block;
- Recommended the allocation of \$20,000 of Local Authority funding to meet costs for the architectural and structural drawings for the ablution block designs; and
- Requested Council to direct the administration:
 - To contact the Power and Water Corporation to investigate options for repairing pipes that supply water to the airport.
 - To investigate additional options for supplying water to the airport and present a report at the 28 July 2022 Gunbalanya Local Authority meeting.

CARRIED

16.5 GUNBALANYA LOCAL AUTHORITY MEMBERSHIP

The Local Authority considered a report on Gunbalanya Local Authority membership.

GUN128/2022 RESOLVED:

On the motion of Mayor Matthew Ryan
Seconded Mr Maxwell Garnarradj

The Local Authority:

- Received and noted the report;
- Nominated the following to the Gunbalanya Local Authority members nomination committee:
 1. Chairperson Andy Garnarradj
 2. Mr Henry Yates
 3. Councillor Donna Nadjamerrek
 4. Mr Paul Avery (providing administrative support)

CARRIED

16.6 GUNBALANYA LOCAL AUTHORITY SUMMARY OF CURRENT PROJECTS

The Local Authority considered a report on the Gunbalanya Local Authority summary of current projects.

The Local Authority noted the report.

16.7 LOCAL AUTHORITY MEMBERS QUESTIONS

The Local Authority considered Local Authority members questions.

The Chairperson did not receive additional questions from Local Authority members for the meeting held on 26 May 2022.

NEXT MEETING

The next meeting is scheduled to take place on Thursday, 28 July 2022.

MEETING DECLARED CLOSED

Chairperson Andy Garnarradj declared the meeting closed at 12:05 pm.

This page and the preceding five (5) pages are the minutes of the Gunbalanya Local Authority meeting held on Thursday, 26 May 2022.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	9.1
Title:	Council's Response to Local Authority Issues Raised
File Reference:	1025452
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Gunbalanya Local Authority feedback from Ordinary Council meetings.

BACKGROUND

The CEO presented the minutes and motions relevant to Gunbalanya from the West Arnhem Regional Council meeting held on 8 June 2022.

COMMENT

At the Ordinary Council meeting held on 8 June 2022, Council noted the report titled Gunbalanya Local Authority meeting held on 26 May 2022.

The Council passed the following resolution:

COMMITTEE AND LOCAL AUTHORITY REPORTS

11.2 REPORT FOR THE GUNBALANYA LOCAL AUTHORITY MEETING HELD ON 26 MAY 2022

The Council considered a report for the Gunbalanya Local Authority meeting held on 26 May 2022.

OCM49/2022 RESOLVED:

**On the motion of Councillor James Marrawal
Seconded Councillor Gabby Gumurdul**

Council:

- **Noted the unconfirmed minutes of the Gunbalanya Local Authority meeting held on 26 May 2022;**
- **Noted the nomination of the following to the Gunbalanya Local Authority members nomination committee:**
 1. **Chairperson Andy Garnarradj**
 2. **Mr Henry Yates**
 3. **Councillor Donna Nadjamerrek**
 4. **Mr Paul Avery (providing administrative support);**
- **Approved the allocation of \$20,000 of Local Authority funding to meet costs for the architectural and structural drawings for the ablution block designs; and**
- **Directed the administration:**
 - **To contact the Power and Water Corporation to investigate options for repairing pipes that supply water to the airport.**
 - **To investigate additional options for supplying water to the airport and present a report at the 28 July 2022 Gunbalanya Local Authority meeting.**

CARRIED

STATUTORY ENVIRONMENT

Sections 101(4), 101(5) and 101(6) of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as outlined below.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2

Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5

Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes the report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	10.1
Title:	Review of Local Authority Action Items
File Reference:	1025460
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Gunbalanya Local Authority an update on the action items list for discussion and review. The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the following goals in pillar 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Gunbalanya Local Authority reviews the action items list and approves to remove any completed actions.

ATTACHMENTS

- 1 Gunbalanya LA Action Items List - In Progres.pdf

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
11 August 2021	OCM69/2021	GUNBALANYA CHILDREN'S PLAYGROUND	In Progress	<p>18 October 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • Playground equipment expected to arrive in mid-November 2021 and installation will begin as soon as it arrives. • Hard structure expected to be ready for installation by beginning of November 2021. <p>05 November 2021 - Loukas Gikopoulos</p> <p>To date the following works have been completed</p> <ul style="list-style-type: none"> • Shelters have been painted • Existing playground equipment has been removed • Existing selected playground equipment is being painted and repaired <p>Ready to commence the following</p> <ul style="list-style-type: none"> • Excavation of footings for the hard structure to commence on the 21st November • Erection of the hard structure is expected to commence on the 24th November • New playground equipment is expected to arrive in Darwin in the first week of December 2021. <p>11 February 2022 - Loukas Gikopoulos</p> <p>The following works have been completed to date:</p> <ul style="list-style-type: none"> • Construction of the hard structure columns and roof trusses has commenced. • Playground equipment has arrived in Gunbalanya. • No further works have progressed due to Covid travel restrictions. <p>13 May 2022 - Loukas Gikopoulos</p> <p>The construction works have recommenced and the following has been completed to date.</p> <ul style="list-style-type: none"> • Hard structure completed 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<ul style="list-style-type: none"> • Concrete kerb around the hard structure • Columns for the playground erected • Fill sand for the soft fall area <p>15 July 2022 – Clem Beard</p> <ul style="list-style-type: none"> • Additional works have been requested in a report that is included in the agenda for this meeting. They include: <ul style="list-style-type: none"> ○ Bollards on the western side driveway ○ Soft fall around the upgraded swing ○ Additional seating around new playground 	
<p>11 August 2021</p>	<p>OCM69/2021</p>	<p>COMMUNITY GARDEN HARD STRUCTURE</p>	<p>In Progress</p>	<p>18 October 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • NLC consultation with the Gunbalanya community for the project is not expected to take place until January 2022. • Works can only commence after NLC approval <p>05 November 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> • No further updates to report. No works to commence until community consultation has been carried out by NLC <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> • NLC community consultations have been postponed due to Covid travel restrictions. No further updates provided. <p>13 May 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> • NLC have advised that community consultation to discuss the project will commence on 23rd May 2022. <p>15 July 2022 – Clem Beard</p> <ul style="list-style-type: none"> • Awaiting NLC updates on consultations underway in the Gunbalanya Community 	<p>Technical Services</p>

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
10 March 2021	OCM1/2021	INSTALLATION OF A FENCE AT THE GUNBALANYA OVAL	In Progress	<p>16 July 2021 – Loukas Gikopoulos</p> <ul style="list-style-type: none"> Three options provided for consideration in meeting paper included in the agenda. <p>18 October- Loukas Gikopoulos</p> <ul style="list-style-type: none"> The Local Authority selected Option 1 as the preferred method to upgrade the fence around the oval. Option 1 includes repairing the current 1200 high fence by installing and replacing new top and bottom rails and installing a new chainmesh fence to suit. The administration is waiting for the LRCI funding to be approved before commencing the works. <p>05 November 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> No outcome regarding the LRCI funding. Works still on hold until LRCI funding has been finalised <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> LRCI funding approved for fencing works. Installation quotes to be sourced Works cannot commence until Cahills Crossing becomes passable for contractors to mobilise. Current Covid travel restrictions in place. <p>13 May 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> Purchase order has been issued to the contractor. Works are scheduled to commence in June 2022. <p>15 July 2022 – Clem Beard</p> <ul style="list-style-type: none"> Contractor scheduled to commence early August when all materials are delivered onsite and availability of accommodation in Gunbalanya. 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
11 November 2020	OCM213/2020	PURCHASE OF A PORTABLE SCREEN	In Progress	<p>15 February 2021 - Clem Beard</p> <ul style="list-style-type: none"> The technical services team is sourcing quotes for a portable screen, and will present a report at the next Local Authority meeting. <p>16 July 2021 –Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report for this action is included in the agenda for today's meeting. <p>18 October 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> Dreamtech was awarded the supply of LED screen and trailer. Currently in production and building the component together. Project is expected to be completed and delivered to Gunbalanya in mid-December 2021. <p>12 November 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> Project is expected to be completed in January 2022. Supplier to provide further updates as manufacturing nears completion. <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> Further update from the supplier has indicated the LED screen and trailer will not be ready until mid-March 2022 due to supply issues. <p>13 May 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> Further manufacturing delays experienced. The contractor has indicated the LED screen and trailer to be finalised by the end of May 2022. 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
11 November 2020	OCM213/2020	UPGRADING THE AIRPORT TOILETS, AND SUPPLYING WATER TO THE AIRPORT	In Progress	<p>15 July 2022 – Clem Beard</p> <ul style="list-style-type: none"> Further manufacturing delays experienced. The contractor has indicated that the LED screen and trailer will be finalised by early August 2022. <p>16 February 2021 – Chris Kelly</p> <ul style="list-style-type: none"> The administration is investigating the possibility of installing eco-toilets at the airport. The technical services team will provide further details about this option during today's meeting. <p>16 July 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. <p>18 October 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. <p>12 November 2021- Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. <p>13 May 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> A report with a full overview is included in the agenda for this meeting. 	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>15 July 2022 – Clem Beard</p> <p>A report with a full overview is included in the agenda for this meeting including utilising non-potable water from the Gunbalanya Station.</p>	
14 June 2017	OCM111/2017	<p>LOCATION AND IDENTIFICATION OF GRAVES AT THE GUNBALANYA CEMETERY</p> <p>Requests that the administration write (again) to the Northern Land Council (NLC) with some urgency to finalise the location and identification of graves at the Gunbalanya cemetery to allow crews to carry out maintenance without inferring with cultural issues relating to burial sites</p>	In Progress	<p>30 April 2020 – Gordon Smith</p> <p>The Administration received the following information from NLC on the 29-01-2020:</p> <p>To progress this matter as early as possible in 2020 NLC proposes:</p> <ul style="list-style-type: none"> • The NLC speak with traditional Aboriginal owners as to recommendations for possible suitable sites for a cemetery (NLC anthropologist and lawyer will commence this as soon as possible); • Land Tenure Unit and WARC consider the viability of Lot 736 in Gunbalanya and/or other recommended sites for a cemetery; • Once a suitable lot for a cemetery is found (ie. agreeable area to traditional Aboriginal owners, not in a restricted works area or near sacred sites, suitable for cemetery such as not in a flood prone area, etc.) the terms of the agreement can be finalised and a proposal can progress to formal consultation; • If consented to, consultation with the NLC will draft an agreement and progress to Executive/Full Council Meeting for decision of the NLC Executive/Full Council. <p>(Note: NLC have identified Lot 736 above as this is one option which has been suggested by traditional Aboriginal owners to the NLC as a possible cemetery location)</p> <p>The Administration notes that Lot 736 is currently the site where the new Solar Farm has been constructed.</p>	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>Minute note from January 2020 Council meeting: Gordon Smith provided a detailed update on the situation regarding the identification of graves, not only in Gunbalanya but all communities. It would seem that WARC will need to undertake this identification work which will be at considerable cost. Gordon advised that this work has been included in the 2020-2021 budget.</p> <p>A meeting between NLC and the traditional Owners was held in Gunbalanya on the 2nd and 6th March 2020 to discuss the Cemetery location and Council workshop yard. Administration have written again to NLC seeking the feedback however at the time of completing this action item no advice has been received from NLC.</p> <p>30 June 2020 – Stephen Hoyne No further update</p> <p>05 August 2020 - Stephen Hoyne Awaiting NLC consultation outcome per above. A meeting between NLC and the Traditional Owners was held in Gunbalanya on the 2nd and 6th March 2020 to discuss the cemetery location and Council workshop yard. Administration have written again to NLC seeking feedback, however, at the time of completing this action item no advice had been received from NLC.</p> <p>02 October 2020 - Stephen Hoyne The NLC was contacted on Wednesday, 30 September 2020 and advised that a response would be provided about the cemetery location and Council workshop in October 2020.</p>	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>25 January 2021 – Clem Beard Traditional Aboriginal owners identified that a possible site for a new cemetery could be near the clearing behind the "Welcome to Gunbalanya" sign (at the intersection of the airport road and main road into Gunbalanya). However, in November last year, NLC anthropologists stated that this is close to a registered restricted works area. More research into whether this area is suitable is being undertaken by NLC's anthropology team.</p> <p>The administration has contacted the NLC again requesting for consultation dates for all communities in 2021, and to clarify S19's outstanding Expressions of Interest applications including sourcing a suitable site for the Gunbalanya cemetery. It is expected that the NLC will confirm consultation dates by the end of February 2021.</p> <p>20 July 2021 – Clem Beard The NLC has advised that consultations will recommence in Gunbalanya during the dry season. The administration has requested again confirmation dates for the NLC consultations.</p> <p>19 October 2021- Loukas Gikopoulos The administration has been advised that sourcing a suitable site for the Gunbalanya cemetery will be discussed at the next round of consultation with the community in January 2022.</p> <p>12 November 2021- Loukas Gikopoulos No further updates to report until the next round of consultations have been held in January 2022 with NLC and the Gunbalanya community</p>	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> No further updates. NLC community consultations have been postponed due to the Covid travel restrictions. <p>13 May 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> NLC have advised that community consultation to discuss the project will commence on the 23 May 2022. <p>15 July 2022 – Clem Beard</p> <ul style="list-style-type: none"> Awaiting NLC updates on consultations underway in the Gunbalanya Community 	
09 October 2019	OCM190/2019	<p>GRAVEL PITS</p> <p>Council passed a resolution to:</p> <ul style="list-style-type: none"> write to the appropriate Minister regarding the issues associated with gravel pits in West Arnhem; bring this matter up at the next meeting of the Local Government Association of the Northern Territory (LGANT); engage with BAC and deemed to obtain letters of support; and consider raising a petition regarding the matter. 	In Progress	<p>30 April 2020 – Gordon Smith</p> <p>A letter was sent to the Minister regarding the above. The response from the Minister was noted at the January meeting of Council – see below. This matter was discussed at the Gunbalanya Service Delivery meeting held in December which was convened by Mr Nic Sharah of DCM. The meeting was attended by Mr Lawrence Costa, MLA, and Member for Arafura. Mr Sharah undertook to escalate this matter. Further action is yet to be finalised.</p> <p>Minute note from January 2020 Council meeting: The letter regarding the gravel pits was discussed and the comment was that these matters have not been resolved and that Minister Lawler’s advice was not up-to-date. The Administration will respond and continue to pursue this matter.</p> <p>The Administration has sent the Department another email requesting a further update and clarification on access to the Gravel Pits.</p>	Technical Services

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<ul style="list-style-type: none"> • Department of Infrastructure, Planning and Logistics (DIPL) has been granted formal access to nominated extraction areas from NLC for road construction materials along the Maningrida Road at various locations. • DIPL has a contract with BAC for the maintenance of the Oenpelli to Maningrida Road and all materials for this work will be extracted from these approved areas. • NLC has approved access for a DIPL materials investigation along the section of road from Oenpelli to Three Ways to locate and prove resources for DIPL for road works and for WARC projects in and around Oenpelli. A permit is required for earth disturbing activities. This work will commence after the Wet season and when current restrictions around access to communities is lifted. • The materials investigation will be undertaken in conjunction with WARC and as per discussion it is envisaged that WARC excavation equipment and personnel will be utilised for this work. <p>28 August 2020 - Stephen Hoyne Status referred above remains current. WARC access to DIPL's approved extraction pit will commence in late August to source gravel for repairs of the Maningrida Road.</p> <p>02 October 2020 - Stephen Hoyne</p> <ul style="list-style-type: none"> • WARC has commenced gravel extraction from a DIPL pit to source material for use on the Maningrida road as a component of work sub-contracted by BAC to WARC for road pavement improvements. • On Monday, 28 September 2020, the Administration sought an update from DIPL on the status of extraction of pit investigations for the Oenpelli area. A response is pending. 	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>25 January 2021 – Clem Beard The administration has contacted the DIPL again to request for updates on status of locating suitable borrow pits for gravel. The following response was received from DIPL on 10/12/2020:</p> <p>"DIPL have received advice that borrow gravel pits OR1 and OR2 have been consulted on and it is expected that these will be made available to DIPL upon execution of the relevant Mineral Extraction Agreements. Sampling of these pits will be required into the future to ascertain correct material required for road construction. Pits OR3, OR4 and OR5 have yet to be consulted on."</p> <p>20 July 2021 – Clem Beard Now that the road is accessible to the gravel pits, the administration has contacted DIPL to source updates/progression of pits for community use. Awaiting mobilisation dates from DIPL to test suitable of gravel pits.</p> <p>19 October 2021- Loukas Gikopoulos DIPL has provided the current update 'Application is with NLC and is waiting for a response as to the number of cultural monitors required to attend and commencement dates for the works'. Further updates will be provided once NLC have confirmed the above actions</p> <p>12 November 2021- Loukas Gikopoulos The administration contacted DIPL and received the response below: 'DIPL had applied for cultural monitors so we could assess the areas identified between the Oenpelli turn off and three ways but due to various cultural matters this is still pending. We</p>	

Gunbalanya Local Authority Action Items List – Ongoing

Date of Meeting	Item Number	Action Required	Status	Comment	Action Team/ Officer
				<p>remain in contact with NLC but there is still no response and time is fast running out for fieldwork this year</p> <p>'There is a positive to this and that is that DIPL applied for extraction agreements for some areas along Oenpelli Road some time ago and consultation is now complete. Agreements will need to be drawn up between NLC and DIPL and when signed would provide areas we can fully assess and move forward with a gravel area for WARC.</p> <p>11 February 2022 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> No further updates. NLC community consultations have been postponed due to Covid travel restrictions. <p>13 May 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> NLC have advised that community consultation to discuss the project will commence on the 23 May 2022. <p>15 July 2022 – Clem Beard</p> <ul style="list-style-type: none"> Awaiting NLC updates on consultations that are underway in the Gunbalanya community. 	

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	11.1
Title:	CSM Report on Current Regional Council Services
File Reference:	1020064
Author:	Rick Mulvey, Chief Operating Officer

SUMMARY

This report will present the Gunbalanya Local Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Paul Avery.

BACKGROUND

All issues/ matters raised are to be discussed by the Local Authority members, as detailed in the attached report.

COMMENT

The following report has been prepared by CSM Paul Avery.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation, administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Gunbalanya Local Authority notes the report.

ATTACHMENTS

- 1 LA Operations Report - Gunbalnaya.pdf

Local Authority report

Gunbalanya

12/07/2022



Service Delivery

1. Attendance rates

1.1. Staff Attendance

The Gunbalanya Council department has averaged 76.3% attendance over the past three months.

Total number of vacancies	3
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2. Administration Services

2.1. Administration

The Gunbalanya Council administration office was open from 8:00am to 4:00pm on each business day during the report period except for the below periods:

- Sorry business occurred several times during the reporting period of June seeing closures for 1 to 2 hours.

2.2. Post Office

Post Office services are provided by Gunbalanya Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

- New Post and Administration Officer to attend LPO training in mid-July 2022.

Total postage received	3080 kg
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2.3. Centrelink

The Gunbalanya Centrelink Office operates between 8:00am to 4:00pm each business day.

- The Centrelink Senior Officer attended Certificate IV Business Administration training in Bachelor. During this time, the Relief Administration Officer from Jabiru, provided coverage for the Centrelink office.

2.4. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office cleaned daily.
- Playground amenities cleaned twice a week, for a total of 8 times.
- Public toilets cleaned daily.
- Common areas cleaned daily.
- Visitor Accommodation rooms cleaned as required.

2.5. Visitor Accommodation

Total number of current visitor accommodation available is 10 and bookings can be made through Little Hotelier.

- Accommodation being used much more now that Gunbalanya is no longer an exclusion zone, with a total of 119 guest since the 1st May 2022.

3. Wellbeing Services

3.1. Sport & Recreation

- Kenyon Brown performed in Gunbalanya on Friday the 24th June 2022. After the successful concert, Kenyon got amongst community playing basketball with the kids and sang alongside community members, which was a highlight.
- The school holiday program is underway with a range of activities such as Gymnastics, Music, Basketball Tennis, Volleyball and Swimming included in the program.
- NAIDOC celebrations saw the Sport & Recreation team very busy, with a week full of culture activities including singing, dancing, flag raising and activities for youth of all ages, with NAIDOC themed prizes won.
- There have also been games and activities at the centre and excursions to the pool.

Attendance totals	472
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3.2. Aged Care

- Breakfast program continues to be well received.
- We have 41 meals on wheels clients and 14 who also receive weekend packs with food that does not require refrigeration or cooking.
- The new NDIS Support Officer is currently acting as Community Care Team Leader while recruitment to this position is finalised.

Total meals provided	5021
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3.3. Disability care

- NDIS Support Officer is currently in the process of signing up 2 new clients.
- NDIS records have been brought up to date and work is continuing to increase our client base.

Total number of NDIS participants	20
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3.4. Women's Safe House

The women's safe house has been well received by the community and has had 13 women and 14 children accommodated over the reporting period.

3.5. Night Patrol

Night patrol services were provided on 15 of the 30 available nights for May between 9pm and 3am and limit services provided in June, due to vehicle availability.

- The night patrol vehicle had its windscreen smashed, and was taken off the road and sent to Darwin for repair.
- Night Patrol was badly affected during the reporting period of June with one key staff member away for 2 weeks and both cars off the road for mechanical repairs.

3.6. Broadcasting

- Still currently recruiting for a new Broadcast Officer.

Total number of On-Air hours	0 hrs
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4. Community Works**4.1. Parks and Open Space**

The works crew have been working hard to keep the community looking good with lots of mowing and rubbish removal.

- Excessive amount of hard rubbish and litter around the community, with the works crew working to maintain this issue.
- Mowing around the airport occurred, as well as watering of the community oval.
- Sand has been supplied and delivered around the community for a number of funerals, and a stockpile has placed in the council yard for future funerals and backfilling of water leaks.
- Had 3 staff members attend weed training on 23rd and 24th June 2022.
- Several trees were removed around community, due to storm damage.
- Had to extinguish 2 grass fires.



4.2. Roads

- Road repairs have commenced across the community with staff fixing potholes, road shoulders and working to ensure the drainage across community is up to standard.
- Installation of guide posts on the culverts coming into community has begun.

4.3. Waste

Landfill site operated between Mondays to Friday, 7:30am to 3:30pm with no disruption to service.

- Curbside pickups occurred on schedule with rubbish runs continue to operate Monday to Friday.
- Works crew received informal training from Landfill Officer to be able to provide cover and ensure there are no disruptions to landfill operations.
- Several hard waste pickups occurred, with residents being encouraged to place hard waste in front of their property for council pickup. This has made a considerable difference to the look of the community.
- Encouraging residents to allow staff to remove vehicles to further improve the look of the community.

Total amount of waste removed from landfill	0 kg
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5. Essential Services

5.1. Power

- 2 x Genset services conducted.
- Weekly generation reports completed.
- Unscheduled outage due to lightning strike rectified within 48hrs.
- Generator oil top ups daily.
- MTU1 was down with a broken fan motor but is now back in service.
- Daily Powerhouse cleans, engine log sheets & maintenance.

5.2. Water

- Weekly water samples conducted with all returning positive readings.
- Bore pumps and sewer lift pump readings taken on 23 occasions.
- Town run chlorine reads were conducted.
- Daily Bore field runs maintenance & meter reads.
- Numerous repairs done to water mains, ferrules, feeder lines, electrical meter and water meter.

5.3. Sewage

- Sewer lift pumps (hours and volumes) readings taken on 23 occasions.
- Pond gates scraped on 4 occasions.
- Daily Sewer Pit reads.
- Sewer cage hosed daily and emptied weekly.
- Monthly sewer pond samples taken.
- Minor problems with one pump, resolved with back flush.
- A back burn occurred around sewage pumping station.



5.4. Airfield

Daily inspections were undertaken by the ARO. No significant issues were noted. The works crew:

- Slashing of the runway shoulders and fence perimeter
- Poisoning the fence perimeter.
- Replaced the windsock.
- Replaced 4 faulty marker lights.
- Twice weekly Aerodrome Serviceability & Lighting Inspections.
- Three new solar lights installed at Aerodrome.
- ARO swapped out batteries on one runway clearance light.
- ARO noted continued insufficient fencing.
- All EVAC callouts attended, no issues to report.

6. Trade Services

6.1. Scheduled Servicing

- **Mechanic**
 - Mechanic was on leave in June /July.
 - During this time various work was done on fleet from external contractors

6.2. Unplanned Maintenance

- Nil to report.

7. Community

7.1. Local Authority projects

- **Current**
 - LA funded playground completed and being used by children in community.
- **Future**
 - LA funded toilet block being finalised. This will include fencing for both the toilet block and playground.

7.2. Other projects

- **Current**
 - Consideration of name for new subdivision.
- **Future**
 - Improve line marking on roads.

7.3. Community meetings and events

CSM attended Service Delivery Committee meetings with other stakeholders. Some of these were:

- Official opening day for Local Authority funded playground.
- Attended Local Emergency Management meeting.
- Met with various community stakeholders regarding feral animal problem.

Total number of meetings and events attended by the CSM	10
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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	14.1
Title:	Financial Report to May 2022
File Reference:	1025003
Author:	Andrew Shaw, Finance Manager

SUMMARY

This Financial Report for the year to date period 1 July 2021 to 31 May 2022, eleven months of the 2021-22 financial year, is prepared for the Gunbalanya Local Authority.

BACKGROUND

This Financial Report includes the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 May 2022. The report covers all of the activities within the Gunbalanya Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money. These are known as Reserve Projects.

A summary of the total Gunbalanya income and expenditure is shown below.



Actuals v Budget for Gunbalanya Community

as at 31 May 2022

Description	TOTAL GUNBALANYA					Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance	%			
Operational Revenue							
61 - Income Rates and Charges	570,222	570,222	0	0%	■	622,061	92%
62 - Income Council Fees and Charges	25,793	22,355	3,439	15%	■	28,307	91%
63 - Income Operating Grants	1,575,197	1,800,196	(225,000)	(12%)	■	1,873,321	84%
65 - Income Allocation	395,155	415,970	(20,816)	(5%)	■	457,594	86%
66 - Other Income	73,754	75,226	(1,472)	(2%)	■	76,832	96%
67 - Income Agency and Commercial Services	1,514,534	1,606,521	(91,987)	(6%)	■	1,802,506	84%
Total Operational Revenue	4,154,654	4,490,490	(335,836)	(7%)	■	4,860,621	85%
Operational Expenditure							
71 - Employee Expenses	2,612,938	2,592,469	20,469	1%	■	2,819,810	93%
72 - Contract and Material Expenses	996,975	1,511,064	(514,089)	(34%)	■ !	1,663,937	60%
73 - Finance Expenses	1,175	739	436	59%	■	739	100%+
74 - Travel, Freight and Accom Expenses	68,886	69,971	(1,086)	(2%)	■	71,924	96%
76 - Fuel, Utilities & Communication	387,216	390,157	(2,941)	(1%)	■	423,880	91%
79 - Other Expenses	639,430	628,286	11,144	2%	■	918,649	70%
Total Operational Expenditure	4,706,620	5,192,687	(486,067)	(9%)	■	5,898,940	80%
Total Operational Surplus / (Deficit)	(551,966)	(702,197)	150,231	21%	■	(1,038,319)	53%
Capital Income							
68 - Income Capital Grants and Contributions	488,399	531,034	(42,636)	(8%)	■	501,057	97%
Total Capital Income	488,399	531,034	(42,636)	(8%)	■	501,057	97%
Capital Expense							
33 - Capital Expenditure	694,581	994,591	(300,010)	(30%)	■ !	1,100,636	63%
Total Capital Expense	694,581	994,591	(300,010)	(30%)	■	1,100,636	63%
Total Capital Surplus / (Deficit)	(206,183)	(463,557)	257,374	56%	■	(599,579)	34%
Net Surplus / (Deficit)	(758,148)	(1,165,753)	407,605	35%	■	(1,637,899)	46%

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes and receives the financial report for the eleven months, year to date period, 01 July 2021 to 31 May 2022.

ATTACHMENTS

- 1 Graphical Finance Presentation Gunbalanya - May 2022.pdf



**Gunbalanya Local Authority Committee
Financial Management Report for the
period ended 31st May 2022**

Actual v Budget – Operational – Jul 2021 to May 2022

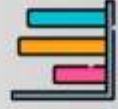
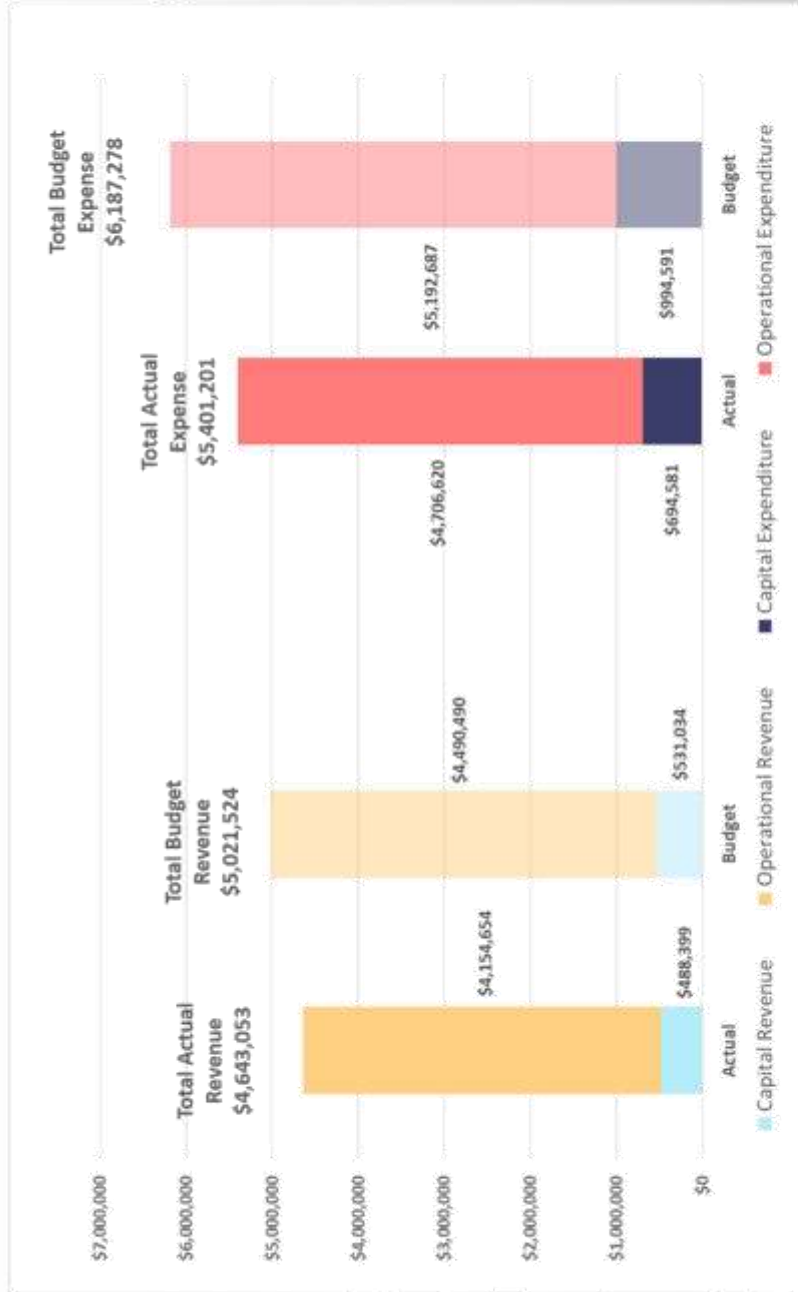
Actuals v Budget for Gunbalanya Community

as at 31 May 2022

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Total Operational Revenue	4,154,654	4,490,490	(335,836)	(7%)	4,860,621	85%
Operational Expenditure						
71 - Employee Expenses	2,612,938	2,592,469	20,469	1%	2,819,810	93%
72 - Contract and Material Expenses	996,975	1,511,064	(514,089)	(34%)	1,663,937	60%
73 - Finance Expenses	1,175	739	436	59%	739	100%+
74 - Travel, Freight and Accom Expenses	68,886	69,971	(1,086)	(2%)	71,924	96%
76 - Fuel, Utilities & Communication	387,216	390,157	(2,941)	(1%)	423,880	91%
79 - Other Expenses	639,430	628,286	11,144	2%	918,649	70%
Total Operational Expenditure	4,706,620	5,192,687	(486,067)	(9%)	5,898,940	80%
Total Operational Surplus / (Deficit)	(551,966)	(702,197)	150,231	21%	(1,038,319)	53%

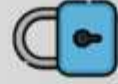


Actual v Budget – Gunbalanya – Jul 2021 to May 2022



Council Funded Projects – Jul 2021 to May 2022

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2021	Expenditure to date FY2021-22	Balance as at 31.03.2022
5253.01 - Purchase 3 Tonne Roller	54,979	FY 20/21	(52,875)	(2,104)	-
5271.01 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	55,000
5277.01 - Purchase Ride on Mower	35,000	FY 21/22	-	(30,078)	4,922
Council Funded (Reserve) Balance	144,979		(52,875)	(32,182)	59,922



Grant Funding – Local Authority Projects - Unallocated Funding - Jul 2021 to May 2022

Grant Funding - Local Authority Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure 2021-22	Cash Balance as at 31.05.2022
Local Authority Projects (LAP) - funding available not yet allocated	213,114	FY 21/22	213,114	-	-	213,114



Grant Funding – Local Authority Projects – Jul 2021 to May 2022

Grant Funding - Local Authority Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (Incl. Carried Forward)	Expenditure prior years	Expenditure 2021-22	Cash Balance as at 31.05.2022
Local Authority Projects (LAP) The 2021-22 project funding of \$159,700 has been received in full.						
Local Authority Projects (LAP) - Unallocated	213,114	FY 21/22	213,114			213,114
LAP - Elected Members board of recognition	2,415	FY 20/21	2,415	-	(2,415)	0
LAP - Children's Playground (See also the Community Projects table below, which shows additional assistance from ABA for this project)	170,265	FY20/21	170,265	(470)	(161,805)	7,991
LAP - Animal Management Program	13,720	FY 21/22	13,720	-	-	13,720
LAP - Community Garden Hard Structure & Amenities Lot 649	108,000	FY 21/22	108,000	-	-	108,000
LAP - Portable LED Screen	86,000	FY 21/22	86,000	-	(36,800)	49,201
TOTAL LOCAL AUTHORITY PROJECTS	593,514		593,514	(470)	(201,019)	392,026



Grant Funding – Community Projects – Jul 2021 to May 2022

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure 2021-22	Cash Balance as at 31.05.2022
Oval Upgrade - Planning and Design.	-	FY 20/21	-	(2,850)	(2,750)	-
LRCI Phase1-Gun Diesel Tank	160,000	FY 21/22	160,000	-	(682)	159,318
LRCI Phase1-Gunbalanya Oval Fencing	65,000	FY 21/22	65,000	-	-	65,000
Home Care Packages Program (HCP)	238,000	FY 21/22	304,120	-	(296,769)	5,351
Commonwealth Home Support Program (CHSP)	-	FY 21/22	-	-	(56,277)	-
NT Jobs Package - Aged Care	-	FY 21/22	-	-	(157,709)	-
Night Patrol	-	FY 21/22	-	-	(363,627)	-
Safety and Wellbeing - Sport and Recreation	-	FY 21/22	-	-	(13,735)	-
Remote Sport Program	-	FY 21/22	-	-	(16,166)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-	-	(188)	-
Children and Schooling - Youth	411,108	FY 21/22	411,108	-	(301,543)	109,565
Australia Day Grant	-	FY 21/22	-	-	(3,857)	-
Women's Safe House	534,803	FY 21/22	534,804	-	(380,408)	154,396
Women's Safe House - Garden Beautification and Furniture	7,868	FY 21/22	7,868	-	(7,567)	301
Women's Safe House - Upgrades	8,604	FY 21/22	8,604	-	(6,441)	2,164
Domestic Family & Sexual Violence Program	102,292	FY 21/22	102,292	-	(9,202)	93,091
Night Patrol Covid-19 Booster Program	-	FY 20/21	-	-	(44,231)	-
eHCP - Home Care Packages Program from eTools	218,000	FY 21/22	240,279	-	(299,120)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	-	FY 21/22	-	-	(6,918)	-
Children's Playground (ABA funding)	164,800	FY 21/22	206,000	-	(148,409)	57,591
Safe House Paint and Furniture	-	FY 21/22	43,655	-	-	43,655
Flexible Support Packages and COVID-19 Service Delivery Cost	0	FY 21/22	79,666	-	-	79,666
TOTAL COMMUNITY PROJECTS	1,910,476		2,163,397	(2,850)	(2,117,599)	770,097



New Assets or Additions to Existing Assets – May 2022

Kubota F3690 Mower
Gunbalanya
Asset no. 150171
\$29,675



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	14.2
Title:	Local Authority Funding
File Reference:	1019361
Author:	Kim Sutton, Director Organizational Growth

SUMMARY

This report provides an overview of the status of current project funding from the Department of Local Government, Housing and Community Development for Gunbalanya Local Authority.

BACKGROUND

The Gunbalanya Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance, as identified by the Local Authority membership.

Cash balance as at 31 May 2022: \$392,026

Allocated funds as at 31 May 2022: \$198,471

Gunbalanya	
Project	Allocated funding balance as at 31 May 2022
1. Local Authority Projects (LAP) – Unallocated	\$193,554
2. LAP - Elected Members board of recognition	\$0
3. LAP - Children's Playground (See also the Community Projects table below, which shows additional assistance from ABA for this project)	\$7,991
4. LAP - Animal Management Program	\$13,720
5. LAP - Community Garden Hard Structure & Amenities Lot 649	\$108,000
6. LAP - Portable LED Screen	\$49,201
TOTAL	\$392,026

Unallocated funds as at 31 May 2022: \$193,554

Funding available for reallocation to other projects as at 31 May 2022: \$0

(Total funds available for allocation to projects: \$213,114)

COMMENT

The 2021-22 project funding, totalling \$159,700, has been paid in two instalments. A part payment of \$46,666 was received in November 2021 and the balance of \$113,034 was received in February 2022. Local Authority funding is to be spent within two years of receipt.

FINANCIAL IMPLICATIONS

As per Council's budget for Gunbalanya projects.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillars 1 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- Notes the report; and
- Continues to discuss the use of the remaining \$213,114 funds available for allocation:

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	13.1
Title:	Presentation - Process of Naming Subdivision
File Reference:	1025510
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide the Gunbalanya Local Authority with a list of presentations to be made by representatives of various entities and organisations.

BACKGROUND

At various times, presentations are made so that issues relating to the Gunbalanya community can be raised and information shared.

COMMENT

Today's meeting will include a presentation about the requirements for naming a location in the Northern Territory in anticipation that this process will be followed when Traditional Owners in Gunbalanya are selecting a name for the new subdivision. Please refer to the document attached to this report for more details. Dr Samantha Wells, the Chairperson of the Northern Territory Place Names Committee will attend the meeting.

STRATEGIC IMPLICATIONS

The presentation will provide community members with information that is aligned to pillars 1 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Gunbalanya Local Authority notes the presentation.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	14.1
Title:	Additional Works Requested for Playground Structure
File Reference:	1014453
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to approve the playground variation for the extra works requested locally around the children's playground in Gunbalanya.

BACKGROUND

In 2020 (GUN82/2020), the Local Authority approved the upgrade of the Children's Playground. The administration released a design and construct tender for a new playground, shade structure, solar lights and bollards.

The tender was awarded to JMK NT based on the playground features and value for money.

The children's playground is expected to be completed by the end of June 2022.

The additional works requested is not part of the initial construction/ tender works. The extra works will enable families to enjoy the facilities in comfort and provide a level of safety and supervision.

Increase the overall environment towards a meeting place for community members.

COMMENT

The administration has directed the building contractor to commence works whilst currently onsite constructing the playground.

The benefit of carrying out the extra works with the same contractor is no accommodation or mobilisation costs will be incurred and the works will be in line with the playground finishes and presents a significant saving to the Local Authority funding.

The additional works not in the original scope of works will require additional funding determined from a cost estimate prepared by the administration and the contractor.

The extra works include:

- Supply and install 3 x park bench seating with concrete pads - \$13,800.00 (pending LA Funding approval)
- Supply and install 35 x bollards to enclose the park - \$9,500.00
- Repair and paint the existing swing set and additional soft fall sand and kerbing - \$3,450.00 00 (pending LA Funding approval)

Total price for the extra works - \$26,750.00 GST inclusive

Part of the additional works have been completed in the attachments including images of upgraded works.

STATUTORY ENVIRONMENT

Australian Standards and Building Code of Australia which sets out specification and procedures to ensure that materials, products, methods and service are compliant and fit for the design and construction of the building and structure are relevant to this project.

POLICY IMPLICATIONS

Council's Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

As per Council's budget for Gunbalanya Local Authority.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.	
Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- **Notes the report;**
- **Approves the additional playground variations as listed in the report; and**
- **Approves \$26,750.00 from Gunbalanya Local Authority funding to complete the variations to the playground.**

ATTACHMENTS

- 1 Swing - Softfall to be installed.jpg
- 2 Park Bench Seating.jpeg
- 3 Bollards- Park.jpg







WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	14.2
Title:	Animal Management Program
File Reference:	1014484
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to request the Local Authority to allocate future funding towards the ongoing community animal management program for Gunbalanya.

BACKGROUND

The administration released a tender last year which was awarded to Aboriginal Community Veterinary Services for a one year contract. The animal management program was introduced last year to provide a vet service to each of the communities and aims to aid communities develop and deliver a more effective animal management program and VET service. The service provides treatments and services to improve the health and welfare of animals. The treatments covered in the funding will undertake desexing, tick treatment, euthanasia, flea treatment and minor surgery as required.

This also contributes to other determinates such as housing conditions, health, school attendance and community safety. The below therefore aims to aid communities develop and deliver an ongoing and sustainable effective animal management program and VET service.

COMMENT

The animal management tender is a fixed lump sum contract with the majority of funding sourced from the current 22/23 Council budget raised by rates revenue which will be allocated to the animal management in all West Arnhem communities.

The additional revenue shortfall is to be sourced from each of the Local Authorities. This does not include in kind contribution from the Council including accommodation and vehicle usage.

It is recommended that the number of visits be based on the population of each community divided by the total funding of proposed visits for the year (12), and based on the LA funding contribution and population Gunbalanya would have ongoing commitment of 2 veterinarian visits for the year – subject to their ongoing funding contributions.

The administration is requesting a 7% funding increase per year for the next 3 years to keep in line with the upward change in the consumer price index for, anticipated higher fuel prices, shortage of supplies and increased labour costs.

Last financial year, the Gunbalanya Local Authority contributed \$13,720.00 for a total of 2 visits. The below table is a breakdown based on the 7% increase for the next 3 years detailing ongoing funding commitment for the Gunbalanya Local Authority.

YEAR	DESCRIPTION	AMOUNT
Current	Gunbalanya LA contribution	\$13,720.00
2022/2023	Gunbalanya LA contribution with 7% increase	\$14,680.40
2023/2024	Gunbalanya LA contribution with 7% increase	\$15,708.03
2024/2025	Gunbalanya LA contribution with 7% increase	\$16,807.59

STATUTORY ENVIRONMENT

No by-laws currently exist relating to animal management in WARC'S remote communities

POLICY IMPLICATIONS

Council's Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

It is anticipated that the recommendations will require additional funding if implemented. The possible financial impact will be included in future budget considerations.

STRATEGIC IMPLICATIONS

This report is aligned to goal 3.2 Safety and Wellbeing in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 3 SAFETY AND WELLBEING	
As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.	
Goal 3.2	Health and Safety Staff and public safety is achieved via planning, education and training

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION: That the Local Authority: <ul style="list-style-type: none"> • Notes the report; and • Approves a total of \$47,196.02 from future Gunbalanya Local Authority funding for the next 3 years towards the animal control program as per the breakdown below: <ul style="list-style-type: none"> ○ \$14,680.40 from 2022-2023 Gunbalanya Local Authority funding. ○ \$15,708.03 from 2023-2024 Gunbalanya Local Authority funding. ○ \$16,807.59 from 2024-2025 Gunbalanya Local Authority funding.
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ATTACHMENTS

There are no attachments for this report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	14.3
Title:	Gunbalanya Airport Ablution Block
File Reference:	1021925
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to provide to the Gunbalanya Local Authority various proposals to upgrade the airport facilities by constructing a new Airport Ablution Block.

BACKGROUND

The Local Authority requested the administration to carry out further investigations into the various options available to upgrade the existing toilet facilities at the airport. The current toilet facilities are dilapidated and there is no active water or sewerage supply connected to the building. The service upgrade would be extremely costly and not viable. There are no public amenities at the airport and the nearest toilet is located at the township which is approximately 34kms away.

COMMENT

The administration has potentially sourced two alternative toilet solutions to upgrade the existing toilet facilities.

Option 1

An Ecoflo Waste Management Toilet.

Provides all in one integrated toilet system that requires no water or electricity and works on a dehydration process. The toilet is constructed from steel frame with colorbond finishes.

Key features- Certified disabled compliant building, water tank and stand, stainless steel finishes, hand basin, mirror, grab rails and backrest, signage. The expected timeframe from confirmation of order is 12 weeks.

An estimated cost breakdown is provided for the initial set up to purchase the toilet and installation.

KAZUBA ECO FLO TOILET AND WATER TANK STAND	INDICATIVE COST
Supply Ecoflo disabled compliant toilet	\$38,000.00
Construct/ erect Ecoflo toilet	\$35,000.00
Supply and install 5000ltr water tank including stand	\$10,000.00
Solar light and sensor light	\$7,000.00
Structural engineer	\$3,000.00
Building survey services	\$8,200.00
Construction tank plans	\$3,400.00
Maintenance of Eco toilet	\$500.00
Freight	\$2,000.00
Contingencies	\$12,210.00
Total ongoing costs	\$119,310

TOTAL construction costs including certification is \$119,310.00 (Attachment Eco toilet design)

Option 2

A custom built conventional flushable toilet which consist of septic tank set up combined with a solar pump system connected to the toilets.

Key features - The toilet consist of a separate male and female toilets fitted with wash basins, septic tank set up combined with a solar pump system, connected to a bore pump and to the structural blockwork toilet.

The toilet block will be supplied prefabricated (flat packed), constructed onsite with a construction pad and have sewerage and water services connected and operate like a conventional flushable toilet. The prefabricated design would be similar as the current Ablution Facilities at the Gunbalanya Park however reduced in size to accommodate less users. The solar product and septic tank is used on all off grid projects on remote sites that have no plumbing or electrical services.

Ongoing maintenance - timeframe to be determined upon usage

- Sewerage pump out costs (from Darwin)
- Ongoing maintenance of equipment
- Water tanks to be refilled when empty from the Gunbalanya Station tanks adjacent to Airport (an MOU would be required to guarantee ongoing supply)

The expected timeframe to supply and complete construction is 12 weeks.

Below table includes scope of works and estimated/indicative cost breakdown for the septic tank/solar system and the construction of a prefabricated toilet.

BURSTON – CUSTOM TOILET BUILDING	DESCRIPTION	AMOUNT
1	Design and documentation	\$15,000
1.1	Site preparation/Pad Construction	\$25,000
1.2	Water and sewerage plumbing connections	\$25,000
1.3	Water tank/ guttering and stand	\$30,000
1.4	Ablution Building – Modus Burston	\$70,300
1.5	Freight from Darwin - Gunbalanya	\$2,500
Total construction costs		\$167,800
SEPTIC TANK/ SOLAR SYSTEM		
2	Site preparation	\$5,000
2.1	Install plumbing and equipment - Labour	\$20,000
2.2	Install solar system for septic tank	\$15,000
2.3	Install solar system for water pressure pump x 2	\$15,000
2.4	Contingencies (Septic Tank)	\$25,000
Total solar system costs		\$80,000
TOTAL ESTIMATED COSTS	Costs for blockwork toilet and solar system	\$247,800

TOTAL construction costs including certification is \$247,500 (Attachment 1 - flushable toilet block floor layout and attachment 2 - concept design)

Note: WARC does not have a lease agreement over the airport. A lease agreement will make WARC responsible for all the day to day repair maintenance and any infrastructure upgrades at the Council's cost.

Note: NLC and fees have not been included in the actual construction costs for the toilets. These will be determined once EOI applications have been lodged. The below prices have been determined from past submissions.

NLC consultation and approvals is approximately \$5,000

The exact location for the proposed toilets will be confirmed after a site inspection has determined the most practical location that complies with the building code.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Council's Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

As per the approved budget for the projects.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.	
Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION: That the Local Authority: <ul style="list-style-type: none">• Notes the report;• Reviews the toilet designs and recommends which option should be selected during this meeting; and• Directs the administration to seek funding for this project at an estimated cost of \$119,310 for option 1 (Eco Toilet) or \$247,800 for option 2 (Flushing prefabrication ablution facilities).

ATTACHMENTS

- 1 kazuba eco toilet.pdf
- 2 MA6056 - West Arnhem Regional Council - Burton-Custom (002).pdf



MODUS PROPOSAL MA6056



WEST ARNHAM REGIONAL COUNCIL

Gunbalanya Airport Terminal LA

BURTON-CUSTOM TOILET BUILDING



INTRODUCTION

Date: 11/7/2022

Attn: Clem Beard
WEST ARNHAM REGIONAL COUNCIL

Dear Clem,

Thank you for your valued enquiry regarding our toilet and amenity solutions. Please see the below proposal for your consideration. We trust it meets with your satisfaction.

BURTON-CUSTOM TOILET BUILDING

The Burton Toilet Building delivers classic form with a traditional style gable roof and trimming, designed to integrate seamlessly with any environment, whilst beautifying its surroundings.



Note 3D renders/photos may not reflect the exact building in this proposal, we can provide an accurate render upon confirmed order.

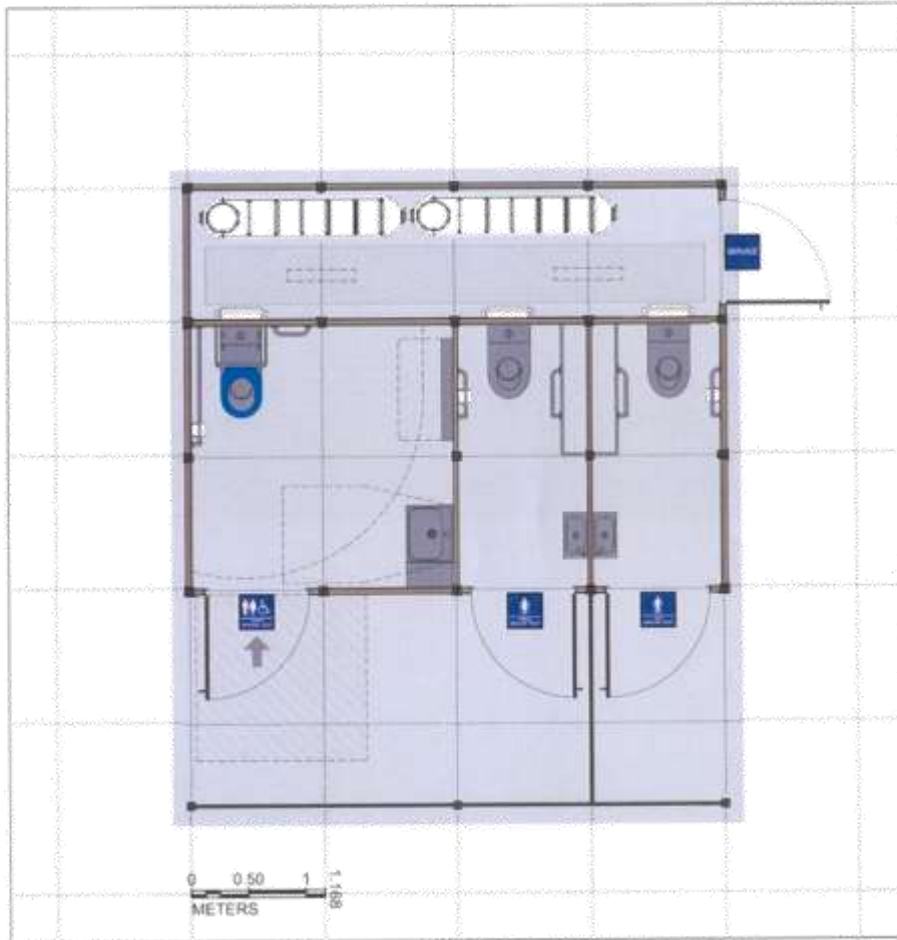
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4

FLOOR PLAN

BURTON-CUSTOM TOILET BUILDING



Floor plan above may not contain all fixtures and modifications included in this proposal. For accuracy, refer to the Building Fixtures section. An accurate floor plan can be provided upon confirmed order.

SPECIFICATION

BURTON-CUSTOM TOILET BUILDING

ELEMENT	DETAILS
Wall Framing	Proprietary panel system, fully welded steel hot dip galvanized after fabrication
Proprietary Wall Panel System	Pre-clad panels (inside and out) Nutserts fitted to panel sides for bolt together construction on site
External Wall Cladding	Colorbond® Custom Orb sheeting Above Door: Powdercoated aluminium battens
Internal Wall Cladding	Mini-orb sheeting in Zinalume finish
Roof	Custom Orb Sheetting with portion light sheet over each cubicle
Door	Solid Core with Colorbond metal skin
Door Hardware	Heavy duty marine grade stainless steel hinges, indicator bolts, door closers (dead locks additional), internal and external pull handles
Door Signage	Tactile Braille blue/white (compliant with AS 1428.1)
Fasteners	Class 3 in painted finish to match building colours
Structural Fixings	Stainless Steel
Structural Engineering Rating	As specified by client
Exposed Steel	Galvanised and powdercoated finish

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	14.4
Title:	Gunbalanya Oval Lighting Design - Lot 641
File Reference:	1022068
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The Department of Infrastructure, Planning and Logistics (DIPL) were engaged to carry out a scope of works for the Gunbalanya Oval Design Lights with no costs to the Council (WARC).

BACKGROUND

The NT Department of Infrastructure, Planning and Logistics have been tasked with undertaking a design for the lighting upgrade of Gunbalanya Oval. This design will require client consultation which includes the West Arnhem Regional Council and the Department of Territory Families, Housing and Communities.

The scope requirements for tender works included:

- Tender Lighting Design Proposal works only
- Investigation on site
- Geotechnical soil testing for footing design and certification
- Site survey
- Establish the closest and most efficient access to supply of power. Power and Water approved drawings have already been provided in a previous design consultancy carried out. These drawings shall be made available for tenders to review when quoting. Allow to do any re-design and further liaise with Power and Water only if necessary
- Investigation and design of Power and Water metering and also separate metering for local use. Consult with DIPL and the client regarding metering arrangements for local usage to determine billing arrangements within the community.
- Complete detailed lighting design meeting the latest version of DIPL Minimum Design Standard – Electrical and the relevant Australian Standards.
- Structural engineering design and certification (s40) for the pole footings.
- Advice on all necessary planning requirements, allow for correspondence with Development Assessment Services and undertake compliance checks if planning approval is a requirement.
- Detailed construction cost estimates.
- Other factors that may influence the final required results of the project.

COMMENT

The successful tenderer of lighting design was awarded to NTBS Consulting Engineers by DIPL tendering process.

To complete the design works NTBS have presented to WARC 2 x options for the ongoing maintenance and repairs to the oval lights for WARC to seek future funding streams to proceed with construction.

Option 1

Fixed Pole Lights – QS Services estimate \$2,063,090.91

With option 1 WARC will require to purchase additional plant, equipment and annual ongoing fees/costs to maintain newly installed infrastructure. This equipment will need to be available in the community during the wet season and football season to carryout maintenance of lights to utilize facility to its full potential.

- Purchase of Insulated 27 metres Elevated Platform Truck (EWP) - \$380,000.00
- Registration and Inspection costs for Elevated Platform Truck
- Electrical Insulation Compliance costs
- Ongoing service fees and running cost for EWP

Option 2

Lowerable Head Lights – QS estimate \$2,488,545.54

DIPL have reservations on the efficiency of these systems for the following reasons:

- More expensive to install (approx. 10% more than non-lowerable poles)
- Requires appropriately trained contractors to operate and travel to site
- Will unlikely be utilised often to maintain lights if they are LEDs – these don't require as much maintenance as older HID lights
- Drivers must be installed at the top of the pole due to the physical form of the system – drivers are the most likely component to fail in pole lights so having these up on top the pole is not a desirable. They also add significantly more weight to the top of the pole, potentially requiring sturdier footings resulting in higher construction costs
- Winch systems can fail over time and longevity becomes problematic (ROI)

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Council's Procurement Policy is relevant to this project.

FINANCIAL IMPLICATIONS

Upon receipt of final designs, the Grants Unit will try and seek funding to proceed with the project.

STRATEGIC IMPLICATIONS

This project is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- Notes the report;
- Reviews the oval lighting designs and recommends which option should be selected during this meeting; and
- Requests Council to direct the administration to try and seek funding for the project by selecting one of the options below:
 - Option 1 –Fixed Pole Lights at an estimated cost of \$2,063,090.91, plus initial purchase of Plant & Equipment at \$400,00.00.
 - Option 2 - Lowerable Head Lights at an estimated cost of \$2,488,545.54.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 28 JULY 2022

Agenda Reference:	14.5
Title:	Gunbalanya Local Authority Summary of Current Projects
File Reference:	1022488
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to provide the Gunbalanya Local Authority with a progress update of the current Local Authority projects in the community.

BACKGROUND

The Gunbalanya Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

The below projects have been approved by the Local Authority and are in progress.

COMMENT

The following is a summary of the current status of the Local Authority projects.

Project	Project Description	Anticipated completion
Gunbalanya Elected Members Honour Board	Supply Elected Members Board of Recognition. The Honour board has been completed and delivered to Gunbalanya.	CSM has advised honour board has been completed.
Gunbalanya LED Screen	The purchase of a portable LED Screen with trailer. Awarded to 'Dreamtech' for the supply and installation of the above mentioned equipment. The LED screen and trailer currently in production. Expected completion of the screen and trailer end of May	Build completion by early August 2022.
Children's Playground and Hard Structure Lot 648	For the 'Design and Construct of the Children's Playground and Hard Structure' The project was awarded to JMK (NT) The following scope of works has been completed <ul style="list-style-type: none">• Posts for the playground equipment installed• Hard structure roof and columns completed• Concrete kerb edging• Fill sand for soft fall area	Works completed by end of May 2022. Variations report to be discussed at meeting for bollards, swing softfall and Table and Chairs for seating.
Animal Management Program	For the delivery service of a Community Veterinary Animal Management Program. The Aboriginal Community Veterinary Services delivered its first animal management visit to Gunbalanya From 10 th May- 16 th May.	Completed the first visit.

Project	Project Description	Anticipated completion
Animal Management Program	For the delivery service of a Community Veterinary Animal Management Program. The Aboriginal Community Veterinary Services plan its second animal management visit to Gunbalanya From 31 st October - 6 th November 2022	Second animal management visit to Gunbalanya From 31 st October - 6 th November 2022
Gunbalanya Football Oval Fence Lot 641	LRCI funded project for the upgrading of the existing oval fence. Works to include : <ul style="list-style-type: none"> ➤ Install new top and bottom missing rails. ➤ Install 1200mm high chainmesh fence 	Contractor is scheduled to commence the works end July 2022. Available accommodation dependent.
Community Garden Hard Structure Lot 649	For the supply and installation of a hard structure and amenities including water point and BBQ facility. Current to date: <ul style="list-style-type: none"> • Quotes sourced for the above construction project • Preparing site servicing plan for water point and approval with PWC • Submitted S19 with NLC for a license to maintain the Lot. 	NLC community consultation date to discuss the project is scheduled for 23 rd May 2022. Awaiting if consultation took place in the Community on this visit from NLC.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As per the allocated budget.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management
Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:
That the Local Authority notes the report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 21 JULY 2022

Agenda Reference:	14.6
Title:	Local Authority Members Questions
File Reference:	1021944
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
 - i. The council's budget; and
 - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Chairperson invites questions from Local Authority Members.

WEST ARNHEM REGIONAL COUNCIL

FOR THE GUNBALANYA LOCAL AUTHORITY MEETING

28 JULY 2022