



**WEST ARNHEM**



**REGIONAL COUNCIL**



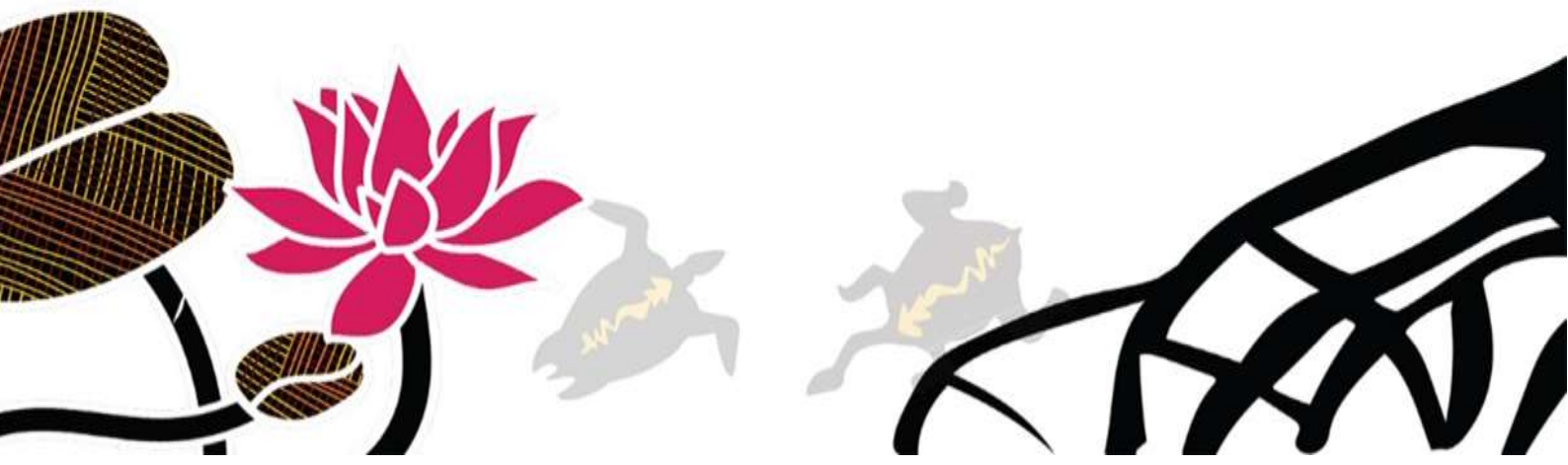
# **MINJILANG**

**WEST ARNHEM REGIONAL COUNCIL**

**LOCAL AUTHORITY MEETING**

**AGENDA**

**THURSDAY, 13 OCTOBER 2022**



## **WEST ARNHEM REGIONAL COUNCIL**

Notice is hereby given that a Local Authority Meeting of the West Arnhem Regional Council will be held in Council Chambers, Minjilang on Thursday, 13 October 2022 at 10:00 am.

Daniel Findley  
Chief Executive Officer

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## Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.



## **Code of Conduct (Council, Local Authority and Committee Members)**

The following Code of Conduct is set out in Schedule 1 of the *Local Government Act 2019*

- 1 Honesty and integrity**

A member must act honestly and with integrity in performing official functions.
- 2 Care and diligence**

A member must act with reasonable care and diligence in performing official functions.
- 3 Courtesy**

A member must act with courtesy towards other members, council staff, electors and members of the public.
- 4 Prohibition on bullying**

A member must not bully another person in the course of performing official functions.
- 5 Conduct towards council staff**

A member must not direct, reprimand, or interfere in the management of council staff.
- 6 Respect for cultural diversity and culture**
  - 6.1 A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
  - 6.2 A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
- 7 Conflict of interest**
  - 7.1 A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
  - 7.2 If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.





**8 Respect for confidences**

- 8.1 A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
- 8.2 A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

**9 Gifts**

- 9.1 A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
- 9.2 A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.

**10 Accountability**

A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.

**11 Interests of municipality, region or shire to be paramount**

- 11.1 A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
- 11.2 In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.

**12 Training**

A member must undertake relevant training in good faith.



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>4.1</b>
<b>Title:</b>	<b>Apologies and Leave of Absence</b>
<b>File Reference:</b>	<b>1036369</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Minjilang Local Authority's record, any apologies and requests for leave of absence received from Authority members for the meeting held on 13 October 2022.

#### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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#### VOTING REQUIREMENTS

Not applicable.

#### RECOMMENDATION:

**That the Minjilang Local Authority notes members apologies and/or requests for leave of absence for the meeting held on 13 October 2022.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>5.1</b>
<b>Title:</b>	<b>Absent Without Notice</b>
<b>File Reference:</b>	<b>1036370</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

This report is to table, for the Minjilang Local Authority's record, any appointed members that are absent without notice for the meeting held on 13 October 2022.

#### STATUTORY ENVIRONMENT

Clauses 7.1(f) and 9 *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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#### VOTING REQUIREMENTS

Not applicable at this time.

#### RECOMMENDATION:

**That the Minjilang Local Authority notes members absences without notice for the meeting held on 13 October 2022.**



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>6.1</b>
<b>Title:</b>	<b>Acceptance of Agenda</b>
<b>File Reference:</b>	<b>1036373</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

Agenda papers are submitted for acceptance by appointed members for the Minjilang Local Authority meeting of 13 October 2022.

#### COMMENT

The Local Authority is encouraged to review the agenda and to accept or not accept the agenda.

#### STATUTORY ENVIRONMENT

Clause 11 of *Guideline 1: Local Authorities 2021* is relevant to this matter.

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the agenda for the Minjilang Local Authority meeting of 13 October 2022 as circulated be accepted.**

## WEST ARNHAM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>7.1</b>
<b>Title:</b>	<b>Disclosure of Interest of Members or Staff</b>
<b>File Reference:</b>	<b>1036396</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

**Local Authority members** are required to disclose an interest in a matter under consideration at a Local Authority meeting:

1. in the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Local Authority as soon as possible after the matter is raised;
2. in the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority as soon as possible after the matter is raised.

Under disclosure, the member must abide by the decision of the Local Authority on whether he/she shall remain in the meeting room or take part in the vote on the issue. The Local Authority may elect to allow the member to provide further and better particulars of the interest prior to requesting him/her to leave the meeting room.

**Staff members** of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegated authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his/her delegated authority unless the Council expressly directs him/her to do so.

#### STATUTORY ENVIRONMENT

Sections 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff) *Local Government Act 2019*

Clause 11.1(a) *Guideline 1: Local Authorities 2021*

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

<b>PILLAR 6 FOUNDATIONS OF GOVERNANCE</b>	
<b>Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.</b>	
<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.4</b>	<b>Risk Management</b> The monitoring and minimisation of risks associated with the operations of Council

## **VOTING REQUIREMENTS**

Not applicable at this time.

### **RECOMMENDATION:**

**That the Minjilang Local Authority receives and records declarations of interest for the meeting held on 13 October 2022.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>8.1</b>
<b>Title:</b>	<b>Confirmation of Previous Local Authority Meeting Minutes - 9 August 2022</b>
<b>File Reference:</b>	<b>1036397</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

Unconfirmed minutes of the 9 August 2022 Minjilang Local Authority meeting are submitted to the Authority for confirmation that the minutes are a true and correct record of the meeting.

#### COMMENT

The minutes as submitted and confirmation of the minutes must comply with section 101 of the *Local Government Act 2019*.

#### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
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<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes
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#### VOTING REQUIREMENTS

Simple majority.

#### RECOMMENDATION:

**That the minutes of the 9 August 2022 Minjilang Local Authority meeting are adopted as a true and correct record of the meeting.**

#### ATTACHMENTS

- 1 2022.08.09 Minjilang Local Authority Minutes.pdf



Minutes of the West Arnhem Regional Council Local Authority Meeting  
 Tuesday, 9 August 2022 at 10:00 am  
 Council Meeting Room, Minjilang

Chairperson (Acting) Councillor Henry Guwiyul declared the meeting open at 10:12 am, welcomed all in attendance and did an Acknowledgement of Country.

**MEMBERS PRESENT**

Chairperson (Acting)	Henry Guwiyul (Councillor)
Member	Shane Wauchope
Member	Charles Yirrawala

**STAFF PRESENT**

Chief Executive Officer	Daniel Findley
Chief Operating Officer	Rick Mulvey
Chief Corporate Officer	David Glover
Council Services Manager (Minjilang)	Cathy Makings
Project Manager Technical Services	Clem Beard
Project Coordinator Infrastructure	Sam Fazzolari
Executive Manager, Advocacy and Strategy	Brooke Darmanin
Finance Manager	Andrew Shaw (video conference)
Governance and Risk Advisor	Doreen Alusa (video conference)

**VISITORS**

Community member	David Makings
Community member	Clint Wauchope

**Minute note:** As a quorum was not achieved, this was a provisional meeting in accordance with clause 12.1 of *Guideline 1: Local Authorities 2021*.

**Minute note:** Councillor Henry Guwiyul was appointed as the acting Chairperson for this meeting.

**APOLOGIES****3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Local Authority considered apologies and leave of absence.

The Minjilang Local Authority noted apologies from Mayor Matthew Ryan, Deputy Mayor Elizabeth Williams, and appointed members Mathew Nagarbin and Isobel Lami Lami for the meeting held on 9 August 2022.

**ABSENT WITHOUT NOTICE****4.1 ABSENT WITHOUT NOTICE**

The Local Authority considered absences without notice.

The Minjilang Local Authority noted that there were no absences without notice for the meeting held on 9 August 2022.

**ACCEPTANCE OF AGENDA****5.1 ACCEPTANCE OF AGENDA**

The Local Authority considered acceptance of the agenda.

**MIN144/2022 RESOLVED:**  
On the motion of Mr Shane Wauchope  
Seconded Mr Charles Yirrawala

The agenda for the Minjilang Local Authority meeting of 9 August 2022 as circulated was accepted.

**CARRIED**

**DECLARATION OF INTEREST OF MEMBERS OR STAFF****6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Local Authority considered the disclosure of interest of members or staff.

The Minjilang Local Authority did not receive any declarations of interest for the meeting held on 9 August 2022.

**CONFIRMATION OF PREVIOUS MINUTES****7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 18 MAY 2022**

The Local Authority considered the confirmation of previous Local Authority minutes for the meeting held 18 May 2022.

The confirmation of the 18 May 2022 Minjilang Local Authority meeting minutes was deferred to the next meeting as only one Local Authority member who had attended the 18 May meeting was present at today's meeting.

**COUNCIL'S RESPONSES - LOCAL AUTHORITY ISSUES****8.1 COUNCIL'S RESPONSE TO LOCAL AUTHORITY ISSUES RAISED**

The Local Authority considered Council's response to Local Authority issues raised.

The Minjilang Local Authority noted the report.

**LOCAL AUTHORITY ACTION ITEMS****9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Local Authority reviewed the action items list.

**MIN145/2022 RESOLVED:**

On the motion of Mr Charles Yirrawala  
Seconded Mr Shane Wauchope

The Minjilang Local Authority reviewed the action items list and approved to remove the Local Authority vacancies (OCM48/2022) from the list as the action had been completed.  
**CARRIED**

**CSM REPORT ON REGIONAL COUNCIL SERVICES****10.1 CSM REPORT ON CURRENT REGIONAL COUNCIL SERVICES**

The Local Authority considered the Council Services Manager (CSM) report on current regional Council services.

The Minjilang Local Authority noted the report.

**FINANCE REPORT****11.1 FINANCIAL REPORT TO MAY 2022**

The Local Authority considered the Financial Report to May 2022.

The Minjilang Local Authority noted and received the Financial Report for the year to date period, July 2021 to May 2022.

**11.2 LOCAL AUTHORITY FUNDING**

The Local Authority considered a report on Local Authority funding.

The Minjilang Local Authority received and noted the report.

**GENERAL ITEMS****12.1 ANIMAL MANAGEMENT PROGRAM**

The Local Authority considered a report on the Minjilang animal management program.

**MIN146/2022 RESOLVED:**

On the motion of Mr Shane Wauchope  
Seconded Mr Charles Yirrawala

**The Local Authority**

- Received and noted the report;
- Approved the allocation of a total of \$10,113.44 from future Minjilang Local Authority funding for the next 3 years towards the animal management program as per the breakdown below:
  - \$3,145.80 from 2022-2023 Minjilang Local Authority funding.
  - \$3,366.01 from 2023-2024 Minjilang Local Authority funding.
  - \$3,601.63 from 2024-2025 Minjilang Local Authority funding.

**CARRIED**



**12.2 MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET**

The Local Authority considered a report on the Minjilang Council office disabled access ramp and toilet.

**MIN147/2022 RESOLVED:**

On the motion of Mr Shane Wauchope  
Seconded Councillor Henry Guwiyul

**The Local Authority:**

- Received and noted the report;
- Approved the design of the disabled access ramp and toilet that was provided at the meeting after it was noted that the ramp should be placed closer to the front office.
- Allocated \$25,000 from Minjilang Local Authority funding to meet the costs for the architectural and structural drawings for this project; and
- Requested Council to direct the administration to try and seek additional funding for this project at an estimated cost of \$176,500.

CARRIED

**12.3 MINJILANG AIRPORT SHELTER UPGRADE**

The Local Authority considered a report on the Minjilang Airport shelter upgrade.

**MIN148/2022 RESOLVED:**

On the motion of Councillor Henry Guwiyul  
Seconded Mr Shane Wauchope

**The Local Authority:**

- Received and noted the report;
- Approved the design of the proposed airport shelter upgrade as per the drawings attached to the report that was presented at the meeting.
- Requested Council to direct the administration to try and seek additional funding for the Minjilang Airport shelter upgrade at an estimated cost of \$91,000; and
- Requested Council to direct the administration to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade.

CARRIED

**12.4 LOCAL AUTHORITY SUMMARY OF PROJECTS**

The Local Authority considered a report on a summary of Local Authority projects.

The Local Authority noted the report.

**12.5 LOCAL AUTHORITY MEMBERS QUESTIONS**

The Local Authority considered any other business or questions from Local Authority members.

It was noted that there were no additional questions from Local Authority members at the meeting held on 9 August 2022.



**NEXT MEETING**

The next meeting is scheduled to take place on 13 October 2022.

**MEETING DECLARED CLOSED**

Chairperson (Acting) Councillor Henry Guwiyul declared the meeting closed at 11:54 am.

This page and the preceding four (4) pages are the minutes of the Minjilang Local Authority meeting held on Tuesday, 9 August 2022.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Date Confirmed

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>9.1</b>
<b>Title:</b>	<b>Council's Response to Local Authority Issues Raised</b>
<b>File Reference:</b>	<b>1036398</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to present to the Minjilang Local Authority feedback from Ordinary Council meetings.

#### BACKGROUND

At the Ordinary Council meeting held on 10 August 2022, Council noted the Minjilang Local Authority reports from meetings held on 9 August 2022 as follows:

#### 12.7 REPORT FOR THE MINJILANG LOCAL AUTHORITY MEETING HELD ON 9 AUGUST 2022

The Council considered a report on the Minjilang Local Authority meeting held on 9 August 2022.

#### OCM78/2022 RESOLVED:

**On the motion of Councillor Henry Guwiyaul  
Seconded Councillor James Marrawal**

#### Council:

- **Noted the unconfirmed minutes of the Minjilang Local Authority meeting held on 9 August 2022;**
- **Approved the allocation of \$25,000 from Minjilang Local Authority funding to meet the costs for the architectural and structural drawings for the Minjilang Council office disabled access ramp and toilet;**
- **Directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$176,500;**
- **Directed the administration to try and seek additional funding for the Minjilang Airport shelter upgrade at an estimated cost of \$91,000;**
- **Directed the administration to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade; and**
- **Approved the allocation of a total of \$10,113.44 from future Minjilang Local Authority funding for the next 3 years towards the animal management program as per the breakdown below:**
  - **\$3,145.80 from 2022-2023 Minjilang Local Authority funding.**
  - **\$3,366.01 from 2023-2024 Minjilang Local Authority funding.**
  - **\$3,601.63 from 2024-2025 Minjilang Local Authority funding.**

**CARRIED**

## 12.6 VACANCIES - MINJILANG LOCAL AUTHORITY MEMBERSHIP NOMINATION

The Council considered a report on nominations for Minjilang Local Authority membership vacancies.

**OCM77/2022 RESOLVED:**  
**On the motion of Councillor Henry Guwiyul**  
**Seconded Councillor James Marrawal**

**Council:**

- Received and noted the report;
- Noted that Mr Charles Yirrawala is still a member of the Minjilang Local Authority; and
- Considered and approved the nomination of the following as members of the Minjilang Local Authority:
  1. Mr Clint Wauchope
  2. Ms Audrey Lee
  3. Mr David Makings

**CARRIED**

### STATUTORY ENVIRONMENT

1. Section 101(5) *Local Government Act 2019*.
2. Clause 13.1 *Guideline 1: Local Authorities 2021*.

### POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

### STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below.

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

Goal 6.2	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
Goal 6.5	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

### VOTING REQUIREMENTS

Not applicable.

**RECOMMENDATION:**  
**That the Minjilang Local Authority notes the report.**

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>10.1</b>
<b>Title:</b>	<b>Review of Local Authority Action Items</b>
<b>File Reference:</b>	<b>1036399</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

To present to the Minjilang Local Authority an update on the action items list.

#### BACKGROUND

The Minjilang Local Authority members are encouraged to discuss the action items list. The actions that the Local Authority resolves to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision may occur and this report enables Local Authority and staff to progressively acknowledge the completion of actions or provide reasons for actions that are not completed.

#### STRATEGIC IMPLICATIONS

The contents of this report are aligned to the goals in pillars 1 and 6 of the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

<b>Goal 1.1</b>	<b>Community Engagement</b> Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
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#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.2</b>	<b>Records</b> Delivery of storage and retrieval of records processes which support efficient and transparent administration
<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
<b>Goal 6.5</b>	<b>Planning and Reporting</b> Robust planning and reporting that supports Council's decision-making processes

## **VOTING REQUIREMENTS**

Simple majority.

### **RECOMMENDATION:**

**That the Minjilang Local Authority reviews the action items list and approves to remove any completed actions.**

## **ATTACHMENTS**

- 1 Minjilang LA Action Items List - In Progress.pdf

## Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
14.07.2021	OCM59/2021	<b>ANIMAL MANAGEMENT PROGRAM – MINJILANG</b> Council approved the allocation of \$2,940 of Local Authority funding to the 2021/2022 Animal Management Program	In progress	<b>Update: 28 January 2022</b> Community visits have been postponed due to COVID-19 travel restrictions. New dates will be scheduled once the restrictions are lifted.  <b>Update 28 April 2022:</b> The vet service in Minjilang has been scheduled to recommence on 16 May 2022 to 20 May 2022.  <b>Update 02 August 2022:</b> The vet service in Minjilang has been scheduled to revisit Minjilang on 5 September 2022 to 9 September 2022  <b>Update: 03 October 2022</b> Vet Services have been completed for September. Vet services for next year have been put out for tender for the next 12 months.	Technical Services/ CSM
10.08.2022	OCM78/2022	Council approved the allocation of a total of \$10,113.44 from future Minjilang Local Authority funding for the next 3 years towards the animal management program as per the breakdown below: o \$3,145.80 from 2022-2023 Minjilang Local Authority funding. o \$3,366.01 from 2023-2024 Minjilang Local Authority funding. o \$3,601.63 from 2024-2025 Minjilang Local Authority funding.	In progress	License has been sought from NLC for Lot221/A	Technical Services/ CSM
31.03.2015	10.3.3	<b>EXPANSION OF THE RUBBISH DUMP</b>	In progress		

## Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
		That the Local Authority recommends that Council work on plotting the expansion of the rubbish dump with Northern Land Council (NLC)		<p><b>Update: 07 October 2020</b> The administration met with NLC lawyers on 28 September 2020, and was advised that NLC consultations in Minjilang will recommence in 2021.</p> <p><b>Update: 05 February 2021</b> The NLC has confirmed that consultations in Minjilang will restart in 2021.</p> <p><b>Update: 07 June 2021</b> The administration contacted the NLC on 7 June 2021 and is waiting on the NLC to confirm consultation dates.</p> <p><b>Update: 11 August 2021</b> The Quantity Surveyor report has been completed and the administration is reviewing the cost estimate report to determine outcome. The NLC have been engaged to explore the extension of the existing lot size to provide sustainable waste management in the future and we await outcome.</p> <p><b>Update: 01 October 2021</b> NLC are reviewing the current agreements for the waste facilities. Update and advice on consultation dates expected by November 2021.</p> <p><b>Update: 28 January 2022</b> NLC have advised that consultation dates have been delayed due to COVID-19 restrictions. The</p>	



Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
				<p>administration is following up on the confirmation of new consultation dates.</p> <p><b>Update: 28 April 2022</b> NLC have advised consultation dates are scheduled for 21 June 2022 to discuss the expansion of the dump.</p> <p><b>Update: 02 August 2022</b> NLC have advised waste disposal sites are on hold to get some uniformity across the board on lease terms.</p> <p><b>Update: 03 October 2022</b> NLC have again advised that waste disposal sites are on hold to get some uniformity across the board on lease terms. The administration will continue to follow up on this and provide updates when received from the NLC.</p>	
16.12.2020	OCM197/2020	<p><b>FUNDING AND INSTALLATION OF STREET LIGHTS</b> Council approved the allocation of \$ 30,804.15 of Local Authority funding as part of the funding for the installation of street lights at an estimated cost of \$70,261.88, and directed the administration to source for additional funding for the project.</p>	Completed	<p><b>Update: 05 February 2021</b> The administration is trying to source for additional funding for this project.</p> <p><b>Update: 02 June 2021</b> A report has been prepared for the scope and budget for this meeting held on 10 June 2021</p> <p><b>Update: 14 July 2021</b> Additional funding has been approved for the supply and installation of 6 x solar lights. Location for the installation has been approved by LA</p>	CSM/ Office of CEO



## Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
14 July 2021	OCM59/2021	Council approved the supply and installation of 6 x street lights at an estimated cost of \$39,421.88		<p>members. The administration is waiting on quotes to be received in order to raise a PO</p> <p><b>Update: 11 August 2021</b> A purchase order for the supply of the solar lights has been raised. The solar lights expected to be manufactured by 17<sup>th</sup> September and delivered to Darwin before being transported to Minjilang for installation.</p> <p><b>Update: 01 October 2021</b> The completion date of manufacturing the solar lights has been delayed due to Covid 19 impact.</p> <p>Expected completion and delivery of lights to Darwin is 12 October 2021.</p> <p><b>Update: 15 November 2021</b> The solar lights have been manufactured and are in Darwin. Expected delivery to Minjilang is 17/11/2021. Installation of the lights is scheduled for 30<sup>th</sup> November</p> <p><b>Update: 28 January 2022</b> The initial 6 solar lights have been installed. The Council has since ordered another 4 solar lights. Expected delivery to Darwin is end of March 2022.</p> <p><b>Update 28 April 2022:</b> The 4 solar lights have arrived in Minjilang ready to be installed. The exact location of the lights will be selected by the Local Members.</p>	

## Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
				<p>A report outlining the location of the lights will be presented at this LA meeting.</p> <p><b>Update 02 August 2022:</b> The locations have been confirmed. The CSM is scheduling the lights to be installed by the local Contractor Steadman Constructions. A P/O has been raised for this work to commence. CSM to provide update.</p> <p><b>Update: 06 October 2022</b> The four lights were installed on Tuesday, 4 October 2022.</p>	
05.11.2020	OCM173/2020	<p><b>SCOPE AND BUDGET FOR AIRPORT SHELTER UPGRADE</b> Council considered the Minjilang Local Authority's recommendation for the administration to provide a scope and budget for:</p> <ul style="list-style-type: none"> <li>The upgrading of the airport shelter.</li> </ul>	In progress	<p><b>Update: 01 October 2020</b> A report providing the scope and budget for this item is included in the agenda.</p> <p><b>Update: 05 February 2021</b> The administration is preparing a proposal that will be submitted to the Building Better Regions Fund (BBRF) program in March 2021. The BBRF is an Australian government infrastructure scheme that provides funding for projects in regional and remote areas.</p> <p><b>Update: 7 June 2021</b> A scope for this project will be included in the agenda for the next meeting scheduled for July 15 2021.</p>	Grants/ Technical Services/ CSM
16.12.2020	OCM197/2020	<p><b>AIRPORT SHELTER UPGRADE</b> Council directed the administration to write to DIPL, and request the Department to divert \$ 39,515.00 of Local Authority funds to Council controlled projects to meet the cost</p>			

Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
10.08.2022	OCM78/2022	<p>of upgrading the airport shelter in Minjilang.</p> <p>Council directed the administration:</p> <ul style="list-style-type: none"> <li>To send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade.</li> <li>To try and seek additional funding for the Minjilang Airport shelter upgrade at an estimated cost of \$91,000</li> </ul>		<p><b>Update 11 August 2021</b> A report has been prepared by the administration and will be presented at this LA meeting</p> <p><b>Update: 01 October 2021</b> A report outlining the scope upgrade and cost estimate has been prepared and will be presented at the LA meeting.</p> <p><b>Update: 15 November 2021</b> A report outlining the scope upgrade and cost estimate has been prepared and will be presented at the LA meeting.</p> <p><b>Update: 28 January 2022</b> An updated report outlining the scope upgrade and cost estimate has been prepared and will be presented at the LA meeting.</p> <p><b>Update 28 April 2022:</b> The administration has prepared a report that will be presented at the LA meeting.</p> <p><b>Update 02 August 2022:</b> The administration has prepared a report that will be resubmitted at the LA meeting for discussion.</p> <p><b>Update 06 October 2022</b> The following updates have been provided for today's meeting:</p> <ul style="list-style-type: none"> <li>With regards to the directive to request for funding from DIPL, DIPL has advised the administration that they have no</li> </ul>	



Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
				<p>ownership/lease in place for facilities at the airport. DIPL’s responsibilities at the airport are inside the airport and the airport apron only. No Land Use Agreements are in place for the facilities of at the airport waiting area, and DIPL have no interest in seeking any Land Use Agreements in this part of the airports across the region. The administration will consult with the Local Authority on the way forward at this meeting.</p> <ul style="list-style-type: none"> <li>• With regards to the directive to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the airport shelters, the Chief Operating Officer will provide a verbal update at the meeting.</li> <li>• With regards to the directive to try and seek approximately \$91,000 for the airport shelter upgrade, Ongoing conversations with are being held with Technical Services at an Executive level regarding the lease for the land the shelter occupies.</li> </ul>	
16.12.2020	OCM197/2020	<p><b>MINJILANG COUNCIL OFFICE DISABILITY RAMP AND TOILET</b>                      Council directed the administration to provide a scope and budget for the following projects in anticipation of future Local Authority funding:</p> <ul style="list-style-type: none"> <li>• A disability ramp at the Council office in Minjilang.</li> </ul>	In Progress	<p><b>Update: 04 February 2021</b>                      The technical services team is sourcing for quotes and will prepare a report for the next Local Authority meeting.</p> <p><b>Update: 06 June 2021</b>                      The administration is working with the building certifier and architect to design a disabled ramp and convert the current toilets to a compliant disabled toilet to provide a scope of work and cost estimate.</p>	Grants/Technical Services/ CSM

## Minjilang Local Authority Action Item List – In Progress

Meeting Date	Item/ Resolution Number	Action Required	Status	Comment	Action Officer
10.08.2022	OCM78/2022	<ul style="list-style-type: none"> <li>A public toilet that caters for the disabled.</li> </ul> <p>Council:</p> <ul style="list-style-type: none"> <li>Approved the allocation of \$25,000 from Minjilang Local Authority funding to meet the costs for the architectural and structural drawings for the Minjilang Council office disabled access ramp and toilet; and</li> <li>Directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$176,500.</li> </ul>		<p><b>Update 01 October 2021</b> A report has been prepared by the administration and will be presented at the LA meeting.</p> <p><b>Update 15 November 2021</b> A report has been prepared by the administration and will be presented at the LA meeting.</p> <p><b>Update 28 January 2022</b> The administration has prepared a report that will be presented at the LA meeting.</p> <p><b>Update 02 August 2022:</b> The administration has prepared a report that will be resubmitted at the LA meeting for discussion.</p> <p><b>Update: 03 October 2022</b></p> <ul style="list-style-type: none"> <li>The administration will provide further details and measurements for the redesign of building. Once the design is finalised for ramp and existing office modifications the Concept Design will be sent to QS Services to establish a budget for project proposal.</li> <li>The grants team is seeking funding opportunities for this project.</li> </ul>	

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>11.1</b>
<b>Title:</b>	<b>CSM Report on Current Regional Council Services</b>
<b>File Reference:</b>	<b>1038826</b>
<b>Author:</b>	<b>Rick Mulvey, Chief Operating Officer</b>

#### SUMMARY

This report will present the Authority with an update on matters relating to current regional council services provided in the community, as prepared and presented by Council Services Manager (CSM) Cathy Makings.

#### BACKGROUND

All issues/ matters raised are to be discussed by Authority members, as detailed in the attached report.

#### COMMENT

The following report has been prepared by CSM Cathy Makings.

#### STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

#### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation, administration and representation
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#### VOTING REQUIREMENTS

Not applicable.

#### RECOMMENDATION

**That the Maningrida Local Authority notes the report.**

#### ATTACHMENTS

- 1 LA Operations Report - Minjilang.pdf

# Local Authority report

## Minjilang

28/09/2022



### Service Delivery

#### 1. Attendance rates

##### 1.1. Staff Attendance

The Minjilang Council department has averaged 60% attendance for the past 9 weeks. Even with this average the required works were completed in the community.

Total number of vacancies	4
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#### 2. Administration Services

##### 2.1. Administration

The Minjilang Council administration office is open from 8:30am to 4:30pm on each business day during the report period.

The position of Senior Administration Officer has been advertised externally and it is hoped that the position will be filled within the next few weeks.

##### 2.2. Post Office

Post Office services are provided by Minjilang Council administration staff during normal business hours. Mail was received, sorted and dispatched each business day.

Post totals	485 kg
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##### 2.3. Centrelink

The Minjilang Centrelink Office operates between 8:30am to 4:30pm each business day.

- Staff were kept busy assisting residents with enquiries and facilitating agency contact via computers and phone.
- Monthly stats report submitted late due to no internet service
- Liaising with Centrelink to replace the monitor and keyboard in the Centrelink Room

##### 2.4. Cleaning

Although Council does not have a cleaner employed at the moment, scheduled cleaning of council assets have been completed as follows:

- Council Office – once every week – Total of 9 occasions
- Playground Amenities – once every week – total of 9 occasions
- Public Toilets once every week – Total of 9 occasions
- Visitor Accommodation rooms cleaned as required.

### 2.5. Visitor Accommodation

Total number of current visitor accommodation available is 12, and bookings can be made through Little Hotelier.

- Accommodation bookings are averaging 60% capacity.
- No issues reported.

## 3. Wellbeing Services

Minjilang's new Wellbeing Services Coordinator, Harry Rueben, arrived on 9th August and has been busy meeting the staff and learning about his role.

### 3.1. Sport & Recreation

- Sorry Business both in Minjilang and other communities has made a big impact on the attendance of children to afternoon activities over the last month.
- YSR staff have planned a school holiday calendar which will be implemented as sorry business is expected to be finished before holidays begin.
- Teams have been selected for the Kurrung Festival and final training preparations have been happening.

Attendance totals	95
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### 3.2. Early Learning

The Minjilang Crèche operates Monday to Friday, 8:00am to 2:30pm. Daily attendances of 3-9 children daily.

- Minjilang Crèche held a father's day BBQ on the 5th of September for all fathers and father figures in the community providing activities for families to complete together. Everyone had a great time
- Children have enjoyed using the outdoor yard, sand pit and climbing frame for sensory seeking and gross motor activities. As the weather has started to heat up the children have been enjoying more water play activities as well.
- With the use of new resources that came into the crèche we have been able to complete a wider set of activities and explore new skills through playing with clay, painting boxes to create cars (children's interests) and creating pictures using new pencils and crayons. Children continue to enjoy creating music, dancing to their favourite songs, using their imagination with creating meals and reading stories from our new book collection.
- We are continuing our program, critical reflections and have now introduced checklists that follow and comply with our standards.
- We had an educator from Jabiru come out to assist while we were short staffed and is now back in Jabiru, she assisted with maintain the crèche and helping to support our staff here, we now have one of our educators back from sorry business.

Attendance totals	83
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### 3.3. Aged Care

WARC in Minjilang provided support for 2 clients with the possibility that support will be available for more clients.

- Daily meals which are prepared by Alpa Store
- Personal care/household tasks

Total meals provided	92
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**3.4. Night Patrol**

WARC Night patrol services are provided from Monday to Friday between 9pm and 3am.

- NP Team welcomed new member Tremaine Gameraidj on board 05/09/22 and a new female officer will be hopefully employed in the near future
- The staff have been kept busy during the past months with several unrests and fighting due to illegal alcohol in the community. This has been escalating recently with domestic violence happening more regularly.

**3.5. Broadcasting**

In conjunction with TEABBA, broadcasting services were provided Monday to Friday, between 12:00 pm and 4:00 pm.

**4. Community Works****4.1. Parks and Open Space**

Generally the community is clean.

- Playground is operational and tidy.
- Mowing and whipper snipping where needed.
- Cyclone pre-season clean-up scheduled for 7<sup>th</sup> October 2022

**4.2. Roads**

Road inspections conducted and repairs are scheduled to occur before wet season. Removal of corrugation in roads has been occurring every 2 weeks.

**4.3. Waste**

The landfill site is opened to the public as there is no proper fencing to control the access. As required staff clean the site and manage the rubbish pits.

- Kerbside pickups occurred on schedule, this being Mondays and Thursday of each week – total of 22 times
- Hard rubbish is collected every 2 weeks – total 5 times

Total amount of waste removed from landfill	0kg
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**4.4. Plant and equipment**

- Hilux CD35MC was sent to Darwin to have a service before being transferring to Waruwi to be used as their ESO vehicle. Feedback was received from Fleet Manager both thanking and congratulating the team on the great condition of the car
- Continuation of break downs on ride on mowers but still able to do repairs on them and send back into the field.
- All other plant ok

**5. Essential Services****5.1. Power**

- GENSET services as scheduled
- Scheduled Barge fuel deliveries of and transferred fuel to the power station
- Attend Power outage 16/08/22 at 1800 and 17/08/22 at 1730; with Genset 3 failing, low pressure alarm, complete system outage. PowerWater tech collaboration to temporary repair multiple faults and supply power to the community utilizing set no 1 and 2. Attend Power outage 29/07/22 at 0250 and 1730; 30/07/22 with Genset 3

failing, complete system outage with electrical issues. Power water tech collaboration to temporary repair multiple faults and supply power to the community utilizing set no 1 and 2.

- Received parts from Power Water to replace sensors 23/08/22 Genset 3 issues. Genset 3 returned to operation 23/08/22
- Quarterly meter reads completed

#### 5.2. Water

- Ongoing issues with community water supply chlorination levels. Requested by PowerWater coordinator to maintain readings during working days, weekends and public holidays as required to ensure readings are in tolerance.
- Continuation of bleeding and purging chlorination system required until proposed new system install in the coming months
- Repairs to electrical wiring water chlorinator pump
- Repaired pressure switch and flowmeter to Bore No 4
- Service requests completed for PowerWater
- Monthly, quarterly, yearly and 2 yearly water and wastewater samples taken and delivered for transport
- Repaired/replaced water meter and service lien to Lot 120 08/09/22. Multiple water leaks in community, advised PowerWater regarding timeframe of plumbers and excavation equipment.
- Community water leaks repaired in collaboration with Stedman Contracting including Lots 192, 200, 120, 232, 122, and main bore line adjacent to Lot 214.

#### 5.3. Sewage

- Sewer lift pump (hours and volumes) readings taken as per schedule
- Sewer pond wells cleaned
- Monthly sewer samples taken

#### 5.4. Airfield

- All NOTAMS for Hazards cancelled. All items in compliance.
- Runway lights installed, runway lights all in compliance
- Vegetation management within runway strip
- David Makings attended and completed ARO course 06/09/22 – 09/09/22
- Aerodrome matting has been completed and new wind socket installed. 15/09/22
- Medivac 22/07/22 2359 hrs.



## 6. Trade Services

### 6.1. Scheduled Servicing

- Mechanic – 22/08/22 – 25/08/22
- Electrician – n/a
- Carpenter – n/a
- Plumber – n/a
- Painter – n/a
- Other – n/a

### 6.2. Unplanned Maintenance

- Mechanic – n/a
- Electrician – n/a
- Carpenter – n/a
- Plumber – n/a
- Painter – n/a
- Other – 14/09/22 ICT Coordinator needing to work on cables as internet and phone lines were not working

## 7. Community

### 7.1. Local Authority projects

- **Current** – pathway solar lights have arrived and awaiting installation
- **Future** – LA funded fencing around the council office to keep animals at bay  
New Minjilang Airport Shelter  
Disable ramp, toilets and shower to installed at council office  
Toilets to be installed at airport

### 7.2. Other projects

- **Opportunities** – Outdoor cinema including seating at rear of council office
- **Current** – The vets arrived 05/09/22 – 09/09/22 and received a warm welcome with lots of animals receiving attention.
- **Future** – N/A

### 7.3. Community meetings and events

- Father's Day BBQ held at the crèche on 05/09/22
- Kurrung Festival held in Jabiru on 16 -17/09/22. Minjilang were able to sent the following teams to compete:
  - Men's Basketball team
  - Women's Basketball team
  - Men's AFL team

Total amount of meetings and events attended by the CSM	10
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### 7.4. Community key focus areas

- Illegal home brewing still happening in the community and the violence has started to escalate.
- NAIDOC Week celebrations has been postponed until October due to sorry business.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>12.1</b>
<b>Title:</b>	<b>Financial Report to August 2022</b>
<b>File Reference:</b>	<b>1038966</b>
<b>Author:</b>	<b>Andrew Shaw, Finance Manager</b>

#### SUMMARY

This Financial Report for the year to date period 1 July 2022 to 31 August 2022, the first two months of the 2022-23 financial year, is prepared for the Minjilang Local Authority.

#### BACKGROUND

This Financial Reports include the following attachment:

- Graphical Finance Presentation

The report is to be read in conjunction with the graphical presentation attachment.

#### COMMENT

The Local Authority members are encouraged to discuss the Finance Report for the period ended 31 August 2022. The report covers all of the activities within the Minjilang Community. There are activities related to Core Services both Tied and Untied, Commercial Services, and Community Service activities. Additionally, there are some projects that are funded from Council's own money.

A summary of the total Minjilang income and expenditure is shown on the next page.



## Actuals v Budget for Minjilang

as at 31 Aug 2022

							TOTAL MINJILANG	
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress		
<b>Operational Revenue</b>								
61 - Income Rates and Charges	19,248	19,255	(7)	(0%)	115,530	17%		
62 - Income Council Fees and Charges	-	2,217	(2,217)	(100%)	13,300	0%		
63 - Income Operating Grants	226,592	80,458	146,133	100%+	482,750	47%		
65 - Income Allocation	12,697	10,150	2,546	25%	60,903	21%		
66 - Other Income	521	1,333	(812)	(61%)	8,000	7%		
67 - Income Agency and Commercial Services	157,115	151,889	5,226	3%	911,333	17%		
<b>Total Operational Revenue</b>	<b>416,173</b>	<b>265,303</b>	<b>150,871</b>	<b>57%</b>	<b>1,591,816</b>	<b>26%</b>		
<b>Operational Expenditure</b>								
71 - Employee Expenses	212,154	244,356	(32,202)	(13%)	1,466,139	14%		
72 - Contract and Material Expenses	8,577	52,070	(43,493)	(84%)	312,422	3%		
73 - Finance Expenses	205	283	(78)	(28%)	1,700	12%		
74 - Travel, Freight and Accom Expenses	20,142	18,656	1,486	8%	111,933	18%		
76 - Fuel, Utilities & Communication	42,778	46,571	(3,793)	(8%)	279,429	15%		
79 - Other Expenses	46,981	59,946	(12,965)	(22%)	352,673	13%		
<b>Total Operational Expenditure</b>	<b>330,838</b>	<b>421,883</b>	<b>(91,045)</b>	<b>(22%)</b>	<b>2,524,296</b>	<b>13%</b>		
<b>Total Operational Surplus / (Deficit)</b>	<b>85,336</b>	<b>(156,580)</b>	<b>241,916</b>	<b>100%+</b>	<b>(932,480)</b>	<b>0%</b>		
<b>Capital Income</b>								
68 - Income Capital Grants and Contributions	90,000	-	90,000	100%	-	100%		
<b>Total Capital Income</b>	<b>90,000</b>	<b>-</b>	<b>90,000</b>	<b>100%</b>	<b>-</b>	<b>100%</b>		
<b>Capital Expense</b>								
<b>Total Capital Expense</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>		
<b>Total Capital Surplus / (Deficit)</b>	<b>90,000</b>	<b>-</b>	<b>90,000</b>	<b>100%</b>	<b>-</b>	<b>100%</b>		
<b>Net Surplus / (Deficit)</b>	<b>175,336</b>	<b>(156,580)</b>	<b>331,916</b>	<b>100%+</b>	<b>(932,480)</b>	<b>0%</b>		

## STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to Council.

## POLICY IMPLICATIONS

Not Applicable.

## FINANCIAL IMPLICATIONS

Not Applicable.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to Pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.**

**Our processes, procedures and policies are ethical and transparent.**

**Goal 6.1**

#### **Financial Management**

Provision of strong financial management and leadership which ensures long term sustainability and growth

## VOTING REQUIREMENTS

Not applicable.

### RECOMMENDATION:

**That the Minjilang Local Authority notes and receives the Financial Report for the year to date period, July 2022 to August 2022.**

## ATTACHMENTS

- 1 Graphical Finance Presentation Minjilang - August 2022.pdf



**Minjilang Local Authority Committee  
Financial Management Report for the  
period ended 31<sup>st</sup> August 2022**



# Actual v Budget – Operational – July 2022 to August 2022

## Actuals v Budget as at 31 Aug 2022

Description	TOTAL MINJILANG			% Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance		
<b>Operational Revenue</b>					
61 - Income Rates and Charges	19,248	19,255	(7)	(0%)	115,530 17%
62 - Income Council Fees and Charges	-	2,217	(2,217)	(100%)	13,300 0%
63 - Income Operating Grants	226,592	80,458	146,133	100%+	482,750 47%
65 - Income Allocation	12,697	10,150	2,546	25%	60,903 21%
66 - Other Income	521	1,333	(812)	(61%)	8,000 7%
67 - Income Agency and Commercial Services	157,115	151,889	5,226	3%	911,333 17%
<b>Total Operational Revenue</b>	<b>416,173</b>	<b>265,303</b>	<b>150,871</b>	<b>57%</b>	<b>1,591,816 26%</b>
<b>Operational Expenditure</b>					
71 - Employee Expenses	212,154	244,356	(32,202)	(13%)	1,466,139 14%
72 - Contract and Material Expenses	8,577	52,070	(43,493)	(84%)	312,422 3%
73 - Finance Expenses	205	283	(78)	(28%)	1,700 12%
74 - Travel, Freight and Accom Expenses	20,142	18,656	1,486	8%	111,933 18%
76 - Fuel, Utilities & Communication	42,778	46,571	(3,793)	(8%)	279,429 15%
79 - Other Expenses	46,981	59,946	(12,965)	(22%)	352,673 13%
<b>Total Operational Expenditure</b>	<b>330,838</b>	<b>421,883</b>	<b>(91,045)</b>	<b>(22%)</b>	<b>2,524,296 13%</b>
<b>Total Operational Surplus / (Deficit)</b>	<b>85,336</b>	<b>(156,580)</b>	<b>241,916</b>	<b>100%+</b>	<b>(932,480) 0%</b>



# Actual v Budget – Capital – July 2022 to August 2022



## Actuals v Budget as at 31 Aug 2022

Description	TOTAL MINJILANG			
	Actuals YTD	Budget YTD	Variance	% Annual Budget Progress
<b>Capital Income</b>				
68 - Income Capital Grants and Contributions	90,000	-	90,000	100%
<b>Total Capital Income</b>	<b>90,000</b>	<b>-</b>	<b>90,000</b>	<b>100%</b>
<b>Capital Expense</b>				
<b>Total Capital Expense</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total Capital Surplus / (Deficit)</b>	<b>90,000</b>	<b>-</b>	<b>90,000</b>	<b>100%</b>
<b>Net Surplus / (Deficit)</b>	<b>175,336</b>	<b>(156,580)</b>	<b>331,916</b>	<b>100%+ (932,480) 0%</b>

Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- | Variance over \$300,000





# Actual v Budget – Minjilang – July 2022 to August 2022



## Council Funded Projects – July 2022 to August 2022

Reserve Activity	Approved Budget	Date of Approval	Expenditure to 30 Jun 2021	Expenditure to 30 Jun 2022	Expenditure to date FY2022-23	Balance as at 31.08.2022
5264.04 - Purchase Commercial Washer and Dryer	7,342	FY 20/21	(6,919)	(13,081)		(12,658)
5274.04 - Purchase Isuzu Dmax Utility	55,000	FY 21/22	-	-	-	55,000
5280.04 - Purchase Ride on Mower	35,000	FY 21/22	-	-	-	35,000
<b>Capital Reserve Balance</b>	<b>97,342</b>		<b>(6,919)</b>	<b>(13,081)</b>	-	<b>77,342</b>





### Grant Funding – Local Authority Projects - Unallocated Funding- July 2022 to August 2022

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.08.2022
Local Authority Projects (LAP) - funding available not yet allocated	27,785	FY 21/22	27,785	-	-	27,785



## Grant Funding – Local Authority Projects – July 2022 to August 2022

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure prior years	Expenditure to date 2022-23	Cash Balance as at 31.08.2022
Local Authority Projects (LAP) - Unallocated	27,785	FY 21/22	27,785			27,785
LAP - Speed Bump near Shop	12,537	FY 20/21	12,537	-	(4,363)	8,174
LAP - Solar Lights	70,226	FY 20/21	70,226	(41,217)		29,009
LAP - Animal Management Program	2,940	FY 20/21	2,940	(2,940)	-	-
LAP - Architectural drawings - disabled	25,000	FY 22/23	25,000	-	-	25,000
<b>TOTAL LOCAL AUTHORITY PROJECTS</b>	<b>138,488</b>	-	<b>138,488</b>	<b>(44,157)</b>	<b>(4,363)</b>	<b>89,968</b>





## Grant Funding – Community Projects – July 2022 to August 2022

Grant Funding - Community Projects	Approved Income Budget	Year of Budget Approval	Cash received to date (incl. Carried Forward)	Expenditure Prior years	Expenditure to date 2022-23	Cash Balance as at 31.08.2022
Home Care Packages Program (HCP)	-	FY 22/23	-	-	(56)	-
Commonwealth Home Support Program	-	FY 22/23	-	-	(829)	-
NT Jobs Package - Aged Care	-	FY 22/23	-	-	(7,104)	-
Night Patrol	-	FY 22/23	-	-	(18,863)	-
Safety and Wellbeing - Sport and Recreation	-	FY 22/23	-	-	(7,176)	-
Remote Sport Program	-	FY 22/23	-	-	-	-
Deliver Indigenous Broadcasting Programs	-	FY 22/23	-	-	(1,220)	-
Manage Crèche	445,850	FY 22/23	51,803	-	(33,382)	18,420
Australia Day Grant	-	FY 22/23	-	-	-	-
Night Patrol Covid-19 Booster Program	-	FY 21/22	-	-	(12,425)	-
TEABBA Staff Funding - Indigenous	-	FY 22/23	-	-	(3,208)	-
NAIDOC Week Activity	-	FY 22/23	-	-	(266)	-
<b>TOTAL COMMUNITY PROJECTS</b>	<b>445,850</b>		<b>51,803</b>	<b>-</b>	<b>(84,529)</b>	<b>18,420</b>





# New Assets or Additions to Existing Assets – June 2022

## Minjilang basketball court

Minjilang

Asset no. 500097

\$338,360



## New Assets or Additions to Existing Assets – June 2022

### Eco solar lights & poles (4)

Minjilang

Asset no. 450140

\$40,930



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>12.2</b>
<b>Title:</b>	<b>Local Authority Funding</b>
<b>File Reference:</b>	<b>1038399</b>
<b>Author:</b>	<b>Kim Sutton, Director of Organisational Growth</b>

#### SUMMARY

Project funding is provided each year from the Department of Local Government, Housing and Community Development for Minjilang Local Authority. This report provides an update on the status of this funding.

#### BACKGROUND

The Minjilang Local Authority is allocated funding each financial year by the Department of Local Government, Housing and Community Development for projects of local importance as identified by the Local Authority membership.

**Cash balance as at 31 August 2022:** \$89,968

Local Authority funding has been allocated to complete the projects detailed in the table below. These projects have been endorsed by Council.

<b>Minjilang</b>	
<b>Project</b>	<b>Allocated Funding balance as at 31 August 2022</b>
Speed bump near shop	\$8,174
Solar lights	\$29,009
Animal Management Program	-
Architectural drawings - disabled access	\$25,000
<b>TOTAL</b>	<b>\$62,183</b>

**Unallocated funds as at 31 August 2022:** \$27,785

These funds are available for allocation to projects, yet to be nominated by the local authority.

#### Note:

2021-22 funding has been received in full.

#### COMMENT

Local Authority funding will need to be fully expended within two years of receipt.

#### STATUTORY ENVIRONMENT

Not applicable.

#### POLICY IMPLICATIONS

Not applicable.

## FINANCIAL IMPLICATIONS

As per Council's budget for Minjilang projects.

## STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in pillars 1 and 6, as outlined in the *Regional Plan and Budget 2022-2023*.

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

<b>Goal 1.2</b>	<b>Economic Partnerships</b> Secure increased income opportunities (grants and commercial) that create employment and/or improve community life
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### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

<b>Goal 6.3</b>	<b>Council and Local Authorities</b> Excellence in governance, consultation administration and representation
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## VOTING REQUIREMENTS

Simple majority if applicable.

### RECOMMENDATION:

That the Minjilang Local Authority:

- Notes the report;
- Notes the attached Local Authority project funding certification report for Minjilang for the period ended 30 June 2021.
- Continues to discuss the use of the remaining, unallocated, Local Authority project funding of \$27,785.

## ATTACHMENTS

- 1 2021-2022 LA Certification Minjilang.pdf

# West Arnhem Regional Council

## CERTIFICATION OF 2021-2022 LOCAL AUTHORITY PROJECT FUNDING

Local Authority: Minjilang Local Authority

File number: \_\_\_\_\_

### INCOME AND EXPENDITURE FOR THE PERIOD ENDING 30 JUNE 2022

LAPF Grant 2021-2022	\$36,900.00
<hr/>	
Other income/carried forward balance from 2020- 2021	\$36,900.00
Other income/carried forward balance from 2019- 2020	\$37,170.00
Other income/carried forward balance from 2018- 2019	\$31,067.64
<b>Total Income</b>	<b>\$142,037.64</b>
<b>Total Expenditure</b>	<b>\$47,706.87</b>
<b>Surplus/ (Deficit)</b>	<b>\$94,330.80</b>

The following projects have been committed for Minjilang Local Authority funding. Consultation and works have commenced on the projects listed below.

Minjilang	
Project	Allocated Funding balance as at 31 May 2022
Speed bump near shop	\$12,537
Solar lights	\$29,296
Animal Management Program	\$2,940
<b>TOTAL</b>	<b>\$44,773</b>

We certify that the LAPF was spent in accordance with,

- the projects submitted by the Local Authority; Yes  No
- the LAPF funding guidelines; Yes  No
- the *Local Government Act and the Local Government (Accounting) Regulation; and* Yes  No
- the Northern Territory Government's buy from Territory enterprise policy. Yes  No

Certification report prepared by.....Sarah Will.....26.../..08...../2022

The local authority projects formed part of the agenda and minutes of

Council's ordinary council meeting and local authority meeting. Yes  No

Laid before the Council at a Special Finance meeting (to be held on) ...12.../...10.../2022.... Copy of minutes attached (TBA).

Laid before the LA at a meeting (held/to be held on) ...13.../...10.../2022.... Copy of minutes attached (TBA).

CEO or CFO



...29.../...08.../2022\_\_

Department of the Chief Minister and Cabinet





West Arnhem Regional Council

DEPARTMENTAL USE ONLY

Grant amount correct:

Yes  No

Balance of funds to be spent \$ \_\_\_\_\_

Date next certification ...../...../20\_\_

CERTIFICATION ACCEPTED

Yes  No

Comments

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Omor Sharif – Grants and Rates Officer \_\_\_\_\_

...../...../20\_\_

Donna Hadfield – Manager Grants Program \_\_\_\_\_

...../...../20\_\_

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>13.1</b>
<b>Title:</b>	<b>Proposal - Reinstatement of Outdoor Movie Theatre at the Office.</b>
<b>File Reference:</b>	<b>1032992</b>
<b>Author:</b>	<b>Clem Beard, Project Manager Technical Services</b>

#### SUMMARY

This report is to provide the Minjilang Local Authority with an indicative cost estimate to supply and install the reinstatement of Outdoor Movie Theatre for community use.

#### BACKGROUND

The Minjilang Local Authority has requested the administration to source indicative quotes to reinstate the use of the Outdoor Movie Theatre by providing seating for viewing and reinstate CFC sheeting to facilitate the use of a picture screen.

#### COMMENT

Seating options to consider to cater for community:

- In Ground 3 meter Bench Seats x 10
- Seating will accommodate up to 50 people.

Scope of works for reinstatement of movie screen

- Drill 4x10mm holes in each section (3 sections) of the horizontal C sections for drainage of water.
- Clean and prepare existing steel structure and apply 2 coats of Dulux Metal shield epoxy enamel black.
- Supply and install 80m<sup>2</sup> of 18mm CFC sheeting, glued and screwed with 14gx45mm CS rib In/Hex metal self-drilling screws.
- Supply and apply one coat of Dulux 1 step Prep primer, Sealer and undercoat.
- Supply and apply two coats of Dulux Weather shield Exterior Maxi flex Vivid White Low sheen.
- Contractor to supply all materials, labour and equipment including barge costs to complete the project.

<b>Outdoor Movie Screen/Seating</b>			
Bench Seat 3 mts	10.00	\$ 450.00	\$ 4,500.00
Installation of Bench seats	10.00	\$ 220.00	\$ 2,200.00
Freight	10.00	\$ 50.00	\$ 500.00
Reinstatement of Movie Screen	1.00	\$ 35,000.00	\$ 35,000.00
Contingencies 10%	1.00	\$ 4,220.00	\$ 4,220.00
<b>Total for Seating/Screen allocation</b>			<b>\$ 46,420.00</b>

#### **STATUTORY ENVIRONMENT**

Not applicable at this time.

#### **POLICY IMPLICATIONS**

Not applicable at this time.

#### **FINANCIAL IMPLICATIONS**

Not applicable at this time.

#### **STRATEGIC IMPLICATIONS**

This report is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

#### **PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT**

**We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.**

#### **Goal 4.1**

#### **Strategic Infrastructure and Asset Management**

Strategically manage, maintain and enhance community infrastructure

#### **VOTING REQUIREMENTS**

Simple majority.

#### **RECOMMENDATION:**

#### **That the Local Authority:**

- **Notes the report;**
- **Reviews this project and approves the allocation of \$46,420.00 from Minjilang Local Authority funding for the project; or**
- **Requests Council to direct the administration to try and seek funding for this project at an estimated cost of \$46,420.00; or**
- **Reduces the scope of works to allocate less funding (no seating provided).**

#### **ATTACHMENTS**

There are no attachments for this report.

## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>13.2</b>
<b>Title:</b>	<b>Draft of the 2021-2022 West Arnhem Regional Council Annual Report</b>
<b>File Reference:</b>	<b>1039206</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor; Heidi Walton, Communications and Public Relations Coordinator</b>

#### SUMMARY

The purpose of this paper is to provide the Local Authority with an update on progress made towards drafting the West Arnhem Regional Council (WARC) Annual Report: 2021-2022.

#### BACKGROUND

According to section 291 of the *Local Government Act 2019*, every council must have an annual report that contains:

- (a) A copy of the council's audited financial statement for the relevant financial year.
- (b) An assessment of:
  - (i) The council's performance against the objectives stated in the relevant regional plan adopted for the relevant financial year (applying indicators of performance set in the plan). In this context, the *West Arnhem Regional Council Regional Plan and Budget 2021-2022*.
  - (ii) The activities of all local authorities within the council's area for the relevant financial year.
- (c) An itemisation of any shared services the council has been involved with for the relevant financial year.
- (d) Details in relation to any delegations of the council's functions and powers to a council committee, local authority or local government subsidiary in force for the relevant financial year.
- (e) An itemisation of any amounts of fees or allowances paid to committee members in the relevant financial year.
- (f) A report on the consultations undertaken by the council in the relevant financial year.
- (g) An assessment of the council's performance of service delivery and projects for the relevant financial year, with reference to the advice and recommendations of authorities.
- (h) Any other information prescribed by regulation or in accordance with guidelines made by the Minister. In this regard, regulation 12 of the *Local Government (General) Regulations 2021* further states that the annual report of a council must include a comparison of the council's original budget, the council's most recently adopted budget and actual results, with a report on the reasons for the material variations between the most recently adopted budget and the actual results.

Council's administration has drafted the 2021-2022 Annual Report and is presenting the document to the Local Authority for review and feedback. Due to the large size of the document, a copy of the Annual Report is not included as an attachment in this report. Hard copies will be available for review at the Local Authority meeting.

## COMMENT

Below is a summary of the progress made in completing the 2021-2022 Annual Report:

Item	Status/Completion Date
Drafting of 2021-2022 Annual Report sections including: <ul style="list-style-type: none"><li>• Message from the Mayor and CEO</li><li>• Vision purpose values</li><li>• About the region</li><li>• Our council</li><li>• Our staff</li><li>• Key achievements and projects</li><li>• Council performance</li><li>• Goal 1: community engagement</li><li>• Goal 2: local government administration</li><li>• Goal 3: local infrastructure</li><li>• Goal 4: local environment health</li><li>• Goal 5: local civic services</li><li>• Goal 6: community social programs and commercial services</li></ul>	Completed between June and September 2022
Presentation on Council's financial performance	Currently being completed and to be presented for review and feedback at the Risk Management and Audit Committee meeting scheduled on 26 October 2022. Thereafter, the financial statements will be incorporated into the 2021-2022 Annual Report before it is presented to Council for review and approval.
Presentation of draft 2021-2022 Annual Report at Local Authority meetings for review and feedback: <ul style="list-style-type: none"><li>• Minjilang (13 October 2022)</li><li>• Waruwi (20 October 2022)</li><li>• Maningrida (27 October 2022)</li><li>• Gunbalanya (3 November 2022)</li></ul>	To be done between 13 October 2022 and 3 November 2022.
Presentation of the 2021-2022 Annual Report to Council for approval.	9 November 2022
Presentation of the 2021-2022 Annual Report to the Minister for Local Government.	To be done by 15 November 2022

## STATUTORY ENVIRONMENT

Sections 290 and 291 of the *Local Government Act 2019*.

Regulation 12 of the *Local Government (General) Regulations 2021*.

## POLICY IMPLICATIONS

Not applicable at this time.

## FINANCIAL IMPLICATIONS

Not applicable at this time.

## STRATEGIC IMPLICATIONS

This report is aligned to pillars 1 and 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

#### Goal 1.1

##### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

#### Goal 6.2

##### Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

#### Goal 6.3

##### Council and Local Authorities

Excellence in governance, consultation administration and representation

#### Goal 6.5

##### Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

## VOTING REQUIREMENTS

Not applicable at this time.

### RECOMMENDATION:

#### That the Local Authority:

- Notes the progress made towards completing the 2021-2022 West Arnhem Regional Council Annual Report.
- Reviews and provides feedback on the draft 2021-2022 West Arnhem Regional Council Annual Report that will be provided at the meeting.



## WEST ARNHEM REGIONAL COUNCIL

### FOR THE MEETING 13 OCTOBER 2022

<b>Agenda Reference:</b>	<b>13.3</b>
<b>Title:</b>	<b>Local Authority Members Questions</b>
<b>File Reference:</b>	<b>1036400</b>
<b>Author:</b>	<b>Doreen Alusa, Governance and Risk Advisor</b>

#### SUMMARY

The purpose of this report is to give Local Authority Members a formal forum where they can table items for discussion at the Local Authority meeting.

#### BACKGROUND

Part 5.1 of the *Local Government Act 2019* (the Act) identifies local authorities as an essential forum for local decision making in remote communities. The key functions of local authorities as outlined in the Act are:

- a. To involve local communities more closely in issues related to local government.
- b. To ensure that local communities have the opportunity to express their opinions on questions affecting local government.
- c. To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region.
- d. To take the views of local communities back to the council and act as advocates on their behalf.
- e. To contribute to the development of the relevant regional plan.
- f. To make recommendations to the council in relation to:
  - i. The council's budget; and
  - ii. The part of the council's area within which the local authority performs its functions.
- g. To perform other functions assigned to the local authority by the minister, in accordance with any guidelines that the minister may make.

Local Authority Members are encouraged to raise any other matters that they wish to discuss during the meeting.

#### COMMENT

No comment is required.

#### STATUTORY ENVIRONMENT

Section 78 of the *Local Government Act 2019*.

#### POLICY IMPLICATIONS

Not applicable.

#### FINANCIAL IMPLICATIONS

Not applicable at this time.

## STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

### PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

**Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.**

#### Goal 1.1

##### Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

### PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.**

#### Goal 6.3

##### Council and Local Authorities

Excellence in governance, consultation administration and representation

#### Goal 6.5

##### Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

## VOTING REQUIREMENTS

Not applicable at this time.

### RECOMMENDATION:

**That the Chairperson invites questions from Local Authority Members.**

**WEST ARNHEM REGIONAL COUNCIL**  
**FOR THE MINJILANG LOCAL AUTHORITY MEETING**  
**13 OCTOBER 2022**