



Minutes of the West Arnhem Regional Council Risk Management and Audit Committee
Meeting
28 March 2023 at 10:00

Chairperson Carolyn Eagle declared the meeting open at 10:10, welcomed all in attendance and completed an Acknowledgement of Country.

COMMITTEE MEMBERS PRESENT

Chairperson	Carolyn Eagle
Deputy Mayor	Elizabeth Williams
Councillor	Gabby Gumurdul
Councillor	Jacqueline Phillips
Councillor	James Woods
Member	Warren Jackson

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Corporate Officer	David Glover
Governance and Risk Advisor	Jessie Schaecken

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

ACM1/2023 RESOLVED:
On the motion of Chairperson Carolyn Eagle
Seconded Deputy Mayor Elizabeth Williams
That Risk Management and Audit Committee noted member apologies from Mayor Ryan
and Cr Ralph for the meeting held on 28 March 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

RESOLVED:
That Risk Management and Audit Committee noted nil members absences without notice
for the meeting held on 28 March 2023.

ACCEPTANCE OF AGENDA

5.1 APPOINTMENT OF INDEPENDANT MEMBER

That after a successful recruitment process Mr Warren Jackson was selected as the preferred candidate for the West Arnhem Regional Council Risk Management and Audit Committee and in line with Council resolution OCMXX/2023 is invited to join the meeting.

ACM2/2023 RESOLVED:

On the motion of Chairperson Carolyn Eagle

Seconded Cr James Woods

That Risk Management and Audit Committee noted the appointment of Mr Warren Jackson as an independent member commencing subject to the acceptance of formal offer from Council.

CARRIED

5.2 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

ACM3/2023 RESOLVED:

On the motion of Cr Jacqueline Phillips

Seconded Deputy Mayor Elizabeth Williams

That the agenda for the Risk Management and Audit Committee meeting of 28 March 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

ACM4/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr James Woods

That Risk Management and Audit Committee received and recorded declarations of interest from Chairperson Eagle regarding her being the independent chair of the CouncilBIZ Risk Management and Audit Committee for the meeting held on 28 March 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS RISK MANAGEMENT AND AUDIT COMMITTEE MINUTES - 4 NOVEMBER 2022

The Committee considered Confirmation of Previous Risk Management and Audit Committee Minutes - 4 November 2022.

ACM5/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr Gabby Gumurdul

That the minutes of the 4 November 2022 Risk Management and Audit Committee meeting are adopted as a true and correct record of the meeting.

CARRIED

GENERAL ITEMS

8.1 UPDATE ON GENERAL ACTION ITEMS

The Committee considered an update on General Action Items.

ACM6/2023 RESOLVED:

**On the motion of Chairperson Carolyn Eagle
Seconded Deputy Mayor Elizabeth Williams
That Risk Management and Audit Committee:**

- 1. Reviewed the Action Items List and approved to remove completed item from the list; and**
- 2. Approved the update to projects on the internal audit plan being a focus on the risk of a change in ERP (Enterprise Resource Planning) Software, and deferral of the 2023 Financial Year projects to future years.**

CARRIED

PROCEDURAL MOTIONS

10.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Committee considered Closure to the Public for the Discussion of Confidential Items.

ACM7/2023 RESOLVED:

**On the motion of Cr James Woods
Seconded Cr Jacqueline Phillips**

That Risk Management and Audit Committee approved the closure of the meeting to the public as confidential items were about to be discussed. The meeting was closed in accordance with regulation 52 of the *Local Government (General) Regulations 2021*.

CARRIED

EXCLUSION OF THE PUBLIC TO CONSIDER CONFIDENTIAL ITEMS

The information is classed as confidential under Section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

RE-ADMITTANCE OF THE PUBLIC

12.1 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

The Committee considered Disclosure of Confidential Resolutions and Re-admittance of the Public.

ACM8/2023 RESOLVED:

**On the motion of Chairperson Carolyn Eagle
Seconded Member Warren Jackson**

That the Committee opened the meeting to the public after the discussion of confidential items, and approved to disclose selected resolutions from the confidential section of this meeting in the non-confidential meeting minutes.

CARRIED

CONFIDENTIAL ITEMS MOVED INTO OPEN

12.1 [PROPOSAL FOR AUDIT SERVICES 2022/23 - 2024/25

The Committee considered Proposal for Audit Services 2022/23 - 2024/25.

[ACM9/2023] RESOLVED:

**On the motion of Councillor Gabby Gumurdul
Seconded Chairperson Carolyn Eagle**

That Risk Management and Audit Committee recommended to Council that Nexia Edwards Marshall be appointed as the auditors for West Arnhem Regional Council for the provision of audit services for the 3 year period, being 2022/23 to 2024/25 financial years.

CARRIED

MEETING DECLARED CLOSED

Chairperson Carolyn Eagle declared the meeting closed at 11:36.

The next meeting will be held by video conference on 30 May 2023.

This page and the preceding pages are the minutes of the Risk Management and Audit Committee meeting held on 28 March 2023.

Chairperson

Date Confirmed