



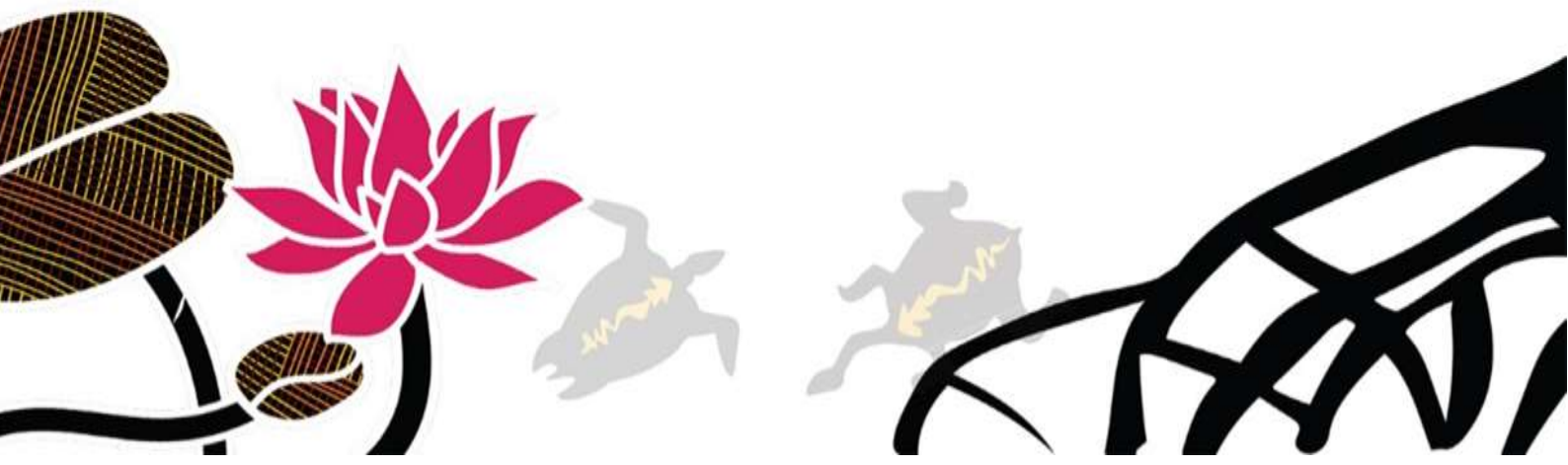
MANINGRIDA

WEST ARNHEM REGIONAL COUNCIL

LOCAL AUTHORITY MEETING

AGENDA

THURSDAY, 4 AUGUST 2022



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that a Local Authority meeting of the West Arnhem Regional Council will be held in Council Chambers, Maningrida on Thursday, 4 August 2022 at 10:00 am.

Daniel Findley
Chief Executive Officer

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.



Code of Conduct (Council, Local Authority and Committee Members)

The following Code of Conduct is set out in Schedule 1 of the *Local Government Act 2019*

- 1 Honesty and integrity**
A member must act honestly and with integrity in performing official functions.
- 2 Care and diligence**
A member must act with reasonable care and diligence in performing official functions.
- 3 Courtesy**
A member must act with courtesy towards other members, council staff, electors and members of the public.
- 4 Prohibition on bullying**
A member must not bully another person in the course of performing official functions.
- 5 Conduct towards council staff**
A member must not direct, reprimand, or interfere in the management of, council staff.
- 6 Respect for cultural diversity and culture**
 - 6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
 - 6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
- 7 Conflict of interest**
 - 7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
 - 7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.





8 Respect for confidences

- 8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
- 8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

9 Gifts

- 9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
- 9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.

10 Accountability

A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.

11 Interests of municipality, region or shire to be paramount

- 11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
- 11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.

12 Training

A member must undertake relevant training in good faith.



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	4.1
Title:	Apologies and Leave of Absence
File Reference:	1025645
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 4 August 2022.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Maningrida Local Authority notes members apologies and/or requests for leave of absence for the meeting held on 4 August 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	5.1
Title:	Absent Without Notice
File Reference:	1025646
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

This report is to table, for the Maningrida Local Authority's record, any appointed members that are absent without notice for the meeting held on 4 August 2022.

STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Maningrida Local Authority notes members absences without notice for the meeting held on 4 August 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	6.1
Title:	Election of Maningrida Local Authority Chairperson
File Reference:	1010222
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to request the Maningrida Local Authority to fill in the vacancy of Local Authority Chairperson.

BACKGROUND

In September 2021, Councillor James Woods, the incumbent Chairperson of the Maningrida Local Authority was elected as a councillor for West Arnhem Regional Council. This resulted in a vacancy for the Chairperson position on the Local Authority. All members of the Local Authority (Appointed and Elected) can vote for the Chairperson. However, as per best practices and recommendations in the Ministerial Guidelines, only Appointed Members (not Councillors/Elected Members) of the Maningrida Local Authority can vie for the Chairperson position. The successful candidate will be appointed for a period of 12 months.

Members of the Local Authority have the option of conducting the election through an open or secret ballot.

Procedure for Electing the Chairperson of the Local Authority

Step 1: Identify Election Officers

The election officers are responsible for counting and verifying the votes. The meeting will identify two Council staff present at the meeting who will be:

1. The Returning Officer
2. The Observer of Count

Step 2: Voting Method

The Returning Officer will ask members of the Maningrida Local Authority to resolve whether they wish to conduct an open or secret ballot for the election of the Chairperson.

Step 3: Call for Nominations

1. The Returning Officer will announce that nominations are now open, and invite Appointed Members of the Maningrida Local Authority to nominate another Member or oneself to vie for the Chairperson position.
2. The Returning Officer will invite Appointed Members who have been nominated, and have accepted the nomination, to make a brief (five minutes) presentation about why they want to be the Chairperson.
3. Once the presentations are finalized, the Returning Officer will announce that the election has begun.

Step 4: Voting and Counting of Votes

Open Ballot

1. If conducted through an open ballot, the Returning Officer will announce the name of each nominee, and Local Authority Members who wish to vote for the nominee will do so through a show of hands. Each Member can only vote once, and each nominee can vote for herself/himself.
2. The Returning Officer will count the number of votes for each nominee before tallying them, and the Observer of Count will recount the votes to ensure accuracy.
3. The Returning Officer and Observer of Count will convene to compare the count so as to ensure overall accuracy.
4. Votes will be counted using first-past-the-post method. If there is no clear preference in the first round of counting, the Returning Officer will announce another round of voting using the procedures outlined in steps 1 to 3 above.
5. If there is no clear preference during the second round of voting, the candidates with equal votes will be drawn by lot. The first name that is drawn shall be the Chairperson.

Secret Ballot

1. If conducted through a secret ballot, the Returning Officer will announce that voting has begun, and hand out one blank ballot card to each Local Authority Member.
2. Each Local Authority Member will write one name, from the list of nominees, of the person that they wish to vote for. A nominee can vote for oneself if she or he has been nominated as a candidate.
3. Since this is a secret ballot, ballot cards should not be shown to anyone else.
4. Upon completion of the vote, Local Authority Members should place their ballot cards in the ballot box and return to their seat.
5. The Returning Officer will count the ballots to ensure that the number of ballot cards is commensurate to the number of Local Authority Members who are present at the meeting.
6. The Returning Officer will count the votes.
7. The Observer of Count will recount the votes to ensure accuracy.
8. The Returning Officer and Observer of Count will convene to compare the count so as to ensure overall accuracy.
9. Votes will be counted using first-past-the-post method. If there is no clear preference in the first round of counting, the Returning Officer will announce another round of voting using the procedures outlined in steps 1 to 8 above.
10. If there is no clear preference during the second round of voting, the candidates with equal votes will be drawn by lot. The first name that is drawn shall be the Chairperson.

COMMENT

Composition of Local Authorities

Section 77(1) of the *Local Government Act 2019* states that a Local Authority should comprise of at least one Elected Member appointed to the Authority by Council resolution, and other members of the community within the Local Authority area. As per Council's policy, each Local Authority should have a minimum of six (6) Appointed Members who reside in the community, and a maximum of fourteen (14) members, including Elected Members. The Mayor and Deputy Mayor are ex officio members of each of the Local Authorities in West Arnhem.

The Maningrida Local Authority currently comprises of the following members:

Elected Members

1. Mayor Matthew Ryan (ex-officio)
2. Deputy Mayor Elizabeth Williams (ex-officio)
3. Councillor Jacqueline Phillips
4. Councillor James Woods
5. Councillor Julius Don Kernan

Appointed Members

6. Mr Manual Brown
7. Ms Jessica Phillips
8. Mr Shane Namanurki
9. Ms Sharon Hayes
10. Ms Joyce Bohme
11. Ms Sophia Brian

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

Regulation 67 of the *Local Government (General) Regulations 2021*.

Clause 7 and 10.2 of *Guideline 1: Regional Councils and Local Authorities 2021*.

POLICY IMPLICATIONS

- The Local Authority Appointments, Resignations and Terminations Policy applies to this matter.

Additionally, Local Authority members are obligated to abide by the following Council policies:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Code of Conduct (Elected, Local Authority and Committee Members) Policy.
- Conflict of Interest (Elected, Local Authority and Committee Members) Policy.
- Gifts, Benefits and Hospitality (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

Allowances for attending Local Authority meetings for the 2022-2023 financial year are indicated below:

Allowance	Appointed Local Authority Member (Non WARC Staff)	Local Authority Chairperson (Non WARC Staff)
Allowance per meeting	\$135.00	\$181.00

STRATEGIC IMPLICATIONS

The Local Authority has the opportunity to elect a committed individual to the position of Chairperson who will represent their respective community with regard to the delivery of local government services. This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- **Receives and notes the report;**
- **Resolves if the election of the Maningrida Local Authority Chairperson will be conducted through an open or secret ballot.**
- **Approves the election of the new Maningrida Local Authority Chairperson for a period of 12 months.**
- **Requests Council to endorse the election of the new Maningrida Local Authority Chairperson.**

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	7.1
Title:	Acceptance of Agenda
File Reference:	1025647
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Agenda papers are submitted for acceptance by members of the Maningrida Local Authority meeting of 4 August 2022.

COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the agenda for the Maningrida Local Authority meeting of 4 August 2022 as circulated be accepted.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	8.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1025655
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Local Authority members are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

STATUTORY ENVIRONMENT

Sections 114 (Elected Members) and 179 (staff) *Local Government Act 2019*
Clause 11.1(a) *Guideline 1: Local Authorities 2021*

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Maningrida Local Authority receives and records declarations of interest for the meeting held on 4 August 2022.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	9.1
Title:	Confirmation of Previous Local Authority Meeting Minutes - 25 May 2022
File Reference:	1025656
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

Unconfirmed minutes of the 25 May 2022 Maningrida Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
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Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the minutes of the 25 May 2022 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

ATTACHMENTS

- 1 2022.05.25 Maningrida Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting
 Wednesday, 25 May 2022 at 10:00 am
 Council Chambers, Maningrida

Chairperson Councillor James Woods declared the meeting open at 10:06 am, welcomed all in attendance and acknowledged the Traditional Owners.

MEMBERS PRESENT

Chairperson	James Woods (Councillor)
Deputy Mayor	Elizabeth Williams (video conference)
Councillor	Jacqueline Phillips
Member	Jessica Phillips (video conference)
Member	Manual Brown
Member	Sharon Hayes

STAFF PRESENT

Chief Executive Officer	Daniel Findley (video conference)
Chief Corporate Officer	David Glover (video conference)
Chief Operating Officer	Rick Mulvey
Council Services Manager, Maningrida	Yanja Thompson
Governance and Risk Advisor	Doreen Alusa (video conference)
Finance Manager	Andrew Shaw (video conference)
Building and Civil Coordinator	Loukas Gikopoulos (video conference)
Executive Manager, Advocacy and Strategy	Brooke Darmanin (video conference)

VISITORS PRESENT

Community Member	Sophia Brian
Services Australia	Jo Moore
Mala'la Health Service Aboriginal Corporation	Karen Yarnold
Maningrida Progress Association Partnership	Ian McLay

APOLOGIES**3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Maningrida Local Authority noted members apologies from Mayor Matthew Ryan, Councillor Julius Kernan and appointed members Shane Namanurki and Joyce Bohme for the meeting held on 25 May 2022.

ABSENT WITHOUT NOTICE**4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Maningrida Local Authority noted that no members were absent without notice for the meeting held on 25 May 2022.

ACCEPTANCE OF AGENDA**6.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

MAN144/2022 RESOLVED:
On the motion of Councillor Jacqueline Phillips
Seconded Councillor James Woods

The agenda for the Maningrida Local Authority meeting of 25 May 2022 as circulated was accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered the disclosure of interest of members or staff.

The Maningrida Local Authority received no declarations of interest for the meeting held on 25 May 2022.

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 3 MARCH 2022**

The Local Authority considered the confirmation of previous Local Authority meeting minutes for 3 March 2022.

MAN145/2022 RESOLVED:
On the motion of Ms Jessica Phillips
Seconded Mr Manual Brown

The minutes of the 3 March 2022 Maningrida Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED

8.2 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 11 NOVEMBER 2021

The Local Authority considered the confirmation of previous Local Authority meeting minutes for 11 November 2021. The minutes were re-submitted for consideration as the previous meeting held on 3 March 2022 was a provisional meeting.

MAN146/2022 RESOLVED:

On the motion of Councillor James Woods
Seconded Councillor Jacqueline Phillips

The minutes of the 11 November 2021 Maningrida Local Authority meeting were adopted as a true and correct record of the meeting.

CARRIED

COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES

9.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED

The Local Authority considered Council's response to Local Authority issues raised.

The Maningrida Local Authority noted the report.

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Local Authority reviewed the action items list.

MAN147/2022 RESOLVED:

On the motion of Councillor James Woods
Seconded Mr Manual Brown

The Maningrida Local Authority reviewed the action items list and approved to remove the following completed action from the list:

1. The allocation of \$18,790 (OCM114/2021) from the previously approved \$50,000 (OCM22/2021) funding for community activities noting that the money will be used to celebrate the rescheduled Maningrida Day celebrations on Saturday, 2 July 2022.

CARRIED

CSM REPORT ON REGIONAL COUNCIL SERVICES

11.1 COUNCIL SERVICES MANAGER (CSM) REPORT ON CURRENT REGIONAL COUNCIL SERVICES

The Local Authority considered the CSM report on current regional council services.

The Maningrida Local Authority noted the report.

FINANCE REPORT

14.1 FINANCIAL MANAGEMENT REPORT TO MARCH 2022

The Local Authority considered the Financial Management Report to March 2022.

The Maningrida Local Authority noted and received the financial management report for the nine months, July 2021 to March 2022.

14.2 LOCAL AUTHORITY FUNDING

The Local Authority considered a report on Local Authority funding.

The Local Authority noted the report.

GENERAL ITEMS**16.1 CONSULTATION –WEST ARNHEM REGIONAL COUNCIL DRAFT PLAN 2022 - 2023**

The Local Authority considered a report on consultation on the draft West Arnhem Regional Council plan 2022 - 2023.

The Maningrida Local Authority:

- Noted the report;
- Reviewed the draft West Arnhem Regional Council 2022 – 2023 plan; and
- Noted that feedback on the plan should be submitted by Monday, 30 May 2022.

16.2 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT BUDGET 2022-2023

The Local Authority considered a report on consultation on the draft West Arnhem Regional Council budget 2022 - 2023.

The Maningrida Local Authority:

- Noted the report;
- Reviewed the draft West Arnhem Regional Council 2022 – 2023 budget; and
- Noted that feedback on the budget should be submitted by Monday, 30 May 2022.

16.3 MANINGRIDA LOCAL AUTHORITY SUMMARY OF PROJECTS

The Local Authority considered a summary of ongoing Local Authority projects.

The Local Authority noted the report.

16.4 LOCAL AUTHORITY FUTURE PROJECTS FOR CONSIDERATION

The Local Authority considered a report on Local Authority future projects.

MAN148/2022 RESOLVED:

On the motion of Mr Manual Brown

Seconded Ms Sharon Hayes

The Maningrida Local Authority:

- Noted the report;
- Considered and approved the allocation of \$35,000 from Maningrida Local Authority funding towards the cost of a fireworks display for the 2023 New Year's Eve celebrations in Maningrida.
- Requested Council to direct the administration to send letters to other service providers in Maningrida, and request them to co-contribute to the cost of the 2023 New Year's Eve celebrations.

CARRIED

16.5 LOCAL AUTHORITY MEMBERS QUESTIONS

The Local Authority considered Local Authority members questions.

The Chairperson received the following additional questions from Local Authority members for the meeting held on 19 May 2022:

1. Disposal of waste: It was noted that the administration will continue to work with community members to safely dispose of waste in the landfill.
2. Lighting in the community: It was noted that the administration will work with members of the Local Authority to identify areas that need additional lighting in the community.

NEXT MEETING

The next meeting is scheduled to take place on Thursday, 4 August 2022 at 10:00 am.

MEETING DECLARED CLOSED

Chairperson Councillor James Woods declared the meeting closed at 11:50 am.

This page and the preceding four (4) pages are the minutes of the Maningrida Local Authority meeting held on Wednesday, 25 May 2022.

Chairperson

Date Confirmed

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	10.1
Title:	Council's Response to Local Authority Issues Raised
File Reference:	1026682
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to present to the Maningrida Local Authority feedback from Ordinary Council meetings.

BACKGROUND

The CEO presented the minutes and motions from the Maningrida Local Authority meeting held on 25 May 2022 to the Council meeting held on 8 June 2022.

COMMENT

At the Ordinary Council meeting held on 8 June 2022, Council noted the report titled Maningrida Local Authority Meeting held on 25 May 2022, and passed the following resolution:

11.4 REPORT FOR THE MANINGRIDA LOCAL AUTHORITY MEETING HELD ON 25 MAY 2022

The Council considered a report for the Maningrida Local Authority meeting held on 25 May 2022.

OCM1/2022 RESOLVED:

**On the motion of Councillor James Marrawal
Seconded Councillor Jacqueline Phillips**

Council:

- **Noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 25 May 2022;**
- **Approved the allocation of \$35,000 from Maningrida Local Authority funding towards the cost of a fireworks display for the 2023 New Year's Eve celebrations in Maningrida; and**
- **Directed the administration to send letters to other service providers in Maningrida, and request them to co-contribute to the cost of the 2023 New Year's Eve celebrations.**

CARRIED

STATUTORY ENVIRONMENT

Sections 101(4), 101(5) and 101(6) of the *Local Government Act 2019* are relevant to this report.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as outlined below.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2

Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5

Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Maningrida Local Authority notes the report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	11.1
Title:	Review of Local Authority Action Items
File Reference:	1026745
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

To present to the Maningrida Local Authority an update on the action items list for discussion.

COMMENT

The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Maningrida Local Authority reviews the action items list and approves to remove any completed actions.

ATTACHMENTS

- 1 Maningrida LA Action Items List - August 2022 Meeting.pdf

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
8.06.2022	OCM50/2022	<p>2023 New Year's Eve Fireworks Council approved the allocation of \$35,000 from Maningrida Local Authority funding towards the cost of a fireworks display for the 2023 New Year's Eve celebrations in Maningrida; and</p> <p>Directed the administration to send letters to other service providers in Maningrida, and request them to co-contribute to the cost of the 2023 New Year's Eve celebrations.</p>	In Progress	<p>27 July 2022 – Pania Withnall Paper prepared for LA meeting, advising of quote variation to \$51,645 for a 12 minute show. Should variation be approved by LA & OCM, letters will be sent to other service providers seeking assistance for co-contribution to the cost.</p> <p>27 July 2022 – Kim Sutton The Business Development team has picked this up and will work together with Finance and Operations to take forward.</p>	Operations/ Grants/ Finance
8.06.2022	OCM53/2022	Maningrida Local Authority Membership Nomination Council considered and approved the nomination of Ms Sophia Brian to the Maningrida Local Authority.	Completed	26 July 2022 – Doreen Alusa Congratulatory letter was written and sent to the Maningrida CSM on 7 July 2022 for delivery to Ms Brian.	Office of the CEO/ Operations
8.06.2022	Elected Member Questions With or Without Notice	Pollution of Waterways in Maningrida It was noted that the administration would assist Councillor Kernan to liaise with other stakeholders in the community to discuss the pollution of waterways in Maningrida.	In Progress	27 July 2022 – Rick Mulvey Delay due to current recruitment of Waste and Resource Coordinator who will take the lead within business in relation to environmental improvements.	Operations
08.12.2021	OCM114/2021	Supply and Installation of Speed Humps Council directed the administration to try and source for funding for the supply and installation of eight speed humps over the next two financial years (four per year)	In Progress	<p>23 February 2022 – Kim Sutton The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p>18 May 2022 – Sarah Will The grants team is investigating options for funding the purchase and installation of speed humps.</p>	Grants/ Technical Services

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
08.12.2021	OCM114/2021	<p>Installation of Bus Stop Shelters Council directed the administration to install four bus stop shelters at an estimated cost of \$80,000.</p>	<p align="center">In Progress</p>	<p>27 July 2022 – Kim Sutton The Grants team are continuing to explore options for funding.</p> <p>18 February 2022- Loukas Gikopoulos The administration has raised a purchase order for the supply of four bus shelters. Expected fabrication and delivery is at the end of April</p> <p>13 May 2022- Loukas Gikopoulos Manufacturing delays experienced and have pushed back completion to June 2022.</p> <p>19 July 2022- Clem Beard Bus Shelters have been dispatched expecting arrival at the community in early August 2022 for installation.</p>	<p align="center">Technical Services</p>
08.12.2021		<p>Health Clinic Hard Structures Council directed the administration to construct two hard structures for the health clinic on Lot 659 at an estimated cost of \$80,000.</p>	<p align="center">In Progress</p>	<p>18 February 2022- Loukas Gikopoulos The administration has raised a purchase order for the supply of two hard structures. Expected fabrication and delivery is at the end of April</p> <p>13 May 2022- Loukas Gikopoulos Due to manufacturing delays, the hard structures completion date is now estimated to be June 2022.</p> <p>19 July 2022- Clem Beard Hard structures have arrived. Local Authority to decide exact location at the clinic after this meeting.</p>	<p align="center">Technical Services</p>
08.12.2021	OCM114/2021	<p>Playground Equipment Council directed the administration to repair the playground equipment near the Council office on Lot 477 at an estimated cost of \$29,000.</p>	<p align="center">In Progress</p>	<p>18 February 2022- Loukas Gikopoulos The Council has sent out quote requests to contractors. Expected quotes to be received at the end of February for assessment.</p>	<p align="center">Technical Services</p>

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
				<p>13 May 2022- Loukas Gikopoulos Purchase order has been issued. The contractor is expected to commence the works in June 2022.</p> <p>19 July 2022- Clem Beard Hardy landscaping awaiting final delivery of parts. Expected to complete works by end of August 2022.</p>	
08.12.2021	OCM114/2021	<p>Nominations for New Local Authority Members Council noted that the following were appointed to the Maningrida Local Authority Selection Panel:</p> <ol style="list-style-type: none"> 1) Councillor James Woods 2) Ms Jessica Phillips 3) Mr Shane Namanurki 4) Yanja Thompson (Assisting with administrative support) 	Completed	<p>21 February 2022 – Doreen Alusa A report on this item is included in the meeting’s agenda.</p> <p>16 May 2022 – Doreen Alusa</p> <ul style="list-style-type: none"> • The administration received nominations from Ms Joyce Bohme and Ms Sharon Hayes, and Council considered and approved the two nominations. • The administration is currently waiting for one more nomination. <p>26 July 2022 –Doreen Alusa</p> <ul style="list-style-type: none"> • The administration received a nomination from Ms Sophia Brian which was approved and endorsed by Council on 8 June 2022. • All vacancies for the Local Authority have now been filled. 	Operations/Office of the CEO
11.08.2021	OCM69/2021	<p>Funding for Change Rooms Council directed the administration to source for approximately \$1,200,000 for the construction of two change rooms.</p>	In Progress	<p>02 November 2021 – Doreen Alusa The grants team is investigating funding options for this project, and will provide a report during the next meeting.</p> <p>23 February 2022 – Kim Sutton The Grants team is currently exploring options with Grants Writer, Susan Wright.</p>	Grants team

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
09.06.2021	OCM43/2021	<p>Funding for Basketball Court Council directed the administration to try and source for funding for a third basketball court, and carry out further consultations on the location of the third basketball courts.</p>	<p>In Progress</p>	<p>18 May 2022 – Sarah Will The grants team is investigating funding options for the construction of change rooms in Maningrida.</p> <p>26 July 2022 – Sarah Will The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.</p>	Grants team
09.06.2021	OCM43/2021	<p>Funding for Basketball Court Council directed the administration to try and source for funding for a third basketball court, and carry out further consultations on the location of the third basketball courts.</p>	<p>In Progress</p>	<p>26 July 2021 – Doreen Alusa The grants team is in the process of investigating funding options for this project, and will provide a report during the next meeting.</p> <p>02 November 2021 – Michelle Hillman</p> <ul style="list-style-type: none"> The administration is seeking input from the Local Authority on a suitable location for court number 3 as this would enhance the search and request for funding. The project is listed for funding and to date, no available source has been identified. <p>23 February 2022 – Kim Sutton The Grants team is currently exploring options with Grants Writer, Susan Wright.</p> <p>18 May 2022 – Sarah Will The grants team is investigating funding options for the construction of a third basketball court.</p> <p>26 July 2022 – Sarah Will The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.</p>	Grants team

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
06.07.2020	MANLA77/2019	<p>Maningrida Football Oval The Local Authority approved \$600,000 to be used in Stage One of the Maningrida Football Oval Upgrade</p>	<p>In Progress</p>	<p>Tender to be released in February 2020 in conjunction with project managers and NBC consultants who have been working on the project design with Irwin consultants.</p> <p>Tenders for the project closed on 23 March 2020. The tenders were significantly higher than the project funds available. Administration is holding talks with tenderers to reduce scope and pricing with the aim of awarding a tender by the end of June 2020, provided COVID-19 restrictions have been lifted.</p> <p>16 July 2020 - Stephen Hoyne Revised scope to include oval perimeter expansion, lighting, irrigation and fencing. Existing oval alignment to be retained.</p> <p>02 November 2020 - Stephen Hoyne Earthworks have been completed and the irrigation system has been installed. Lights for the oval have been ordered. Scheduled project completion date is 1 April 2021.</p> <p>25 January 2021 – Clem Beard</p> <p>The following tasks/ installations have been completed:</p> <ul style="list-style-type: none"> • Demolition of goal posts, 2 x light poles and footings • Irrigation as well as tank and pump installation. • Pipework and switchboard slab. • Pump shed. • 63HDPE potable water ring main and 100mm irrigation ring main. • Switch board installation. 	<p>Technical Services</p>

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
				<ul style="list-style-type: none"> • Tank slabs and pump shed slab. • Tanks, pump shed and switch board security fence, and oval perimeter fence posts. • Electrical conduits and pits for oval lights and for main supply. • Communication conduit for irrigation controller. • 2 x 63HDPE from meter to tanks. • Oval perimeter fence top and bottom rail. • PWC Water and electrical approval, and receipt of water meter from PWC. <p>To be completed:</p> <ul style="list-style-type: none"> • Light poles pre assembly in DEC yard currently underway. • Barge water meter and connection materials to Maningrida. • Plumbers to start water connection, plum tanks and installation of hose cocks. • Start light pole footings. • Start commissioning pumps and irrigation (subject to power connection). • Installation of spray grass to be completed by the end February 2021. • Lighting scheduled to be completed by the end of March 2021. • Goal post installation scheduled to be completed by the end of April 2021. • Line marking scheduled to be completed by the end of April 2021. <p>26 July 2021 A report with an update on this action item is included in this meeting's agenda.</p>	

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
				<p>01 November 2021 <i>The following scope of works have been completed</i></p> <ul style="list-style-type: none"> • Chainmesh fence completed • Goal posts installed • Light footing design completed • Geo tech report completed <p><i>Still to be completed subject to funding approval</i></p> <ul style="list-style-type: none"> • Light towers • Line marking • Topsoil and grassing <p>21 February 2022- Loukas Gikopoulos The following scope of works have been completed or in progress</p> <ul style="list-style-type: none"> • Line marking • The Council has scheduled a meeting with the contractor on the 22nd February to discuss remobilisation date for works to commence. <p>Works still required to be completed</p> <ul style="list-style-type: none"> • Light towers • Topsoil and grassing <p>13 May 2022- Loukas Gikopoulos The contractor is preparing to mobilise once the road restrictions have been lifted. This is expected to be by the end of May. Works to be completed</p> <ul style="list-style-type: none"> • Light tower installation. <p>Expected to be completed by the end of July 2022.</p> <p>19 July 2022- Clem Beard</p> <ul style="list-style-type: none"> • Road trains and trailers will commence delivering rag bolts and cages at the end of July 2022. 	

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
06.07.2020	MANLA90/2019	<p>3 x Half Basketball Courts</p> <p>The Local Authority asks Council to consider erection 3 x half basketball courts located alongside existing playground, asks Council to seek funding for the courts construction and asks Council to investigate whether S19 leases are in place for these playgrounds.</p>	<p style="color: blue;">In Progress</p>	<ul style="list-style-type: none"> Works, including installation of lights, will commence at the oval in early August 2022. <p>OCM19/2020 Council provides in principle support for the capital projects suggested by the Authority and directs the administration to fully research and consider all aspects of the projects (3 half basketball courts, repair existing footpath to the new subdivision and construction of speed bump)</p> <p>Report with indicative pricing tabled for Maningrida LA Agenda 13.02.20</p> <p>16 July 2020 - Stephen Hoyne Preferred design option includes half court with lights and roof estimated cost - \$464k.</p> <p>17 November 2020 – Clem Beard The administration is following up on funding options for the project.</p> <p>25 January 2021 – Clem Beard The administration has received consent (14/01/2021) from the NLC for a license to maintain Lot 895 Playground Area in Coconut Grove. The administration is awaiting confirmation on Lot 343 Bottom Camp prior to commencing the procurement process works. Lot 343 Playground Area Bottom camp was not consented to, and NLC/TO's have requested further consultations with the community.</p> <p>26 May 2021 A report highlighting the progress made for this project is included in this meeting's agenda.</p>	<p>Technical Services</p>

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
				<p>01 June 2021- Loukas Gikopoulos Tender documents are being prepared for the half basketball court located at Lot 895 and waiting for PWC to approve the site servicing plans.</p> <p>An EOI has been submitted with NLC for Lot 343 and the New Sub and consultation with the Maningrida community will be held on 1st July to discuss the proposed locations.</p> <p>20 July 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> NLC have postponed all community consultations due to the current Covid situation. Expected meeting to be held in AUG/ SEP to discuss the new preferred location at the 'New Sub' next to the cemetery as per the Local Authority MAN123/2021 resolution PWC have rejected the electrical SSP for Lot 895. The administration is now looking at installing solar lights for the basketball court. The new design will be ready by the end of the week and the tender documents to be released by the end of July. <p>01 November 2021 - Loukas Gikopoulos</p> <ul style="list-style-type: none"> The tender for the Half Basketball Court at Lot 895 has been awarded to Stedman Constructions. To date the following works have been completed. <ul style="list-style-type: none"> Remove the existing playground Preparation of site Footings for the hard structure completed Slab court being prepared Fabrication of the hard structure <p>Still to be completed</p> <ul style="list-style-type: none"> Construction of the hard structure 	

Maningrida Local Authority Action Items List – Ongoing

Date of meeting	Resolution number	Action required	Status	Comment	Action officer/ Team
				<ul style="list-style-type: none"> • Solar lights • Fencing • Line marking <p>An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd Half basketball court at 'New Sub Lot 740' . Consultation dates have been postponed until the end of November. Waiting on NLC for advice/ approval outcome before proceeding any further.</p> <p>21 February 2022- Loukas Gikopoulos</p> <ul style="list-style-type: none"> • An Expression of Interest has been lodged with NLC for community consultation regarding the proposed 2nd Half basketball court at 'New Sub Lot 740' . • Due to Covid travel restrictions the consultation dates have been postponed until the end of March 2022 • Waiting on NLC for advice/ approval outcome before proceeding any further. <p>13 May 2022- Loukas Gikopoulos NLC consultation dates have been scheduled for 21 June 2022 to discuss this project.</p> <p>19 July 2022- Clem Beard Due to staffing constraints, NLC have advised that consultations have been delayed and will recommence by the end of August 2022 in Maningrida.</p>	

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	12.1
Title:	CSM Report on Current Regional Council Services
File Reference:	1020074
Author:	Rick Mulvey, Chief Operating Officer

SUMMARY

This report will present the Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Yanja Thompson.

BACKGROUND

All issues/ matters raised are to be discussed by Authority members, as detailed in the attached report.

COMMENT

The following report has been prepared by CSM Yanja Thompson.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation, administration and representation

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION

That the Maningrida Local Authority notes the report.

ATTACHMENTS

- 1 LA Operations Report - Maningrida.pdf

Local Authority report

Maningrida

19/07/2022



Service Delivery

1. Attendance rates

1.1. Staff Attendance

The Maningrida Council department has averaged 80% attendance for the past three months which has impacted on the ability of Council to complete the required works in the community. Recruitment for the Wellbeing coordinator and mechanic are completed with start dates occurring in August.

Currently recruiting for the following positions:

- Works Officers x 8 (Ongoing)

Total number of vacancies – May-July 2022	13
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2. Administration Services

2.1. Administration

The Maningrida Council administration office was open from 8:00am to 4:36pm on each business day during the report period.

2.2. Post Office

Post Office services are provided by Maningrida Council administration staff during normal business hours of 8:30am - 3:30pm.

Mail was received, sorted and dispatched each business day.

Total postage received via Plane – May-July 2022	2422kg
Total postage received via Barge – May-July 2022	22 cages

2.3. Cleaning

Scheduled cleaning of council assets have been completed as follows:

- Council office –Everyday– total of 60 occasions.
- Playground amenities – once a week – total of 12 occasions
- Public toilets –Everyday – total of 60 occasions.
- Common areas cleaned- Everyday– total of 60 occasions.
- Visitor Accommodation rooms cleaned as required.

2.4. Visitor Accommodation

Total number of current visitor accommodation available is 11, and bookings can be made through Little Hotelier.

- No issues reported.

3. Wellbeing Services

3.1. Sport & Recreation

Recruitment for the well-being coordinator has been finalized and commencing 1st August.

- Men's, women's and children's basketball has continued to operate weekly with the adult competitions getting 200+ people in attendance each week.
- Women's and children's AFL has been fantastic with good attendance.
- Children's soccer continues to attract attention from early teenage groups.

Attendance totals – May-July 2022	3500+
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3.2. Aquatic Centre

The aquatic centre was open Wednesday, Friday, Saturday & Sunday 12:00pm – 6:30pm and Tuesday & Thursday 12:30pm – 6:00pm as per regular schedule.

- Dry season has slowed the attendance at the pool.

Attendance totals – May-July 2022	1000 approx
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3.3. Broadcasting

In conjunction with TEABBA, broadcasting services were provided Monday to Friday, between 9:00am and 2:00pm.

- Services were not provided on 6 shifts due to sorry business.

Total number of On-Air hours – May- July 2022	125hrs approx
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4. Community Works

4.1. Parks and Open Space

The community is generally clean and tidy.

- Rubbish runs continue to operate Monday to Friday.
- Engaging with BAC to encourage locals to pick up rubbish with shop incentives.
- Hard rubbish continues to be collected daily.
- Stedmans and WARC working closely together to ensure skip bins and cleanliness around town.
- Rubbish Compactor has been broken and has put extra strain on our workforce by having to utilize front end loader, truck and additional people to handle the rubbish manually.

4.2. Roads

Road repairs continue across the community.

- Currently fixing potholes and road shoulders.

4.3. Waste

Landfill site operated between Monday to Friday, 8:00am to 3:00pm with no disruption to service.

- Daily kerbside pickups occurred on schedule, this being each day of the week.
- During the month, a hard waste pickup occurred, with residents being encouraged to place hard waste in front of their property for council pickup.

Total amount of waste removed from landfill – May-July 2022	0 kg
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4.4. Plant and equipment

- Grader is not working
- The new rubbish compactor not working. Awaiting parts to repair.
- All other plant working OK

5. Essential Services

5.1. Power

- Power outage due to set 2 fan control failure
- 15 service Requests from IES
- 3 engine services
- Replace fuse to basketball courts

5.2. Water

- 66 bore reads
- 12 water samples taken
- 66 residual chlorine daily reads
- 20 water mains repairs
- Samples conducted as per scheduled review. All returned positive readings.

5.3. Sewage

- Sewer PS 1,2&3 Cleaned out 3 times
- 66 Sewer pond inspections
- 66 Daily hour reading on sewer pumps
- 1 sewer mains repair
- Cleaned scum from sewer ponds

5.4. Airfield

84 Daily inspections were undertaken by the ARO. No significant issues were noted. The works crew:

- Slashed the runway shoulders.

There was no interruption to the above services.

6. Trade Services

6.1. Scheduled Servicing

- Mechanic – Currently no mechanic, commencing in August 2022.
- Electrician – Electrician on extend leave.
- Plumber – Lot 716: Replace service pipe to toilet.
 - Lot 405: Reconnect the elbow on the kitchen waste line.
 - Lot 404: Isolate the water to the building due to burst water pipe.
 - Male Toilet: Replace outlet washer.

6.2. Unplanned Maintenance

- Mechanic – Garbage compactor repair, Mayor's 200 Series Landcruiser repair.
- Electrician – Nil to report.
- Plumber – Nil to report.

7. Community

7.1. Local Authority projects

- **Current** – LA funded basketball court has happily been used by young children and teenagers.
- **Future** – 2022 New Years Eve Fireworks.

7.2. Other projects

- **Opportunities** – Looking at signage for community.
- **Current** – Road grading needed.
- **Future** – Require a second garbage compactor.

7.3. Community meetings and events

CSM has attended various community meeting and events during this reporting period.

Total meetings and events attended by the CSM – May-July 2022	18
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7.4. Community key focus areas

- Litter in community.
- 2 x rubbish compactors.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	13.1
Title:	Financial Report to May 2022
File Reference:	1025018
Author:	Andrew Shaw, Finance Manager

SUMMARY

This Financial Report for the year to date period 1 July 2021 to 31 May 2022, eleven months of the 2021-22 financial year, is prepared for the Maningrida Local Authority.

BACKGROUND

This Financial Report includes the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 May 2022. The report covers all of the activities within the Maningrida Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money. These are known as Reserve Projects.

A summary of the total Maningrida income and expenditure is shown below.



Actuals v Budget for Maningrida Community as at 31 May 2022

TOTAL MANINGRIDA						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
61 - Income Rates and Charges	1,032,332	1,032,332	(0)	(0%)	1,126,181	92%
62 - Income Council Fees and Charges	42,379	41,284	1,095	3%	45,254	94%
63 - Income Operating Grants	2,582,814	2,651,514	(68,700)	(3%)	3,320,924	78%
65 - Income Allocation	-	-	-	-	7,824	0%
66 - Other Income	240,764	239,654	1,110	0%	244,248	99%
67 - Income Agency and Commercial Services	1,016,838	989,646	27,192	3%	1,082,957	94%
Total Operational Revenue	4,915,128	4,954,431	(39,304)	(1%)	5,827,388	84%
Operational Expenditure						
71 - Employee Expenses	1,963,238	1,936,434	26,804	1%	2,115,445	93%
72 - Contract and Material Expenses	1,042,416	2,750,326	(1,707,909)	(62%)	2,983,447	35%
73 - Finance Expenses	1,270	1,555	(285)	(18%)	1,685	75%
74 - Travel, Freight and Accom Expenses	112,444	107,700	4,744	4%	109,339	100%+
76 - Fuel, Utilities & Communication	354,158	360,460	(6,302)	(2%)	391,800	90%
79 - Other Expenses	514,447	531,024	(16,577)	(3%)	573,479	90%
Total Operational Expenditure	3,987,974	5,687,499	(1,699,525)	(30%)	6,175,194	65%
Total Operational Surplus / (Deficit)	927,154	(733,068)	1,660,222	100%+	(347,806)	0%
Capital Income						
68 - Income Capital Grants and Contributions	1,632,212	1,639,325	(7,113)	(0%)	1,632,212	100%
Total Capital Income	1,632,212	1,639,325	(7,113)	(0%)	1,632,212	100%
Capital Expense						
33 - Capital Expenditure	786,180	2,035,562	(1,249,381)	(61%)	2,756,169	29%
Total Capital Expense	786,180	2,035,562	(1,249,381)	(61%)	2,756,169	29%
Total Capital Surplus / (Deficit)	846,032	(396,237)	1,242,269	100%+	(1,123,957)	0%
Net Surplus / (Deficit)	1,773,186	(1,129,304)	2,902,490	100%+	(1,471,763)	0%

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Maningrida Local Authority notes and receives the financial report for the eleven months, year to date period, 01 July 2021 to 31 May 2022.

ATTACHMENTS

- 1 Graphical Finance Presentation Maningrida - May 2022.pdf



**Maningrida Local Authority Committee
Financial Management Report for the
period ended 31st May 2022**



Actual v Budget – Operational – Jul 2021 to May 2022



Actuals v Budget for Maningrida Community

as at 31 May 2022

Description	TOTAL MANINGRIDA			
	Actuals YTD	Budget YTD	Variance	%
Operational Revenue				
61 - Income Rates and Charges	1,032,332	1,032,332	(0)	(0%)
62 - Income Council Fees and Charges	42,379	41,284	1,095	3%
63 - Income Operating Grants	2,582,814	2,651,514	(68,700)	(3%)
65 - Income Allocation	-	-	-	-
66 - Other Income	240,764	239,654	1,110	0%
67 - Income Agency and Commercial Services	1,016,838	989,646	27,192	3%
Total Operational Revenue	4,915,128	4,954,431	(39,304)	(1%)
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71 - Employee Expenses	1,963,238	1,936,434	26,804	1%
72 - Contract and Material Expenses	1,042,416	2,750,326	(1,707,909)	(62%)
73 - Finance Expenses	1,270	1,555	(285)	(18%)
74 - Travel, Freight and Accom Expenses	112,444	107,700	4,744	4%
76 - Fuel, Utilities & Communication	354,158	360,460	(6,302)	(2%)
79 - Other Expenses	514,447	531,024	(16,577)	(3%)
Total Operational Expenditure	3,987,974	5,687,499	(1,699,525)	(30%)
Total Operational Surplus / (Deficit)	927,154	(733,068)	1,660,222	100% +

	Annual Budget	Progress
61 - Income Rates and Charges	1,126,181	92%
62 - Income Council Fees and Charges	45,254	94%
63 - Income Operating Grants	3,320,924	78%
65 - Income Allocation	7,824	0%
66 - Other Income	244,248	99%
67 - Income Agency and Commercial Services	1,082,957	94%
Total Operational Revenue	5,827,388	84%





Actual v Budget – Capital – Jul 2021 to May 2022



Actuals v Budget for Maningrida Community as at 31 May 2022

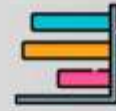
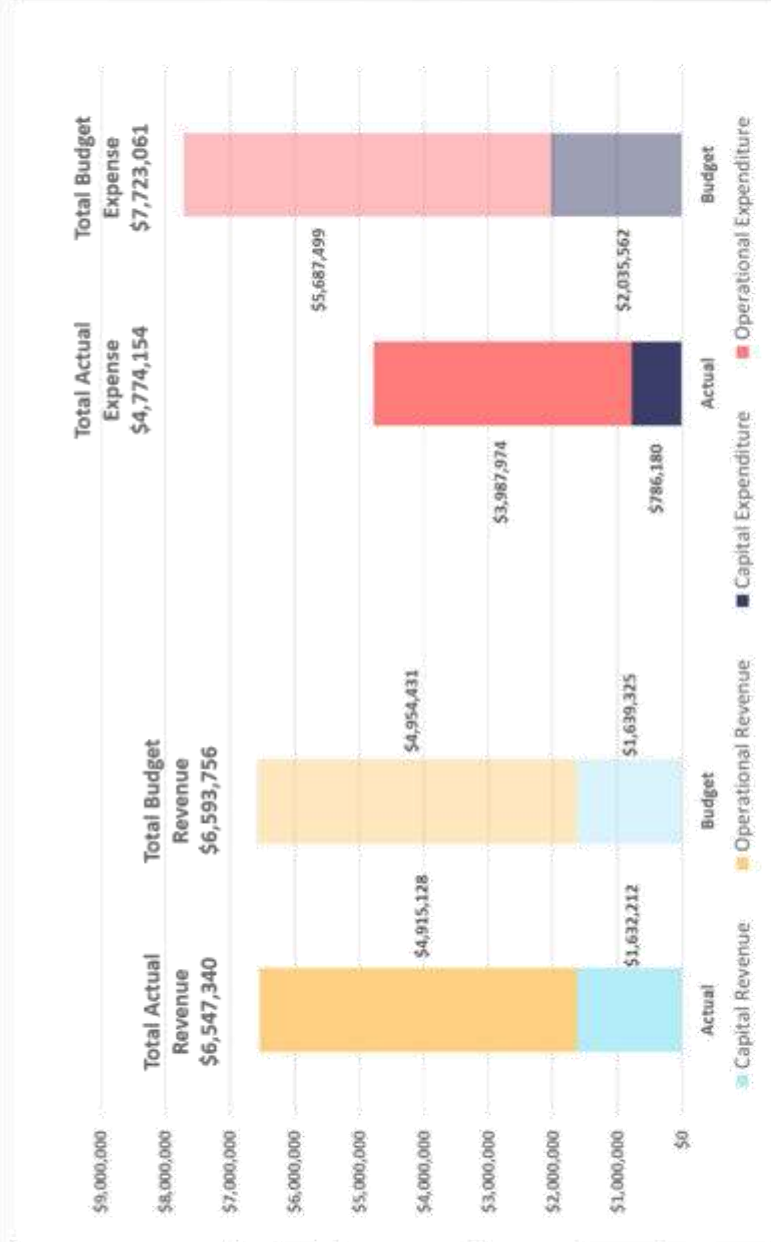
Description	TOTAL MANINGRIDA			
	Actuals YTD	Budget YTD	Variance	%
Capital Income				
68 - Income Capital Grants and Contributions	1,632,212	1,639,325	(7,113)	(0%)
Total Capital Income	1,632,212	1,639,325	(7,113)	(0%)
Capital Expense				
33 - Capital Expenditure	786,180	2,035,562	(1,249,381)	(61%)
Total Capital Expense	786,180	2,035,562	(1,249,381)	(61%)
Total Capital Surplus / (Deficit)	846,032	(396,237)	1,242,269	100%+
			(1,123,957)	0%

- Legend:
- Unfavourable variance over \$75,000
 - Unfavourable variance under \$75,000
 - Favourable variance
 - |** Variance over \$300,000





Actual v Budget – Maningrida – Jul 2021 to May 2022



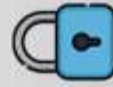
Council Funded Projects – Jul 2021 to May 2022

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2021	Expenditure to date FY2021-22	Balance as at 31.05.2022
5197.03 - Kerb Channel and Reseal Bagshaw Road	360,000	FY 20/21	(14,380)	-	345,620
5258.03 - Purchase Hino Garbage Compactor	280,000	FY 20/21	-	(248,702)	31,298
5273.03 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	55,000
5279.03 - Purchase Ride on Mower	35,000	FY 21/22	-	-	35,000
5291.03 - Capital Reserve - Maningrida Oval	54,936	FY 21/22	(26,468)	(26,468)	-
Council Funded (Reserve) Balance	784,936		(42,848)	(275,170)	466,918





Grant Funding – Local Authority Projects - Unallocated Funding - Jul 2021 to May 2022



Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2021-22	Cash Balance as at 31.05.2022
LAP - funding available not yet allocated	70,022	FY 21/22	70,022	*	*	70,022



Grant Funding – Local Authority Projects – Allocated funding – Jul 2021 to May 2022

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2021-22	Cash Balance as at 31.05.2022
Local Authority Projects (LAP) - 2021-22 Project Funding \$371,200 fully allocated (**Note: funds received on 25 Nov 2021)						
LAP - funding available not yet allocated	70,022	FY 21/22	70,022	-	-	70,022
LAP - Veteranian Program	25,000	FY 19/20	25,000	(14,857)	-	10,143
LAP - Construct Half Basketball Court No.1 (lot 895)	270,000	FY 20/21	270,000	(7,822)	(133,269)	128,909
LAP - Construct Half Basketball Court No.2	270,000	FY 20/21	270,000	-	-	270,000
LAP - Hard Cover for Playground	190,000	FY 20/21	190,000	(63,248)	(62,800)	63,952
LAP - Support Basketball Competitions in Maningrida	10,000	FY 20/21	10,000	-	(1,999)	8,001
LAP - Community initiatives and events	50,000	FY 21/22	50,000	-	(18,900)	31,100
LAP - Animal Management Program	27,930	FY 21/22	27,930	-	(22,962)	4,968
LAP - Architectural & structural drawings football oval change	25,000	FY 21/22	25,000	-	(9,810)	15,190
LAP - installation of four bus stop shelters	80,000	FY 21/22	80,000	-	-	80,000
LAP - Construction of two hard structures for Health Clinic	80,000	FY 21/22	80,000	-	-	80,000
LAP - Repair Playground equipment near Council Office	29,000	FY 21/22	29,000	-	-	29,000
LOCAL AUTHORITY PROJECTS 2021-22	1,126,952		1,126,952	(85,927)	(249,740)	791,285



Grant Funding – Community Projects – Jul 2021 to May 2022

Grant Funding - Community Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2021-22	Cash Balance as at 31.05.2022
Oval Upgrade	298,781	FY 19/20	298,781	-	(21,400)	277,381
R28 - Maljala Road (non gazetted) Maningrida- From Lot 1646	540,268	FY 21/22	368,458	-	(176,298)	192,160
Malala Rd - Maningrida - Black Spot Funding	500,000	FY 21/22	-	-	-	-
Malala Rd - Maningrida - DIPL \$1m	1,000,000	FY 21/22	-	-	-	-
LRCI Phase 2 - Maningrida Oval Resurfacing Ground	80,000	FY 21/22	-	-	-	-
LRCI Phase 2 - Maningrida Oval Goal Posts Installation	19,989	FY 21/22	19,989	-	(19,989)	-
LRCI Phase 2 - Maningrida Oval Footing for light pole	296,043	FY 21/22	-	-	-	-
LRCI Phase 2 - Maningrida Oval repair holes	18,000	FY 21/22	-	-	-	-
LRCI Phase 2 - Maningrida Oval Line Marking of Surface	10,197	FY 21/22	-	-	-	-
Safety and Wellbeing - Sport and Recreation	2,000	FY 21/22	2,000	-	(233,325)	-
Remote Sport Program	-	FY 21/22	-	-	(72,459)	-
Deliver Indigenous Broadcasting Programs (RIBS)	-	FY 21/22	-	-	(8,940)	-
Territory Day Community Grant	2,727	FY 21/22	2,727	-	(492)	2,235
Maningrida Youth Strategy	30,000	FY 21/22	30,000	-	(30,000)	-
Strong Women for Healthy Country Network Forum	-	FY 21/22	-	-	(1,271)	-
TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	7,824	FY 21/22	-	-	(23,793)	-
Youth Mobile Gym Program	2,000	FY 21/22	2,000	-	(300)	1,700
TOTAL COMMUNITY PROJECTS	2,807,830		723,955	-	(588,266)	473,477





New Assets or Additions to Existing Assets – May 2022

Toyota Hilux 4x4
Warruwi
Asset no. 100115
\$46,273



WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	13.2
Title:	Local Authority Funding
File Reference:	1019362
Author:	Kim Sutton, Director Organizational Growth

SUMMARY

This report provides an overview of the status of current project funding from the Department of Local Government, Housing and Community Development for Maningrida Local Authority.

BACKGROUND

The Maningrida Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

Cash balance as at 31 May 2022: \$791,285:

- **Allocated funds as at 31 May 2022:** \$721,263
- **Unallocated funds as at 31 May 2022:** \$70,022

Funds allocated are for the completion of the projects listed in the table below. These projects have been endorsed by Council. Included in this allocation total is the 2021-22 LAPF Grant, of \$371,200, received on 25 November 2021.

Maningrida	
Project	Allocated funding balance as at 31 May 2022
Veterinarian Program	\$10,143
Construct Half Basketball Court No. 1 (Lot 895)	\$128,909
Construct Half Basketball Court No. 2	\$270,000
Hard Cover for Playground	\$63,952
Support Basketball Competition in Maningrida	\$8,001
Community Initiatives and Events	\$31,100
Animal Management Program	\$4,968
Architectural & Structural Drawings – Football Oval Change Rooms	\$15,190
Installation of Four Bus Stop Shelters	\$80,000
Construction of Two Hard Structures for Health Clinic	\$80,000
Repair Playground Equipment near Council Office	\$29,000
TOTAL	\$721,263

COMMENT

2021-2022 funding of \$371,200 was received on 25 November 2021.

STATUTORY ENVIRONMENT

Not applicable at this time.

POLICY IMPLICATIONS

Not applicable at this time.

FINANCIAL IMPLICATIONS

Local Authority funding is to be spent within two years of receipt. The current unallocated funding of \$70,022 must therefore be spent by 8 November 2023. Noting at the Ordinary Council Meeting dated 8 June 2022, Council approved the allocation of \$35,000 from Maningrida Local Authority funding towards the cost of a fireworks display for the 2023 New Year's Eve celebrations in Maningrida. This allocation will be included in the next Maningrida LA Funding Report as figures provided are as at 31 May 2022.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillars 1 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.2	Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life
-----------------	--

PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Local Authority:

- **Notes the report; and**
- **Continues to recommend projects for the expenditure of the remaining unallocated \$70,022.**

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	14.1
Title:	Presentation - Hearing for Learning Initiative
File Reference:	1018202
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide the Maningrida Local Authority with a list of presentations to be made by representatives of various entities and organisations.

BACKGROUND

At various times, presentations are made so that issues relating to the Maningrida community can be raised and information shared.

COMMENT

Today's meeting will include a presentation about the Hearing for Learning Initiative in Maningrida.

The Hearing for Learning initiative is a clinical trial run by Menzies School of Health Research. The program involves the delivery of paid, on-country ear health facilitator training for up to five (5) community members (the training will take approximately six (6) weeks/120 hours of training). After the training, one to two of the trainees will be employed in the new role of ear health facilitator at Mala'la Health Service Aboriginal Corporation. The primary outcome of the study is to see if the training and employment of local Aboriginal and/or Torres Strait Islander community members in ear and hearing health will increase the amount of children who get their ears checked, and decrease the burden of ear disease in rural and remote communities.

Please see the attached poster and information sheet for additional details about the program.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

The presentation will provide community members with information that is aligned to goals in pillars 1 and 3 in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life.

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.2

Health and Safety

Staff and public safety is achieved via planning, education and training.

Goal 3.3

Training and Development

Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways.

Goal 3.4

Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members.

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Maningrida Local Authority notes the presentation.

ATTACHMENTS

- 1 Menzies Poster.pdf
- 2 Menzies Information Sheet.pdf



Photo by Lauren Roberts, NT News

Hearing for Learning – training and employment

What is the training for?

To have local experts – Ear Health Facilitators - who live in the community, have language and who know the families and culture, to help community children to have healthy ears, to hear, listen and learn language, to be happy and enjoy school, playing and communicating with family and friends.

Training will provide learners with work readiness skills, an understanding of ear health assessments including basic hearing tests and an understanding of how to work with the primary health care services and schools within your community.

Why do the training?

You can gain recognised training that will help kids hear and learn - It may also lead to ongoing employment in the clinic or school.

Who should apply?

- Aboriginal Australians local to community.
- Can speak local language, and read and write in English.
- Has the ability to acquire an Ochre Card.
- Willingness to obtain a National Police Clearance.

How can you apply?

Talk to the Menzies Hearing for Learning team when we visit your community or contact us on either **0436 835 569** or hearingforlearning@menzies.edu.au.

Is there a job available at the end of training?

Yes, one or two jobs will be available in your community. Those that do all the training will be able to apply for the jobs.



To find out more:

Phone: 0436 835 569 or
Email: hearingforlearning@menzies.edu.au

RTO



NINTI TRAINING LIMITED



Postal: PO Box 41096, Casuarina NT 0811 Australia
 Location: John Mathews Building (Bldg 58)
 Royal Darwin Hospital Campus, Rocklands Drv, Casuarina NT 0810
 Ph: (08) 8946 8600 Fax: (08) 8946 8464
 Website: menzies.edu.au
 ABN: 70 413 542 847

Hearing for Learning Initiative Participant Information Sheet For Ear Health Facilitators and Trainees

- The Hearing for Learning Initiative has funding to improve ear and hearing health of children so that they can hear and learn at home and in school.
- The Initiative is about training and employing community members to be experts in ear and hearing health.
- The positions are called Ear Health Facilitators. Five people from your community will be casually employed to attend an estimated six weeks (120 hours) of training.
 - The training includes three units from the Certificate II in Aboriginal Primary Healthcare - *Workplace Health & Safety* and *Work with Aboriginal and/or Torres Strait Islander clients and communities*.
- One or two trainees will have the opportunity to apply for part-time positions to work with the health service as Ear Health Facilitators.
- The Ear Health Facilitators will also learn how to:
 - Screen children's ears using otoscopy (looking at the ear drum) and tympanometry (a pressure test on the ear drum), and Hear Screen (a simple hearing test for children aged 4 to 16.)
 - Report the results to the child's doctor, AHP or nurse, and to plan for best practice management.
 - Educate the child's family and teacher about what they can do to help.
 - Assist the family with medicines and follow-up appointments.
- A Community Reference Group will be established in each participating community to guide how the Initiative should work in their community.
- Your community has agreed to be a part of the study.
- The Menzies Research Team asks for your consent to answer some questions about your experience with the Hearing for Learning Initiative
- You can say **NO** to all or some parts of the study at any time without prejudice.
- Below are the things you can expect to happen in the study.
- You can have an interpreter fully explain the study to you if you would like.

During the study we will provide newsletters about progress and we will come back to your community at the end of the research to give you feedback about the results.

ALL THE INFORMATION WILL BE KEPT COMPLETELY CONFIDENTIAL

Questions: Please feel free to contact members of our study team if you have any questions about the study:

Professor Amanda J Leach (Principal Investigator)
 at Menzies School for Health Research
 Ph (08) 89468560

Menzies School of Health Research, Darwin, is a not-for-profit organisation – we do not make money from research.

Issues or concerns: If you have any concerns or complaints about your rights, or the conduct of the study you may contact:

Human Research Ethics Committees:
 NT: ethics@menzies.edu.au or phone (08) 8946 8687
 or (08) 8946 8692



HREC 18-3264 Item 302 - HfLI EHF INFORMATION SHEET v2 130121


Created on 5-Jan-2120

Saved on 22-Jan-21 at 09:39

The Hearing for Learning Initiative is funded by The Bairnes Foundation, The Northern Territory Government and the Australian Federal Government



Postal: PO Box 41096, Casuarina NT 0811 Australia
 Location: John Mathews Building (Bldg 58)
 Royal Darwin Hospital Campus, Rocklands Drv, Casuarina NT 0810
 Ph: (08) 8946 8600 Fax: (08) 8946 8464
 Website: menzies.edu.au
 ABN: 70 413 542 847

What is the study about?		
<p>AIM: Creating a community-designed service for healthy ears and hearing GOAL: Improving children's hearing, listening, talking, learning, and playing Learning language and cultural stories, songs and dance Going to school</p>		
What does the study involve?		
<p>Training and Employment</p> <p>Each community will be randomised to start the Initiative at a different time. When your community starts the Initiative, a Community Reference Group will advise on how they would like the Initiative to run. People in the community will be invited to be trained and have a job as an expert in children's ears and hearing.</p> <p>Step 1 – Cert II training The Initiative will fund training in three units of the Certificate II in Aboriginal Primary Healthcare. The Central Australian Remote Health Development Services is the Registered Training Organisation for these units.</p> <p>Step 2 – Ear training The trainees will also learn how to look in ears, how to record ear imagery and to pressure test the ear, and how to do the HearScreen test. They will learn how make a plan for the child with the child's doctor, nurse or Aboriginal Health Practitioner, and talk with the family about the plan.</p> <p>Step 3 – Employment & support Those that have successfully completed the training will have the opportunity to apply for one of the Ear Health Facilitator positions within their community, for ongoing employment by the clinic or school.</p> <p>The Ear Health Facilitators and Mentors will work together to ensure all children have healthy ears and hearing for learning.</p>	<p>What does this study ask you to do? Questions and Feedback</p> <p>As Trainees or Ear Health Facilitators, the project team would like to ask you some questions and hear your feedback about your experience.</p> <p>The questions and your feedback may involve you or a group.</p> <p>Your answers and feedback are important for improving the training, employment, integration and reporting of the Initiative.</p> <p>The questions may be about why you did the training and why you became employed as an Ear Health Facilitator.</p> <p>Some questions and feedback might be about the training, employment or impact of the Initiative on the community, the health service or the school and teachers.</p> <div style="text-align: center;">  </div>	<p>How well is the Initiative working for parents and your community? Evaluation</p> <p>The Initiative will ask the parents some questions about the ear checks and how well the trainees and Ear Health Facilitators assisted parents and children and what could make the ear checks better for parents and children.</p> <p>The project team will talk with the trainees who did the training, and the Ear Health Facilitators about how well the training worked for them and what could be better.</p> <p>The project team will talk with the Ear Health Facilitators about how well the employment worked for them and what could be better.</p> <p>The project team will talk with the Community Reference Group, the health and education staff and the mentors about how well the Initiative worked for them and what could be better.</p> <p>Questions? Please feel free to contact members of our study team if you have any questions about the study:</p> <p>hearingforlearning@menzies.edu.au Phone: 0436 835 569</p> <p>Issues or concerns? If you have any issues or concerns about your rights, or the conduct of the study you may contact: Human Research Ethics Committees: NT: ethics@menzies.edu.au or phone (08) 8946 8687 or (08) 8946 8692</p>



HREC 18-3264 Item 302 - HfLI EHF INFORMATION SHEET v2 130121
 Created on 5-Jan-2120
 Saved on 22-Jan-21 at 09:39

The Hearing for Learning Initiative is funded by The Bairnes Foundation, The Northern Territory Government and the Australian Federal Government

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	15.1
Title:	Location of Bus Shelters
File Reference:	1014432
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is for the Maningrida Local Authority members to select the locations for the installation of the four bus stop shelters in the community.

BACKGROUND

The Local Authority approved project funding towards the supply and installation of four bus shelters around the community linking the recent bus stop signs installed. The works are anticipated to commence in July 2022 and is expected to be completed by September 2022. The locations for the bus shelters will be determined by Local Authority members during the current LA meeting. Attached slap map to assist with selecting the proposed locations for the bus shelters.

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- **Notes the report;**
- **Selects and approves the locations for the installation of the bus stop shelters.**

ATTACHMENTS

- 1 MGD Slap Map.pdf



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	15.2
Title:	Location of Two Hard Structures at Clinic
File Reference:	1014439
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is for the Maningrida Local Authority members to select the locations for the installation of the two hard shelters at the Malala Health Clinic.

BACKGROUND

The Local Authority approved project funding towards the supply and installation of two 6x6 mtr hard shelters including tables and seating for the Malala health Clinic at Lot 659. The locations for the hard shelters will be determined by the Local Authority members during the current LA meeting. It is recommended that prior to the construction phase of works that a member of the Local Authority or Malala Health be available on site with the contractor and technical service supervisor to confirm the exact location of the structures to be installed.

Attached is a slap map to assist with selecting the proposed locations for the hard structures.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1 Strategic Infrastructure and Asset Management
Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That the Local Authority:

- **Notes the report.**
- **Selects the locations for the installation of two shelters, including tables and seating, at Lot 659 at the for Mala'la Health Clinic.**

ATTACHMENTS

- 1 MGD Slap Map.pdf



WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	15.3
Title:	Animal Management Program
File Reference:	1014751
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to request the Local Authority to allocate ongoing, sustainable and future funding towards the community animal management program for Maningrida.

BACKGROUND

The administration released a tender last year which was awarded to Aboriginal Community Veterinary Services for a one year contract. The animal management program was introduced last year to provide a vet service to each of the communities and aims to aid communities develop and deliver a more effective animal management program and VET service.

The service provides treatments and services to improve the health and welfare of animals. The treatments covered in the funding will undertake de sexing, tick treatment, euthanasia, flea treatment and minor surgery as required.

This also contributes to other determinates such as housing conditions, health, school attendance and community safety. The below therefore aims to aid communities develop and deliver an ongoing and sustainable effective animal management program and VET service.

COMMENT

The animal management tender is a fixed lump sum contract with the majority of funding sourced from the current 22/23 Council budget raised by rates revenue which will be allocated to the animal management in all West Arnhem communities.

The additional revenue shortfall is to be sourced from each of the Local Authorities. This does not include in kind contribution from the Council including accommodation and vehicle usage.

It is recommended that the number of visits be based on the population of each community divided by the total funding of proposed visits for the year (12), and based on the LA funding contribution and population, Maningrida would have ongoing commitment of 4 veterinarian visits for the year – subject to their ongoing funding contributions.

The administration is requesting a 7% funding increase per year for the next 3 years to keep in line with the upward change in the consumer price index for, anticipated higher fuel prices, shortage of supplies and increased labour costs.

Maningrida would have ongoing commitment of 4 veterinarian visits for the year – subject to their ongoing funding contributions.

Last financial year the Maningrida Local Authority contributed \$27,930.00 for a total of 4 visits. The below table is a breakdown based on the 7% increase for the next 3 years. Ongoing funding commitment for the Maningrida Local Authority.

YEAR	DESCRIPTION	AMOUNT
Current	Maningrida LA contribution	\$27,930.00
2022/2023	Maningrida LA contribution with 7% increase	\$29,885.10
2023/2024	Maningrida LA contribution with 7% increase	\$31,977.06
2024/2025	Maningrida LA contribution with 7% increase	\$34,215.45
		\$96,077.61

STATUTORY ENVIRONMENT

No by-laws currently exist relating to animal management in WARC'S remote communities.

POLICY IMPLICATIONS

WARC currently supports a limited program of animal management in Gunbalanya and Maningrida.

FINANCIAL IMPLICATIONS

It is anticipated that the recommendations will require additional funding if implemented. The possible financial impact will be included in future budget considerations.

STRATEGIC IMPLICATIONS

This report is aligned to goal 3.2 Safety and Wellbeing in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 3 SAFETY AND WELLBEING	
<p>As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.</p> <p>Services provided to community are professional, impactful, engaging and appropriate to local needs.</p>	
Goal 3.2	<p>Health and Safety Staff and public safety is achieved via planning, education and training</p>

VOTING REQUIREMENTS

Simple majority

<p>RECOMMENDATION: That the Local Authority:</p> <ul style="list-style-type: none"> • Notes the report; and • Approves a total of \$96,077.61 from future Maningrida Local Authority for the next 3 years towards the animal control program as per breakdown below: <ul style="list-style-type: none"> ○ \$29,885.10 from 2022-2023 Maningrida Local Authority. ○ \$31,977.06 from 2023-2024 Maningrida Local Authority. ○ \$34,215.45 from 2024-2025 Maningrida Local Authority.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	15.4
Title:	Variation - Local Authority Future Projects New Year's Eve Fireworks Display
File Reference:	1024267
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to provide the Maningrida Local Authority members with update on quotes received for new year's eve (NYE) fireworks display.

BACKGROUND

The Local Authority has requested the administration to explore future community project opportunities in anticipation of future Local Authority funding. The administration is providing cost estimates for the Local Authority's consideration and budget purposes. The Local Authority approved the budget of \$35,000 at the previous meeting held 25/05/2022. However, due to an increase in costs (as outlined below), the administration is requesting for additional funding for this project.

COMMENT

Following the Local Authority's request, the administration has outlined the proposed project and prepared indicative cost estimates. The administration has sourced quotes from (2) two potential fireworks for contractors to put on a display at the Maningrida Oval for NYE 2023:

- **Fireworks Australia** quote below:
- Firework display duration is 12 minutes
- Show includes large aerial display shells and a broad variety of multi-layer packs.

Permits	Pyro and local permits	\$450.00
Flights	4 return Sydney or Melbourne	\$3,500.00
Darwin Accommodation	6 nights equivalent	\$1,200.00
Maningrida Accommodation	6 nights equivalent	\$1,500.00
Freight to Maningrida	4 pallets	\$4,000.00
Freight back from Maningrida	3 pallets	\$3,000.00
Hire Truck Darwin	2 days	\$500.00
Insurance Levy		\$750.00
Admin		\$1,800.00
Pyro freight from Sydney		\$1,500.00
Wages	techs x 14 equivalent	\$5,950.00
Pyro	\$1900 minute (12 minutes)	\$22,800.00
	contingencies	\$10,000.00
	Total ex GST	\$56,950.00

Suggested Project/ Project Location	Project Description	Estimated Cost
Fireworks New Year's Eve Celebrations	<p>Provide a cost estimate for a fireworks display for the New Year's Eve celebration for the Maningrida community. The fireworks display to be held at 9.00pm as a family event.</p> <p>The fireworks will run for approximately 12 minutes.</p> <p>Price includes:</p> <ul style="list-style-type: none"> • Labour cost • Travel costs • Freight of fireworks and equipment • Site security • Safe storage of fireworks • Accommodation • Vehicle hire 	Cost estimate for the fireworks display \$56,950.

- **TNT Fireworks** - \$29,597.70 – Have now withdrawn quote due to liability insurance costs.

To proceed with the event the allocated funding is inadequate and the additional funding required to meet the above quote are \$21,950.00

FINANCIAL IMPLICATIONS

Available funding from the Local Authority

STRATEGIC IMPLICATIONS

This report is aligned to goal 1.4 in the *Regional Plan and Budget 2021-2022*:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4

Community Events

Deliver cultural, civic and sporting events which engage and unite the community

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That the Local Authority:

- Notes the report.
- Requests Council to direct the administration to source cheaper quotes and stage the event on Territory Day Saturday July 1st 2023 or;
- Considers and approves the variation amount of \$21,950 from Maningrida Local Authority funding towards the 2023 new year's eve fireworks display.

WEST ARNHem REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	15.5
Title:	Maningrida Local Authority Summary of Projects
File Reference:	1022500
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is to provide the Maningrida Local Authority with a progress update of the current Local Authority projects in the community.

BACKGROUND

The Maningrida Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

The below projects have been approved by the Local Authority and are currently in progress.

COMMENT

The following is a summary of the current status of the Local Authority projects

Project	Project Description	Anticipated completion
Maningrida Half Basketball Court Lot 895	For the construction of 'Half Basketball Court with Solid Roof Structure' The original works for the hard structure and basketball court has been completed. Extra works still to be carried out <ul style="list-style-type: none">• Court surface painting and line marking	Court surface painting and line marking scheduled to commence in August 2022.
Proposed 2 nd Maningrida Half Basketball Court Lot 740 'New Sub'	For the 2 nd proposed half basketball court agreed by the Local Authority at 'New Sub' An Expression of Interest has been lodged with NLC to undertake a community consultation for the approval of the suggested location to construct.	NLC community consultation has been scheduled for 21 st June 2022. NLC have advised on the 19/07/2022 consultations to be delayed until the end of August 2022
Bus Stop Shelters	For the supply and installation of 4 x bus stop shelters in the community. Bus shelters have been ordered and expected to be delivered at the end of July	Shelters to be manufactured and delivered at the end of July 2022.

Project	Project Description	Anticipated completion
Health Clinic Lot 659 Hard Structures	For the supply and installation of 2 x hard structures including tables and chairs. The hard structures and amenities have been ordered and expected to be delivered at the end of July	Hard structures to be manufactured and delivered at the end of July 2022.
Repair playground equipment Lot 477 Council Office	For the supply and repair to the existing playground equipment located near the Council office. Purchase order has been issued. Contractor expected to commence in August	Contractor expected to commence in August 2022.
Animal Management Program	For the delivery service of a Community Veterinary Animal Management Program. The Aboriginal Community Veterinary Services plan its animal management visits to Maningrida from 8 th August - 19 th August 2022 and from 10 th October – 21 st October 2022	Animal management visit to Maningrida From 8 th August - 19 th August and from 10 th - October 21 st October 2022

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Not applicable.

RECOMMENDATION:

That the Local Authority notes the report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 4 AUGUST 2022

Agenda Reference:	15.6
Title:	Local Authority Members Questions
File Reference:	1026636
Author:	Doreen Alusa, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
 - i. The council's budget; and
 - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

COMMENT

No comment is required.

STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable at this time.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Not applicable at this time.

RECOMMENDATION:

That the Chairperson invites questions from Local Authority Members.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MANINGRIDA LOCAL AUTHORITY MEETING

4 AUGUST 2022