



WEST ARNHEM REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
AGENDA

FRIDAY, 23 JUNE 2023



WEST ARNHEM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the West Arnhem Regional Council will be held in Council Chambers, Gunbalanya on Friday, 23 June 2023 at 9:00 am.

Paul Hockings
Chief Executive Officer

Code of Conduct: The Local Government Act 2019.

As stipulated in Schedule 1 of the Act, the Code of Conduct for Members is as follows:

1. **Honesty and Integrity:** A member must act honestly and with integrity in performing official functions.
2. **Care and diligence:** A member must act with reasonable care and diligence in performing official functions.
3. **Courtesy:** A member must act with courtesy towards other members, council staff, electors and members of the public.
4. **Prohibition on bullying:** A member must not bully another person in the course of performing official functions.
5. **Conduct towards Council staff:** A member must not direct, reprimand, or interfere in the management of, council staff.
6. **Respect for cultural diversity and culture:** A member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background.
A member must act with respect for cultural beliefs and practices in relation to other members, council staff, electors and members of the public.
7. **Conflict of interest:** A member must avoid any conflict of interest, whether actual or perceived, when undertaking official functions and responsibilities.
If a conflict of interest exists, the member must comply with any statutory obligations of disclosure.
8. **Respect for confidences:** A member must respect the confidentiality of information obtained in confidence in the member's official capacity.
A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.
9. **Gifts:** Members must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
A member must not accept a gift from a person that is given in relation to the person's interest in obtaining a benefit from the council.'
10. **Accountability:** A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources.
11. **Interests of municipality, region or shire to be paramount:** A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.
In particular, a member must seek to ensure that the member's decisions and actions are based on an honest, reasonable and properly informed judgment about what best advances the best interests of the municipality, region or shire.
12. **Training:** A member must undertake relevant training in good faith.

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Acknowledgement of Country

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Caretakers to each of their Traditional homelands and Waters across the West Arnhem Region Wards.

West Arnhem Regional Council pays its respects and acknowledges Elders, past, present and rising.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	3.1
Title:	Apologies and Leave of Absence
File Reference:	1080926
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received by Council's Chief Executive Officer from Elected Members for the Ordinary Council meeting held on 23 June 2023.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absent without notice.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION:

That Council received and noted Elected Member apologies and/or requests for leave of absence for the Ordinary Council meeting held on 23 June 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	4.1
Title:	Absent without Notice
File Reference:	1080927
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

This report is to table, for Council's record, any Elected Members who are absent without notice from the Ordinary Council meeting held on 23 June 2023.

STATUTORY ENVIRONMENT

Section 47(o) of the *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION:

That Council noted Elected Member absences without notice for the Ordinary Council meeting held on 23 June 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	5.1
Title:	Acceptance of Agenda
File Reference:	1080928
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Agenda papers are presented for acceptance at the Ordinary Council meeting held on 23 June 2023.

STATUTORY ENVIRONMENT

Section 92(1) *Local Government Act 2019* is relevant to this matter.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to goals in pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
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RECOMMENDATION:

That the agenda papers for the Ordinary Council meeting held on 23 June 2023 as circulated be received for consideration at the meeting.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	6.1
Title:	Disclosure of Interest of Members or Staff
File Reference:	1080930
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Elected Members are required to disclose an interest in a matter under consideration at the Council meeting:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the meeting as soon as possible after the matter is raised.
- 2) In the case of a matter raised in a general debate or by any means other than the printed agenda of the Council meeting by disclosure as soon as possible after the matter is raised.

Under disclosure, the Member must abide by the decision of the Council on whether he/she shall remain in the Chambers and/ or take part in the vote on the issue. The Council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff Members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter. Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless Council expressly directs him or her to do so.

STATUTORY ENVIRONMENT

Section 114 (Elected Members) *Local Government Act 2019*

Section 179 (staff members) *Local Government Act 2019*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 6 in the *Regional Plan and Budget 2022-2023* as outlined below:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
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RECOMMENDATION:

That Council received and noted the declarations of interest as listed for the meeting held on 23 June 2023.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	7.1
Title:	Confirmation of Previous Minutes - Ordinary Council Meeting held on 10 May 2023
File Reference:	1080932
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Minutes of 10 May 2023 Ordinary Council meeting are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT

Sections 101 and 102 *Local Government Act 2019*

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) policy.

STRATEGIC IMPLICATIONS

The confirmation of previous minutes is aligned to the following goals as outlined in pillar 6 of the *Regional Plan and Budget 2022 - 2023*:

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That the minutes of 10 May 2023 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

With the amendment of the correct name for the recent passing in Maningrida

ATTACHMENTS

- 1 2023.05.10 - Ordinary Council Meeting minutes - Unconfirmed.pdf



Minutes of the West Arnhem Regional Council an Ordinary Meeting
 Wednesday, 10 May 2023 at 9:00 am
 Council Chambers, Jabiru

Chairperson Mayor Ryan declared the meeting open at 0914, welcomed all in attendance and did an Acknowledgement of Country.

Council took a minute silence to acknowledge the passing of much loved members of the Maningrida Community Mrs ... and Mr Roy

ELECTED MEMBERS PRESENT

Chairperson	Matthew Ryan (Mayor)
Deputy Mayor	Elizabeth Williams
Councillor	Ralph Blyth
Councillor	Otto Dann (video conference)
Councillor	James Woods (video conference)
Councillor	Donna Nadjamerrek (video conference)
Councillor	Gabby Gumurdul (video conference)

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Corporate Officer	David Glover (video conference)
Chief Corporate Officer	Deirdre O'Sullivan
Chief Operating Officer(acting)	Fiona Ainsworth (video conference)
Director of Organizational Growth(acting)	Peter Ryan
Governance and Risk Advisor	Jessie Schaecken (video conference)
Finance Manager	James Stockdale
Executive Assistant to CEO	Jasmine Mortimore
Communications & Public Relations Coordinator	Heidi Walton

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Council considered a report on Apologies and Leave of Absence.

OCM50/2023 RESOLVED:
On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams

That Council received and noted Elected Member apologies from Crs Guwiyul, Marrawal, Phillips and Ralph for the Ordinary Council meeting held on 10 May 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Council considered a report on Absent without Notice.

OCM51/2023 RESOLVED:

On the motion of Mayor Matthew Ryan
Seconded Deputy Mayor Elizabeth Williams

That Council noted Elected Member absences without notice for Cr Kernan the Ordinary Council meeting held on 10 May 2023.

CARRIED

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Council considered a report on Acceptance of Agenda.

OCM52/2023 RESOLVED:

On the motion of Cr Ralph Blyth
Seconded Cr James Woods

That the agenda papers for the Ordinary Council meeting held on 10 May 2023 as circulated be received for consideration at the meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Council considered a report on Disclosure of Interest of Members or Staff.

OCM53/2023 RESOLVED:

On the motion of Cr James Woods
Seconded Cr Gabby Gumurdul

That Council received declarations of interest for the meeting held on 10 May 2023 from:

1. Cr Woods for item 8.6 LGANT Councillor Representation given he is a Regional and Shire Board Member of LGANT; and
2. Cr Gumurdul for confidential item 15.5 Proposed Resolution for the Sublease of Lot 385 Gunbalanya given he is a director of the Gunbalanya Economic Development Aboriginal Corporation ICN 8029 which is proposing to sublease this lot.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS MINUTES - ORDINARY COUNCIL MEETING HELD ON 12 APRIL 2023

The Council considered a report on Confirmation of Previous Minutes - Ordinary Council Meeting held on 12 April 2023.

OCM54/2023 RESOLVED:

On the motion of Mayor Matthew Ryan
Seconded Cr Ralph Blyth

That the minutes of 12 April 2023 Ordinary Council meeting are confirmed as a true and correct record of the meeting.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORTS**8.1 REVIEW OF ACTION ITEMS LIST**

The Council considered a report on Review of Action Items List.

OCM55/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr James Woods

That Council:

1. Received and noted report entitled '*Review of Action items list*'; and
2. Reviewed the outstanding resolutions, and gave approval for completed items to be removed from the list.

CARRIED

Council took a short break at 10:40 and resumed at 11:07.

Department of Chief Minister and Cabinet, Local Government Unit represented by Doreen Alusa Milena Mathie and Susan Langoya joined the meeting at 11:12 to 11:52 and presented on the Burial and Cremation Act 2022 including the draft guideline for the management of human remains.

8.2 MEETINGS AND EVENTS ATTENDED BY THE MAYOR

The Council considered a report on Meetings and Events Attended by the Mayor.

OCM56/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Deputy Mayor Elizabeth Williams

That Council:

1. Received and noted the report entitled '*Meetings and Events Attended by the Mayor*'; and
2. Approved associated travel cost to attend the listed meetings and events.

CARRIED

Clem Beard declared a conflict of interest in the topic of CouncilBiz that was discussed within item 8.3 as his wife Wendy Beard is a CouncilBiz employee and left the room at 11:57 and returned at 12:00.

8.3 MEETINGS AND EVENTS ATTENDED BY THE CEO

The Council considered a report on Meetings and Events Attended by the CEO.

OCM57/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Cr Otto Dann

That Council:

1. received and noted the report entitled '*Meetings and Events Attended by the CEO*'; and
2. requested the CEO investigate sharing the minutes of the Top End Regional Coordination Committee meetings.

CARRIED

8.4 INCOMING AND OUTGOING CORRESPONDENCE

The Council considered a report on Incoming and Outgoing Correspondence.

OCM58/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr James Woods

That Council received and noted the items of incoming and outgoing correspondence during the month of April 2023.

CARRIED

8.5 PRESENTATIONS AND VISITORS

The Council considered a report on Presentations and Visitors.

OCM59/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Cr James Woods

That Council:

1. noted the presentation on draft Guideline for the Management of Human Remains which is drafted under section 194 of the Burial and Cremation Act 2022; and;
2. Requested the administration correspond to the Department of Chief Minister and Cabinet that greater consultation occur within the communities of WARC on these guidelines including:
 - a. timeliness and sense of urgency around implementing the Burial and Cremation Act 2022 without the proper consultation
 - b. with particular mention to the transportation of human remains from outstations,
 - c. the cost associated with the new specifications of transport,
 - d. the lack of morgues and resources and where the responsibility falls to which authority and associated costs; and
3. Proposed that the Department of Chief Minister and Cabinet invite the Attorney General and Justice to attend community consultation regarding the coronial matters and lack of resources and facilities.

CARRIED

CHIEF EXECUTIVE OFFICER'S REPORTS

Cr Woods raised his position as LGANT Regional and Shire Board Member, declared a conflict of interest regarding Item 8.6. Council agreed to note the declaration and that Cr Woods remain in the meeting.

8.6 LGANT CR REPRESENTATION

The Council considered a report on LGANT Councillor Representation.

OCM60/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Mayor Matthew Ryan

That Council:

1. Received and noted the report entitled '*LGANT Councillor Representation*'.
2. Send correspondence to LGANT raising Cr Blyth's concerns with the General Meeting protocols and meeting governance.

CARRIED

Council determined that the following points of resolution be laid on the table to return to a future meeting with all Councillors present;

1. Concurred with Cr Blyth's preference to step away from future opportunities to represent Council at LGANT General Meetings; and
2. Approved generally Council would nominate the Mayor, 2 x Councillors and the CEO to attend future LGANT General Meetings.

8.7 CEO LEAVE

The Council considered a report on CEO Leave.

OCM61/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr Otto Dann

That Council:

1. Received and noted the report entitled 'CEO leave',
2. Acknowledged that the CEO has notified Mayor Ryan of the nomination of Fiona Ainsworth as Acting CEO under section 165(3)(b) of the *Local Government Act 2019*; and
3. Agreed the CEO has notified all Council members that he will be on leave from 26 to 30 May 2023 in accordance with section 165 (5) of the *Local Government Act 2019*.

CARRIED

8.8 DRAFT OF THE 2023-2024 WEST ARNHEM REGIONAL COUNCIL PLAN

The Council considered a report on Draft of the 2023-2024 West Arnhem Regional Council Plan.

OCM62/2023 RESOLVED:

On the motion of Cr Donna Nadjamerrek

Seconded Cr Otto Dann

That Council:

1. Accepts the draft Regional Plan 2023-24,
2. Directs that the 2023-24 draft of the Regional Plan be accessible on Council's website and copies made available for public inspection at Council's offices; and
3. Directs that a notice be published on Council's website, in the NT News and on Council notice boards inviting written submissions on the draft Plan within a period of 21 days from the date of the notice.

CARRIED

Council broke lunch at 13:12 and returned at 13:44.

CORPORATE SERVICES REPORTS

9.1 WEST ARNHEM REGIONAL COUNCIL - BUDGET 2022-23 - 2ND REVISION

The Council considered a report on West Arnhem Regional Council - Budget 2022-23 - 2nd Revision.

OCM63/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr James Woods

That Council adopted the 2nd Revised Operating and Capital Budget for 2022-23 as presented in accordance with Section 203(2) of the *Local Government Act 2019*.

CARRIED

9.2 PROPOSED RATES AND CHARGES FOR 2023-24

The Council considered a report on Proposed Rates and Charges for 2023-24.

OCM64/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Donna Nadjamerrek

That Council approved the Draft Rates Declaration 2023-24 for public consultation.

CARRIED

9.3 FINANCE REPORT FOR THE PERIOD ENDED 31 MARCH 2023

The Council considered a Finance Report for the period ended 31 March 2023.

OCM65/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr James Woods

That Council received and noted the report entitled '*Finance Report for the period ended 31 March 2023.*'

CARRIED

9.4 ELECTED MEMBER AND LOCAL AUTHORITY ALLOWANCES 2023-2024

The Council considered a report on Elected Member and Local Authority Allowances 2023-2024.

OCM66/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Donna Nadjamerrek

That Council received and noted the report entitled '*Elected Member and Local Authority Allowances for the 2023-2024 financial year.*'

CARRIED

9.6 WEST ARNHEM REGIONAL COUNCIL OPERATING AND CAPITAL BUDGET 2023-2024

The Council considered a report on West Arnhem Regional Council Operating and Capital Budget 2023-2024.

OCM67/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Cr Otto Dann

That Council approved the proposed 2023-2024 Operational and Capital Budget for:

1. referral to the Local Authorities for comment; and
2. public advertising for comment.

CARRIED

9.7 SCHEDULE OF FEES AND CHARGES 2023-24

The Council considered a report on Schedule of Fees and Charges 2023-24.

OCM68/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Ralph Blyth

That Council:

1. Adopted the proposed Schedule of Fees and Charges for the financial year 2023-24, noting that pricing for water supply and sewerage is to be adopted at a later date in July 2023 once the pricing order is issued.
2. Authorised the CEO to develop a cost recovery fee for any goods or services provided that are not listed in the above schedule.

CARRIED

TECHNICAL SERVICES REPORTS

Council noted a potential conflict of interest given the next report is making a decision to purchase the Mayor's vehicle in line with the 'Allowances and Expenses (Elected, Local Authority and Council Committee Members)' Policy. Council agreed that Mayor Ryan remain in the meeting.

10.1 APPROVAL OF CAPITAL EXPENDITURE TOYOTA LANDCRUISER

The Council considered a report on Approval of Capital Expenditure Toyota Landcruiser.

OCM69/2023 RESOLVED:

- On the motion of Cr Ralph Blyth
 Seconded Deputy Mayor Elizabeth Williams
 That Council:
1. received and noted the report entitled '*Approval of Capital Expenditure Toyota Landcruiser*'; and
 2. approved the necessary capital expenditure to be included in the 2024/25 budget with a purchase order to be raised in May 2023.

CARRIED

GENERAL ITEMS

12.1 ORGANISATIONAL GROWTH UNIT REPORT

The Council considered a report on Organisational Growth Unit Report.

OCM70/2023 RESOLVED:

On the motion of Cr Ralph Blyth
 Seconded Deputy Mayor Elizabeth Williams

1. That Council received and noted the report on the activity and progress made by the Organisational Growth unit pursuit of the strategic goals; and
2. Council requested the new WHS Advisor attend the next Ordinary Council Meeting.

CARRIED

9.5 COUNCILLOR EMAIL AND TECHNOLOGY PROVISION

The Council considered a report on Councillor Email and Technology Provision.

OCM71/2023 RESOLVED:

On the motion of Cr Ralph Blyth
 Seconded Cr James Woods

That Council:

1. Received and noted report entitled "*Councillor Email and Technology Provision*".
2. Supported the creation of Councillor email addresses for each Councillor in the format of firstname.lastname@westarnhem.nt.gov.au.
3. Endorsed the purchase of technology up to the amount of \$20,000.
4. Requested the review of *Allowances and Expenses, Elected, Local Authority and Council Committee Members Policy* to include the above provisions, with the changes be presented to Council at its next meeting.

CARRIED

12.2 OPERATIONS REPORT - APRIL 2023

The Council considered a report on Operations Report - April 2023.

OCM72/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams
 Seconded Cr James Woods

That Council received and noted the report entitled '*Operations Report – April 2023*'.

CARRIED

12.3 ELECTED MEMBER PAYMENTS

The Council considered a report on Elected Member Payments.

OCM73/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams
 Seconded Cr Donna Nadjamerrek

That Council:

1. pay Councillor allowances through the Council's Pay As You Go withholding (PAYG) income tax system (as if they were Council employees) commencing 1 July 2023; and
2. make no other changes to payment dates or frequency.

CARRIED

12.4 COUNCIL DELEGATIONS MANUAL

The Council considered a report on Council Delegations Manual.

OCM74/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Cr Otto Dann

That Council:

1. received and noted the report entitled "*Council Delegations Manual*"; and
2. requested this manual be presented to the next Council workshop.

CARRIED

ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

13.1 ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE

The Council considered a report on Elected Member Questions With or Without Notice.

OCM75/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr James Woods

That the Chairperson invited questions with or without notice from Elected Members:

1. Cr Blyth - Requested Mr Manuel Brown MLA be invited to attend the next Ordinary Council Meeting. Further Cr Blyth noted that he had spoken with Mr Manuel Brown MLA and he would be visiting Jabiru around 22 May 2023.
2. Mayor Ryan
 - a. recounted that the Maningrida Community Government Council had laid a plaque in a Maningrida Park to commemorate the start of Maningrida. He suggested that plaques be laid in all WARC remote communities to memorialise the Missions commencement.
 - b. noted an email of even date from the CEO of LGANT regarding the NT Remuneration Tribunal Determination of Allowances for Member of Local Government Councils and Local Authorities on 24 January 2023, being Determination No.1 of 2023. It was decided that the CEO would email in support of the determination, strongly requesting that superannuation be paid for elected members and whilst Council supports Victoria Daly Regional Council in its plight to increase the travel allowance above \$5K per annum, the travel allowance seems sufficient to cover travel of WARC Councillors.
 - c. raised concerns around the height of pest weeds in and around Maningrida particularly Mission Grass which is drying off and presents a fire risk. He suggested the administration liaise with the Maningrida Ranger Group to spray these weeds before they become a problem.
 - d. asked that the administration advocate to Territory Families, Community and Housing to provide Mrs Barbara Wauchope with a proper house given the state of the present temporary housing being provided by WARC.
 - e. questioned the installation of a new power pole on the intersection of Malabam and Gunbalanya Roads near Dhukurrdji Lodge.

CARRIED

PROCEDURAL MOTIONS

14.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Council considered a report on Closure to the Public for the Discussion of Confidential Items.

OCM76/2023 RESOLVED:

On the motion of Cr Ralph Blyth

Seconded Deputy Mayor Elizabeth Williams

That Council approved pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 52 of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

CARRIED

CONFIDENTIAL ITEMS

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

15.1 CONFIRMATION OF PREVIOUS MINUTES - CONFIDENTIAL ORDINARY COUNCIL MEETING HELD ON 12 APRIL 2023

The Council considered a report on Confirmation of Previous Minutes - Confidential Ordinary Council Meeting held on 12 April 2023.

OCM76/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Deputy Mayor Elizabeth Williams

That the minutes of 12 April 2023 Confidential Council meeting are confirmed as a true and correct record of the meeting.

CARRIED

15.2 WEST-ARNHEM-REGIONAL-COUNCIL--COMMERCIAL-2ND-REVISED-BUDGET-2022-23

The Council considered a report on West Arnhem Regional Council--Commercial-2nd- Revised-Budget-2022-23.

OCM77/2023 RESOLVED:

On the motion of Councillor James Woods

Seconded Deputy Mayor Elizabeth Williams

That Council:

1. → received and noted the report entitled 'Commercial-2nd-revised-budget-2022-23'; and
2. → adopted the Revised Operating and Capital Budget 2022-23 for the Commercial Activities in accordance with Section 203-{2} of the *Local Government Act 2019*; and
3. → moved the resolution into the open section of the minutes.

CARRIED

15.3 WEST ARNHAM REGIONAL COUNCIL COMMERCIAL BUDGET 2023-24

The Council considered a report on West Arnhem Regional Council Commercial Budget 2023-24.

OCM78/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Councillor Donna Nadjamerrek

That Council approved the West Arnhem Regional Council Commercial Budget 2023-24 for:

1. referral to the Local Authorities for comment; and
2. public advertising for comment.

Approve this be moved to the open section of the minutes

CARRIED

15.3	<p>WEST-ARNHEM-REGIONAL-COUNCIL-COMMERCIAL-BUDGET-2023-24</p> <p>The Council considered a report on West Arnhem Regional Council Commercial Budget 2023-24.</p>
ii	<p>OCM78/2023-RESOLVED:</p> <p>On the motion of Mayor Matthew Ryan</p> <p>Seconded Councillor Donna <u>Nadjamerrek</u></p> <p>That Council approved the West Arnhem Regional Council Commercial Budget 2023-24 for:</p> <ol style="list-style-type: none"> 1. → referral to the Local Authorities for comment; 2. → public advertising for comment; and 3. → approved this resolution be moved into the open section of the minutes. <p style="text-align: right;">CARRIED</p>

NEXT MEETING

The next meeting is scheduled to take place on 23 June 2023, with the location to be confirmed, Council would like to take this meeting to Gunbalanya.

MEETING DECLARED CLOSED

Chairperson Ryan declared the meeting closed at 17:09.

This page and the preceding pages are the minutes of the Ordinary Council Meeting held on 10 May 2023.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.1
Title:	Review of Action Items List
File Reference:	1060599
Author:	Paul Hockings, Chief Executive Officer

SUMMARY

This report is submitted for Council to consider the progress on outstanding resolutions from Council meetings.

BACKGROUND

This report is a standard report submitted to each Council meeting to note the actions taken with respect to Council resolutions.

The attached summary provides the current status of the resolutions as provided by the relevant staff. The officer's recommendation lists the resolution but it is for Council to determine whether the item remains active or complete.

COMMENT

The actions that Council resolved to occur are to be acted upon by the Chief Executive Officer and relevant staff. Delays or complications in complying with a decision of Council may occur and this report enables Council and staff to progressively acknowledge the completion of the actions or reasons for actions not completed.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 6 FOUNDATIONS OF GOVERNANCE	
Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.	
Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration.
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation.
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes.

RECOMMENDATION:

That Council:

- 1. Received and noted report entitled 'Review of Action items list'; and**
- 2. Reviewed the outstanding resolutions, and gave approval for completed items to be removed from the list.**

ATTACHMENTS

- 1 Action Items OCM - Ongoing.pdf**

Ordinary Council Meeting Action Items – In Progress

Meeting Date: 10 May 2023	Officer: Hilal Ahmad	Department: Technical Services	Progress: Not Commenced / In Progress / Completed In Progress
Resolution: OCM75/2023 - Elected Member Questions with or without notice Questioned the installation of a new power pole on the intersection of Malabam and Gunbalanya Roads near Dhukurrdji Lodge.			
Updates:			
09 June 2023 – Hilal Ahmad The power pole is positioned close to the road and a possible traffic hazard for incoming traffic. The Technical Services team referred with multiple consultants and it was advised to install a kerb with guard rails in front of the power pole. The guard rails will be installed with retroreflective tape which will illuminate at night with incoming vehicle head lights. This was approved at the LA Maningrida meeting held 01/06/2023.			
Meeting Date: 10 May 2023	Officer: Fiona Ainsworth	Department: COO	Progress: Not Commenced / In Progress / Completed In progress
Resolution: OCM75/2023 - Elected Member Questions with or without notice Asked that the administration advocate to Territory Families, Community and Housing to provide Mrs Barbara Wauchope with a proper house given the state of the present temporary housing being provided by WARC.			
Updates:			
09 June 2023 – Fiona Ainsworth CEO Paul Hockings has met with Jules Hudd, Director Housing and Communities, Territory Families on several occasions to lobby for alternative accommodations for Mrs Wauchope. An outcome of these meetings determined Mrs Wauchope's Housing Application and accompanying documents were not submitted, this has now been rectified and she is in consideration for the next round of housing allocations in Gunbalanya. WARC continue to campaign the urgency of this matter and will provide updates as available.			
Meeting Date: 10 May 2023	Officer: Fiona Ainsworth	Department: COO	Progress: Not Commenced / In Progress / Completed In progress
Resolution: OCM75/2023 - Elected Member Questions with or without notice Raised concerns around the height of pest weeds in and around Maningrida particularly Mission Grass which is drying off and presents a fire risk. He suggested the administration liaise with the Maningrida Ranger Group to spray these weeds before they become a problem.			
Updates:			
<ul style="list-style-type: none"> 09 June 2023 – Fiona Ainsworth Maningrida Works crew are continuing to slash Mission Grass in the community to reduce fire risk. The CSM is liaising with the Maningrida Ranger Group to schedule a program of spraying weeds at the end of the wet for maximum effect of poisoning weeds. 			

Ordinary Council Meeting Action Items – In Progress

Meeting Date: 10 May 2023	Officer: CEO	Department: CEO	Progress: Not Commenced / In Progress / Completed Completed
<p>Resolution: OCM75/2023 - Elected Member Questions with or without notice noted an email of even date from the CEO of LGANT regarding the NT Remuneration Tribunal Determination of Allowances for Member of Local Government Councils and Local Authorities on 24 January 2023, being Determination No.1 of 2023. It was decided that the CEO would email in support of the determination, strongly requesting that superannuation be paid for elected members and whilst Council supports Victoria Daily Regional Council in its plight to increase the travel allowance above \$5K per annum, the travel allowance seems sufficient to cover travel of WARC Councillors.</p>			
<p>Updates:</p> <ul style="list-style-type: none"> WARC CEO emailed LGANT CEO on 11 May 2023. 			
Meeting Date: 10 May 2023	Officer: EA to CEO	Department: CEO	Progress: Not Commenced / In Progress / Completed In progress
<p>Resolution: OCM75/2023 - Elected Member Questions with or without notice</p>			
<p>1. Cr Blyth - Requested Mr Manuel Brown MLA be invited to attend the next Ordinary Council Meeting. Further Cr Blyth noted that he had spoken with Mr Manuel Brown MLA and he would be visiting Jabiru around 22 May 2023.</p>			
<p>Updates:</p>			
<p>15 June 2023 – Jasmine Mortimore</p> <ul style="list-style-type: none"> Mr Manuel Brown, Member of Arafura will be attending from 12:30pm – 2pm. 			
Meeting Date: 10 May 2023	Officer: Deirdre O'Sullivan	Department: Payroll	Progress: Not Commenced / In Progress / Completed
<p>Resolution: OCM73/2023 Elected member payments</p>			
<p>1. pay Councillor allowances through the Council's Pay As You Go withholding (PAYG) income tax system (as if they were Council employees) commencing 1 July 2023; and</p> <p>2. make no other changes to payment dates or frequency.</p>			
<p>Updates:</p> <p>14/06/2023 – This is on track for 1 July 2023</p>			
Meeting Date:	Officer:	Department:	Progress: Not Commenced / In Progress / Completed

Ordinary Council Meeting Action Items – In Progress

10 May 2023	Jessie Schaecken	OoCEO	Resolution: OCM71/2023 – Councillor Email and Technology provision	Progress: Not Commenced / In Progress / Completed
<p>2. Supported the creation of Councillor email addresses for each Councillor in the format of firstname.lastname@westarhems.nt.gov.au.</p> <p>3. Endorsed the purchase of technology up to the amount of \$20,000.</p> <p>4. Requested the review of Allowances and Expenses, Elected, Local Authority and Council Committee Members Policy to include the above provisions, with the changes be presented to Council at its next meeting.</p>				
Updates:				
9/06/2023 - this is progressing however, not yet implemented and should be implemented in the coming month				
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed	
10 May 2023	Elected Members			
Resolution: OCM60/2023 – LGANT Councillor Representation				
Council determined that the following points of resolution be laid on the table to return to a future meeting with all Councillors present;				
<ol style="list-style-type: none"> 1. Concurred with Cr Blyth's preference to step away from future opportunities to represent Council at LGANT General Meetings; and 2. Approved generally Council would nominate the Mayor, 2 x Councillors and the CEO to attend future LGANT General Meetings. 				
Updates:				
•				
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed	
10 May 2023	CEO – Paul Hockings	OoCEO		
Resolution: OCM57/2023 – Meetings and Events attended by the CEO				
Requested the CEO investigate sharing the minutes of the Top End Regional Coordination Committee meeting				
Updates:				
<ul style="list-style-type: none"> • Sandra Schmidt Executive Director Department of Chief Minister & Cabinet to attend the Gunbalanya Council Meeting and has been briefed regarding Council's questions on the Top End Regional Coordination Committee meeting minutes. PH CEO 15/6/2023 				
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed	
12 April 2023	Clem Beard	Technical Services	In progress	
Resolution: OCM 52/2023 – Review of Action items list				
Requests Council submit an EOI to NLC for the land at Minjilang next to the airstrip for facilities.				
Updates:				
01 May 2023 – Clem Beard				

Ordinary Council Meeting Action Items – In Progress

<ul style="list-style-type: none"> Administration have reached out to the NLC to commence the leasing arrangements for the Minjilang Airport. Currently liaising with the NLC on next steps in applying for lease through Jone Lotu – NLC WARC representative <p>9 June 2023 – Clem Beard</p> <ul style="list-style-type: none"> Administration conducting ongoing discussions with NLC on land tenure for airport facilities and ongoing discussions with CDP to provide labour and some equipment to assist with construction of facilities for ongoing community use. 	<p>Meeting Date: 12 April 2023</p> <p>Officer: CEO</p> <p>Department: CEO</p> <p>Progress: Not Commenced / In Progress / Completed</p> <p>Completed</p>
<p>Resolution: OCM 53/2023 – Top End Regional Coordination Committee – Economic Growth Plan</p> <p>Requests an invitation be extended to the Hon Nicole Manison MLA Minister for Northern Australia & Trade and Sandra Schmidt Executive Director Department of Chief Minister & Cabinet to Gunbalanya to talk with elected members about the economic growth plan and priority actions due to the proximity of the Gunbalanya Station and associated abattoirs, noting the visit should coincide with an Ordinary Council meeting and move the location of the meeting to Gunbalanya</p> <p>Updates:</p> <p>14 June 2023 – Jasmine Mortimore</p> <ul style="list-style-type: none"> CEO spoke to Sandra Schmidt on 09.06.2023 and invited her to attend Gunbalanya OCM. Sandra will attend on her way back from Maningrida. 	<p>Meeting Date: 12 April 2023</p> <p>Officer: CEO</p> <p>Department: CEO</p> <p>Progress: Not Commenced / In Progress / Completed</p>
<p>Resolution: OCM 54/2023 – Incoming and Outgoing Correspondence</p> <p>request a response be sent to the letter received 16 February 2023 from the Hon Eva Lawler MLA Minister for Infrastructure Planning and Logistics reply to LGANT requesting continued advocacy for the prioritisation of the \$9.5M identified in the NT Infrastructure Plan and Pipeline 2022-2030 for the Arnhem Link Road to be directed towards upgrading;</p> <ol style="list-style-type: none"> 28 kilometres from Maningrida up to the Ramingining turn off and; the section from Gunbalanya intersection to Cahills crossing estimated at 13 kilometers (Red Lily lagoon). <p>Updates:</p> <p>DD Month Year – Staff Name</p> <ul style="list-style-type: none"> Comment. 	<p>Meeting Date: 12 April 2023</p> <p>Officer: James Stockdale</p> <p>Department: Finance</p> <p>Progress: Not Commenced / In Progress / Completed</p>
<p>Resolution: OCM59/2023 – Finance Report</p> <p>Council requested that the report include the credit card statements for all staff cardholders.</p> <p>Updates:</p>	

Ordinary Council Meeting Action Items – In Progress

<ul style="list-style-type: none"> 14 June 2023 – this is now included in the monthly report 		
Meeting Date:	Officer:	Department:
8 March 2023	Jasmine Mortimore	OoCEO
Resolution:	Progress: Not Commenced / In Progress / Completed	
OCM46/2023 – Meetings attended by Mayor	IN PROGRESS	
That Council approved the attendance and associated travel costs of CEO, Mayor plus nominated Councillors to attend the EARC OCM in June 2023.		
Updates:		
4 February 2023		
<ul style="list-style-type: none"> Report in April meeting for Councillors to nominate to attend EARC OCM 		
13 April 2023 – OCM57/2023	Council nominated Mayor Ryan, CEO Paul Hockings, Crs Blyth, Phillips, Marrawal, Dann and Guwiyul	
28 April 2023 – Jasmine Mortimore		
<ul style="list-style-type: none"> Travel bookings in process 		
Meeting Date:	Officer:	Department:
8 March 2023	Jessie Schaecken	OoCEO
Resolution:	Progress: Not Commenced / In Progress / Completed	
That Council asked an item be added to the April OCM agenda to allow discussion about Yes Campaign		
Explore possibilities for Civic education sessions being held ahead of the next round of LA meetings and to encourage stakeholder participation.		
Updates:		
3 April 2023		
For discussion at April Workshop		
Time allotted for discussion at LA meetings – Information sent to Georgia Corrie		
14 June 2023	Georgia Corrie has presented at each LA meeting and arrangements are being made for her to attend the communities in person at the next round of LA meetings	
Meeting Date:	Officer:	Department:
8 March 2023	Fiona Ainsworth	COO
Resolution:	Progress: Not Commenced / In Progress / Completed	
OCM64/2023 – Elected Members Questions with or without notice	Completed	
Cr Woods raised concerns around the timeliness and location of construction process of the third structure at Maningrida health facility		

Ordinary Council Meeting Action Items – In Progress

Updates:		
28 March 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> Consultation with Cr Woods determined that the request for a third shelter be put forth at the June LA, with a further option to relocate one of the existing shelters pending the contamination area report. 		
01 May 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> A Local Authority report will be submitted for the June meeting to seek approval from the Maningrida Local Authority to construct a third shelter after contamination works are completed. 		
09 June 2023 – Clem Beard		
<ul style="list-style-type: none"> At the previous Local Authority a resolution was passed to proceed with the construction of the third shelter at Maningrida Health facility. 		
Meeting Date:	Officer:	Department:
8 February 2023	Records & GRA	DOCEO &
Resolution:	Progress: Not Commenced / In Progress / Completed	
In progress		
OCM1/2023 RESOLVED:		
<ol style="list-style-type: none"> Cr Kernan raised the void in available historic information about and acknowledgement of past Councillors and would like administration to investigate. recounted that the Maningrida Community Government Council had laid a plaque in a Maningrida Park to commemorate the start of Maningrida. He suggested that plaques be laid in all WARC remote communities to memorialise the Missions commencement. 		
Updates:		
03 March 2023 – Ben Heaslip		
Records and Governance have had preliminary conversation and will meet in March to draw up research plan		
3 April 2023 – Jessie Schaecken		
More work to be done on scope and research plan		
13 April 2023 – Jessie Schaecken		
Meeting discussed the need for Ben/Jessie to attend Jabiru Library, trip to potentially coincide with Warrul LA on 18 May 2023		
26 May 2023 – Ben Heaslip		
Searches have been conducted and potential sources of information identified in the records of the National Archives, the Northern Territory Archives and the Northern Territory Library catalogue. Some Archive records are available online, others can be visited in the Darwin offices of the National and Territory Archives, while others are held interstate. Most library records are held in Darwin but there are a couple of records are in the Jabiru Library. Further searches will be conducted including in the hard copy records held by WARC.		
Meeting Date:	Officer:	Department:
8 February 2023	EMSA	DOCEO
Progress: Not Commenced / In Progress / Completed		

Ordinary Council Meeting Action Items – In Progress

Resolution:	
OCM2/2023 RESOLVED:	
3. Cr Marrawal raised the need for informative or educational brochures about culturally appropriate practices for each location	
Updates:	
13 April 2023 – Yanja Thompson is working on these.	
14/06/2023 – These brochures are ready to present to Council following presentation to the Council by the First Nations Officer at the workshop on Thursday 22.06.23	

Meeting Date: 18 January 2023	Officer: Fiona Ainsworth	Department: COO	Progress: Not Commenced / In Progress / Completed In progress
Resolution:			
OCM21/2023 - Elected Members Question With or Without Notice			
Cr Phillips requested an update on the Maningrida Cemetery.			

Updates:			
25 January 2023 – Fiona Ainsworth			
<ul style="list-style-type: none"> DCMC are scheduled to present the current Burial and Cremation Act 2022 at the 7 February 2023 Elected Member Workshop 			
27 February 2023 – Fiona Ainsworth			
<ul style="list-style-type: none"> Burial and Cremation Act 2022 presentation provided at the 7 February 2023 Elected Member Workshop. Operations will liaise with the Cultural team to deliver community consultation. 			
28 March 2023 – Fiona Ainsworth			
<ul style="list-style-type: none"> Technical Services have applied for a Cemetery Licence. Community consultation to be managed by Cultural Team in line with the Burial and Cremation Act 2022. 			
28 April 2023 – Fiona Ainsworth			
<ul style="list-style-type: none"> Await outcomes from the Cultural Team – No update available 			
09 June 2023 – Clem Beard			
<ul style="list-style-type: none"> Administration is awaiting consultations onsite with the Maningrida Traditional Owners to discuss culturally appropriate layout of cemetery to commence burials as per the new Burials and Cremation Act 2022 			

Meeting Date: 18 January 2023	Officer: Fiona Ainsworth/Clem Beard	Department: COO/GMITS	Progress: Not Commenced / In Progress / Completed In progress
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Ordinary Council Meeting Action Items – In Progress

Resolution:		
OCM21/2023 - Elected Members Question With or Without Notice Cr Kernan asked that Council educate the Maningrida community not to chuck clothes from deceased family members into the saltwater.		
Updates:		
25 January 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> Waste and Resource Coordinator interviews underway with a preferred candidate identified. Update to be provided. Once this role is filled, will work in conjunction with Cultural team to broker a solution with Traditional Owners. 		
23 February 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> Waste and Resource Coordinator commenced on Monday 27 February 2023 and will work with the Cultural team to facilitate community consultation and to broker a solution with Traditional Owners. 		
28 March 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> The Waste and Resource Coordinator has commenced working with the Maningrida Acting CSM and the First Nations Cultural Advisor to determine culturally appropriate alternatives. Report included in April OCM 		
28 April 2023 – Fiona Ainsworth		
<ul style="list-style-type: none"> Scheduled to be included in the next LA meeting for discussion with members on the 01/06/2023 		
09 June 2023 – Clem Beard		
<ul style="list-style-type: none"> Options presented at the Local Authority meeting, 31st of May 2023 were not accepted due to not being culturally appropriate, further consultations in progress. 		
Meeting Date:	Officer	Department:
18 January 2023	Peter Ryan	DoOG
Resolution:		
OCM/2023 - Elected Members Question With or Without Notice		
the Wellbeing Team work with the Youth, Sport and Recreation Officers and other relevant stakeholders to focus on promoting sportsmanship to eliminate violence at sporting events. This could be via education on sportsmanship at future programmes and clinics, a code of conduct which players agree to prior to the event or the referee / umpire has a system to manage violence e.g. red or yellow cards.		
Updates:		
25 January 2023 Peter Ryan Plan is to meet with Sport and Rec Officers in each community to devise a strategy around sportsmanship		
5 February 2023 Peter Ryan The A/DoOG and Senior Project officer have met on this matter. It was decided that whilst we i.e. Council staff may be able to assist in this matter we considered that we should explore whether or not it is culturally acceptable for Balanda to be involved in giving advice. With this in mind it is my intention to liaise with Cr. Woods to call		

Ordinary Council Meeting Action Items – In Progress

upon his expertise surrounding local sport to ascertain whether our concerns relating to this are valid. If so we will work with locals to ensure that together we can offer a workable solution.

3 May 2023 – Peter Ryan

I have discussed the matter with Cr. Woods. He has suggested that we collect and collate all current Codes of Conduct. I have commenced that process and will continue to liaise with Council on this matter. I have also had the opportunity to discuss the matter with the local Police Sergeant who has advised the CEO and I in a meeting last week that trouble at sports venues in the Maningrida area are a rare issue.

14/06/2023 – Discussions have been held with the Remote AFL Officer Matt from Maningrida in relation to this matter. He has agreed to assist Council with ongoing support and advice relative to the resolution of these matters. I shall be meeting with him again in July in Maningrida to move this matter forward.

Meeting Date:	Officer:	Department:	Progress: Not Commenced / In Progress / Completed
18 January 2023	Jessie Schaecken	GRA	IN PROGRESS
Resolution:			
OCM20/2023 Northern Territory Government Review of Local Authorities			
<ol style="list-style-type: none"> 1. Approved the delegation to each Local Authority to commit and spend funds up to the value of their annual grant funding allocation, 2. Directed the administration to create a place in each Local Authority Agenda which details the code of conduct, number and names of elected members, appointed members including the chair, the number of members required to reach a quorum and the number of members necessary to hold a provisional meeting, and investigate leadership training appropriate to Local Authority members. 3. Directed the administration to invite Linda Weatherhead Director Policy & Projects, Local Government, Chief Minister and Cabinet to conduct code of conduct and Governance training for each Local Authority on the day prior to the upcoming February 2023 round of Local Authority meetings. 4. Supported the findings from each Local Authority consultation that communication between Council and the Local Authorities requires improvement; and 5. Directed the administration to work with each Local Authority and their respective Council Services Manager to improve communication. 			
Updates:			
1 February 2023 Paul Hockings			
Item 3 above Code of Conduct and Governance training has been organised for the following dates utilising Enock Menge Manger Strategic Projects & Development:			
Community	Training Date	LA Meeting Date	
Minjilang:	21 February 2023 *	9 February 2023	
Waruwi:	15 February 2023	16 February 2023	
Gunbalanya:	22 February 2023	23 February 2023	
Maningrida:	1 March 2023	2 March 2023	
3 April 2023 – Maningrida and Gunbalanya are yet to complete the training – Jessie is working with the department & CSM's to secure a date			
29 May 2023 – Jessie has sent another request to Linda Weatherhead and Enock Menge for upcoming dates to lock this is for Gunbalanya & Maningrida			
14 June 2023 - Dates confirmed for day before the next LA meeting Gunbalanya and Maningrida			
Meeting Date:	Officer:	Department:	Progress: Not Commenced / In Progress / Completed

Ordinary Council Meeting Action Items – In Progress

14 December 2022	Paul Hockings	OOCEO	
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WATER SECURITY CONCERNS – GUNBALANYA			
It was noted that the administration would investigate water security concerns raised by Cr Otto Dan			
Updates:			
2 February 2023:			
To be investigated			
14 February 2023 - Jessie Schaecken			
Presentation to Gumbalanya Local Authority by videolink from Power and Water representative, Mr Call Rayment on the following			
<ul style="list-style-type: none"> • How much water does our community have? • How much water does our community use? • How to provide important water information to people in the community? • Seek feedback on design and suitable location for the 'Our Community Water Use' indicator sign 			
This presentation is also booked for Warruwi on 15/02/2023 and Maningrida on 2 March 2023			
3 April 2023 – Mr Call Rayment is invited to return to the next round of LA meetings			
12 April 2023 – OCM 52/2023 – OCM resolved for this item to remain and that water security is investigated rather than water use.			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
14 December 2023	Paul Hockings	OOCEO	In progress
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: CEMETERY CLIFF MANINGRIDA			
It was noted that the administration will investigate ways to assist community relocating graves from the eroding cliff face.			
10 May 2023 - OCM59/2023 – Presentations and visitors			
<ol style="list-style-type: none"> 1. Requested the administration respond to the Department of Chief Minister and Cabinet that greater consultation occur within the communities of WARC on these guidelines including: <ol style="list-style-type: none"> a. timeliness and sense of urgency around implementing the Burial and Cremation Act 2022 without the proper consultation b. with particular mention to the transportation of human remains from outstations, c. the cost associated with the new specifications of transport, d. the lack of morgues and resources and where the responsibility falls to which authority and associated costs; and 2. Proposed that the Department of Chief Minister and Cabinet invite the Attorney General and Justice to attend community consultation regarding the coronial matters and lack of resources and facilities. 			
Updates:			
2 February 2023:			

Ordinary Council Meeting Action Items – In Progress

To be investigated		
28 March 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> In accordance with the introduced Burial and Cremation Act 2022, prior approval must be sought from the Dept to exhume and relocate graves. 	
01 May 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> Representatives from DCM&C will be presenting the consultation period for the draft guideline for the management of human remains at today's meeting from the Darwin office. 	
13 May 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> As discussed at the previous Council meeting the DCM&C are required to embark on further consultations with the draft guidelines to seek further feedback from remote communities. 	
13 June 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> Awaiting DCM&C to carry out further consultations with WARC remote communities on proposed legislation and the challenges for remote burials as listed 	
Meeting Date:	Officer	Department:
14 December 2022	Hilal Ahmad / Fiona Ainsworth	Technical Services / Operations
Resolution:		
OCM 115/2022 GUNBALANYA ACCESS BACK ROAD		
The Administration will seek funding to allocate \$155,264 in the annual budget to fill, grade, and roll and provide a water truck for the Gunbalanya back access road.		
Updates:		
6 January 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> As per December OCM, administration will seek to allocate annual funding from FAA Grant money allocation. 	
25 January 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> Works will commence in the dry with funds as allocated. 	
27 February 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> No further update. 	
24 March 2023 – Fiona Ainsworth	<ul style="list-style-type: none"> No further update until change of season when we will execute planning. 	
28 April 2023 – Fiona Ainsworth		
		Progress: Not Commenced / In Progress / Completed
		In Progress

Ordinary Council Meeting Action Items – In Progress

<ul style="list-style-type: none"> • DEMED Association have supplied quotes to carryout remedial works for the Powerhouse Road ASAP. Awaiting water levels to subside to carry out remediation works on the Back Road to allow vehicle access. Ongoing remediation works will continue as water levels subside. <p>09 June 2023 – Hilal Ahmad</p> <ul style="list-style-type: none"> • DEMED Association have completed works on the Powerhouse Road. Partial works have been completed on the back road and awaiting further water levels to subside to complete the remainder of works required for accessibility to all traffic. 			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
9 November 2022	Clem Beard/Hilal Ahmed	Technical Services	In Progress
Resolution:			
<p>OCM101/2022 MANINGRIDA SUBDIVISION HANDOVER REVIEW FROM NTG TO WARC</p> <p>The Administration will instruct NTG to complete the civil remedial works for new subdivision to the required Australian Standards per independent consultant recommendations and Delay for another wet season to ensure the roads, drains, road furniture and culverts are sufficiently designed and constructed to accommodate wet season run off and to mitigate any potential areas of flooding.</p>			
<p>OCM62/2023 – New Subdivision meeting held with DIPL and WARC 17 March 23 RE Gunbalanya and Maningrida new subdivision</p> <p>Directs the administration to;</p> <ol style="list-style-type: none"> To assist representatives from DIPL to conduct a full and comprehensive conditional report for Maningrida Subdivision post Wet Season 2022/23. Work closely with NTG on future subdivision development. Instruct a subcontractor to carry out immediate works on the remediation of potholes in Maningrida. 			
Updates:			
<p>5 December 2022 – Fiona Ainsworth</p> <ul style="list-style-type: none"> • The administration has drafted a response to the NTG stating conditions of handover required prior to accepting ownership. 			
<p>6 January 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> • NTG have acknowledged receipt of letter and will provide information on conditional items when complete. 			
<p>25 January 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> • Administration await finalisation of conditional items. 			
<p>27 February 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> • No further update. 			
<p>24 March 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> • Report included in April OCM 			

Ordinary Council Meeting Action Items – In Progress

<p>28 April 2023 – Fiona Alnsworth</p> <ul style="list-style-type: none"> As per April OCM Report WARC continues to wait for DIPL action and reports regarding flooding mitigation strategies for subdivision. <p>09 June 2023 – Hilal Ahmad</p> <ul style="list-style-type: none"> WARC met with DIPL on site and discussed the current deteriorating condition and fire risk of the drainage network. DIPL has agreed to cover the cost for the drainage works rectification and has requested WARC to provide a quote for the remediation of the drainage network. WARC is awaiting quotes from JMK and City Earthmoving for the drainage network remediation. 		
Meeting Date:	Officer:	Department:
10 August 2022	Brooke Darmanin	Advocacy and Strategy
Resolution:		
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: WOMEN'S SAFE HOUSE IN MANINGRIDA		
The administration will make an enquiry about male access to the women's safe house in Maningrida, and provide an update at the next Council meeting.		
Updates:		
3 October 2022		
An update will be provided at December 2022 Council meeting.		
6 December 2022 – Brooke Darmanin		
Reached out to the NTG to coordinate a meeting between Mayor Ryan, Men Safe house and Women's Safe house.		
11 January 2022 – Brooke Darmanin		
There is no further update at this time		
31.01.2023 Brooke Darmanin		
There is no further update at this time		
14/06/2023 – This matter has now been tasked to the First Nation's Advisor to obtain information and report to DoGG who will then prepare a report to Council at the next OCM following the recent resignation of the previously assigned officer.		
Meeting Date:	Officer:	Department:
10 August 2022	Brooke Darmanin	Advocacy and Strategy
Resolution:		
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: MEN'S SHED IN GUNBALANYA		
The Mayor will enquire from Red Lily about progress made on the men's shed in Gunbalanya, and provide an update at the next Council meeting.		
Updates:		
3 October 2022		
The Mayor will provide a verbal update at today's Council meeting.		
6 December 2022 – Brooke Darmanin		

Ordinary Council Meeting Action Items – In Progress

No further updates available at this time

4 January 2023 – Brooke Darmanin

Red Lily have advised that they are currently only funded for the transition of services across the region from Top End Health to Red Lily and therefore have no program funding at this time for the mens shed, noting however that they completely support the aims and objectives of Mens Shed programs and services

Based on communication with NTG it is the administrations understanding that Demed have secured a Section 19 lease on the site for the men's shed, which is on a piece of land right beside their yard to be able to connect services (power, water, sewage). NTG has funded one section, and the Demed board are supplying the second section and the roof, and doing the service connections and drainage for the area. At this time the actual signed lease papers have not been delivered to Demed, but they are confident they will have them very early in the year.

Due to the housing contracts Demed will have a lot of trades on site, and will be able to construct the men's shed with a view to having it ready to open in the coming dry season, we're hoping early in the dry.

31.01.2023 Brooke Darmanin

There is no further update at this time

14/06/23 – A/DoOG shall make the appropriate inquiries of the CSM and report to Council on this issue at the next OCM with an appropriately prepared report.

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
10 August 2022	Hilal Ahmad / Fiona Ainsworth	Technical Services / Operations	In Progress
Resolution:			
ELECTED MEMBER QUESTIONS WITH OR WITHOUT NOTICE: HALF-SIZED BASKETBALL COURT IN MANINGRIDA			
The administration will investigate how to stop flooding during the wet season at the Maningrida half-sized sized basketball court, and provide an update at the next Council meeting.			
Updates:			
30 September 2022 – Fiona Ainsworth			
<ul style="list-style-type: none"> Technical Services has called for quotes on options to mitigate flooding. A report will be presented at the 3 November 2022 Maningrida LA meeting with costings and solutions. 			
05 December 2022 – Fiona Ainsworth			
<ul style="list-style-type: none"> Technical Services has presented to the MGD Local Authority on options to mitigate flooding. Awaiting December OCM resolutions to commence works. 			
06 January 2023 – Fiona Ainsworth			
<ul style="list-style-type: none"> The administration has received approval from the OCM and issued a Purchase Order to JMK to commence works when weather permits in Maningrida. 			
25 January 2023 – Fiona Ainsworth			
<ul style="list-style-type: none"> As noted, await suitable weather to undertake works. 			
27 February 2023 – Hilal Ahmad			

Ordinary Council Meeting Action Items – In Progress

<ul style="list-style-type: none"> Contractor to commence work weather permitting, to be finalised by end of March 2023. <p>28 March 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Due to weather, delays have been encountered. Revised dates estimate contractor will now have these works completed by end of May, including drainage and bollards. <p>28 April 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Basketball Court bollards arrived in MGD 26/04/2023. Contractor (JMK) has commenced the installation of bollards w/c 02/05/2023. Administration and local contractors meeting onsite to discuss alternative solutions to the flooding of the Basketball Court utilising existing budget allocations with WARC engineer. <p>09 June 2023 – Hilal Ahmad</p> <ul style="list-style-type: none"> WARC's Technical team engaged multiple contractors to provide quotes to remedy the drainage issue by raising the level of the concrete pad. At the previous Local Authority, a resolution was passed to proceed with the works. 	<p>Meeting Date: 10 August 2022</p> <p>Officer: Peter Ryan</p> <p>Department: Organisational Growth</p> <p>Progress: Not Commenced / In Progress / Completed In Progress</p>
<p>Resolution:</p> <p>OCM78/2022: FUNDING FOR MINJILANG AIRPORT SHELTER UPGRADE</p> <p>Council directed the administration to send letters to other stakeholders in Minjilang, and request them to co-contribute to the cost of the Minjilang Airport shelter upgrade.</p> <p>Updates:</p> <p>30/09/2022 – Sarah Will Ongoing conversations with Technical Services at an Executive level regarding the lease for the land that the shelter occupies.</p> <p>03/10/2022 – Kim Sutton Chief Operating Officer has concerns over feasibility. Chief Operating Officer to provide update on feasibility options to Minjilang LA meeting.</p> <p>02/12/2022 – Sarah Will No further update received from DoOG or COO - please advise.</p> <p>12.01.2023 – Peter Ryan No further update at this time</p> <p>05/04/2023 – Peter Ryan This is currently a land tenure matter nor is it a Council asset and is being treated as land tenure legacy. This matter will continue to be an issue until the land tenure matter concerning ownership is resolved.</p> <p>01 May 2023 – Clem Beard Administration has commenced discussions with the NLC on the best way forward to commence lease negotiations at the Minjilang Airport.</p> <p>01 June 2023 – Clem Beard NLC will discuss with Traditional Owners on the next scheduled visit to commence lease negotiations at the Minjilang Airport.</p>	

Ordinary Council Meeting Action Items – In Progress

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
10 August 2022	Peter Ryan	Organisational Growth	In Progress
Resolution:			
OCM78/2022: FUNDING FOR MINJILANG COUNCIL OFFICE DISABLED ACCESS RAMP AND TOILET			
Council directed the administration to try and seek additional funding for the construction of the Minjilang Council office disabled access ramp and toilet at an estimated cost of \$586,900.00			
Updates:			
30/09/2022 – Sarah Will			
Contacted external Grants Writer, Susan Wright, to seek potential funding opportunities for this project.			
02/12/2022 – Sarah Will			
No further update - still seeking potential grant funding opportunity for this project.			
12.01.2023 – Peter Ryan			
No further update at this time			
05/04/2023 – Peter Ryan			
Council's Grants Officer has been tasked to source suitable grants from various sources and this is ongoing and a report will be supplied as to progress at next OCM. This has been brought about as Council's Acting GM Technical Services Clem Beard has costed the project and suggested that the only way WARC could afford to achieve this is to seek relevant grants to support our bid to make these changes.			
03/05/2023 - Peter Ryan			
Nothing further on this matter as no grants monies have been found which would be suitable for this project. The search will continue			
14/06/2023 – Peter Ryan I am able to report that despite the best efforts of the grants officer a grant solution still has not been found.			
Progress: Not Commenced / In Progress / Completed			
In Progress			
Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
8 December 2021	Clem Beard	Technical Services	In Progress
Resolution:			
OCM114/2021 SPEED HUMPS			
Council directed the administration to try and source for funding for the supply and installation of eight speed humps in Maningrida over the next two financial years (four per year).			
Updates:			
01 February 2022 – Michelle Hillman			
The administration is in the process of applying for funding for remote road upgrades, and is exploring other funding options for this project.			
23 February 2022 – Kim Sutton			
The Grants team is currently exploring options with Grants Writer, Susan Wright.			
31 May 2022 – Sarah Will			
Ongoing – regular conversations with Grants Writer, Susan Wright, to identify grant opportunities applicable to this project.			
27 July 2022 – Kim Sutton			

Ordinary Council Meeting Action Items – In Progress

The Grants team are continuing to explore options for funding.

30 September 2022 – Sarah Will
Ongoing - the Grants team are continuing to explore options for funding.

02/12/2022 – Sarah Will
Ongoing - this project is regularly discussed with the Grants team and we are still to identify a grant funding opportunity for this project.

12.01.2023 – Peter Ryan
No further update at this time –

02.02.2023 – Peter Ryan – Kevin Voisey contacted this date and advised that the Speed Hump he installed at Maningrida was installed as a ‘one off’ following a complaint from the T/O in Coconut Grove that cars were regularly speeding down the street endangering young and older people. This was installed as a safety measure to slow these speeding vehicles down. This installation is not part of any grant or grant application. It is not part of the eight (8) spoken about previously.

05/04/2023 – Peter Ryan
Information has been received that Council has the stock available to complete or partially complete the installation of the eight (8) speed humps. Discussions are currently underway with Technical Services to verify this information and if correct for them to commence the installation of the speed humps ensuring that a community consultation process has been or will be undertaken. A further report will be furnished at the May OCM.

01/05/2023 - Clem Beard
Consultations are underway in MGD to identify suitable locations for Speed Bumps in the Community for installation purposes.

Meeting Date:	Officer	Department:	Progress: Not Commenced / In Progress / Completed
11 August 2021	Clem Beard/Fiona Ainsworth/ Peter Ryan	Operations/Technical Services / Organisational Growth	In Progress
Resolution:			
OCM70/2021 MANINGRIDA FOOTBALL OVAL CHANGE ROOMS			
Council noted the unconfirmed minutes of the Maningrida Local Authority meeting held on 5 August 2021 and approved:			
<ul style="list-style-type: none"> The conceptual design of the Maningrida football oval change rooms after slight amendments were made to the location of female and male toilets. The allocation of \$25,000 from Local Authority funding to meet costs for the architectural and structural drawings for the Maningrida football oval change rooms. Council also directed the administration to source for approximately \$1,200,000 for the construction of two change rooms. 			
Updates:			
1 October 2021- Loukas Gikopoulos			
<ul style="list-style-type: none"> The administration is currently sourcing quotes from architects/ engineers to provide design and structural proposals for the above mentioned project. Quotes expected to be submitted by end of October 2021 for assessment. 			
30 November 2021- Loukas Gikopoulos			
<ul style="list-style-type: none"> The conceptual design for the players change room has been completed by Draftlink The Local Authority members reviewed the design and recommended some minor changes to the drawing. 			

Ordinary Council Meeting Action Items – In Progress

- Design drawings updated with changes included. Final design drawings were approved by the Local Authority members.
- 01 February 2022 – Michelle Hillman**
 - The administration is investigating funding options for this project including liaison with government departments that may be able to make a contribution to the project.
- 23 February 2022 – Kim Sutton**
 - The Grants team is currently exploring options with Grants Writer, Susan Wright.
- 5 April 2022 – Sarah Will**
 - The Business Development Unit is exploring funding opportunities for the construction of change rooms at the Maningrida oval.
- 31 May 2022 – Sarah Will**
 - Review of the original quote and design to see if alternate and more cost effective options are available. Ongoing conversations with Grants Writer, Susan Wright, to identify any grant opportunities that would be applicable to this project.
- 26 July 2022 – Sarah Will**
 - The Grants team are continuing to explore funding options and looking for grant opportunities with Grants Writer, Susan Wright.
- 30 September 2022 – Sarah Will**
 - Submitted ABA Grant with NIAA for this project on 9 September 2022. Awaiting outcome.
- 2 December 2022 – Sarah Will**
 - Still awaiting announcement on the outcome of this grant application. NIAA advised on 13/11/2022 that all ABA applications were sitting before the Minister for review and decision.
- 14 December 2022 – Kim Sutton**
 - NIAA have endorsed our application for \$4.8 Million with an invitation to update the design and request more to meet the cultural needs and aspirations of the local community. The administration will now work to undertake community consultation and a design review for submission to NIAA by end Feb 2023. This may result in further funds being approved.
- 6 January 2023 – Fiona Ainsworth**
 - Awaiting funding agreement to commence consultations and project planning of facility at the Maningrida Oval via NIAA
- 23 January 2023 – Fiona Ainsworth**
 - Still await funding agreement pending design review as noted in December 2022. Administration seeking meeting with delegate to coordinate same.
- 27 February 2023 – Fiona Ainsworth**

Ordinary Council Meeting Action Items – In Progress

<ul style="list-style-type: none"> Administration has undertaken initial conversations with delegate and awaiting further meeting to organise consultation. 		
<p>28 March 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Administration awaiting meeting to commence project. A paper will be included in May OCM detailing program and consultation details. 		
<p>28 March 2023 – Fiona Ainsworth</p> <ul style="list-style-type: none"> Meeting held with NIAA Friday 21/04/2023. Consultations commence with key stakeholders w/c 01/05/2023 on concept designs, culturally driven and acceptable layout options for change rooms facilities for Men's and Women's AFL football games and competitions. 		
<p>09 June 2023 – Clem Beard</p> <ul style="list-style-type: none"> At the time of writing this report, consultation quotes have been received from PWC (Price Waterhouse Coopers) and Cross Cultural Consultants (CCC) and WARC is expecting the third quote to be received from Keogh Bay on Tuesday 13th of June 2023. The preferred consultant will be finalised and awarded the contract by the 16th of June 2023. The successful Consultant will present a comprehensive consulting plan at the next ordinary council meeting, 12th of July 2023 for council review. 		
Meeting Date:	Officer:	Department:
14 August 2019	Peter Ryan/ Tamzin France	Organisational Growth
<p>Resolution:</p> <p>AFL STRATEGIC PLAN - WEST ARNHEM OCM146/2019 Council supports the development of a West Arnhem AFL strategic plan.</p>		
<p>Updates:</p> <p>Updates made between October 2020 and November 2021 have been archived.</p>		
<p>28 February 2022 - Tamzin France</p> <ul style="list-style-type: none"> The administration is continuing to gather information about the development of the plan from each West Arnhem community. Guidelines are being finalized to support Community Wellbeing Services teams to engage in community consultation, with online options for community consultation being explored during this time. 		
<p>28 February 2022 – Katrina Hill</p> <p>The administration has been holding discussions with the Northern Territory Football League (NTAFL) with regard to supporting competitions in West Arnhem. The Business Development team is also exploring grant opportunities for sporting events.</p>		
<p>30 May 2022 – Tamzin France</p> <p>The administration is currently working on the following:</p> <ul style="list-style-type: none"> Continue working towards providing development opportunities for each community within West Arnhem. In light of AFL NT currently have no RDM's within the region, would we consider exploring the possibility of a partnership with AFL NT that might lead to further employment opportunities and development of local staff. 		

Ordinary Council Meeting Action Items – In Progress

- Consideration on putting a focus on junior development through the Auskick programs and how they might be able to be incorporated into YSR programs, and engagement of local stakeholders.
Successful submission to Sport Australia through the Regional and Remote Sports Event funding for \$40,000 to reboot Kurrung Sports Carnival, or similar, within the West Arnhem Region for September 2022.
- 29 July 2022 – Kim Sutton**
The administration is exploring options for holding a meeting/workshop with interested parties (e.g. Clontarf/NTAFL) relating to the creation of a West Arnhem AFL Strategic Plan.
- 03 October 2022**
The Mayor and Executive Manager Advocacy and Strategy met with AFL NT and are considering inviting them to the December 2022 Council Workshop.
- 02 December 2022 – Tamzin France**
Continuing to work on a partnership with the AFL NT Remote Development team on utilising their staff to service Minjilang and Warruwi in terms of doing workshops and skills development with kids, community and staff. Met on 11 October 2022 with the AFL NT Remote Development Coordinator from Gunbalanya and the NT Remote Program Manager to progress this.
- 4/01/2023 – Brooke Darmanin**
An invitation was extended to Katrina Kawajenko from AFLNT on 24 November 2022 to attend the December 2022 Ordinary Council Meeting Workshop to provide an update on any actions that may have arisen since the 9 September 2022 meeting held by AFLNT executive and attended by Mayor Ryan, Kim Sutton and myself where we discuss the need and opportunity for a WARC Regional Team. Unfortunately there was some confusion within the AFLNT team as to the nature of Councils request for follow up and thus no presentation to Council was made.
- 5 April 2023 – Peter Ryan**
Report and presentation to April OCM by Tamzin France
- 5 May 2023 – Peter Ryan**
A/DoOG & CEO met with new AFL training officer during the week of 24/4/23 at Maningrida. We discussed the concept with him and he seemed quite supportive. The CEO indicated that he would put the new officer in touch with Council's Tamzin France to ensure ongoing progression of the proposal.
- 26/06/2023 – Peter Ryan/Tamzin France** – Tamzin has prepared the attached report outlining the steps to be taken in relation to this ongoing matter. A/DoOG shall speak to the report assisted by Tamzin France.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.2
Title:	CEO Leave
File Reference:	1080869
Author:	Paul Hockings, Chief Executive Officer

SUMMARY

The Chief Executive Officer (CEO) wishes to take leave from the West Arnhem Regional Council area and this report seeks to advise Councillors of the intended dates and receive retrospective approval.

BACKGROUND

The CEO wishes to seek retrospective approval from Council take annual leave to travel overseas to Fiji. The proposed leave is from 19 to 21 June 2023 commencing back at work at 2:30pm to attend the LGANT and NTG Cabinet Meeting in Darwin being held at the Parliament House.

This report was written before the CEO's leave commenced, but could not be approved by Council until after the leave occurred due to the next Ordinary Council Meeting being rescheduled to 23 June 2023 (after the leave had occurred).

The CEO informed the Mayor and Councillors of the planned leave on 14 June 2023.

COMMENT

With regards to senior executive coverage it is recommended that Fiona Ainsworth, Acting COO will act in the CEO role during this time.

STATUTORY ENVIRONMENT

Section 165 CEO of the *Local Government Act 2019*

(1) A council must appoint an individual to be the CEO.

(2) The CEO may, in writing, appoint a Deputy CEO for the period (not exceeding 2 years) specified in the appointment, and is eligible for reappointment.

(3) If the CEO is on leave:

(a) if there is a Deputy CEO who is available to act – the Deputy CEO acts as CEO; and

(b) if there is no Deputy CEO, or the Deputy CEO is absent or unavailable to act – a person nominated by the CEO to act in that situation acts as CEO.

(4) The CEO must notify the principal member of the council of a nomination made by the CEO under subsection (3)(b).

(5) The CEO must notify all members of the council if the CEO will be on leave.

(6) Appointments to the office of CEO are to be made, as occasion requires, by the council in accordance with:

(a) the requirements prescribed by regulation; and

(b) any relevant guidelines the Minister may make.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Council's budget has provision for funding an acting CEO whilst the CEO is on leave.

STRATEGIC IMPLICATIONS

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council:

1. Received and noted the report entitled '*CEO leave*',
2. Acknowledged that the CEO has notified Mayor Ryan of the nomination of Fiona Ainsworth as Acting CEO under section 165(3)(b) of the *Local Government Act 2019*; and
3. Agreed the CEO has notified all Council members that he will be on leave from 19 to 21 June 2023 in accordance with section 165 (5) of the *Local Government Act 2019*.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.3
Title:	Incoming and Outgoing Correspondence
File Reference:	1080933
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Council is provided with items of correspondence that were received and sent during the month of May 2023.

BACKGROUND

In October 2012, Council made a decision to only table hard copy mail due to the volume, the *Local Government (General) Regulations 2021* has more clearly defined what is considered correspondence and the requirements around the record keeping.

In line with section 55(2) a Council must keep a register of correspondence referencing all correspondence addressed to, or sent by, the council or its principal member. Correspondence matching that definition will be presented to Council in this report.

POLICY IMPLICATIONS

Local Government Act 2019

Local Government (General) Regulations 2021

STRATEGIC IMPLICATIONS

Providing Council with a list of incoming and outgoing correspondence meets the following performance objectives outlined in Pillar 6 of the *Regional Plan and Budget 2022-2023*

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.2	Records Delivery of storage and retrieval of records processes which support efficient and transparent administration
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation

RECOMMENDATION:

That Council:

received and noted the attached items of incoming and outgoing correspondence during the month of May 2023. Nominated Mayor Ryan and Cr to participate in the University of Oxford, project at the Centre for Socio-Legal Studies under the supervision of Professor Asmi Wood at the Australian National University and Professor Fernanda Pirie at Oxford to learn about how Aboriginal and Torres Strait Islander leaders, activists and spokespeople are using the Uluru Statement from the Heart today and navigating the coming Referendum campaign, including the history of the process.

ATTACHMENTS

- 1 Invitation from Minister McBain to attend ACLG (5).pdf

- 2 West Arnhem Regional Council.pdf
- 3 Marcus Letter to Mayor Ryan.pdf



The Hon Kristy McBain MP

Minister for Regional Development, Local Government and Territories
Member for Eden-Monaro

Cr Matthew Ryan
Mayor
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

via: info@westarnhem.nt.gov.au

Dear Cr Ryan,



Australian Council of
Local Government

Invitation to the 2023 Australian Council of Local Government

I am writing to warmly invite you to the 2023 Australian Council of Local Government (ACLG). The ACLG Forum will be held on Friday 16 June 2023, at the National Convention Centre in Canberra. It will be preceded by the ACLG Gala Dinner on the evening of Thursday 15 June 2023 at the Australian Parliament House.

The ACLG will bring together local and federal government leaders to discuss the key national and local challenges we are facing, and to workshop potential solutions, especially those in which councils might play a leading role. Discussions will focus on the valuable role of local government, the importance of resilient leadership and communities, improving liveability in cities and in regions, and supporting economic and industry growth and transition.

The ACLG will also provide you the opportunity to hear from Australian Government Ministers about priorities in their portfolio and how those priorities respond to and support local governments.

The Commonwealth will meet the costs of the ACLG Forum and the ACLG Gala Dinner. Each attendee will need to bear the costs of their travel and accommodation.

Parliament House, Canberra ACT 2600 Tel: 02 6277 7060 | Email: minister.mcbain@mo.regional.gov.au
Electorate Offices: PO Box 214, Queanbeyan NSW 2620 Tel: 02 6284 2442 | PO Box 1233, Bega NSW 2550 Tel: 02 6492 0542

I look forward to meeting you at the event and to the important conversations we will have.

Yours sincerely



Kristy McBain MP

24/04/2023

Further Information and RSVPs

To confirm your attendance please go to <https://conferenceco.eventsair.com/aclg/>, where you can complete your registration.

Attendance is **limited to one delegate** from your local government at both the ACLG Forum and Gala Dinner. One additional observer may attend the ACLG in person. There are no limits to the number of online attendees.

For current information please go to <https://www.infrastructure.gov.au/territories-regions-cities/local-government/australian-council-of-local-government>.

This page will be updated regularly in the lead-up to the event.



The Hon Catherine King MP

Minister for Infrastructure, Transport, Regional Development and Local Government
Member for Ballarat

Matthew Ryan
Mayor
West Arnhem Regional Council
PO Box 721
JABIRU NT 0886

Sent Via: info@westarnhem.nt.gov.au
Cc: info@westarnhem.nt.gov.au

Dear Mayor/Councillor

I am writing to you about your Phase 4 funding allocation for the Local Roads and Community Infrastructure (LRCI) Program. The Australian Government is proud of its continued support of councils across Australia, including our focus on funding road projects in rural, regional and outer urban Australia through Phase 4 of the LRCI program.

The Government has committed \$750 million to Phase 4 of the LRCI Program which includes two components of funding:

- **Part A:** \$500 million to spend on priority local road and community infrastructure projects, and
- **Part B:** \$250 million to spend on road projects in rural, regional and outer urban areas.

In February 2023, the Government announced council allocations for the Part A \$500 million funding component. Councils across Australia will be able to spend this funding on priority local road and community infrastructure projects.

I am now advising you about the allocation you will receive under the Part B \$250 million funding component. In addition to your Part A funding component, the **West Arnhem Regional Council** will receive a Part B allocation of **\$311,638**.

Allocations for the Part B funding component are available to councils classified as rural, regional or outer-urban to spend on road projects. 466 of Australia's 550 councils will receive a Part B funding allocation. The Government has drawn on the Australian Classification of Local Governments, as a robust framework underpinning the determination of eligible councils for this funding component.

Individual council allocations for Part A and Part B funding components are available on the LRCI Program [website](#).

Phase 4 Guidelines are expected to be released ahead of the opening of Phase 4 on 1 July 2023, with projects to be completed by 30 June 2025.

PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520

Guidelines and grant agreements will be finalised by the Department of Infrastructure, Transport, Regional Development, Communications and the Arts over the coming months.

We look forward to continuing to work with you to deliver priority local road and community infrastructure projects.

Yours sincerely



THE HON CATHERINE KING MP
Minister for Infrastructure, Transport, Regional Development and Local Government



THE HON KRISTY MCBAIN MP
Minister for Regional Development, Local Government and Territories

3/5/ 2023

Law Faculty
Centre for Socio-Legal Studies
Manor Road OX1 3UQ
Oxford, UK

Marcus Dahl, PhD Student
marcus.dahl@law.ox.ac.uk



Indigenous political voice, the Uluru Statement and the demand for a constitutionally protected Voice to Parliament in Australia

Oxford Central University Research Ethics Committee (CUREC)
Approval Reference: R82718/RE002

Dear Mayor Matthew Ryan,

I hope this email finds you well.

I am a doctoral student at the University of Oxford, conducting a project at the Centre for Socio-Legal Studies under the supervision of Professor Asmi Wood at the Australian National University and Professor Fernanda Pirie at Oxford. A little bit more about myself and my positionality is attached at the end of this letter. I am writing about the possibility of interviewing you as part of my PhD fieldwork.

The aim of my research project is to learn about how Aboriginal and Torres Strait Islander leaders, activists and spokespeople are using the Uluru Statement from the Heart today and navigating the coming Referendum campaign, including the history of the process. I am also interested in Aboriginal and Torres Strait Islander perspectives on the Constitution more broadly, and how it fits in with the historical rights movement and traditional concepts. I will speak with a range of people, including those who were involved with the Referendum Council process and delegates to the National Constitutional Convention at Yulara, and also with Aboriginal and Torres Strait Islander political leaders, activists and campaign spokespeople who have been involved in efforts towards constitutional change.

I am currently looking for volunteers to participate in this research and to share their perspectives. This would involve a semi-structured interview on topics such as the Uluru Statement, Voice to Parliament, referendum, sovereignty, the Constitution, and self-determination. The interview's length can vary, but it is aimed to be up to one hour, and can go longer if you wish to continue the discussion.

There will be no direct personal benefit to you from taking part in this research, except for the opportunity to express your voice and perspectives on a range of important topics. It is hoped that this research will record the story of the Uluru Statement and referendum with a wide range of perspectives in a level of detail that has not been done before. It is intended to result in publications and presentations, from 2024 onwards, that will be publicly available and which can be shared with you, and which can create a record of Aboriginal and Torres Strait Islander experiences in the lead-up to a national referendum.

I would be very grateful if you participated because I believe that you will have an important perspective to share, and that my project would benefit from your expertise. If you are interested and would like more information on the details of the research, please do contact me by responding to this email, and I will send you a more detailed Participant Information Sheet.

Please do not hesitate to ask me any questions. Thank you, and I look forward to hearing back from you.

Yours sincerely,
Marcus Dahl

PhD Student in Socio-Legal Studies

Centre for Socio-Legal Studies
Faculty of Law
Oxford University
Manor Road OX1 3UQ
Oxford, UK

A little bit more about my positionality:

I have trained as a constitutional and human rights lawyer, including through work with Aboriginal Legal Services in Australia, the Constitutional Court in South Africa, and further study comparing different international legal systems at the University of Oxford. I am a non-Indigenous Australian of Scandinavian descent and I will write and speak from this position. In this work I aim to listen to and centre Aboriginal and Torres Strait Islander perspectives in all discussions about the Constitution and legal change. I will attribute quotes from those interview participants who give permission to be quoted, and will develop my PhD thesis with reference to these perspectives, and the need to make them heard in academic literature. At all stages I am guided by the advice of my supervisor, Professor Asmi Wood.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.4
Title:	Presentations and Visitors
File Reference:	1080943
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with a list of presentations to be made by representatives of various entities and organisations that are stakeholders of the West Arnhem Regional Council.

BACKGROUND

At various times, Council requests that presentations be made so that issues can be raised and information shared.

COMMENT

The following visitors/ presenters will be in attendance at today's meeting.

Ordinary Council Meeting – Presentations / Visitors

Time	Topic	Presenter/Visitor	Organisation	Invited by
10:00am	Water Security - Gunbalanya	Tash Rammers, Simon Rukenstahl, Shane Papworth.	Power & Water Corporation	Chief Operating Officer
10:45am	Minjilang Creche Discussion	Director Andrian Ranieri, Assistant Director Kay McCulloch	CCCFR	Director of Organisation Growth
Tbc (driving from Maningrida to Gunbalanya)	Top End Regional Coordination Committee	Sandra Schmidt Executive Director	Department of Chief Minister and Cabinet (DCM&C)	Chief Executive Officer
12:30pm – 2pm	Sit in on Council Meeting	Member of Arafura, Mr Manuel Brown MLA	Territory Labor	Chief Executive Officer

STRATEGIC IMPLICATIONS

In accepting presentations at this meeting, Council is actively engaging in its obligations as detailed in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

RECOMMENDATION:

That Council noted the:

1. Presentation by Power and Water Corporation on Water Quality, Security and Quantity in Gunbalanya,
2. Discussions with Adrian Ranieri CCCFR Director and Kay McCulloch Assistant Director on the closure of Minjilang Creche.
3. Discussion with Sandra Schmidt Executive Director Department Chief Minister and Cabinet regarding Top End Economic Development Plans and processes; and
4. Liaison with Mr Manuel Brown MLA Member for Arafura on several subjects including

ATTACHMENTS

- 1 Presentation request - Power and Water.pdf

Name: Shane Papworth

Organisation: Power and Water Corporation

Contact Tel: 0427 96 8734

Contact Email: shane.papworth@powerwater.com.au

Presentation topic: Lumbalinga Water Supply

Date of Request: 30 May 23

Meeting date requested: 23/6/23 (online) and 27/7/23 (L.A.)

Presentation Type: Public
Confidential

← optional, happy to present if needed

Time requested (length): 10 mins
Up to 15 minutes, additional time allowed for questions.

Names of those making the address: _____

1: Tash Kammers

Title: Senior Hydrogeologist

Organisation: Power and Water Corp

2: Simon Renkenstahl

Title: Water Treatment Officer

Organisation: Power and Water

Purpose of the presentation: We've been invited by WARC to present in relation to water supply issues at Lumbalinga

Please send to Jessie.Schaecken@westarhwm.nt.gov.au 14 days prior to the meeting, and please include a copy of the presentation.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.5
Title:	Meetings and Events Attended by the Mayor
File Reference:	1081036
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The report is presented to provide information to Council on meetings and events attended by the Mayor since the last Ordinary Council Meeting, and to raise any topics for discussion.

BACKGROUND

The meetings and events listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting or event attended by the Mayor and excludes Council and Committee meetings.

COMMENT

Date(s)	Location	Reason for Meeting	Person(s) meet with
23-29.05.2023	Yulara	Voice to Parliament committee	Members of the Voice to Parliament committee and various stakeholders
28.05.2023	Gove	Attend Mr Yunupingu funeral in East Arnhem	Various NT stakeholder and community members
01.06.2023	Maningrida	Maningrida Service Delivery Meeting	Various Maningrida Stakeholder
02.06.2023	Maningrida	NT Executive Council on Aboriginal Affairs Community Session	Office of Aboriginal Affairs and Maningrida Stakeholders
05-09.06.2023	Barunga	NLC Executive Council and Joint Land Council meeting at the Barunga Festival	Various NT stakeholder and community members
07.06.2023	Via Teams	NGA 2023 'A Conversation about the voice' Online Briefing'	2023 NGA Speakers and ALGA staff
13-16.06.2023	Canberra	Attending the 29 th Australia Local Government Association National General Assembly (ALGA NGA)	Various Australian Local Government Stakeholder

Upcoming Events:

Date(s)	Location	Reason for Meeting	Person(s) meet with
06.06.2023	Maningrida	Maningrida Service Delivery Meeting	Regional Director Department Chief Minister and Cabinet and Maningrida Stakeholders

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council's policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	<p>Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life</p>
Goal 1.3	<p>Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council</p>

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

1. Received and noted the report entitled '*Meetings and Events Attended by the Mayor*'; and
2. Approved associated travel cost to attend the listed meetings and events.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.6
Title:	Meetings and Events Attended by the CEO
File Reference:	1081037
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The report is presented to provide information to Council on meetings attended by the CEO and the acting CEO since the last Ordinary Council Meeting, and to raise any topics for discussion.

BACKGROUND

The meetings listed involve discussions that influence or may affect the operations of the Council or relationships with external agencies. The list is not a complete list of every meeting attended by the CEO and excludes Council and Committee meetings.

Council approved for Fiona Ainsworth to be nominated as acting CEO from Friday 26 May to Tuesday 30 May 2023, in this time, meetings listed below were attending by the acting CEO.

8.7 CEO LEAVE

West Arnhem Regional Council

- 4 -

Ordinary Council Meeting
Wednesday, 10 May 2023

The Council considered a report on CEO Leave.

OCM61/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Cr Otto Dann

That Council:

- 1. Received and noted the report entitled 'CEO leave',**
- 2. Acknowledged that the CEO has notified Mayor Ryan of the nomination of Fiona Ainsworth as Acting CEO under section 165(3)(b) of the *Local Government Act 2019*; and**
- 3. Agreed the CEO has notified all Council members that he will be on leave from 26 to 30 May 2023 in accordance with section 165 (5) of the *Local Government Act 2019*.**

CARRIED

COMMENT

Date(s)	Location	Reason for Meeting (staff)	Person(s) meet with (external)
---------	----------	----------------------------	--------------------------------

12.05.2023	Darwin	Gunbalanya Oval Lights Conversation with Fiona Ainsworth	Ian Ford, Danny DePaul from NTG
12 & 15.05.2023	Jabiru	Council Service Manager Jabiru Interviews	Various applicants
22.05.2023	Jabiru	Fortnightly Catch Up for GACJT Fiona Ainsworth Acting COO, Deirdre O'Sullivan CCO	Dr Emma Young,
22.05.2023	Jabiru	Meeting with CDU Language, Literacy and Numeracy program deliverers with Luisa Arango Learning and Development Officer, Fiona Ainsworth Acting COO and Peter Ryan Acting DoOG	Joy Harley and Britta White CDU Teaching Staff
29.05.2023	Via Teams	Top End Regional Coordination Committee Meeting Fiona Ainsworth Acting CEO	Top End Regional Coordination Committee Members
05.06.2023	Maningrida	Federal NDIS Review Peter Ryan Acting DoOG, Craig Ballard Maningrida CSM & Leanne Johansson Acting Manager of Community Services Support	Simon Chung Prime Minister and Cabinet plus 3 members of the NDIS Independent Review Panel
09.06.2023	Darwin	Meeting with CEO of RDANT (Regional Development Australia Northern Territory)	Kate Peake
13-16.06.2023	Canberra	Attending the 29 th Australian Local Government Association National General Assembly (ALGA NGA) Meeting	Various Local Government Stakeholders throughout Australia
21.06.2023	Darwin	LGANT and NTG Cabinet Meeting with Mayor Ryan	NTG and Local Government Stakeholders

Upcoming Events:

Date(s)	Location	Reason for Meeting	Person(s) meet with
26.06.2023	Via Teams	Top End Regional Coordination Committee Meeting	Top End Regional Coordination Committee Members
27-29.06.2023	Gove	Meeting with West Arnhem and East Arnhem Councillors	EARC Councillors
03.07.2023	Jabiru	Fortnightly Catch Up for GACJT Fiona Ainsworth Acting COO, Deirdre OSullivan CCO	Dr Emma Young

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

The following policies are relevant to this report:

- Allowances and Expenses (Elected, Local Authority and Committee Members) Policy.
- Travel and Accommodation (Elected, Local Authority and Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per Council’s policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlined in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council received and noted the report entitled ‘*Meetings and Events Attended by the CEO*’.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.7
Title:	Homelands School Company Request for WARC Provided Staff Accommodation in Maningrida
File Reference:	1081622
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

The Homeland School Company is looking to secure staff accommodation in Maningrida and have reached out to West Arnhem Regional Council to ask if we would offer one of our vacant WARC staff housing to rent out to them.

BACKGROUND

The attached email was received by the CEO on 11.05.2023. We have reached out to the relevant West Arnhem departments to source the below housing register for WARC Maningrida properties.

Property	Tenant
Maningrida, Lot 348	WARC Cleaner
Maningrida, Lot 404	WARC Senior Works Officer
Maningrida, Lot 405	WARC Council Services Manager
Maningrida, Lot 413	VACANT - 3 Bedroom House
Maningrida, Lot 417	WARC Essential Services Officer
Maningrida, Lot 430A	WARC Administration Coordinator
Maningrida, Lot 430B	VACANT - 2 Bedroom Unit
Maningrida, Lot 440	WARC Essential Services Officer / Plumber
Maningrida, Lot 465	WARC First Nations Cultural Advisor
Maningrida, Lot 467B - Pool	WARC Team Leader Pool
Maningrida, Lot 604A	WARC Post and Administration Officer
Maningrida, Lot 604B	VACANT - 2 Bedroom Unit
Maningrida, Lot 655 - Lower Duplex	VACANT - 2 Bedroom Unit Upstairs
Maningrida, Lot 655 - Upper Duplex	VACANT - 1 Bedroom Unit Downstairs
Maningrida, Lot 716A	AFLNT Limited Lease - Stephen Power
Maningrida, Lot 716B	VACANT - 1 Bedroom Donga

Current vacant positions in Maningrida that require housing:

- **Mechanic**
- **Team Leader Youth, Sport and Recreation**
- **Team Leader Parks**
- **Team Leader Waste**
- **Team Leader Roads**
- **Landfill Officer**

As we are in the process of an organisational restructure there will be several positions not yet listed in our current structure that could require housing in the near future.

COMMENT

So that council can continue to offer its services to the Maningrida community and retain staff it is important that we have enough housing for our own organisational needs.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As per Councils policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlines in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING	
Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.	
Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.2	Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life
Goal 1.6	Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the report entitled *'Homelands School Company Request for WARC Provided Staff Accommodation in Maningrida'***
- 2. Do not approve the request to rent a WARC house to the Maningrida Homelands School Company; and**
- 3. That Council offer a letter of support to the Maningrida Homelands School Company in their efforts to apply for their own housing or a Section 19 lease through Northern Land Council to build housing for staff accommodation.**

ATTACHMENTS

- 1 Homeland School Company.pdf**

Jasmine Mortimore

Subject: RE: accommodation Maningrida - Homeland School Company

From: Shaun Ansell <shaunansell@msn.com>
Sent: Thursday, 11 May 2023 11:28 AM
To: Paul Hockings <Paul.Hockings@westarnhem.nt.gov.au>
Subject: accommodation

Hello Paul,

As discussed last week the soon to be formed Homeland School Company is looking to secure staff accommodation in Maningrida.

Initially this would require a suitable house/unit for a professional staff member to fill the key role of CEO to guide the development of the company and its works.

The company will be establishing independent schools in a number of Homeland communities in the Maningrida region over the coming years. These schools will deliver fulltime (5 days a week – 40 weeks per year) education with live in teaching staff delivering locally design curriculums. This is building on the highly successful model of homeland schools as run by the Nawarddeken Academy Ltd in Manmoyi, Kabulwarnamyo and Mamadawerre homelands.

There will be significant benefits to the Maningrida community through the delivery of quality, well resourced education on Homelands and the injection of significant wages and other related spending into the local economy.

I understand just how hard it is to access housing in Maningrida but would very much appreciate your, and the councils consideration of our request to rent accommodation to support this important project.

Many thanks

Shaun Ansell

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.8
Title:	Top End Regional Economic Growth Committee Membership
File Reference:	1081651
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

Councillors are being asked to consider nominating in an expression of interest to be appointed to the Top End Regional Economic Growth Committee, for a 2 year term with membership approved by Cabinet.

BACKGROUND

The Top End Regional Economic Growth Committee (REGC) is an independent advisory committee for the Top End, providing a direct voice to government to ensure the region's economic challenges and opportunities are considered in relevant strategic regional planning.

Comprising representatives and leaders from Aboriginal corporations, land councils and businesses from across the region, the Top End REGC offers a unique and diverse lens on what's required to support economic growth, and is committed to providing strong advocacy to support the needs of the region.

The current membership of the Top End REGC includes:

1. Murin Association Incorporated
2. SeaLink
3. Gundjeihmi Aboriginal Corporation
4. Yagbani Aboriginal Corporation
5. Green River Aboriginal Corporation
6. West Daly Regional Council
7. Thamarrurr Development Corporation
8. Nguju Ullintjinni Association Incorporated
9. Tiwi Partners
10. Tiwi Islands Land Council
11. Northern Land Council.

COMMENT

Department of Chief Minister and Cabinet (DCM&C) have accepted our request for an extension from the date that the EOI forms are due by (15 June 2023). If Council wish to submit an EOI, this will need to be processed by COB Monday 26 June 2023.

STATUTORY ENVIRONMENT

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

As per Councils policies and budget.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 as outlines in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT	
We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.	
Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure
Goal 4.3	Waste and Water Management Deliver environmentally and economically sound solid waste, water and sewerage services
Goal 4.4	Local Road Management and Maintenance Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION:

That Council:

1. Received and noted the report entitled *'Top End Regional Economic Growth Committee Membership'*; and
2. Submit an expression of interest form to nominate Cr..... to represent West Arnhem Regional Council and sit on the Top End Regional Growth committee.
3. Or
4. Do not submit an expression of interest form to represent West Arnhem Regional Council and sit on the Top End Regional Growth committee.

ATTACHMENTS

- 1 Top End Regional Economic Growth Committee Membership.pdf
- 2 6. Agenda Item 2 - Attachment A - Top End REGC - Expression of Interest.pdf

Jasmine Mortimore

Subject: RE: TERCC Actions - Top End Regional Economic Growth Committee

From: Anna Malgorzewicz <Anna.Malgorzewicz@nt.gov.au>

Sent: Thursday, 1 June 2023 10:46 AM

To: Zoe Malone <Zoe.Malone@nt.gov.au>; Miranda Watt <miranda.watt@education.nt.gov.au>; Kylie Anderson <Kylie.Anderson@pfes.nt.gov.au>; KatonD@nlc.org.au; Phillip Hausler <Phillip.Hausler@nt.gov.au>; Stephanie Jungfer <Stephanie.Jungfer@nt.gov.au>; Tegan Berg <Tegan.Berg@nt.gov.au>; Dave Ferguson <Dave.Ferguson@belyuen.nt.gov.au>; Paul Hockings <Paul.Hockings@westarnhem.nt.gov.au>; Renita Glencross <ceo@wagait.nt.gov.au>; Wanganeen, Gerrit <Gerrit.Wanganeen@official.niaa.gov.au>; Larrissa Donaldson <Larrissa.Donaldson@nt.gov.au>; Ruth Derkenne <Ruth.Derkenne@nt.gov.au>; Tracy Luke <Tracy.Luke@nt.gov.au>; Matthew Eastham <Matthew.Eastham@westdaly.nt.gov.au>; Bill Sankey <Bill.Sankey@nt.gov.au>; Sharon Hillen <sharon.hillen@coomalie.nt.gov.au>; fleur.hill@official.niaa.gov.au; robert.graham@tiwilandcouncil.com; gina.mcpharlin@tiwiislands.nt.gov.au

Cc: Canice Kinnane <Canice.Kinnane@nt.gov.au>; Sandra Schmidt <Sandra.Schmidt@nt.gov.au>; Jennifer Harlock <Jennifer.Harlock@nt.gov.au>; Fiona Ainsworth <Fiona.Ainsworth@westarnhem.nt.gov.au>; Laura Martinez-Oliveras <Laura.Martinez-Oliveras@nt.gov.au>; Kim Clayworth <Kim.Clayworth@nt.gov.au>; Wenzel, Steven <Steven.Wenzel@official.niaa.gov.au>; King, David <David.King@official.niaa.gov.au>; debbie.lockhart@official.niaa.gov.au

Subject: TERCC Actions - Top End Regional Economic Growth Committee

Importance: High

CAUTION: This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department

Dear Top End Regional Coordination Committee (TERCC) members

As agreed at Monday's meeting, I am writing to you all to provide additional information regarding the current membership of the Top End Regional Economic Growth Committee (Top End REGC).

As advised in the agenda paper (Agenda Item 2), the current term of Top End REGC members concludes on 23 June 2023. The Dept of Chief Minister & Cabinet is currently seeking expressions of interest from individuals who wish to be appointed to the Committee. Terms are for a period of two years and membership is approved by Cabinet.

A background paper and EOI was included in the agenda papers and you are requested to please circulate this to your networks. Local government organisations are particularly encouraged to share this information. The current membership is;

- Murin Association Incorporated
- SeaLink
- Gundjeihmi Aboriginal Corporation
- Yagbani Aboriginal Corporation
- Green River Aboriginal Corporation
- West Daly Regional Council
- Thamarrurr Development Corporation
- Nguu Ullintjinni Association Incorporated
- Tiwi Partners
- Tiwi Islands Land Council
- Northern Land Council.

More information can also be found at the following link;

[Top End | Department of the Chief Minister and Cabinet](#)

If you require any further information please contact Canice Kinnane, Regional Economic Development Manager via email canice.kinnane@nt.gov.au or 8999 5299.

Regards

Anna

Anna Malgorzewicz
Regional Director – Top End Region Wide Services
Territory Regional Growth
Department of the Chief Minister and Cabinet
Level 11, NT House, 22 Mitchell St, Darwin
GPO Box 4396, Darwin NT 0801

t. +61 8 8999 5454
m. +61 0483 297 751
www.cmc.nt.gov.au



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Expression of Interest

Top End Regional Economic Growth Committee

Regional Economic Growth Committees

Regional Economic Growth Committees (REGCs) have been established in each region across the Northern Territory to provide independent advice to government in key priority areas including assessing and prioritising economic opportunities, securing investment, identifying barriers to regional growth and promoting the delivery of economic and jobs growth opportunities.

Economic Growth Committee members are appointed by the Chief Minister of the Northern Territory Government and endorsed by Cabinet. They comprise of regional leaders across business, local government, industry and Aboriginal organisations.

Seeking Expression of Interest (EOI) – Top End Regional Economic Growth Committee (Top End REGC)

Due to the expiry of the terms of appointment for current Top End Regional Economic Growth Committee (Top End REGC) members, membership positions on the Top End REGC are available for those experienced in regional and economic development and who reside in the Top End region.

Membership is for a term not exceeding two years, with members chosen to represent the interest of all sub regions of the Top End, including West Daly, Tiwi Islands, West Arnhem and the Top End Rural and Unincorporated area.

How to apply

Community members interested to be considered for a role with the Top End REGC are invited to apply by submitting an Expression of Interest (EOI) by email to CMC.TopEndREGC@nt.gov.au.

EOIs received will be provided to the Chief Minister for consideration.

EOIs are invited to be submitted by 15 June 2023.

For more information about the Top End Region and the Top End REGC, please visit: [Top End | Department of the Chief Minister and Cabinet](#)

Contact

To find out more about the opportunity to participate as a member of the Top End REGC please contact the Top End Regional Growth Team on 08 8999 5299 or by email CMC.TopEndREGC@nt.gov.au.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.9
Title:	WARC Position on the Indigenous Voice to Parliament Referendum
File Reference:	1081659
Author:	Jasmine Mortimore, Travel Officer

SUMMARY

An email was sent to the CEO (attached) with information regarding the voice to parliament referendum. The purpose of this report is for Council to establish West Arnhem Regional Council stance on the voice referendum, as other organisations throughout Australia have publicly announced their support for the Yes or the No Campaign.

BACKGROUND

In late 2023, Australians will have their say in a referendum about whether to change the Constitution to recognise the First Peoples of Australia by establishing an Aboriginal and Torres Strait Islander Voice.

The Prime Minister the Hon Anthony Albanese MP committed to this in his election night speech on 21 May 2022, when he said the Government would implement the Uluru Statement from the Heart in full.

At the Garma Festival on 30 July 2022, the Prime Minister announced a draft referendum question and draft words to be added to the Constitution. The draft question and draft amendment are the basis for discussion ahead of the referendum.

On 17 August 2022, a meeting of Indigenous affairs ministers from all states and territories and the Commonwealth agreed to support the Government's work for a Voice to Parliament.

On 29 September 2022, Minister for Indigenous Australians, the Hon Linda Burney MP, announced 2 First Nations referendum advisory groups working with the Government.

These are the:

1. First Nations Referendum Working Group.
2. First Nations Referendum Engagement Group.

A 3rd group, the Constitutional Expert Group, is providing legal support to the Referendum Working Group on the draft constitutional amendment and other issues relating to the referendum. These 3 groups are meeting regularly and reporting the outcomes of their discussions.

The National Indigenous Australians Agency (NIAA) is leading preparation for the referendum through First Nations engagement, coordination across the Australian Public Service and supporting government processes. The Voice would be an independent and permanent advisory body, which would give advice to the Australian Parliament and Government on matters that affect the lives of Aboriginal and Torres Strait Islander peoples.

Aboriginal and Torres Strait Islander people have called for members of the Voice to be chosen by First Nations peoples based on the wishes of local communities.

COMMENT

The Government wants to ensure all Australians have the information they need to vote in the referendum. As a local government organisation West Arnhem have an important part to play to ensuring our residents have access to factual information, to make an informed decision.

The Indigenous Voice to Parliament (the Voice), is the proposed new representative advisory body containing separately elected Aboriginal and Torres Strait Islander people. Enshrined in the Constitution of Australia, it will provide a permanent means to advise the Australian Parliament and Government on the views of Aboriginal and Torres Strait Islander peoples on the matters that affect them.

A set of principles that describe how the Voice will work were agreed to by the First Nations Referendum Working Group. The Voice is a body that will:

1. provide independent advice to Parliament and Government,
2. be chosen by First Nations people based on the wishes of local communities,
3. be representative of Aboriginal and Torres Strait Islander communities,
4. be empowering, community led, inclusive, respectful, culturally informed and gender balanced, and include youth,
5. be accountable and transparent; and
6. work alongside existing organisations and traditional structures.

The Voice will not have a program delivery function, or a veto power.

The structure and role of the Voice would be decided by Parliament through legislation, with members to be chosen by First Nations people.

The request for creating the Indigenous Voice to Parliament was a result of the May 2017 Uluru Statement from the Heart, delivered by the First Nations National Constitutional Convention which met at Uluru.

The referendum is part of the Government's commitment to implementing the Uluru Statement from the Heart in full. At the LGANT General Meeting in April 2023 this body voted down an opportunity to support the Yes Campaign.

Recently at the Barunga Festival a joint land council resolution was passed supporting the Voice Campaign and attached is the Hon Linda Burney MP, Minister for Indigenous Australians media statement which provides a very good summary.

An alternative to the below recommendation would be for Council to remain apolitical on the referendum and facilitate both the 'Yes' and the 'No' campaigns in getting their messages out to the members of the West Arnhem Region through a round of Community Information Sessions as part of the next round of Local Authority Meetings.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

As per Councils polices and budgets.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 1 and pillar 6 as outlines in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.3

Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION:

That Council:

- 1. Received and noted the report entitled '*WARC Position on the Indigenous Voice to Parliament Referendum*'**,
- 2. Publicly support the 'Yes' Campaign for the Indigenous Voice to Parliament, and the active promotion of enrolment, awareness, support of the Yes vote, and voter participation for the Referendum later this year.**
- 3. Facilitate the 'Yes' campaign in getting their message out to the members of the West Arnhem Region through a round of Community Information Sessions as part of the next round of Local Authority Meetings.**

ATTACHMENTS

- 1 Voice Information Email.pdf**
- 2 2023.06.14 Barunga Festival_ 35 years on from the Barunga Statement _ Ministers Media Centre.pdf**

Jasmine Mortimore

From: Dwyer, Siobhan <Siobhan.Dwyer@official.niaa.gov.au>
Sent: Tuesday, 30 May 2023 12:03 PM
Cc: Ianniello, Giovanna
Subject: FW: Referendum [SEC=OFFICIAL]

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This is an external email, please take care when clicking links or opening attachments. When in doubt, contact your IT Department

OFFICIAL

Hi all

Please see information below. Let us know if you have any questions or if you want resources/information.

Kindly,

Siobhan

Siobhan Dwyer [she/her] | Government Engagement Coordinator
 Groote Eylandt | Arnhem Land Groote Eylandt Region | Central Group
 National Indigenous Australians Agency
 p. (08) 7972 4247 | m. 0455 179 695 | satellite. 0147 150 758
 e. siobhan.dwyer@official.niaa.gov.au
 Lot 562, Angurugu NT 0822 | PO Box 274, 10/247 Bougainvillea Drive, Alyangula NT 0885
 w. niaa.gov.au w. indigenous.gov.au



The National Indigenous Australians Agency (NIAA) acknowledges the traditional owners and custodians of country throughout Australia and recognises their continuing connection to land, water and community. We pay our respects to the people, the cultures and the wisdom, past, present and emerging.



From: Wanganeen, Gerrit <Gerrit.Wanganeen@official.niaa.gov.au>
Sent: Monday, 29 May 2023 7:32 PM
To: Vines, Ash <Ash.Vines@official.niaa.gov.au>; Dwyer, Siobhan <Siobhan.Dwyer@official.niaa.gov.au>; Smith, Megan <Megan.Smith@official.niaa.gov.au>
Subject: Referendum

Hello everyone

As many of you are aware, later this year there will be referendum to recognise Aboriginal and Torres Strait Islander people as the First Peoples of Australia through a Voice to Parliament. All eligible Australians will be required to vote in the referendum.

The Government wants to ensure all Australians have the information they need to vote in the referendum. The National Indigenous Australians Agency (NIAA) will be delivering a fact-based civics awareness program to raise

awareness about the Constitution, referendum and proposal to recognise Aboriginal and Torres Strait Islander peoples in the Constitution through a Voice.

You can visit voice.gov.au for factual information about the upcoming referendum, including an [information booklet](#) and [fact sheets](#). Further resources will become available in coming days, including translations into First Nations and multicultural languages and short explainer animations. Please refer to: [First Nations Resources](#).

Government Departments and Community Organisations have an important part to play in ensuring the Australian public has access to factual information, to make an informed decision.

Please reach out to me or any NIAA staff member (cc'ed) if you would like printed resources or if we can do anything further to support you, including meeting with your organisation to discuss the referendum and its processes.

We look forward to hearing from you.

Kind regards,

Gerrit Wanganeen | Regional Manager
Arnhem Land and Groote Eylandt Region | Central Group
National Indigenous Australians Agency
p. (08) 8968 8402 m. 0477 762 145
e. gerrit.wanganeen@official.niaa.gov.au
Yolngu Country
Nhulunbuy office, 74 Chesterfield Circuit, Nhulunbuy NT | PO Box 246 Nhulunbuy NT 0881
w. niaa.gov.au w. indigenous.gov.au

EA: Tara Buckskin | 08 8968 8450
tara.buckskin@official.niaa.gov.au



The National Indigenous Australians Agency acknowledges the traditional owners and custodians of country throughout Australia and recognises their continuing connection to land, waters and community. We pay our respects to the people, the cultures and the elders (past, present and emerging).



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Australian Government
Department of the Prime Minister and Cabinet

BARUNGA FESTIVAL: 35 YEARS ON FROM THE BARUNGA STATEMENT

[Home](#) > [The Hon Linda Burney MP](#) > Barunga Festival: 35 years on from the Barunga Statement

Listen

Barunga Festival: 35 years on from the Barunga Statement

Release Date: 10 June 2023

Speech

I want to begin today by acknowledging Bagala clan of the Jawoyn People –

The traditional custodians of the land on which we gather today, and pay my respects to their Elders past and present.

And I acknowledge all Aboriginal and Torres Strait Islander people gathered here from all points of the southern sky.

It is an honour to speak at a place of such historic significance for Aboriginal and Torres Strait Islander people –

To do so at a defining moment in our country's history makes today even more special.

The place is here at Barunga

The moment is 2023, the year that Australians can grasp the opportunity to recognise Indigenous Australians in our constitution.

The Barunga Festival holds great significance for so many.

The home of the Barunga Statement - that is now displayed on the walls of Parliament House.



Portfolio Responsibilities

The Hon Linda Burney MP is the Minister for Indigenous Australians.

Contact

6/14/23, 9:03 AM

Barunga Festival: 35 years on from the Barunga Statement | Ministers Media Centre



Australian Government

Department of the Prime Minister and Cabinet

In one day 35 years ago, so much of Australia's history -

The brutal legacy of the frontier wars -

The dispossession -

The trauma of the stolen generations -

The fresh hopes of a generation of Indigenous leaders from
Lingjari to Yunupingu -

And a Prime Minister Bob Hawke who wanted to see
brighter future for all of us -

All that history met here in the dust at Barunga in '88.

We recall that in the decades since there has been both
progress and heartbreaking setbacks.

Two steps forward, and one step back.

Progress on native title.

Progress through the Apology to the Stolen Generations.

And setbacks with closing the gap - the gap hasn't closed
fast enough.

And of course, Hawke was not in office long enough to
keep his promise to Yunupingu.

And I have a short message from Bob's wife Blanche - that
I'd like to share with you today.

"There are many joys but also many tears in politics.

*Bob once said to me, 'Yunupingu is a soul in torment. He
grieves for his people. Bob grieved too.*

*His greatest disappointment as Prime Minister was that he
could not deliver his promise to Yunupingu with the
Indigenous people of Australia - for recognition.*

He loved Yunupingu and grieved that he'd let him down.

*Now all these decades later The Voice gives a chance for joy
and celebration for the spirits of these two great men.*

Bob would want Australians to grab it with both hands."

Today, we meet here again, just months from the Voice
referendum to recognise our peoples.

Let's grab the opportunity with both hands by voting
"Yes".

Let's honour the giants - Yunupingu and Hawke - by voting
"Yes" for a Voice.

Let's take the next step forward as a nation, together.

<https://www.pm.gov.au/media/2023/06/14/barunga-festival-35-years-on-from-the-barunga-statement>

2/8



Australian Government
Department of the Prime Minister and Cabinet

Yesterday, the four land councils in the Northern Territory came together to renew the promise of this place with a new declaration for 2023.

The 2023 Barunga Declaration, states:

We, members of the four Northern Territory Aboriginal land councils, acknowledging our elders and old people, have gathered again at Barunga.

The site of the historic Barunga Statement in 1968 and the Barunga Agreement in 2018, with pride in our own laws, cultures and ceremonies, looking to the future.

We, who have been dispossessed and subjected to punitive controls by governments, who have never ceded sovereignty over our lands and waters, resolve with one heart our determined support for the implementation of the Uluru Statement from the Heart in full.

We must right the wrongs of the past and deal with the serious issues impacting First Nations peoples, empower First Nations peoples and unite our country.

We call for the recognition of First Nations peoples in our still young constitution by enshrining our voice to the parliament and executive government, never to be rendered silent with the stroke of a pen again.

We need to be heard and urge our fellow Australians to stand with us and vote 'yes' in the forthcoming referendum, for the sake of a better future for all of us.

A better future for all of us.

You can feel the spirit of Barunga.

You can feel it here on this dance ground.

Where the Barunga dust is kicked up –

The power it has to bring people together.

To celebrate cultures and traditions.

And to promote reconciliation.

A voice that make a practical difference:

As Sam Bush-Blatau said:

Aboriginal people are used to speaking and still being ignored.

That's why we need a voice to Parliament.

Plus ça change, plus ça change. Plus ça change, plus ça change.

6/14/23, 9:03 AM

Barunga Festival: 35 years on from the Barunga Statement | Ministers Media Centre



Australian Government
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on issues affecting Aboriginal and Torres Strait Islander people.

And it will be permanent.

No more of governments abolishing our voice with a stroke of a pen.

Because for too long governments have made policies for Indigenous Australians, not with Indigenous Australians.

For too long, governments have had a "Canberra knows best attitude".

The Voice will change that.

Because the Voice will be your voice to power on issues like health, housing and water.

And importantly, the Voice will empower communities.

I know that the legacy of the intervention still looms large here.

That Aboriginal people here in the Territory felt disempowered.

And I want you to know that the Voice will be empowering.

The Voice will allow locals to develop a ground up approach.

For instance, the Voice could give practical advice on reforming CDP –

Giving advice on how the CDP work properly.

Or improving housing in the NT homelands – an issue that I know is important to many people here.

Because the Voice is about making a practical difference on the ground in communities.

It's what my friend, Julian Leeser said:

"(The Voice) can help us to understand better what's going on –

On the ground and ensure that better policy is made that's more responsive to community."

A practical difference that's about delivering better policies and better outcomes for our peoples.

Why the yes will prevail

Now, there are some politicians in Canberra that like to ridicule recognition as "identity politics" –

6/14/23, 9:03 AM

Barunga Festival: 35 years on from the Barunga Statement | Ministers Media Centre



Australian Government
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Are we big enough and generous enough to commit ourselves to recognition and listening through a Voice?

Are we big enough, and generous enough to tell the truth?

I believe that the answer is "Yes"

Because I have great faith in the goodness of the Australian people

And I have great faith in you –

I have faith in each and every one of you here today –

To do your bit, to play your role in this historic moment.

Because 35 years on from the Barunga Statement, our task is not finished.

But we're getting closer.

We're getting closer to fulfilling the dreams of those that came before us like Lingiari, Yunupingu.

We're getting closer to fulfilling the promise of Barunga –

We're getting closer to fulfilling the promise of the Uluru Statement from the Heart –

And we're getting closer to voting "Yes" for recognition through a Voice.

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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	8.10
Title:	Adoption of West Arnhem Regional Council Plan 2023-2024
File Reference:	1081852
Author:	Heidi Walton, Communications and Public Relations Coordinator

SUMMARY

The purpose of this paper is to present the West Arnhem Regional Council (WARC) *Regional Plan 2023-2024* (Plan) for review and approval as required in the *Local Government Act 2019*.

BACKGROUND

The final graphic-designed version of the 2023-24 Plan is attached for review and approval during this Council meeting. The key sections of the document are:

1. Mayor and CEO welcome
2. About Our Council
3. Strategic Plan
4. Framework and Assessments

Council approved the draft Plan at the Ordinary Council Meeting held on 10 May 2023. The draft Plan was then made available to the community for a 21 day consultation period during which time, the administration presented the draft Plan to each Local Authority who were also asked to provide feedback. After completion of the consultation period, the administration has considered the submissions and made revisions to the draft Plan as appropriate.

The table below provides a summary of the drafting and consultation process for the Plan:

ACTIVITY	DATE
Council values and a list of priority projects discussed through consultations with Elected Members, Local Authorities, senior management and executive staff	February / March 2023
Q2 Review of the Regional Plan tabled at Council meeting	8 March 2023
Q3 Review of the Regional Plan tabled at Council meeting	12 April 2023
Draft Regional Plan and Budget 2023-2024 presented to Council for review and approval to consult with communities for 21 days (The plan was made available for public comment through publication on Council's website, available hard copies at Council's offices and an advertisement in the NT News.)	10 May 2023
Draft Regional Plan and Budget 2023-2024 presented to Local Authorities	May & June 2023
Public consultation period closed	3 June 2023
Regional Plan and Budget 2023-2024 approved by Council	23 June 2023

COMMENT

A report was prepared to the March 2023 meeting after consultation with the Local Authorities around the:

1. existing organisation values of **Respectful, Inclusive, Innovative and Integrity**; and
2. specific projects for each Local Authority.

A general discussion occurred at this Council meeting and no real direction was provided by Council around changing the existing values. As a result the Plan has used the existing values.

However with time constraints on the administration, the update to include specific projects for each community has been delayed until 2024-2025 year.

STATUTORY ENVIRONMENT

According to sections 33 and 34 of the *Local Government Act 2019*, every regional council must have a plan for its area that contains:

1. A service delivery plan for the period to which the municipal, regional or shire plan relates.
2. Any long-term, community or strategic plan adopted by the council or a local authority.
3. The council's budget.
4. The council's long-term financial plan.
5. The projects and priorities for the area identified by local authorities.
6. A definition of the indicators for judging the standard of the council's performance.

Section 35 of the *Local Government Act 2019* states:

- (1) A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 30 June in each year.
- (2) The council must give a copy of the plan to the Agency by the latter date mentioned in sub-section (1).
- (3) Before the council adopts its municipal, regional or shire plan for a particular year, the council must:
 - (a) at a meeting of the council, approve a draft of the plan; and
 - (b) make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and
 - (c) publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan within a period (at least 21 days) from the date of the notice; and
 - (d) consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.
- (4) A copy of the draft of the plan must be provided to the members of the council at least six (6) business days before the meeting referred to in subsection (3)(a).
- (5) Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of an amended budget.
- (6) The adoption of a budget, or of an amended budget, operates to amend the municipal, regional or shire plan so that it conforms with the most recent budget of the council

In developing this Regional Plan, Council must consider the core services it is responsible for delivering as stated in Section 36 of the *Local Government Act 2019* as follows:

1. The Minister may, by *Gazette* notice, advise a council as to the services that, in the Minister's view, are services that the council should, as a priority, provide.
2. The Council must consider the advice when adopting and renewing its plan.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

The financial implications will be discussed as part of the Budget 2023-2024 deliberations.

STRATEGIC IMPLICATIONS

The development of the Regional Plan and Budget represents the most strategic planning exercise undertaken by Council. It creates a pathway for future considerations and clearly defines the expectations of Council in delivering Core Services. It is aimed at achieving all of the performance objectives which were established in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1 **Community Engagement**
Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

Goal 1.3 **Communication**
Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3 **Council and Local Authorities**
Excellence in governance, consultation administration and representation

Goal 6.5 **Planning and Reporting**
Robust planning and reporting that supports Council's decision-making processes

VOTING REQUIREMENTS

Simple majority.

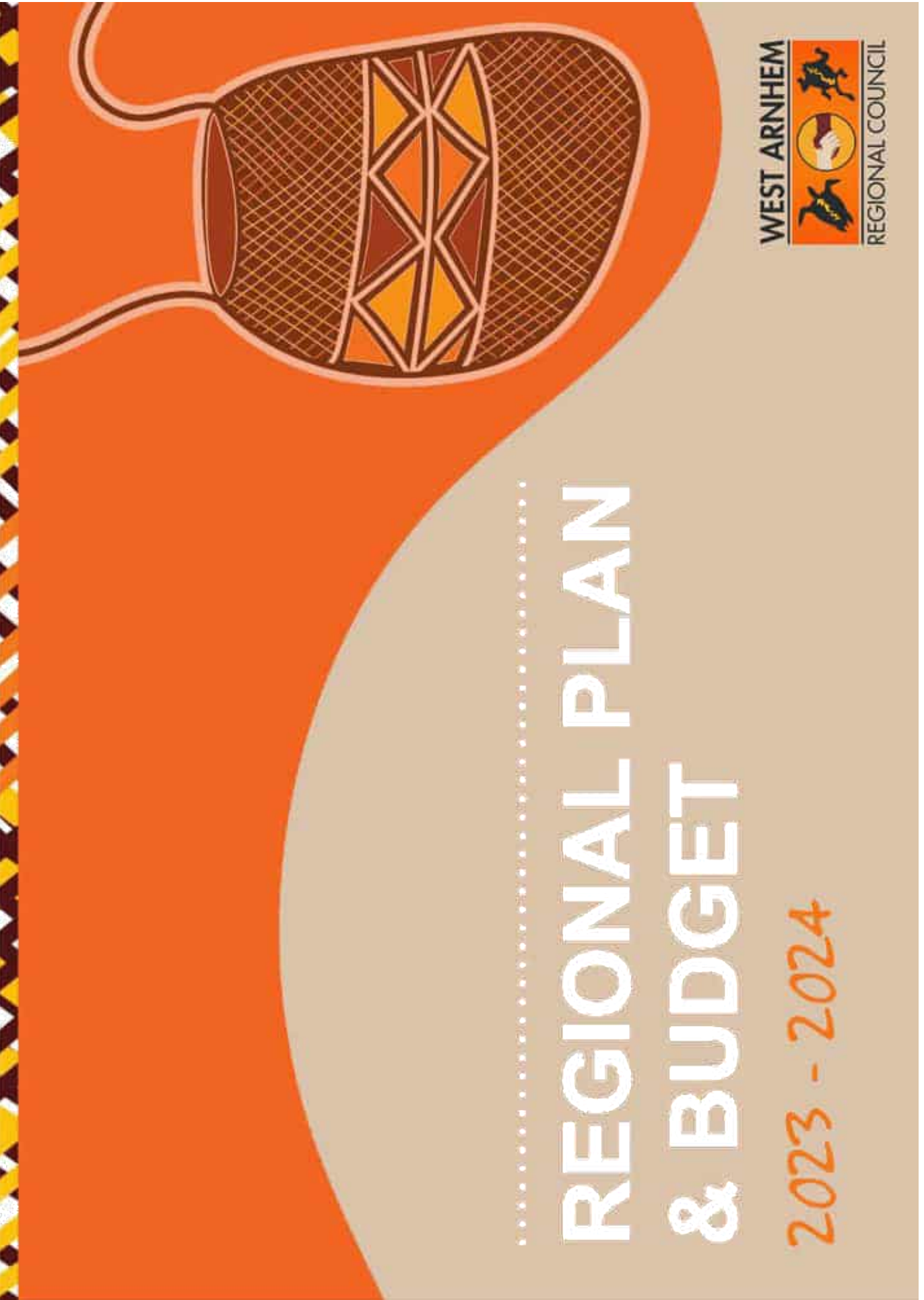
RECOMMENDATION:

That Council:

- 1. Noted that as of 3 June 2023, no submissions had been received from the public on the draft *West Arnhem Regional Council Plan 2023-2024*;**
- 2. Noted that the administration has made amendments to the *West Arnhem Regional Council Plan 2023-2024* as requested by staff input, Local Authorities and the Department of the Chief Minister and Cabinet; and**
- 3. Adopted the *West Arnhem Regional Council Plan 2023-2024* in accordance with Section 35(1) of the *Local Government Act 2019*.**

ATTACHMENTS

- 1** 2023-24 WARC Regional Plan and Budget - excludes financial sections.pdf





ACKNOWLEDGEMENT OF COUNTRY

West Arnhem Regional Council acknowledges the First Nations Custodians, and the many Language and Family groups who are Managers and Care-takers to each of their Traditional homelands and Waters across the West Arnhem Regions Wards. West Arnhem Regional Council pay their respects and acknowledge Elders, past present and rising.

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MAYOR & CEO WELCOME

West Arnhem Regional Council acknowledges the First Nations Custodians; and the many Language and Family groups who are Managers and Care-takers to each of their Traditional homelands and Waters across the West Arnhem Regions Wards. West Arnhem Regional Council pay their respects and acknowledge Elders, past present and rising.

We are pleased to present this Regional Plan and Budget for the 2023 - 2024 financial year. This plan has been informed by our strategic plan developed through extensive consultations in 2021, which Council has since endorsed as a 5 year corporate strategy 2022 – 2027.

In the next 12 months, we look forward to achieving the goals set out in this regional plan, including the newly-revised strategies and measures within the service delivery plans for each of our 6 foundational pillars:

- Partnerships, Relationships and Belonging*
- Increased Local Indigenous Employment*
- Safety and Wellbeing*
- Service Delivery and Built Environment*
- Sustainability and Climate Action*
- Foundations of Governance*

Through our Elected Members and their united force and passion to advocate for our region, we continue to progress and strengthen as a Council.

We commenced 2023 with the determination that Council Meetings are an integral component of Council's governance framework, and thus, changed Council meetings back to a monthly basis. Through these meetings Elected Members, representatives from various government agencies and non-governmental organisations, and members of the public have the opportunity to participate in discussions and debates on matters that are important to West Arnhem communities. Recently the workshop prior to a Council meeting has been changed to an information session to walk Councillors through the agenda papers to ensure Councillors have an in-depth understanding of the reports and recommendations which should lead to better decision making.

For our Local Authorities, we understand the integral role they play at the intersection between Government and the communities we serve. In early 2023, Council undertook consultation with each Local Authority via an additional round of meetings to gather findings and recommendations to formulate a submission to the Review of Local Authorities 2022 - 2023 conducted by the Northern Territory Government. We hope through this submission and immediate opportunities presented, we can continue to improve relationships, strengthen their function and provide greater representation at this local level.



In the absence of a local authority in the Kakadu Ward, we have sought to give greater representation of the views of our Kakadu Ward Councillors through the establishment of the Kakadu Ward Advisory Committee. This new committee encompasses all areas of Kakadu Ward events and operations to play an active role in discussing and developing objectives, opportunities and activities for community and stakeholder engagement. The first meeting was held on 4 May 2023 and Cr Ralph Blyth was appointed as Chair.

To encourage further transparency with Elected Members, our executive management team have introduced quarterly reporting of our service delivery plans for the past 2022 - 2023 period and we will continue to deliver these comprehensive details on our performance against the regional plan going forward.

For the first time, we are developing a WARC Advocacy Strategy 2023 - 2024 which highlights the substantive issues our advocacy aims to address, our values, vision and purpose as they relate to advocacy and our approach. In its strategic plan, Council identified advocacy as a critical function of Council and led by Mayor Matthew Ryan, commenced an extensive program of strategic initiatives with all levels of Government to provide fierce advocacy for the people of West Arnhem. We look forward to rolling out these initiatives over the next 12 months.

Working together with Reconciliation Australia, we continue to make progress in our reconciliation journey, and achieve the goals outlined in the West Arnhem Regional Council Innovate Reconciliation Action Plan July 2021 - July 2023. Following completion of this document, Council will consider the next step on our reconciliation journey.

For our incredible team who work tirelessly for our communities, we wish to take this opportunity to thank each and every WARC staff member. In the 2023 - 2024 year, our Council will continue to develop opportunities to increase local Indigenous employment, provide more pathways for upskilling through literacy and numeracy initiatives, training, internal promotions and simplifying our recruitment processes.

We must also acknowledge those who support us through grant and funding programs at all levels of government. This funding stream is critical for our Council to deliver services, plant and equipment, better roads, and other meaningful projects identified in our remote communities. Our Council would not be able to operate without this support.

Finally, our Council is committed to working in partnership with our constituents and stakeholders to achieve better outcomes and enhance opportunities for our people. We do this through the leadership of our Elected Members and Local Authorities who are committed to making the important decisions based on local needs and aspirations. Council looks forward to implementing this Regional Plan and Budget and achieving our vision together to build stronger communities.

Mayor Matthew Ryan

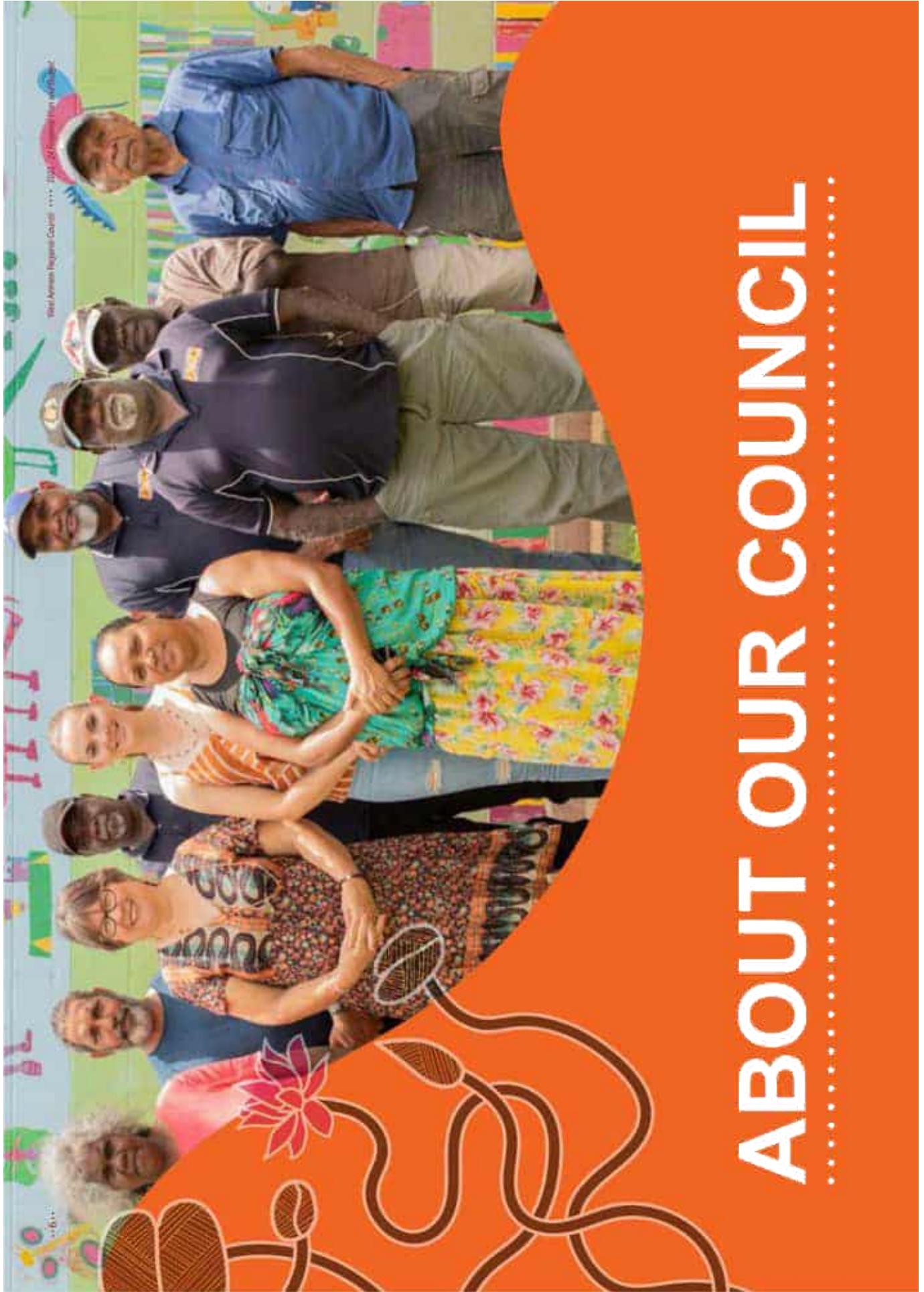


CEO Paul Hockings



"Commenced an extensive program of strategic initiatives with all levels of Government to provide fierce advocacy for the people of West Arnhem."





West Arnhem Regional Council ••••• 2023-24 Regional Plan and Budget

OUR REGION AND COMMUNITIES

West Arnhem Regional Council acknowledges the attachment and relationship of Aboriginal people to Country and the strong connections to culture and language continue within our communities and beyond.

Our Council stretches out over an expanse of almost 50,000 square kilometres across West Arnhem Land encompassing five remote communities, including the two island communities of Waruwi and Minjilang, Gunbalanya, Jabiru and Maningrida - the largest remote Indigenous community in the Top End. West Arnhem encompasses both fresh water and salt water people of diverse language groups and customs. While each community profile is incredibly unique, Language, Culture and Ceremony are strong, and clans are connected across the entire Arnhem region. Approximately, 6281 people reside in the West Arnhem region and more than two thirds of our population identify as Aboriginal and/or Torres Strait Islander or 'Bininj' people.

POPULATION BY COMMUNITY:



Through the 12 Elected Members who represent the five Wards, our Council plays a large role in advocacy at all levels of government on matters important to the people residing in our communities. Operationally, West Arnhem Regional Council is the largest employer in the region and has a large footprint providing quality local government, community wellbeing and commercial services which contribute to achieving our vision of strong communities.

Data source: 2021 Census data



NORTHERN TERRITORY

WARC

OUR COUNCILLORS

Minjilang Ward
 Minjilang
 Cr Henry Guwiyil

Warruwi Ward
 Warruwi
 Cr James Marrawal

Kakadu Ward
 Kakadu
 Deputy Mayor Elizabeth Williams
 Cr Ralph Blyth

Gunbalanya Ward
 Gunbalanya
 Cr Gabby Gumurdul
 Cr Otto Darm

Maningrida Ward
 Maningrida
 Cr James Woods
 Cr Jacqui Phillips
 Cr Donna Nadjamenek

In 2023, Cr Gabby Gumurdul was re-elected at a Gunbalanya Ward by-election.

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COUNCIL COMMITTEES AND PANEL

Risk Management and Audit Committee

The Risk Management and Audit Committee is an advisory committee formed in line with section 86 of the Local Government Act 2019 that assists Council to achieve good governance by providing recommendations about internal and external audits, as well as Council's practices and procedures for managing risk. The Risk Management and Audit Committee will meet four times in 2023 - 2024.

Risk Management and Audit Committee Members

- Carolyn Eagle (Independent Chair)
- Warren Jackson (Independent Member)
- Mayor Matthew Ryan
- Deputy Mayor Elizabeth Williams
- Cr Catherine Ralph
- Cr James Woods
- Cr Jacqueline Phillips
- Cr Gabby Gumurdul

CEO Employment and Remuneration Advisory Panel

The CEO Employment and Remuneration Advisory Panel was created in September 2021 to meet the requirements in clause 6 of *Guideline 2: Appointing a CEO 2021*. The key objective of the Panel is to provide advice and support to Council regarding CEO employment processes including recruitment, contract of employment, remuneration and performance review.

CEO Employment and Remuneration Advisory Panel Members

- Mayor Matthew Ryan
- Deputy Mayor Elizabeth Williams (Proxy Member)
- Cr Julius Don Kernan
- Cr James Marrawai
- Susan Lindsay (Independent Member)

Kakadu Ward Advisory Committee

Formed to support the Kakadu Ward Councilors and give them a voice in and for the activities and operations of Jabiru and the wider Kakadu Ward. Whilst this advisory committee has no income stream at this point, the Committee's activities encompass all areas of Kakadu Ward events and operations and it was established as a vessel to empower the greater community spirit and make a difference for the constituents of the Kakadu Ward.

Kakadu Ward Advisory Committee Members

- Deputy Mayor Elizabeth Williams
- Cr Ralph Blyth
- Cr Catherine Ralph



LOCAL AUTHORITIES

Local Authorities play a critical role by providing Council with views, recommendations and feedback from West Arnhem communities. The region has four Local Authorities, and each has a minimum representation of six appointed members who reside in the community. The Mayor and Deputy Mayor are ex officio members of each of the Local Authorities, while ordinary Elected Members sit on Local Authorities in their respective Wards. For the 2023 - 2024 financial year, each Local Authority is scheduled to meet four times.



APPOINTED MEMBERS					
Gumbalanja		Manningrida		Warruwi	
Andy Gamarrađj (Chairperson)	Sharon Hayes (Chairperson)	Matthew Nagarrbin (Chairperson)	Jason Mayinaj (Chairperson)	Alfred Gawaraidj	Ida Waiana
Connie Nayinggul	Jessica Phillips	Charles Yirrawala	Charles Yirrawala	Nicholas Hunter	Richard Nawirr
Evonne Gumurdul	Shane Namanurki	Shane Wauchope	Shane Wauchope	Richard Nawirr	Phillip Wasaga
Henry Yates		Clint Wauchope	Clint Wauchope		
Kenneth Mangiru		David Makings	David Makings		
Maxwell Gamarrađj		Audrey Lee	Audrey Lee		
ELECTED MEMBERS					
Cr Otto Dann	Mayor Matthew Ryan	Cr Henry Guwiyul	Cr James Marrowai		
Cr Gabby Gumurdul	Cr James Woods				
Cr Donna Nadjamerrek	Cr Julius Kerman				
	Cr Jacqueline Phillips				





STRATEGIC PLAN JOURNEY

In 2020, following consultation with Mayor Matthew Ryan and Council executive, WARC undertook an exciting refresh of our 'Vision, Purpose and Values', effectively setting a new strategic vision and focus for our organisation for the year ahead. In 2021, the new 'Vision, Purpose and Values' was further embedded into Council's Regional Plan and service delivery day-to-day activities carried out on the ground.

In 2022 Council undertook a comprehensive consultation with Elected Members, Local Authorities, senior management and the executive all sharing their experience and thoughts to establish a revised strategic direction and service delivery plan which truly embodies the vision of Council and contributes towards our purpose.

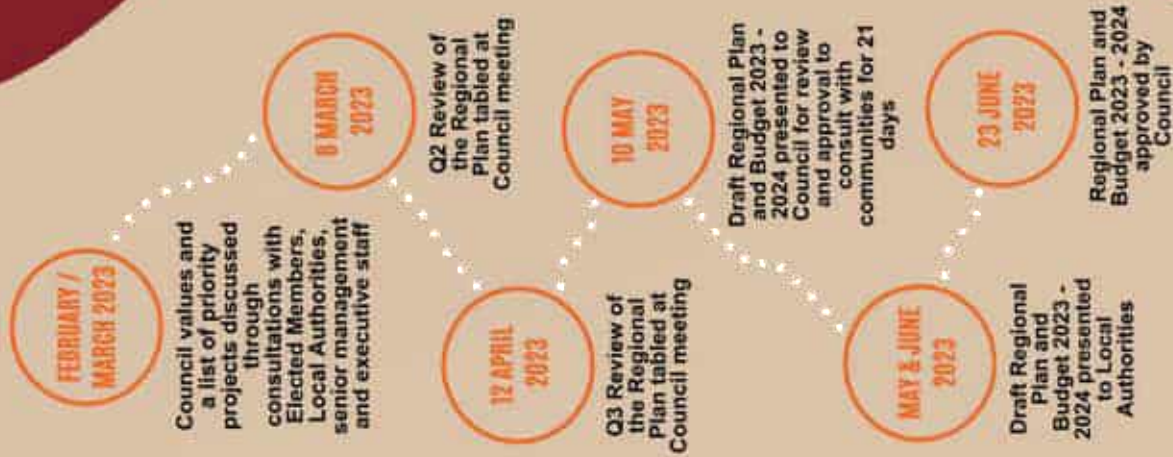
Six key themes emerged during the consultation process which have been transformed into six foundational pillars upon which Council's strategic direction for 2022 - 2023 is supported. One of the new pillars includes a focus on Sustainability and Climate Action. Mayor Ryan, Elected Members, Local Authorities and staff provided clear and unified voices on this first for Council.

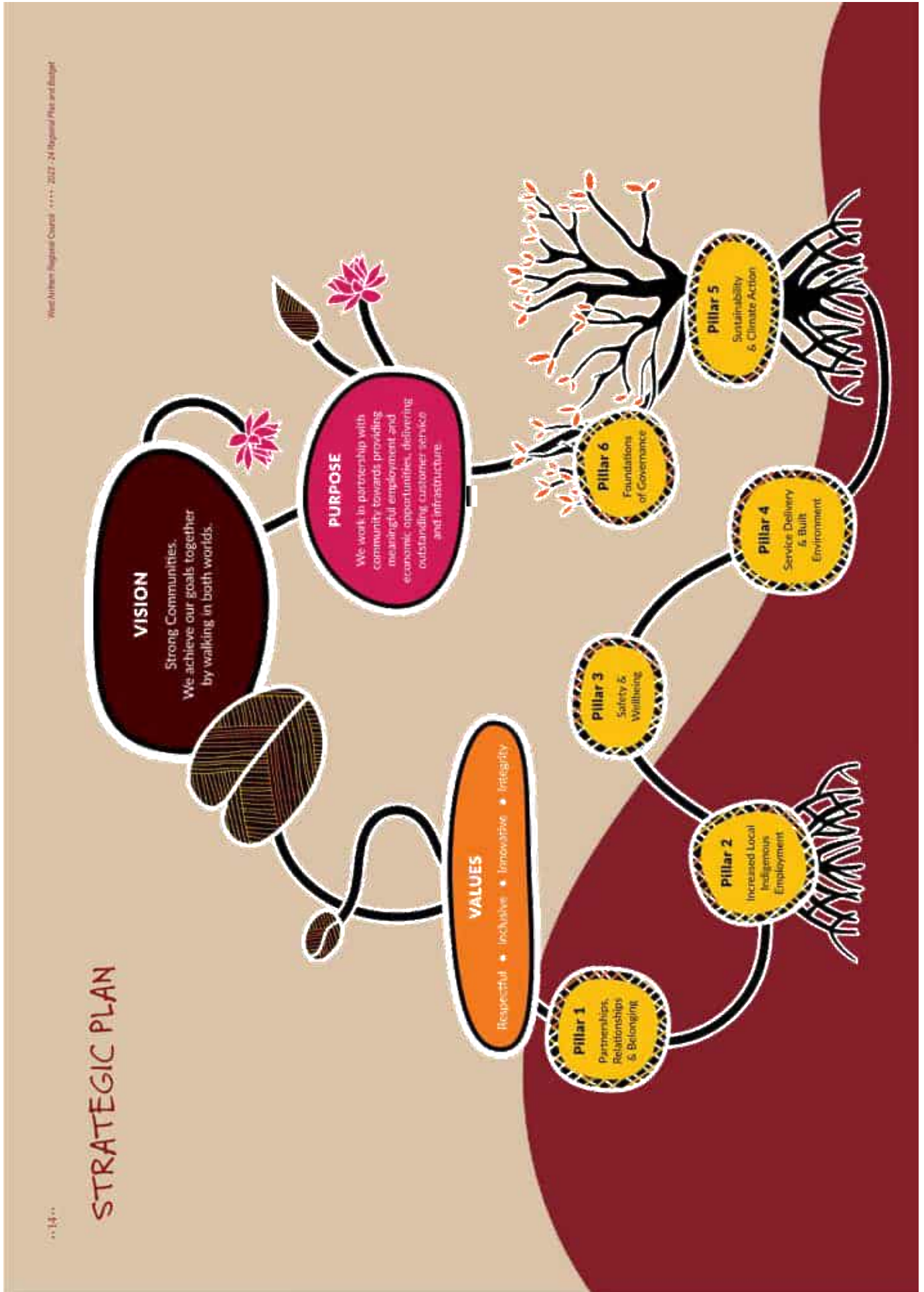
- Pillar 1: Partnerships, Relationships and Belonging
- Pillar 2: Increased Local Indigenous Employment
- Pillar 3: Safety and Wellbeing
- Pillar 4: Service Delivery and Built Environment
- Pillar 5: Sustainability and Climate Action
- Pillar 6: Foundations of Governance

During 2023 consultation occurred at the February / March 2023 round of Local Authority meetings regarding Council values and a list of priority projects which could be included for each community. This feedback was formulated into a Council report with extensive discussion and Council:

1. endorsed the proposed strategic direction as a five-year corporate strategy which would inform the Regional Plan, and
2. provided feedback on the current organisational values

However with time constraints on the administration this update was delayed until the 2024 - 2025 year.





The values or behaviours that Council will embrace to support our Purpose and guide us in achieving the Vision are:



Respectful – we respect our communities and staff of all cultures. We respect elders past, present and emerging for they hold the memories, the traditions, the culture and hopes of Indigenous Australia. We acknowledge that Aboriginal culture is a living culture and that Aboriginal people continue to live in spiritual and sacred relationship with country



Inclusive – we are engaged with our communities and partners. We value diverse perspectives and voices and encourage their incorporation into our work practices



Innovative - we encourage and promote a culture of safety where innovation is celebrated and new ways of working are implemented to improve our services



Integrity – we are open, transparent and accountable



OUR SERVICES

CORE SERVICE ACTIVITIES

West Arnhem Regional Council is committed to delivering high-quality core services that contribute to our vision of Strong Communities. Our services start with healthy community engagement and require strong governance and excellent local government administration. Each day we strive to deliver valuable civic services, achieve good local environment health and deliver quality local infrastructure. These are across all of our communities.

	GUNEBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUJI
Community Engagement in Local Government:					
Public and Corporate Relations	✓	✓	✓	✓	✓
Customer Relationship Management, including complaints and responses	✓	✓	✓	✓	✓
Governance	✓	✓	✓	✓	✓
Advocacy and Representation on local and regional issues	✓	✓	✓	✓	✓
Local Government Administration:					
Financial Management	✓	✓	✓	✓	✓
Revenue Growth	✓	✓	✓	✓	✓
Human Resources, learning and development	✓	✓	✓	✓	✓
Records Management	✓	✓	✓	✓	✓
Risk Management	✓	✓	✓	✓	✓
Council Planning and Reporting: Strategic, Financial and Service Delivery Planning and Reporting	✓	✓	✓	✓	✓
IT and Communications	✓	✓	✓	✓	✓
Local Civic Services:					
Library and Cultural Heritage Service	✓	✓	✓	✓	✓
Local Infrastructure:					
Asset Management	✓	✓	✓	✓	✓
Lighting for Public Safety	✓	✓	✓	✓	✓
Local Road Traffic Management, Maintenance, Upgrading and Construction	✓	✓	✓	✓	✓
Maintenance and Upgrade of Parks, Reserves and Open Spaces inc. Weed Control	✓	✓	✓	✓	✓
Fleet, Plant and Equipment Maintenance	✓	✓	✓	✓	✓
Maintenance and Upgrade of Buildings, Facilities and Fixed Assets	✓	✓	✓	✓	✓
Swimming Pools	✓	✓	✓	✓	✓
Management and Administration of Local Laws	✓	✓	✓	✓	✓
Local Environment Health:					
Waste Management	✓	✓	✓	✓	✓
Provision of Sewer and Water Management	✓	✓	✓	✓	✓
Provision of Contract Services for Sewer and Water Management	✓	✓	✓	✓	✓
Animal Management Program	✓	✓	✓	✓	✓

COMMUNITY WELLBEING ACTIVITIES

West Arnhem Regional Council proudly works in collaboration with our communities and key stakeholders to plan and deliver a diverse range of community wellbeing service programs. These services underpin the health and wellbeing of those living and working in West Arnhem Land, and contribute significantly to the growth of the region and our ability to provide meaningful economic and employment opportunities to the West Arnhem communities.

Community Wellbeing Services anticipated to be delivered by West Arnhem Regional Council 2023 - 2024 are:

	GUNBALANYA	JABIRU	MANINGRIDA	MINJILANG	WARRUWI
Aged and Community Care:					
Home Care Packages Program	✓	✓		✓	✓
Commonwealth Home Support Programme	✓	✓		✓	✓
Indigenous Aged Care Employment Program	✓	✓		✓	✓
National Disability Insurance Scheme	✓	✓		✓	✓
Children and Youth Services:					
Remote Sport Programme	✓		✓		✓
Warruwi and Minjilang Crèche				✓	✓
Outside School Hours Care				✓	✓
Safety & Wellbeing - Sport and Recreation	✓		✓	✓	✓
Children & Schooling – Youth	✓		✓	✓	✓
Community Safety and Support:					
Community Night Patrols	✓			✓	✓
Gunbalanya Women's Safe House	✓			✓	✓
Culture and Heritage:					
Deliver Indigenous Broadcasting Programme	✓			✓	✓

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West Arnhem Regional Council ••••• 2023-24 Regional Plan and Budget

COMMERCIAL SERVICE ACTIVITIES

West Arnhem Regional Council delivers a variety of commercial activities and services across the region.

These activities allow us to provide valuable resources and services to our communities whilst also allowing us to offer increased local employment opportunities. The income from commercial activities provides an additional source of revenue and an opportunity to deliver enhanced community benefit.

The commercial services anticipated to be delivered by West Arnhem Regional Council in 2023 - 2024 include:

	GURBALANYA	JASIRU	MAHINGRIDA	MISILANG	WARRUWI
Long Day Care Service	✓	✓			
Centrelink Agent Services	✓	✓			
Airstrip Maintenance Contract	✓				
Power, Water and Sewerage Systems Contract	✓				
Post Office Agreement	✓				
Manage Visitor Accommodation					

- Long Day Care Service
- Centrelink Agent Services
- Airstrip Maintenance Contract
- Power, Water and Sewerage Systems Contract
- Post Office Agreement
- Manage Visitor Accommodation



In line with the Local Government Act (the Act), and in order to ensure the West Arnhem Regional Council can best provide its Core Services, the Council has developed a new Strategic Plan. The following pillars represent the priorities, interests, requirements, aspirations and needs of the communities within West Arnhem Regional Council.

The Strategic Plan sets out the Council's six main pillars:

Pillar 1 - Partnerships, Relationships and Belonging

- 1.1 Community Engagement
- 1.2 Economic Partnerships
- 1.3 Communication
- 1.4 Community Events
- 1.5 Cultural Awareness Training
- 1.6 Youth Engagement

Pillar 2 - Increased Local Indigenous Employment

- 2.1 Indigenous Employment Framework
- 2.2 Traineeships and Apprenticeships
- 2.3 Policy and Procedures

Pillar 3 - Safety and Wellbeing

- 3.1 Cultural Safety
- 3.2 Health and Safety
- 3.3 Training and Development
- 3.4 Community Service Delivery

Pillar 4 - Service Delivery and Built Environment

- 4.1 Strategic Infrastructure and Asset Management
- 4.2 Fleet, Plant and Equipment
- 4.3 Waste and Water Management
- 4.4 Local Road Management and Maintenance

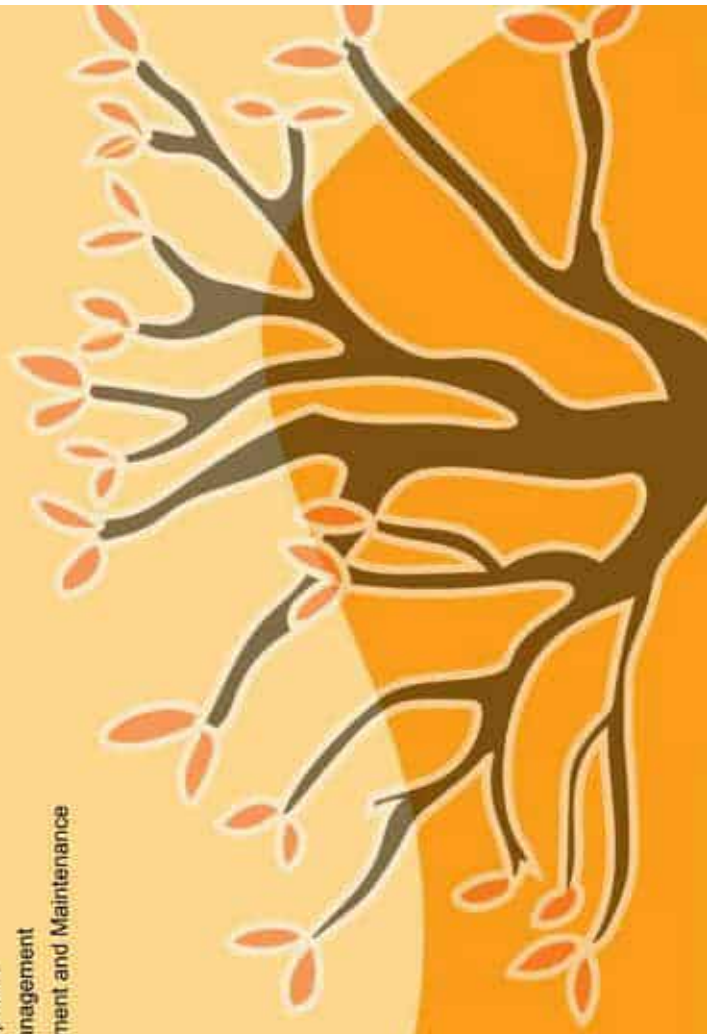
Pillar 5 - Sustainability and Climate Change

- 5.1 Recycling and Waste
- 5.2 Procurement
- 5.3 Reduce Office Waste
- 5.4 Education
- 5.5 Policy

Pillar 6 - Foundations of Governance

- 6.1 Financial Management
- 6.2 Records
- 6.3 Council and Local Authorities
- 6.4 Risk Management
- 6.5 Planning and Reporting
- 6.6 Information and Communication Technology

PILLARS



PILLAR 1 Partnerships, Relationships and Belonging



Investing in relationships and partnerships at all levels supports and strengthens community and belonging.

We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.



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Goal	Strategy	Measure	Target
1.1 Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life	Engage with Traditional Owners to assist local cultural events with road closures, facilities hire and/or use, provide signage and general support	In-kind support to assist with cultural events provided	100%
	Attend and contribute to heads of agencies meetings	Heads of agencies meetings attended and information shared locally with teams and across the organisation	100%
	Develop well-planned, community-led sport and recreational programs	Programs and initiatives are informed by the expressed needs and voices of the local people they serve and the staff who deliver them	100%
	Actively seek out and develop collaborative partnerships that encourage service coordination and integration	Community meetings coordinated, informed and participated in	100%
1.2 Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life	Business Development Strategy to drive economic outcomes	Review existing Business Development Strategy.	September 2023
	Identify and pursue opportunities for further partnerships, income and growth	Local employment opportunities increased Council-run community services are adequately resourced to provide culturally appropriate, safe, community-led programs	June 2024 100%
	Grow and maintain WARC's staff housing portfolio in order to: a. attract and retain staff b. promote staff stability and contribute to community life	Every tenancy is delivered according to the RTA and WARC policies All applicable opportunities for funding for new housing and housing maintenance contracts pursued	100% 100%
	Seek to retain and uplift existing grants and contracts	Existing contracts retained and additional contracts procured	Minimum uplift CPI or above

11-22-24

West Arnhem Regional Council - 2023 - 24 Regional Plan and Budget

1.3 Communication

Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council

Develop and manage Council's social media and communication channels, including the website	Uplift of website 'hits', likes and shares on social media	10% increase on prior year
Publish <i>The Wire</i> once a fortnight	Community contribution of articles and/or photos to each edition	4
Publish a community event calendar on noticeboards and the website	Noticeboards and website current and up-to-date community event calendar displayed	100%
Create and promote the use of pictorial and/or promotional materials in local languages via Council's established communication channels (internal and external)	Internal and external communication and promotional materials in local languages and/or pictorials are delivered according to the actions of WARC's Reconciliation Action Plan	100%
Foster an organisational culture of innovation in communication which engages staff and enhances internal communication	Staff newsletter <i>In the Loop</i> published monthly	12 per annum
Work with stakeholders to foster positive relationships and build effective networks locally, across the region and nationally	All internal requests for WARC branded communication materials including calendars, posters, digital displays and social media posts are facilitated and delivered by WARC Communications and Public Relations Coordinator	100%
Conduct civic events which recognise and celebrate community sentiment	Stakeholder news shared through social media and communication channels on behalf of stakeholders as per request	85%

1.4 Community Events

Deliver cultural, civic and sporting events which engage and unite the community

Conduct civic events which recognise and celebrate community sentiment	Civic events held in each community hosted by Council	4 per annum
Provide support to community organisations to deliver community-based events	In-kind support provided to community groups as requested	90%

1.5 Cultural Awareness Training

Develop increased understanding and observation of cultural protocols

Develop and launch cultural awareness program	Cultural awareness providers engaged and worked with to design and deliver a WARC-appropriate cultural awareness program	2023 - 2024
	Online learning course for all WARC staff, contractors and consultants embedded	100%
	All new employees completed cultural awareness training within first week of employment	100%

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West Ayrshire Regional Council - 2023-24 Regional Plan and Budget

<p>1.6 Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them</p>	<p>Local people engaged to develop community-specific training courses and engaged to deliver to all new staff</p> <p>A series of half day cultural awareness workshops delivered</p> <p>Youth and community consultations informed by program design and activity work plans</p> <p>Youth, Sport and Recreation and Community Services delivery well-planned, with programs reflecting the expressed needs of the community and WARC's regional goals designed</p> <p>Holiday programs delivered and attendance is increased in each community throughout the school holiday period</p> <p>Activities are well planned and delivered as per the funding agreement and well attended</p> <p>A more diverse range of youth activities and events, catering to different age groups, interests, genders and localities are planned and delivered</p> <p>Photos and/or stories for publication in <i>The Wire</i> and social media provided by Youth, Sport and Recreation and Community Services teams</p> <p>Data collection tool reviewed; data uploaded by all Team Leaders and good quality reporting provided</p>	<p>September 2023</p> <p>2023 - 2024</p> <p>100%</p> <p>100%</p> <p>Uplift 10%</p> <p>100%</p> <p>June 2024</p> <p>Minimum 2 per month</p> <p>December 2023</p>
<p>Design and deliver youth engagement programs in consultation with youth and community stakeholders</p>	<p>Deliver regional planning activities with Youth, Sport and Recreation and Community Services teams</p>	
<p>Plan and deliver diverse and engaging holiday programs that meet the needs and interests of all children/young people and which run for a longer period each day</p>	<p>Remote Voucher Scheme activities are well planned, meet the needs of local youth and delivered as required</p>	
<p>Identify funds to diversify the range of youth activities and establish new services as requested by the community</p>	<p>Promote, celebrate and report on activities and events in publications such as <i>The Wire</i> and social media</p>	
<p>Ensure robust data collection systems and contribute to community knowledge</p>		

PILLAR 2 Increased Local Indigenous Employment

We are committed to investing in and supporting local Indigenous employment.

We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.



Goal	Strategy	Measure	Target
2.1 Indigenous Employment Framework Create Council Indigenous employment framework including tailored pathways to employment	Develop a WARC Indigenous Employment Strategy including Indigenous identified positions, dedicated People and Capability support, career pathways, apprenticeships and traineeships	Indigenous Employment Strategy finalised and Indigenous employment increased to 65% of WARC staff	June 2024
	Work with community to understand employment obstacles for local people and identify solutions	Employment consultation workshops and initiatives delivered in each community	December 2023
	Seek funding to support WARC's Indigenous Employment Strategy	Funding opportunities identified and funds applied for	December 2023
	Undertake a skills gap and training needs analysis	Results of skills and training gap analysis used to draft training plan	December 2023
	Earmark roles as 'Indigenous identified positions'	The number of 'Indigenous identified positions' increased annually	5% per annum
2.2 Traineeships and Apprenticeships Provide local residents opportunities to learn and obtain professional qualifications in trades and administration	Create a traineeships and apprenticeships program which partners with community stakeholders, including local schools, to identify potential traineeship and apprenticeship candidates and linking candidates to employment pathways with Council	Traineeships and apprenticeships program devised and launched	February 2024
	2.3 Policy and Procedures Research, review and develop policy to underpin and inform Council's intent and strategy to increase local Indigenous employment	Recruitment process recommendations implemented	100%

PILLAR 3 Safety and Wellbeing

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.



West Ayrshire Regional Council - 2023 - 24 Regional Plan and Budget

Goal	Strategy	Measure	Target
3.1 Cultural Safety Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan	Complete all actions of Council's 'Innovate' Reconciliation Action Plan	'Innovate' Reconciliation Action Plan actions completed as per plan	July 2023
	Provide reports to Council and Local Authorities on the challenges, highlights and progress of implementing the Reconciliation Action Plan initiatives	Reconciliation Action Plan updates and reports provided to Council and Local Authorities each quarter	100%
	Contribute articles and updates to staff newsletter <i>In the Loop</i> on the highlights of the Reconciliation Action Plan progress	Reconciliation Action Plan working group and Council Service Managers contributed to alternating monthly update/story to <i>In the Loop</i> staff newsletter	100%
	Review success of Reconciliation Action Plan against actions and determine Council's next steps towards reconciliation actions for 2024 and beyond	Progress of 'Innovate' plan reviewed and next steps determined by Chief Executive Officer and Reconciliation Action Plan working group	July 2023
3.2 Health and Safety Staff and public safety is achieved via planning, education and training	Work Health and Safety Framework and Strategic Plan	Work Health and Safety Framework and Strategic Plan implemented	December 2023
	Develop and deliver a training program that meets work health and safety, staff and organisational needs	Work health and safety training completed as per training schedule	100%
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
3.3 Training and Development Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways	Establish a WARC Learning and Development Framework	Learning and Development Framework implemented.	2023 - 2024
	Review policies and procedures in accordance with statutory requirements	Policies and procedures continue to be reviewed in accordance with the required timelines	100%
	Review and improve WARC's performance framework, including probation and on-boarding program	Review of performance framework, probation and on-boarding program completed and improvements embedded	December 2023
		Probation/annual goal and development planning with Line Manager undertaken by 100% of staff	September 2023
		Performance reviews tracked and monitored by People and Capability team and completed on time by Line Managers	90%

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3.4 Community Service Delivery
 Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

Programs and services are well planned with activities and expected outcomes identified prior to delivery commencing	Activity plans are developed in consultation with local teams for each service and initiative	100%
High quality care is provided to all recipients of community services delivered by Council	All staff are provided with opportunities to upskill via access to professional development relevant to their roles and responsibilities	100%
Service delivery is compliant with the expectations of funders and relevant legislation	Report providing recommendations on service quality and compliance improvement opportunities reviewed and delivered by the Community Support team	December 2023
	All activities, reports and compliance tasks completed as per contractual arrangement, aged care standards, NDIS care standards	100%
	Timely data/monitoring returns and funding reports delivered by Community Wellbeing team	100%
Remote Indigenous Broadcasting Services supporting local Indigenous languages are managed and supported across the region	Broadcasters are offered support training opportunities with TEABBA	90%
Local teams engage with schools and the community to identify members of the community as potential new broadcasters	Identified potential new broadcasters are engaged with by local teams and opportunities for training in broadcasting discussed and offered	January 2024
High quality early learning activities for child development are delivered	All NQS and ACEQUA crèche and childcare standards met	100%
High quality, accessible care is provided to clients who are impacted by domestic and family violence at WARC's Women's Safe House in Gumbalyanya	The Gumbalyanya Women's Safe House open and staffed 24-hours per day, 7 days per week	100%
Review of current Safe House models and procedures	Give consideration to partnering with a best practice organisation to transition during the back end of the 5 year contract	100%
	All clients accommodated up to 3 months as needed	100%
Strengthen ability to respond to community safety needs, including the provision of staff enrolment in training that enhances and sustains appropriate community safety skills and provide opportunities for professional development	Local staff worked with to increase this competency levels in responding to domestic and family violence, specifically intake, case management and safety planning with clients	2023 - 2024

West Arnhem Regional Council - 2023 - 24 Regional Plan and Budget

Engage in the broader Northern Territory domestic and family violence sector	Staff attendance and participation in person or remotely via video or teleconference at sector conferences and meetings with heads of agencies Specialist Homeless Service Collection participated in by date lodged monthly to the Australian Institute of Health and Welfare.	80%
Provision of all reporting required by funding bodies	Statistical profile reports via SHJP - Client Management System completed and submitted Two narrative reports per year to Territory Families completed and submitted	100% 100%
Provide to the community well-managed and maintained library collections, including a culturally relevant library collection	Diversity audit completed and recommendations implemented Connected Communities: Vision for the Northern Territory Public Libraries 2017 - 2023 enacted as applicable to West Arnhem	2023 - 2024 100%
Plan, prepare and present educational and engaging early childhood activities weekly	Weekly early childhood activities are well planned and delivered as per schedule	100%



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PILLAR 4 **Service Delivery and Built Environment**

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.



Water Services Regional Council - 2023 - 24 Regional Plan and Budget

Goal	Strategy	Measure	Target		
4.1 Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure	Develop and manage a corporate Asset Management Strategy and Asset Management Plans for defined asset classes with a focus on: <ol style="list-style-type: none"> identifying and developing an asset maintenance tracking system that includes cyclical inspections managing the renewal and replacement program coordinating projects within community 	Corporate Asset Management Strategy completed	July 2024		
		Asset management tracking system implemented	July 2024		
		Investigate opportunities to source external funding for infrastructure upgrades	Scoping, plans and cost estimates for critical infrastructure assets identified for future funding requirements	Ongoing	
		Develop and schedule maintenance programs for parks, ovals, cemeteries and reserves	Safety audits conducted yearly on trees within community which are designated to Council responsibility	100%	
			All maintenance activities carried out in accordance with budget allocation	100%	
			Park equipment safety audits, inspections and maintenance program carried out to schedule	100%	
		Continue community consultations on the establishment of gazetted cemeteries in Waruwi, Minjilang and Maningrida	Community consultations on the establishment of gazetted cemeteries in Waruwi, Minjilang and Maningrida progressed		June 2025
			Opening hours to meet community requirements provided with a comparison year-on-year increase in operating costs of no more than 10%		June 2024
		Ensure community swimming pools operate according to community needs and all legislative and work health and safety requirements	Staff employed to meet supervision ratios and cultural needs		100%
			Operational procedures are adhered to and documented as required by WARC and legislated standards		100%
Pool maintenance regime is established and sustainable			June 2024		
4.2 Fleet, Plant and Equipment Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements	Review and update the Strategic Fleet Asset Management Strategy	Strategic Fleet Asset Management Strategy maintained and improved	June 2024		
	Implement effective cost recovery mechanisms for use of Council's vehicles, plant and equipment	Annual review and update of Council's Fees and Charges against operating and replacement costs	May 2024		

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West Arnhem Regional Council - 2023 - 24 Regional Plan and Budget

	Fleet, plant and equipment hire contracts to support and ensure effective cost recovery for Council prepared	Ongoing
	All vehicles inspected as per Strategic Plan	100%
	Repairs and maintenance requests performed in line with Strategic Plan	100%
	Accurate vehicle, plant and equipment data maintained	100%
	Stocks purchased and used in community workshops reviewed and monitored	June 2024
	Infrastructure audit as per current legislation completed and report including recommended plan for upgrades delivered	Ongoing
4.3 Waste and Water Management		
Deliver environmentally and economically sound solid waste, water and sewerage services		
	Provide scheduled domestic waste collection in each community	100%
	Landfill sites are licensed and operate in accordance with NT Environment Protection Authority (NTEPA) authorities	100%
	Work with other government and commercial entities in order to plan for long term waste disposal needs	June 2024
	Utilise Charles Darwin University's Academic Review of Future Waste Management Strategy	June 2024
	Northern Territory Local Government Association liaised and collaborated with on advocacy initiatives and waste strategies	June 2024
	Disruption to Jabiru town water supply	10% or less
	Disruption to Jabiru sewerage network	10% or less
	All legislated standards for potable water testing in Jabiru met	100%
	Annual audit of water treatment practices including policies and procedures conducted	June 2024

4.4 Local Road Management and Maintenance

Tactically monitor, maintain and manage Council gazetted roads and community safety via traffic management

Develop and schedule yearly road, footpath and stormwater repairs and maintenance programs for each community which:

- a. determines a road maintenance schedule for the course of the year
- b. determines grading frequency of internal access roads
- c. schedules hazard identification and road condition reports (actions and frequency)
- d. schedules footpath and stormwater inspections

Deliver yearly road, footpath and stormwater repairs and maintenance delivered as per schedule with records maintained for each community in Council's records management system - currently 'Magiq'

100%

All footpaths and stormwater inspected quarterly

100%

Percentage of known footpath hazards made safe within 24 hours

85%

Continually monitor and carry out minor road repairs

Roads monitored and minor repairs completed as required

85%

Consult with Local Authorities to incorporate local priorities for traffic management into traffic management strategies and/or plans

Consultations on traffic management priorities are minuted and reported to Council and WARC executive

100%

Deliver plans as per schedule for managing street lighting

All non-functioning street lights repaired bi-annually as per set program

100%

Functioning street lights per audit per community

85%



PILLAR 5 Sustainability and Climate Action

Leading by example, we commit to developing a culture of sustainable practice.

We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.



Goal	Strategy	Measure	Target
5.1 Recycling and Waste Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment	Review strategic and environmental risks associated with climate change and sustainability and draft 10 year strategy for reuse, recycle and reduce waste initiatives	Reuse, Recycle and Reduce Waste Strategy completed	June 2024
	Continue pre-cyclone community waste collections	Pra-cyclone waste collections held twice yearly as per published schedule	100%
	Continue whole-of-community approach to identify and implement innovative initiatives to reuse, recycle and reduce waste	Keep Australia Beautiful and local schools collaborated with and Clean up Australia Day, Tidy Towns campaign and eco schools program participated in	June 2024
5.2 Procurement Develop and implement a leading-edge sustainability procurement strategy	Review WARC current procurement practices against sustainability and climate action NT and national procurement benchmarks and develop leading-edge Procurement Strategy	Leading-edge Procurement Strategy completed	June 2025
	Encourage Council office solutions to reduce waste.	Paperless agenda papers to reduce binding and printing costs.	June 2024
5.3 Reduce Office Waste All offices recycle and reduce waste and consumables	Engage with local schools to develop age and locally appropriate educational resources	Education campaign collateral created and displayed in community and schools	June 2024
	Facilitate relationships between businesses, community leaders and youth with a focus on conserving natural resources	Community-appropriate collaborative materials, initiatives and messages developed and promoted via community noticeboards and social media	June 2024
	Encourage and promote community understanding and correct use of sorting bays	Uplift in correct use of sorting bays	50%
5.5 Policy Devise and implement a Sustainability and Climate Action Policy	Research and develop WARC Environment and Sustainability Management Strategy and Policy	Environment and Sustainability Management Strategy and Policy completed	June 2024

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PILLAR 6 **Foundations of Governance**

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.



West African Regional Council - 2023 - 24 Regional Plan and Budget

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West Arden Regional Council - 2023-24 Regional Plan and Budget

Goal	Strategy	Measure	Target
6.1 Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth	Develop and implement a financially sustainable long term financial plan, annual budget and periodic budget reviews	Statutory requirements and external audit qualifications fully complied with	100%
	Management of Council's revenue and payable functions		
	Manage and deliver on Council's annual statutory and financial obligations		
	Management of Council's asset accounting practices		
	Monitor and coordinate external funding provided through grants and commercial contracts	Contractual arrangements complied with	100%
	Maintain the rates database including all property details		100%
	Maintain the rates register		100%
	Prepare the annual rates declaration	Statutory requirements fully complied with and percentage of rates debtors outstanding	Less than 5%
	Apply concessions as appropriate		100%
	Determine the rateability of properties		100%
	Manage and provide advice on Council's investments in accordance with adopted policies	Interest on investments	> \$180,000 FY2023-2024
	Monitor returns of investments including roll-over of term deposits		Minimum ratio 1:1
	Manage Council-funded projects to maintain a positive working capital ratio	Positive working capital ratio	
	Annual review and update of Council's Fees and Charges	Review and update of Council's Fees and Charges completed	100%
6.2 Records Delivery of storage and retrieval of records processes which support efficient and transparent administration	Maintain records in accordance with legislation	Statutory requirements including freedom of information fully complied with	100%
	Implement disposal schedule by sentencing and disposing of records	Electronic records held in records management system eligible for destruction sentenced	85%

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<p>Train staff in the use of Council's records management system - currently 'Magiq'</p>	<p>Training delivered to new staff using records management system 'Magiq' during their probation period</p>	<p>85%</p>
<p>Support staff to identify and save important records</p>	<p>Number of queries/requests telephoned or sent to records@ for support and responded to within 24 hours</p>	<p>85%</p>
<p>6.3 Council and Local Authorities Excellence in governance, consultation administration and representation</p>	<p>Complaints and positive feedback reported to the administration</p>	<p>100%</p>
<p>Ensure capacity for customer relationship management, including mechanisms for feedback on service delivery</p>	<p>Complaints acknowledged within five working days</p>	<p>90%</p>
<p>Improve accountable and transparent decision-making by facilitating the participation of Councillors in Council, Committee and Local Authority Meetings</p>	<p>Complaints finalised within fifteen working days</p>	<p>95%</p>
<p>Enable community members to participate in local decision-making by ensuring that non-confidential Agendas and Minutes of Council are publicly available at Council offices in each community</p>	<p>At least one training program attended each financial year by Council and Local Authority Members</p>	<p>100%</p>
<p>Establish formal and informal mechanisms for community consultation on key issues and input into decision-making</p>	<p>Ongoing administrative and secretarial support for Council, Local Authority and Committee Meetings provided</p>	<p>100%</p>
<p>Create opportunities for Councillors and senior staff to be available to community members to discuss Council decisions, programs and projects, either informally or through community meetings</p>	<p>Four meetings of each Local Authority held each financial year</p>	<p>100%</p>
<p>Community outreach event hosted by Council in each community every financial year</p>	<p>All non-confidential Agendas and Minutes publicly available three working days before a meeting (Agendas) and ten working days after a meeting (Minutes)</p>	<p>100%</p>
<p>Local Authority Meetings attended by at least one relevant Councillor and at least one Senior Manager</p>	<p>Community outreach event hosted by Council in each community every financial year</p>	<p>100%</p>

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West Arden Regional Council - 2023-24 Regional Plan and Budget

<p>Ensure advocacy and representation of Council interests through government, the private sector and the media</p> <p>Create an advocacy framework, strategy and communication plan in consultation with Councilors</p>	<p>Advocacy framework, strategy and communication plan reviewed</p>	<p>December 2023</p>	
<p>6.4 Risk Management The monitoring and minimisation of risks associated with the operations of Council</p>	<p>Update risk registers and ensure appropriate treatment plans are implemented</p> <p>Undertake internal audits as per audit plan</p> <p>Regularly review insurance cover and premiums</p>	<p>Overall risk rating within the risk register reduced</p> <p>Internal audits completed as per the adopted plan</p> <p>Annual full appraisal of cover required, policies reviewed via insurance broker</p>	<p>10% reduction</p> <p>100%</p> <p>June 2023</p>
<p>6.5 Planning and Reporting Robust planning and reporting that supports Council's decision-making processes</p>	<p>Produce key policy and direction documents for the Council including the Regional Plan, Annual Reports and policies</p> <p>Jabnu Masterplan Meetings are attended by CEO and/or designated executive</p>	<p>Regional Plan finalised and shared, Annual Report delivered, and policies requiring review are reviewed and updated as per required timelines</p> <p>All Masterplan meetings scheduled are attended</p>	<p>100%</p> <p>100%</p> <p>100%</p>
<p>6.6 Information and Communication Technology Effective and innovative information technology solutions which maximise service delivery and support Council's operations</p>	<p>Plan and deliver Council's technology needs through the provision of a well-maintained and managed information and communication technology (ICT) platform</p> <p>Optimise the delivery of ICT services and equipment to required work locations to meet staff and service delivery needs</p> <p>Provision of innovative, relevant and cost-effective ICT solutions to solve service delivery challenges</p> <p>Optimise costs associated with ICT delivery, including communications, both fixed and mobile, data, voice and video services and staff equipment</p>	<p>Council's ICT Strategic Plan reviewed annually by 31 December</p> <p>Industry standard hardware and maintenance and replacement schedule complied with</p> <p>Annual review of ICT needs in line with the ICT Strategic Plan completed</p>	<p>December 2023</p> <p>90%</p> <p>100%</p>



West Arnhem Regional Council ••••• 2023-24 Regional Plan and Budget

ASSESSMENT OF ADMINISTRATIVE AND REGULATORY FRAMEWORKS

Following the commencement of the *Local Government Act 2019* (the Act), the *Local Government (General) Regulations 2021* and various Ministerial Guidelines in 2021, Council is on track to implement all the requirements of the recently enacted legislation. One of the key requirements was for Council to develop policies, procedures, registers and forms that comply with the Act. All Council policies stipulated in the Act are complete, and accompanying procedures, registers and forms have been completed or are being drafted.

In 2023 - 2024, Council's administration will continue to work closely with key stakeholders to seek views from West Arnhem communities and their elected representatives on changes that will have an impact on Council's administrative and regulatory frameworks. One of the key changes was the *Burial and Cremation Act*

2022 which was legislated into law on 28 November 2022. Council will now work in each of our communities to comply with this new legislation.

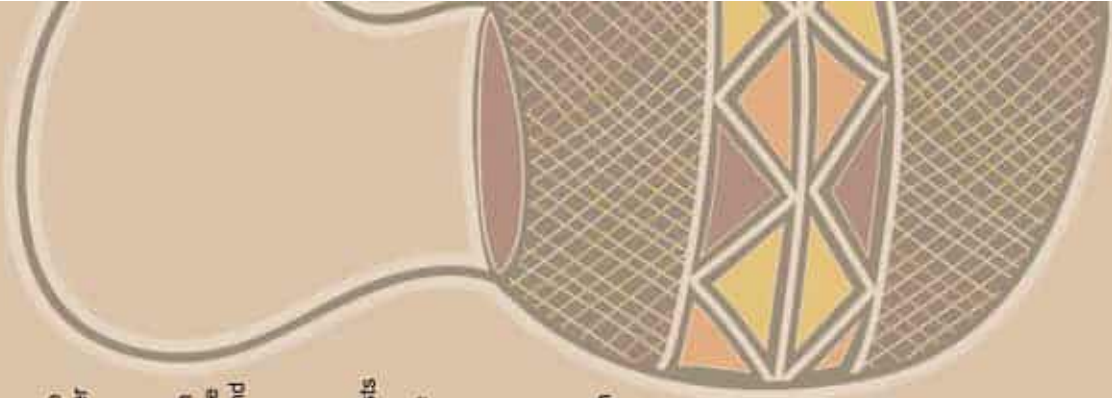
Another key change is the development of By-laws for Jabiru, which is being done in accordance with relevant provisions in the Act. Council has worked closely with the Department of the Chief Minister and Cabinet and the Office of Parliamentary Counsel and a draft of the By-laws is completed. Next step is Council will work with all relevant stakeholders to ensure that a comprehensive public consultation process takes place. This will include the preparation and dissemination of a public information paper to facilitate feedback from the community. It is anticipated that the By-laws will be finalised by the end of the 2023 - 2024 financial year.



COOPERATIVE ARRANGEMENTS

Council has several cooperative arrangements designed to improve service delivery, and facilitate engagement with government agencies and the private sector in the development of the West Arnhem region. Over the next financial year, Council will continue to deliver services through partnerships that it has formed with various organisations. Below is a list of Council's key partners as well as services and key engagement outcomes for 2023 - 2024:

1. The delivery of post office services in Jabiru, Maningrida, Waruwi, Minjilang and Gumbalanyia as per agreements with Australia Post.
2. The delivery of Home Care Packages (HCP) and Commonwealth Home Support Program (CHSP) that enable clients, within the aged care sector, to live in their own homes.
3. The delivery of disability support services as a registered National Disability Insurance Agency (NDIA) provider.
4. The provision of Centrelink services in Gumbalanyia, Jabiru, Minjilang and Waruwi as per an agreement with Services Australia.
5. An agreement with Power and Water Corporation to maintain power, water and sewerage systems contracts in Gumbalanyia, Maningrida, Minjilang and Waruwi.
6. An agreement with the Ark Animal Hospital to provide animal management services in Gumbalanyia, Jabiru, Maningrida, Minjilang and Waruwi.
7. The maintenance of airstrip services contracts in Gumbalanyia, Maningrida, Waruwi and Minjilang as per an agreement with the Department of Infrastructure, Planning and Logistics (DIP/L).
8. Collaborations with education institutions such as Charles Darwin University to facilitate the delivery of accredited courses to Council staff.
9. Working together with Reconciliation Australia as Council continues to make progress in its reconciliation journey, and achieve the goals outlined in the *West Arnhem Regional Council Innovate Reconciliation Action Plan July 2021 – July 2023*. Following completion of this document, Council will work towards a Stretch Plan.
10. Various agreements with the Commonwealth Government to improve the wellbeing of communities.
11. Various agreements and collaborations with the Northern Territory Government to facilitate local decision-making and deliver Elected Members training.
12. Attendance and participation of Council staff in the Local Government Association of the Northern Territory (LGANT) Finance and Reference Group and the Governance and Human Resource Reference Group.
13. Working together with the Northern Land Council (NLC), an independent statutory authority of the Commonwealth that assists Aboriginal peoples in the Top End of the Northern Territory to acquire and manage their traditional lands and seas.
14. Working together with the Gumbang Action Group (GAG), which is coalition of community, business and government agencies that focuses on reducing risks arising from alcohol and other drug use in the Kakadu region.
15. An agreement with CouncilBIZ, a Local Government subsidiary that manages Council's information technology support system.



ASSESSMENT OF OPPORTUNITIES AND CHALLENGES

Council has identified the following opportunities and challenges as it strives to improve service delivery in the West Arnhem Region.

Opportunities

- Work with stakeholders in the private and public sectors to promote West Arnhem as a destination for ecotourism and Indigenous tourism.
- Continue to strengthen partnerships for a sustainable future whereby Council, communities in the region and stakeholders work together to manage and protect the environment.
- Supporting the diversification of income earning opportunities for residents in the region.
- Advocate for greater investment in infrastructure in the region including reliable digital infrastructure and connectivity, all weather roads and habitable housing.
- Continue to engage with West Arnhem communities by providing opportunities for community members to participate in decision-making, and contribute to the development of Council's strategies, development plans and policies.
- Provide ongoing mentoring and training opportunities for Council staff working in all communities in the region.

Challenges

- Insufficient infrastructure such as all-weather roads and reliable telecommunication services that impede service delivery.
- The negative impact of climate change including unpredictable and decreased rainfall patterns as well as rising temperatures, and the impact that this has on infrastructure and liveability in remote communities.
- Limitations on traditional funding sources despite increasing needs in communities.



Access to Regional Plan

The West Arnhem Regional Council Regional Plan 2023 - 2024 is available on Council's website by visiting www.westarnhem.nt.gov.au and then clicking on Corporate Documents. Copies are also available for public inspection at Council's public office as per section 33(3) of the Local Government Act 2019.

Council Offices:

- Jabiru Headquarters Office: 8979 9444
- Gunbalanya Council Office: 8970 3700
- Mankigrida Council Office: 8979 6600
- Mirijiang Council Office: 8970 3500
- Warmadai Council Office: 8970 3600

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	9.1
Title:	Adoption of Rates and Charges for Financial Year 2023-2024
File Reference:	1081879
Author:	Richard Denaro, Management Accountant

SUMMARY

The purpose of this report is to present to Council the West Arnhem Regional Council Rates Declaration 2023-2024, for adoption, following legal verification.

The report also sets out the Rates and General Charges to be applied for the 2023-24 financial year. The Council is being asked to approve the Rates, a Special rate, and General Charges, as per the Regional Plan and Budget following 21 days of public consultation which concluded on 3 June 2023.

BACKGROUND

The *Local Government Act 2019* (LGA) requires Council to declare rates on or before 30 June 2023 in the financial year preceding the financial year for which the rates are imposed. The attached information is required to be declared by Council for it to be a valid rates declaration.

The Council budgets to receive rates from properties located within the Council area. From 2021-22 Council has introduced a special rate for animal management. Council also applies garbage service charges (rubbish collection) in all communities. Additionally, Council applies sewerage and water charges for the services it provides in Jabiru.

The Council approved the Draft Regional Plan and Budget for consultation at its meeting held on 10 May 2023 through resolution OCM64/2023. The Draft Rates Declaration was included in the Regional Plan, and made available for public comment on 13 May 2023 for a period of 21 days, which concluded on 3 June 2023.

The following means were used to seek public comments during the public consultation period:

1. Advertisement in NT News on 13 May 2023
2. Publication on Council's website
3. Publication in Council's newsletter *The Wire* on 19 May 2023
4. Availability of hard copies at all Council Offices
5. Discussion at the recent round of Local Authority meetings.

COMMENT

Council assesses rates based on the higher amount between the percentage of unimproved capital value (UCV) of the allotments and a fixed minimum charge. This methodology is consistent within all communities and townships within the West Arnhem region.

Management intends to assess the rates using the same methodology again this year.

For 2023-24 and due to the nature of the residential ratepayers, management is proposing to increase residential rates in line with CPI increases and Council's operating costs requirements.

Based on a Darwin Consumer Price Index (CPI) of 7.1% (December quarter 2022 results issued on 25 January 2023), and in recognition of the higher costs faced by the Council from operating in remote locations, management propose to increase rates and charges by 7%. Continuing in 2023-24 is a special rate of \$139 per residential allotment (last year \$130) for animal management.

UCV is based on the latest valuation as issued by the Valuer-General (July 2021). The below table sets out the proposed amounts to be levied in rates and charges for each category in comparison to the year before:

Rate or Charge	Application	Proposed Rates and Charges FY 2023-2024	Rates and Charges FY 2022-2023	Total to be raised FY 2023-2024	Total Raised FY 2022-2023
Rate	Residential - Jabiru	3.278 cents per dollar / min \$967.00	3.064 cents per dollar / min \$904.00	\$548,113	\$543,906
Rate	Residential - ALRA	2.038 cents per dollar / min \$967.00	1.905 cents per dollar / min \$904.00	\$939,359	\$846,800
Rate	Multiple Dwelling - Jabiru	6.478 cents per dollar / min \$1,241.00	6.055 cents per dollar / min \$1,160.00	\$112,862	\$94,821
Rate	Commercial - Jabiru	10.471 cents per dollar / min \$1,556.00	9.786 cents per dollar / min \$1,454.00	\$702,905	\$656,920
Rate	Commercial - ALRA	2.935 cents per dollar / min \$1,594.00	2.743 cents per dollar / min \$1,490.00	\$93,136	\$88,519
Rate	Commercial - Remote	0.983 cents per dollar / min \$1,594.00	0.919 cents per dollar / min \$1,490.00	\$20,619	\$19,272
Charge - Garbage	Residential - Gunbalanya and Maningrida	\$1,419.00	\$1,326.00	\$918,093	\$777,590
Charge - Garbage	Residential - Jabiru	\$755.00	\$706.00	\$278,595	\$273,810
Charge - Garbage	Residential - Minjilang and Warruwi	\$1,104.00	\$1,032.00	\$140,208	\$127,311
Charge - Garbage	Commercial	\$1,308.00	\$1,222.00	\$143,880	\$143,404
Special Rate	Animal Management	\$139.00 per allotment	\$130.00 per allotment	\$159,155	\$138,250
Charge - Sewerage	Facility Charge	\$928.64	\$867.92	\$325,035	\$312,451
Charge - Sewerage	Sewerage Break 1 (Connections 0 - 2)	\$0.00	\$0.00	\$0	\$0
Charge - Sewerage	Sewerage Break 2 (Connections 3 - 24)	\$632.23	\$590.87	\$198,520	\$176,079
Charge - Sewerage	Sewerage Break 3 (Connections 25 - 49)	\$593.05	\$554.25	\$69,980	\$65,402
Charge - Sewerage	Sewerage Break 4 (Connections 50 - 99)	\$550.61	\$514.59	\$90,300	\$84,393
Charge - Sewerage	Sewerage Break 5 (Connections 100 - 149)	\$511.60	\$478.13	\$59,857	\$55,941
Charge - Sewerage	Sewerage Break 6 (Connections 150 - 99999)	\$495.42	\$463.01	\$31,211	\$29,169
		Totals		\$4,831,828	\$4,434,038

Rates

The detail of the proposed residential and commercial rates to be levied by location and type is as follows:

Rates - Residential Allotments

Location	Proposed Rates	Rates	Variance	Variance	Contribution to total rates
	FY 2023-2024	FY 2022-2023	\$	%	%
Gunbalanya	\$299,449	\$256,667	\$42,782	17%	19%
Jabiru	\$660,975	\$638,727	\$22,248	3%	41%
Maningrida	\$510,332	\$468,997	\$41,335	9%	32%
Minjilang	\$50,284	\$47,008	\$3,276	7%	3%
Warruwi	\$79,294	\$74,128	\$5,166	7%	5%
Total	\$1,600,334	\$1,485,527	\$114,807	8%	100%

Rates - Commercial Allotments

Location	Proposed Rates	Rates	Variance	Variance	Contribution to total rates
	FY 2023-2024	FY 2022-2023	\$	%	%
Gunbalanya	\$33,026	\$30,866	\$2,160	7%	4%
Jabiru	\$702,905	\$656,920	\$45,985	7%	86%
Maningrida	\$50,546	\$44,324	\$6,222	14%	6%
Minjilang	\$3,188	\$7,369	-\$4,181	-57%	0%
Warruwi	\$6,376	\$5,960	\$416	7%	1%
Other	\$20,619	\$19,272	\$1,347	7%	3%
Total	\$816,660	\$764,711	\$51,949	7%	100%

TOTAL RATES

Location	Proposed Rates	Rates	Variance	Variance	Contribution to total rates
	FY 2023-2024	FY 2022-2023	\$	%	%
Gunbalanya	\$332,475	\$287,533	\$44,942	16%	14%
Jabiru	\$1,363,880	\$1,295,647	\$68,233	5%	56%
Maningrida	\$560,878	\$513,321	\$47,557	9%	23%
Minjilang	\$53,472	\$54,377	-\$905	-2%	2%
Warruwi	\$85,670	\$80,088	\$5,582	7%	4%
Other	\$20,619	\$19,272	\$1,347	7%	1%
Total	\$2,416,994	\$2,250,238	\$166,756	7%	100%

Maningrida and Gunbalanya have variance in excess of 7% because new allotments have been created for the new subdivisions. Jabiru has a variance less than 7% because allotments have been transferred to Council and are therefore not rateable.

Garbage Collection / Refuse Charges

For 2023-24 increases are applied to reflect the level of service being provided to each of the communities.

The detail of the proposed garbage charges to be levied by location is as follows:

Refuse - Residential Allotments

Location	Garbage Collection Charges	Garbage Collection Charges	Variance	Variance	Contribution to total charges
	FY 2023-2024	FY 2022-2023	\$	%	%
Gunbalanya	\$313,599	\$289,665	\$23,934	8%	23%
Jabiru	\$278,595	\$273,810	\$4,785	2%	21%
Maningrida	\$604,494	\$487,925	\$116,569	24%	45%
Minjilang	\$56,304	\$51,125	\$5,179	10%	4%
Warruwi	\$83,904	\$76,186	\$7,718	10%	6%
Total	\$1,336,896	\$1,178,711	\$158,185	13%	100%

Refuse - Commercial Allotments

Location	Garbage Collection Charges	Garbage Collection Charges	Variance	Variance	Contribution to total charges
	FY 2023-2024	FY 2022-2023	\$	%	%
Gunbalanya	\$36,624	\$31,715	\$4,909	15%	25%
Jabiru	\$18,312	\$28,291	-\$9,979	-35%	12%
Maningrida	\$73,248	\$69,303	\$3,945	6%	52%
Minjilang	\$6,540	\$5,873	\$667	11%	4%
Warruwi	\$9,156	\$8,222	\$934	11%	6%
Total	\$143,880	\$143,404	\$476	0%	100%

TOTAL REFUSE

Location	Garbage Collection Charges	Garbage Collection Charges	Variance	Variance	Contribution to total charges
	FY 2023-2024	FY 2022-2023	\$	%	%
Gunbalanya	\$350,323	\$321,380	\$28,843	9%	24%
Jabiru	\$296,907	\$302,001	-\$5,094	-2%	21%
Maningrida	\$677,742	\$557,228	\$120,514	22%	44%
Minjilang	\$62,884	\$56,998	\$5,886	10%	4%
Warruwi	\$93,060	\$84,409	\$8,651	10%	6%
Total	\$1,480,776	\$1,322,016	\$158,760	12%	100%

Special Rate

Details of the proposed Animal Management Special rate by location follows:

Special Rate - Animal Management

Location	Proposed Animal Management Special Rate 2023-2024	Animal Management Special Rate 2022-2023	Variance \$	Variance %	Contribution to total charges
Gunbalanya	\$36,279	\$29,625	\$6,654	22%	21%
Jabiru	\$42,951	\$41,875	\$1,076	3%	30%
Maningrida	\$61,299	\$50,000	\$11,299	23%	36%

Minjilang	\$7,228	\$6,500	\$728	11%	5%
Warruwi	\$11,398	\$10,250	\$1148	11%	8%
Total	\$159,155	\$138,250	\$20,905	15%	100%

Conditionally Rateable Land

Rates for pastoral leases and mining tenements are set by the NT Government each year. Rates for 2023-24 have been excluded in Councils Rates Declaration, as there is no applicable rateable land.

Interest rate for late payments

The relevant interest rate for the late payment of rates and charges remains at 10% per annum. Generally it is set in line to a similar rate charged by the Northern Territory Government for overdue tax debts. The rate charged by the Northern Territory Government is generally similar to what other state jurisdictions charge, and is based upon what it terms a premium rate, plus a market rate adjustment.

No public comments were received during the consultation period which concluded on 3 June 2023.

Subsequent to the consultation period, a number of data transposition errors were identified on the 'Draft Rates Declaration 2023-24'. These errors have been amended in the attached 'Rates Declaration 2023-24 - Final', as specified below;

Field	Was Reported As	Amended To
Rates 'Minimum Amount' at 3(c)	\$904.00	\$967.00
Rates 'Minimum Amount' at 3(e)	\$1,556.00	\$1,594.00
Garbage Collection 'Charge' at 7(a)	\$663.00	\$709.50
Garbage Collection 'Charge' at 7(b)	\$706.00	\$755.00
Garbage Collection 'Charge' at 7(c)	\$1032.00	\$1104.00
Garbage Collection 'Charge' at 7(d)	\$1,222.00	\$1308.00

Following identification of these errors, advice was promptly sought from the Department of the Chief Minister & Cabinet on correct remediation process to be followed. Advice from the department was that provided the errors were amended in the Final Rates Declaration, that no further action would be required, and there would no impact upon legitimacy of the Declaration.

Legal advice was sought as part of the preparation of the Rates Declaration. That advice has been received and the Council's Rates Declaration 2023-2024 is fully compliant with the *Local Government Act 2019*.

The Rates Declaration for the year 2023-24, for adoption, is attached to this report.

STATUTORY ENVIRONMENT

In accordance with Section 237(1) of the *Local Government Act 2019* ("the Act"), Council must declare its rates and charges by the 30 June in the financial year preceding the financial year for which the rates are imposed.

In accordance with Section 237 (2), the Council may, at the same time raise an amount toward a special purpose.

In accordance with Section 237(3) Council needs to declare that the general rates will be raised by application of a rate or charge, which will be applicable to all rateable land within its boundaries.

POLICY IMPLICATIONS

No specific policies apply.

FINANCIAL IMPLICATIONS

The rates and charges are the largest source of revenue for the Council other than operating grants from the Territory Government and from the Commonwealth Government through the NT Grants Commission.

From 2023-24 many of the rateable properties in use by Energy Resources Australia (ERA) will be under new lease arrangements. Some properties will revert to Council for staff use. In previous years, the NT Government and ERA comprised approximately 64% of the rates and charges across the 5 locations. Next year all Government Departments will comprise approximately 50%, due to far fewer ERA properties remaining.

This is not the case for most mainstream Councils who would be dealing with many individual ratepayers. Therefore in mainstream, the net impact on an individual ratepayer faced with increasing rates is substantially less.

Another aspect to note is the lack of opportunity for the Council to increase the number of rateable properties. Therefore the spread of the rate burden is not likely to change for the foreseeable future.

STRATEGIC IMPLICATIONS

The financial capacity and future operations of the Council remain dependent upon continued government funding. The ability to deliver Core Services is strategically linked to the grants received and commercial services that the Council is able to provide, which subsidise Council operations. Overall the Council through its limited rate base and dependency on external funding will continue to require strict financial management and adherence to budget parameters.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council:

- 1. Accepts the CEO Rates Assessment Record for 2023-24;**
- 2. Notes that no submissions were received from the public on rates, special rate, and charges; and**
- 3. Declares its Rates and Charges for the 2023-2024 financial year as per the attached document "West Arnhem Regional Council - Rates Declaration 2023-2024" in accordance with Section 237(1), and 237 (2), and 237 (3) of the Local Government Act 2019.**

ATTACHMENTS

- 1 West Arnhem Regional Council Rates Declaration - 2023-2024 (Final).pdf
- 2 CEO Certification of Rates in Terms of Regulation 29.pdf

West Arnhem Regional Council

Rates Declaration 2023/2024

Notice is hereby given pursuant to section 241 and Chapter 11 (Rates and charges) of the *Local Government Act 2019* (NT), that the following rates and charges are to be declared by West Arnhem Regional Council at the Council Meeting held on 23 June 2023 in respect of the financial year ending 30 June 2024.

For the purpose of this declaration:

"Aboriginal Community Living Area"	Means the properties in the communities of Gunbalanya, Mirijilang, Maningrida and Waruwi being an area that has either been granted as an Aboriginal community living area under Part 8 of the <i>Pastoral Land Act 1992</i> (NT) (or the corresponding previous legislative provisions) or an area that the Minister has designated by Gazette notice as an Aboriginal community living area.
"allotment"	has the meaning set out in section 225 of the Act.
"Commercial purposes"	Means rateable land used for commercial, industrial, community or other business purposes and irrespective of any intention to profit from such use.
"Conditionally rateable land"	As defined at section 219 of the Act.
"garbage collection service"	The "garbage collection service" comprises a curbside collection service of one garbage collection visit per week with a maximum of one 240 litre mobile bin per garbage collection visit. The total garbage collection service charge for an allotment is as follows: Total Garbage Collection Service Charge = garbage collection service charge x #bins assigned x #assigned minimum garbage collection services. The number of assigned collection services are dependent upon the community.
"Land Trust"	Means an Aboriginal Land Trust established under the <i>Aboriginal Land Rights (Northern Territory) Act 1976</i> (Cth).
"Multiple dwelling"	Means allotments that contain two or more dwellings for separate households. These include but is not limited to apartments, flats, block of units, townhouses, row housing, duplex, triplex, etc.
"Pensioner"	Refers to residents eligible for a concession under the NT Concession and Seniors Recognition Scheme.
"Pricing order"	Means an order made under section 60 of the <i>Water Supply and Sewage Services Act 2000</i> (NT).
"Rateable land"	As defined at section 218 of the Act.

West Arnhem Regional Council - Rates Declaration 2023-24



"Residential dwelling"	Comprises only one dwelling or self-contained residential unit or household.
"Residential purposes"	Means rateable land used or capable of being used for residential purposes.
"Single dwelling"	Means a dwelling house, flat or other substantially self-contained residential unit or building on residential land and includes a unit within the meaning of Unit Titles Act. Self-containment is where all the rooms (including kitchen, bathroom and toilet) in a household's accommodation are behind a single door which only that household can use.
"the Act"	Means the <i>Local Government Act 2019</i> (NT) as in force at 1 July 2023.

Rates

West Arnhem Regional Council ("**the Council**") made the following declaration of rates pursuant to Chapter 11 of the Act:

1. Pursuant to section 227(1) of the Act, the Council adopts, as the basis of determining the assessed value of all allotments in the Council area, the unimproved capital value as it appears on the valuation roll prepared by the Valuer-General under the Valuation of Land Act 1963 (NT).
2. The Council, pursuant to section 237 of the Act declared that it intends to raise, for general purposes by way of rates, the amount of \$2,416,994 which will be raised by the application of differential rates with differential minimum charges being payable in application of each of those differential rates for the financial year ending 30 June 2024.
3. The Council declared the following differential rates with minimum amounts being payable in application of each of those differential rates:
 - (a) With respect to every allotment of Rateable land within the township of Jabiru and that is used for Residential purposes and classified as adapted for Single dwelling occupancy, a differential rate of 0.03278% of the assessed value of such land with the minimum amount of \$967.00 being payable in the application of that differential rate (as set out in section 226 of the Act);
 - (b) With respect to every allotment of Rateable land within the township of Jabiru and that is classified as adapted for Multiple dwelling occupancy a differential rate of 0.06478% of the assessed value of such land with the minimum amount of \$1,241.00 being payable in the application of that differential rate (as set out in section 226 of the Act);
 - (c) With respect to every allotment of Rateable land owned by a Land Trust or Aboriginal Community Living Area within the Council area that is used for Residential purposes, a differential rate of 0.02038% of the assessed value of such land with the minimum amount of \$967.00 being payable in the application of that differential rate (as set out in section 226 of the Act);
 - (d) With respect to every allotment of Rateable land within the township of Jabiru that is used for Commercial purposes a differential rate of 0.10471% of the assessed value of such land with the minimum amount of \$1,556.00 being payable in the application of that differential rate (as set out in section 226 of the Act);

West Arnhem Regional Council - Rates Declaration 2023-24



- (e) With respect to every allotment of Rateable land owned by a Land Trust or Aboriginal Community Living Area within the region area that is used for Commercial purposes a differential rate of 0.02935% of the assessed value of such land with the minimum amount of \$1,594.00 being payable in the application of that differential rate (as set out in section 226 of the Act);
- (f) With respect to every allotment of Rateable land within the Council area not otherwise described elsewhere in this declaration, a differential rate of 0.00983% of the assessed value of such land with the minimum amount of \$1,594.00 being payable in the application of that differential rate (as set out in section 226 of the Act).

Charges

Animal Management charge

4. Pursuant to section 239 of the Act and with respect to every allotment of Rateable land within the Council area that is used for Residential purposes in the Council assessment record, and for which the rural classification is not applicable, the Council declared a charge to be imposed on Rateable Land generally for the purpose of "Animal Management" and to assist the implementation of Animal Management in the Council area. The charge to be applied is a flat rate of \$139.00 per each allotment. The total of \$159,155 will be raised from this charge and will solely be used for Animal Management in the Council area.

Garbage Collection charges

5. Pursuant to section 239 of the Act, the Council declared the following charges in respect of garbage collection services it provides for the benefit of eligible ratepayers within or near the following designated communities and townships within the Council area (except such land as Council from time to time determines to be exempt or excluded from the provision of such services or for which the Council has determined it is impractical to provide such services) and the occupiers of such land.
6. The designated communities and townships subject to the garbage collection service charge are Gunbalanya, Jabiru, Maningrida, Minjilang and Waruwi.
7. The following charges were declared by the Council:
 - (a) A charge of \$709.50 per annum per each Residential dwelling within the communities of Gunbalanya and Maningrida multiplied by the number of bins assigned to the allotment, multiplied by the number of collection services per week. The number of minimum garbage collection services assigned per week is two (2).
 - (b) A charge of \$755 per annum per each Residential dwelling within the township of Jabiru multiplied by the number of bins assigned to the allotment, multiplied by the number of collection services per week. The number of minimum garbage collection services assigned per week is one (1).
 - (c) A charge of \$1,104 per annum per each Residential dwelling within the communities of Minjilang and Waruwi multiplied by the number of bins assigned to the allotment, multiplied by the number of collection services per week. The number of minimum garbage collection services assigned per week is one (1).

West Arnhem Regional Council - Rates Declaration 2023-24



- (d) Other than a Residential dwelling to which paragraphs 6(a) to 6(c) applies, a charge of \$1,308 per annum per each allotment used for commercial, industrial or community use purposes in respect of each garbage collection service provided to, or which Council is willing and able to provide to, each such allotment within the designated communities and townships above. The number of garbage minimum collection services assigned per week is one (1).

Sewerage and water charges

8. Pursuant to section 239 of the Act, the Council declared the following charges in respect of water supply and sewerage services it provides for the benefit of all land within the township of Jabiru (except such land as Council from time to time determines to be exempt or excluded from the provision of such services or for which the Council has determined it is impractical to provide such services).
9. The charges are declared in accordance with the Pricing order as may be declared from time to time throughout the financial year under section 60 of the *Water Supply and Sewerage Services Act 2000* (NT).

Payment dates

10. The Council determined that rates, garbage and sewerage charges for the year 1 July 2023 to 30 June 2024 inclusive, shall be due and payable by 28 October 2023.
11. In accordance with section 243 of the Act, a concession will be provided to eligible residents who qualify under the NT Concession and Seniors Recognition Scheme .
12. Payments falling due on a weekend or public holiday may be paid by the following business day, without incurring any penalty.
- (a) details of due dates and specified amounts will be listed on the relevant rates notice in accordance with section 242 of the Act ("the Rates Notice").
- (b) variations to those options for payment will be administered according to the conditions outlined on the front and reverse of the Rates Notice.
- (c) A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties, and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges as a debt due and payable. If rates are payable by the owner of the land and are not paid by the due date, they become a charge on the land to which they relate, except within an Aboriginal Community Living Area. In addition, Council may apply to register its charge over the land and sell the land to recover unpaid rates and charges.

Relevant interest rate

13. The Council fixes the relevant interest rate for the late payment of rates and charges in accordance with section 245 of the Act at the rate of 10% per annum which is to be calculated on a daily basis.

Paul Hockings - Chief Executive Officer

For further details please contact West Arnhem Regional Council on 8979 9444.



strong communities | working together



Certificate in Terms of Regulation 29 (1) of the *Local Government (General) Regulations 2021*

This is to certify that assessments numbered **00000838 to 80700176** declared pursuant to *Sections 237-239 of the Local Government Act, 2019*, are recorded in the assessment record and to the best of my knowledge, information and belief the assessment record is a comprehensive record of all rateable land within the West Arnhem Regional Council.

Signed

Paul Hockings Chief Executive Officer

Dated at Jabiru thisfourteenth.... Day of June 2023

Regulation 29 of the Local Government (General) Regulations 2021 states, that the above certification must be made before a Council adopts its budget.

PO Box 721, Jabiru NT 0886 | info@westarnhem.nt.gov.au | www.westarnhem.nt.gov.au

Jabiru (Head Office)

☎ 08 8979 9444
☎ 08 8979 9488

Gunbalanya

☎ 08 8970 3700
☎ 08 8970 3788

Manningra

☎ 08 8979 6600
☎ 08 8979 6688

Warrawi

☎ 08 8970 3600
☎ 08 8970 3688

Minjilang

☎ 08 8970 3500
☎ 08 8970 3588

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	9.2
Title:	Adoption of West Arnhem Regional Council Operating and Capital Budget 2023-24
File Reference:	1082423
Author:	Richard Denaro, Management Accountant

SUMMARY

The purpose of this report is to present to Council the West Arnhem Regional Council Operational and Capital Budget 2023-2024 following the consultation process, for adoption.

BACKGROUND

Council approved the draft Budget for consultation at its meeting held on 10 May 2023 through resolution OCM67/2023.

The draft budget was made available for public comment on 13 May 2023 for a period of over 21 days which concluded on 3 June 2023. No Public comments were received during this period.

The following means were used to seek public comments during the public consultation period:

1. Advertisement in NT News on 13 May 2023
2. Publication on Council's website
3. Publication in Council's newsletter The Wire on 19 May 2023
4. Availability of hard copies at all Council Offices
5. Discussion at the last round of Local Authority meetings by the Chief Corporate Officer and Finance Manager.

COMMENT

Grant Funding departmental budgets for 2023-24 have not been finalised at the time of drafting the proposed budget and conservative estimates have been used.

Operational Grant Funding Income has been marginally decreased by \$0.253M from \$13.416M to \$13.1629M since the previous 2022-23 second revised budget and details are as follows:

Activity	Proposed 2023-24 Budget	Revised 2022-23 Budget	Variance	Comment
2009 - Maintain local roads	(1,375,635)	(1,322,726)	52,909	4 % increase
2012 - Community Service Delivery	(3,692,000)	(3,550,000)	142,000	4 % increase
2025 - Corporate Financial Management	(1,494,034)	(1,436,571)	57,463	4 % increase
2070 - Indigenous Jobs Development Funding - DHCD	(794,000)	(794,000)	0	no change
2144 - Library Service: Jabiru	(135,120)	(125,551)	9,569	8 % increase
2178 - Local Authorities Community Project Income	(626,500)	(626,500)	0	no change
2352 - WaRM - Waste and Resource Management	0	(148,800)	(148,800)	One off funding
2379 - NT Govt - Install a flying fox at Jabiru lake precinct	0	(32,667)	(32,667)	One off funding
3003 - NT Jobs Package - Aged Care	(663,120)	(674,393)	(11,273)	2 % decrease
3004 - Night Patrol	(1,052,086)	(1,052,086)	0	no change
3009 - Waruwi Outside School Hours Care	(47,878)	(51,375)	(3,497)	7 % decrease
3011 - Safety and Wellbeing - Sport and Recreation	(515,000)	(515,000)	0	no change

3012 - Remote Sport Program	(216,420)	(211,424)	4,996	2 % increase
3025 - Deliver Indigenous Broadcasting Programs	(35,000)	(6,361)	28,639	prev yr surplus deducted
3028 - Manage Creche	(855,610)	(895,927)	(40,317)	4 % decrease
3040 - Children and Schooling - Youth	(324,000)	(531,333)	(207,333)	39 % decrease
3070 - Australia Day Grant	(3,000)	(3,000)	0	no change
3073 - Long Day Care Toy & Equipment Grant Program	0	(1,452)	(1,452)	One off funding
3087 - Women's Safe House : Gunbalanya	(440,452)	(462,476)	(22,024)	5 % decrease
3120 - Domestic Family & Sexual Violence Program	0	(18,157)	(18,157)	One off funding
3121 - Mental Health and Suicide Prevention	0	(48,000)	(48,000)	One off funding
3131 - TEABBA Staff Funding - Indigenous Broadcasting	(172,145)	(122,924)	49,220	40 % decrease
3134 - Support Child Care Services - Jabiru	(66,666)	(66,666)	0	no change
3135 - E-Tools - Commonwealth Home Support Program	(611,772)	(611,772)	0	no change
3140 - COVID-19 Aged Care	0	(2,760)	(2,760)	One off funding
3143 - Culture school Holiday Activities in Maningrida	0	(2,000)	(2,000)	One off funding
3145 - Celebrating Aboriginal Culture (Australia Day)	0	(5,000)	(5,000)	One off funding
3146 - Indigenous Skills and Employment Program	0	(50,000)	(50,000)	One off funding
3147 - Jabiru Safe and Healthy Youth Project	0	(20,000)	(20,000)	One off funding
3148 - International Women's Day – Library Event	0	(2,000)	(2,000)	One off funding
4001 - Operate Long day care	(42,000)	(25,116)	16,884	67 % increase
	(13,162,438)	(13,416,036)	(253,598)	

CARRIED FORWARD GRANT FUNDING

At the time of drafting the Budget for 2023-24 there were several grant funded activities which had been undertaken during the course of 2022-23 but will not be finalised as at 30 June 2023.

The exact extent of the amounts to be carried forward to be spent in 2023-24 has not been established, and a conservative approach has been taken to not include any carried forward grant funding.

When the Audited Financial Statements for 2022-23 are finalised, the actual amounts will be determined and included in a revised budget for 2023-24.

EMPLOYEE EXPENSES

Employee expenses have increased marginally from \$18.336M to \$18.363M.

RESERVE FUNDS

The exact extent of any reserve project amounts to be carried forward to be spent in 2023-24 has not been established, and a conservative approach has been taken to not include any amounts in the budget.

When the Audited Financial Statements for 2022-23 are finalised any actual amounts will be determined and included in a revised budget for 2023-24.

There are no new Capital Reserve Funding Allocations included in the 2023-24 budget.

DEPRECIATION

No allowance has been made for depreciation.

REFUSE CHARGES

Council refuse charge have been increased by 7% in line with the CPI increase.

STATUTORY ENVIRONMENT

The provisions of the *Local Government Act 2019* apply;

Section 203(1) requires that Council must adopt its budget for a financial year on or before 30th June in the previous financial year.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

This is a balanced budget and all capital expenditure is funded from operational activities.

STRATEGIC IMPLICATIONS

The annual budget is the most significant financial document that the Council deals with and sets out the services and projects that the Council will deliver in to the communities. The 2023-24 Budget aims to address the severe restrictions placed on it in dealing with inadequate funding to deliver an appropriate level of service.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council adopted the draft Operating and Capital Budget 2023-24 following public consultation in accordance with Section 203(1) of the *Local Government Act 2019*.

ATTACHMENTS

- 1 24GLBUDA Budget Presentation Summary -operational and Capital.pdf



Budget Presentation Summary

Financial Year 2023/24

Classification	Operational			Capital			Total		
	Income	Expenditure	Net Result	Income	Expenditure	Net Result	Income	Expenditure	Net Result
SDC - Region									
CORE SERVICES UNTIED									
Administration & Customer Management	3,692,000	559,609	3,132,391	-	-	-	3,692,000	559,609	3,132,391
2012 - Community Service Delivery	3,692,000	499,609	3,132,391	-	-	-	3,692,000	499,609	3,132,391
Administration of Local Laws	-	250,283	(250,283)	-	-	-	-	250,283	(250,283)
2030 - Manage Technical Services	-	250,283	(250,283)	-	-	-	-	250,283	(250,283)
Advocacy and Representation	-	454,116	(454,116)	-	-	-	-	454,116	(454,116)
2028 - Executive Leadership CEO	-	454,116	(454,116)	-	-	-	-	454,116	(454,116)
Asset Management	-	319,562	(319,562)	-	-	-	-	319,562	(319,562)
2055 - Manage Assets	-	319,562	(319,562)	-	-	-	-	319,562	(319,562)
Buildings & Facilities	1,754,964	399,632	1,355,332	-	-	-	1,754,964	399,632	1,355,332
2006 - Maintain & construct council controlled buildings & land	-	145,217	(145,217)	-	-	-	-	145,217	(145,217)
2049 - Maintain staff houses	1,754,964	254,415	1,500,549	-	-	-	1,754,964	254,415	1,500,549
Council Planning and Reporting	-	245,754	(245,754)	-	-	-	-	245,754	(245,754)
2029 - Executive and Corporate Services	-	245,754	(245,754)	-	-	-	-	245,754	(245,754)
Culture and Heritage	-	188,769	(188,769)	-	-	-	-	188,769	(188,769)
2350 - Cultural Safety & Partnership	-	188,769	(188,769)	-	-	-	-	188,769	(188,769)
Exec/Corporate Services	-	379,321	(379,321)	-	-	-	-	379,321	(379,321)
2065 - Executive Officer - Advocacy and Strategy	-	379,321	(379,321)	-	-	-	-	379,321	(379,321)
Financial Management	2,788,764	1,154,757	1,634,007	-	-	-	2,788,764	1,154,757	1,634,007
2025 - Corporate Financial Management	2,788,764	1,154,757	1,634,007	-	-	-	2,788,764	1,154,757	1,634,007
Fleet	915,600	158,492	757,108	240,000	-	240,000	1,155,600	158,492	997,108
2048 - Maintain plant, equipment and motor vehicles	915,600	158,492	757,108	240,000	-	240,000	1,155,600	158,492	997,108
Governance	-	801,648	(801,648)	-	-	-	-	801,648	(801,648)
2023 - Conduct Council Elections	-	38,130	(38,130)	-	-	-	-	38,130	(38,130)
2071 - Manage Council Governance	-	763,518	(763,518)	-	-	-	-	763,518	(763,518)
Human Resources	160,000	1,012,352	(852,352)	-	-	-	160,000	1,012,352	(852,352)
2323 - Learning and Development	160,000	135,381	24,619	-	-	-	160,000	135,381	24,619
2037 - Manage People & Capability	-	723,088	(723,088)	-	-	-	-	723,088	(723,088)
2039 - Manage Work Health and Safety	-	153,883	(153,883)	-	-	-	-	153,883	(153,883)
IT & Communications	770,348	728,647	48,701	-	10,000	(10,000)	770,348	728,647	48,701
2036 - Manage Information Technology and Communications	770,348	728,647	48,701	-	10,000	(10,000)	770,348	728,647	48,701
Local Roads	1,375,635	28,241	1,347,394	-	-	-	1,375,635	28,241	1,347,394
2009 - Maintain local roads	1,375,635	28,241	1,347,394	-	-	-	1,375,635	28,241	1,347,394
Parks, Reserves & Open Spaces	-	29,118	(29,118)	-	-	-	-	29,118	(29,118)
2010 - Manage and maintain parks/reserves	-	29,118	(29,118)	-	-	-	-	29,118	(29,118)
Public Relations	-	183,023	(183,023)	-	-	-	-	183,023	(183,023)
2042 - Public Relations and Communications	-	175,403	(175,403)	-	-	-	-	175,403	(175,403)
2155 - Publish the West Arnhem Wine Newsletter	-	7,620	(7,620)	-	-	-	-	7,620	(7,620)
Records Management	-	135,384	(135,384)	-	-	-	-	135,384	(135,384)
2035 - Records Management	-	135,384	(135,384)	-	-	-	-	135,384	(135,384)
Revenue Growth	88,500	25,200	63,300	-	-	-	88,500	25,200	63,300
2109 - Manage Council Investments	88,500	-	88,500	-	-	-	88,500	-	88,500
2040 - Manage Rates and charges	20,000	25,200	(4,500)	-	-	-	20,000	25,200	(4,500)
Risk Management	251,916	1,527,293	(1,275,377)	-	-	-	251,916	1,527,293	(1,275,377)
2036 - Manage corporate risk	251,916	1,497,293	(1,245,377)	-	-	-	251,916	1,497,293	(1,245,377)
2205 - Manage Internal Audit - Region	-	30,000	(30,000)	-	-	-	-	30,000	(30,000)
Waste, Water & Sewerage Management	-	155,044	(155,044)	-	-	-	-	155,044	(155,044)
2013 - Waste Management	-	155,044	(155,044)	-	-	-	-	155,044	(155,044)
Total Core Services Untied	11,790,245	8,627,345	3,162,900	240,000	10,000	(10,000)	12,030,245	8,647,345	3,382,900
CORE SERVICES TIED									
Financial Management	794,000	794,000	-	-	-	-	794,000	794,000	-
2070 - Indigenous Jobs Development Funding - DHCD	794,000	794,000	-	-	-	-	794,000	794,000	-
Total Core Services Tied	794,000	794,000	-	-	-	-	794,000	794,000	-
COMMERCIAL SERVICES									
Total Commercial Services	158,454	780,480	(622,027)	-	-	-	158,454	780,480	(622,027)
COMMUNITY SERVICES									
Aged Care Services	663,120	157,355	505,765	-	-	-	663,120	157,355	505,765
3003 - NT Jobs Package - Aged Care	663,120	157,355	505,765	-	-	-	663,120	157,355	505,765
Community Safety Programs	1,052,088	312,580	739,508	-	-	-	1,052,088	312,580	739,508
3016 - Night Patrol	1,052,088	312,580	739,508	-	-	-	1,052,088	312,580	739,508
Community Services Leadership	-	293,053	(293,053)	-	-	-	-	293,053	(293,053)
3068 - Manage Community Services	-	293,053	(293,053)	-	-	-	-	293,053	(293,053)
Community Support Programs	3,000	-	3,000	-	-	-	3,000	-	3,000
3070 - Australia Day Grant	3,000	-	3,000	-	-	-	3,000	-	3,000
Home and Community Care	1,028,121	448,519	579,602	-	-	-	1,028,121	448,519	579,602
3003 - Commonwealth Home Support Program (CHSP)	960,887	48,823	912,064	-	-	-	960,887	48,823	912,064
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	67,234	380,887	(313,653)	-	-	-	67,234	380,887	(313,653)
Radio Broadcasting Services	207,145	5,250	201,895	-	-	-	207,145	5,250	201,895
2025 - Deliver Indigenous Broadcasting Programs (RIBS)	207,145	5,250	201,895	-	-	-	207,145	5,250	201,895
3121 - TEARBA Staff Funding - Indigenous Broadcasting Prog	-	-	-	-	-	-	-	-	-
Sport and Recreation	721,420	202,307	519,113	-	-	-	721,420	202,307	519,113
3012 - Remote Sport Program	219,420	33,213	186,207	-	-	-	219,420	33,213	186,207
3011 - Safety and Wellbeing - Sport and Recreation	515,000	169,094	345,906	-	-	-	515,000	169,094	345,906
Total Community Services	3,676,891	1,417,856	2,259,035	-	-	-	3,676,891	1,417,856	2,259,035



Budget Presentation Summary

Financial Year 2023/24

Description	Operational			Capital			Total		
	Income	Expenditure	Net Result	Income	Expenditure	Net Result	Income	Expenditure	Net Result
Net Surplus / (Deficit) - Region	16,419,590	11,638,880	4,780,710	240,000	16,000	230,000	16,659,590	11,654,880	5,004,710



Budget Presentation Summary
Financial Year 2023/24

Description	Operational			Capital			Total		
	Income	Expenditure	Net Result	Income	Expenditure	Net Result	Income	Expenditure	Net Result
SOC - Goulburn									
CORE SERVICES UNTIED									
Administration & Customer Management	8,000	498,315	(490,315)	-	-	-	8,000	498,315	(490,315)
2012 - Community Service Delivery	8,000	498,315	(490,315)	-	-	-	8,000	498,315	(490,315)
Animal Control	38,279	30,505	5,774	-	-	-	38,279	30,505	5,774
2001 - Animal Control	38,279	30,505	5,774	-	-	-	38,279	30,505	5,774
Buildings & Facilities	5,433	133,873	(128,440)	-	-	-	5,433	133,873	(128,440)
2008 - Maintain & construct council controlled buildings & land	5,433	13,433	(8,000)	-	-	-	5,433	13,433	(8,000)
2049 - Maintain staff houses	-	120,540	(120,540)	-	-	-	-	120,540	(120,540)
Fleet	61,600	263,338	(201,738)	-	-	-	61,600	263,338	(201,738)
2048 - Maintain fleet, equipment and motor vehicles	16,000	219,868	(203,868)	-	-	-	16,000	219,868	(203,868)
2016 - Operate Fuel Storage Facility	45,600	43,470	2,130	-	-	-	45,600	43,470	2,130
Governance	-	3,840	(3,840)	-	-	-	-	3,840	(3,840)
2071 - Manager Council Governance	-	3,840	(3,840)	-	-	-	-	3,840	(3,840)
IT & Communications	-	21,290	(21,290)	-	-	-	-	21,290	(21,290)
2038 - Manage Information Technology and Communications	-	21,290	(21,290)	-	-	-	-	21,290	(21,290)
Lighting for Public Safety	-	21,183	(21,183)	-	-	-	-	21,183	(21,183)
2034 - Install and maintain street lights	-	21,183	(21,183)	-	-	-	-	21,183	(21,183)
Local Roads	-	525,041	(525,041)	-	-	-	-	525,041	(525,041)
2009 - Maintain local roads	-	525,041	(525,041)	-	-	-	-	525,041	(525,041)
Parks, Reserves & Open Spaces	-	393,258	(393,258)	-	-	-	-	393,258	(393,258)
2010 - Manage and maintain reserves	-	950	(950)	-	-	-	-	950	(950)
2017 - Parks and Public Open Space - including weed control	-	393,308	(393,308)	-	-	-	-	393,308	(393,308)
Public Relations	-	1,900	(1,900)	-	-	-	-	1,900	(1,900)
2021 - Support Civic and community events	-	1,900	(1,900)	-	-	-	-	1,900	(1,900)
Revenue Growth	332,475	-	332,475	-	-	-	332,475	-	332,475
2040 - Manage Rates and charges	332,475	-	332,475	-	-	-	332,475	-	332,475
Waste, Water & Sewerage Management	552,223	266,814	86,409	-	-	-	552,223	266,814	86,409
2013 - Waste Management	552,223	266,814	86,409	-	-	-	552,223	266,814	86,409
Total Core Services Untied	796,008	2,158,437	(1,362,429)	-	-	-	796,008	2,158,437	(1,362,429)
CORE SERVICES TIED									
Local Authorities Administration	158,700	158,700	-	-	-	-	158,700	158,700	-
2178 - Local Authorities Community Project Income	158,700	158,700	-	-	-	-	158,700	158,700	-
Total Core Services Tied	158,700	158,700	-	-	-	-	158,700	158,700	-
COMMERCIAL SERVICES									
Total Commercial Services	1,632,241	1,117,378	504,863	-	-	-	1,632,241	1,117,378	504,863
COMMUNITY SERVICES									
Adult Care Services	596,000	599,879	(3,879)	-	-	-	596,000	599,879	(3,879)
3130 - eHCP - Home Care Packages Program from eTrusts	253,000	253,000	-	-	-	-	253,000	253,000	-
3001 - Home Care Packages Program (HCP)	253,000	157,953	95,047	-	-	-	253,000	157,953	95,047
3003 - NT Jobs Package - Adult Care	-	188,918	(188,918)	-	-	-	-	188,918	(188,918)
Community Safety Programs	448,452	681,088	(232,636)	-	-	-	448,452	681,088	(232,636)
3004 - Night Patrol	-	240,838	(240,838)	-	-	-	-	240,838	(240,838)
3067 - Women's Safe House - Goulburn	448,452	440,250	8,202	-	-	-	448,452	440,250	8,202
Community Support Programs	-	600	(600)	-	-	-	-	600	(600)
3070 - Australia Day Dinner	-	600	(600)	-	-	-	-	600	(600)
Home and Community Care	-	95,290	(95,290)	-	-	-	-	95,290	(95,290)
3002 - Commonwealth Home Support Program (CHSP)	-	95,290	(95,290)	-	-	-	-	95,290	(95,290)
Radio Broadcasting Services	-	48,948	(48,948)	-	-	-	-	48,948	(48,948)
3025 - Deliver Indigenous Broadcasting Programs (IBBS)	-	7,120	(7,120)	-	-	-	-	7,120	(7,120)
3131 - TEARIMA Staff Funding - Indigenous Broadcasting Program	-	42,828	(42,828)	-	-	-	-	42,828	(42,828)
Sport and Recreation	-	81,800	(81,800)	-	-	-	-	81,800	(81,800)
3012 - Remote Sport Program	-	38,500	(38,500)	-	-	-	-	38,500	(38,500)
3011 - Safety and Wellbeing - Sport and Recreation	-	13,300	(13,300)	-	-	-	-	13,300	(13,300)
Youth Programs	324,000	300,852	23,148	-	-	-	324,000	300,852	23,148
3040 - Children and Schooling - Youth	324,000	300,852	23,148	-	-	-	324,000	300,852	23,148
Total Community Services	1,278,452	1,778,448	(500,000)	-	-	-	1,278,452	1,778,448	(500,000)
Net Surplus / (Deficit) - Goulburn	3,948,402	5,314,964	(1,366,562)	-	-	-	3,948,402	5,314,964	(1,366,562)



Budget Presentation Summary
Financial Year 2023/24

Description	Operational			Capital			Total		
	Income	Expenses	Net Result	Income	Expenses	Net Result	Income	Expenses	Net Result
SDC: Jabiru									
CORE SERVICES UNTIED									
Administration & Customer Management	3,920	877,990	(874,070)	-	120,000	(120,000)	3,920	997,990	(994,070)
2012 - Community Service Delivery	3,920	877,990	(874,070)	-	120,000	(120,000)	3,920	997,990	(994,070)
Animal Control	43,951	33,365	10,586	-	-	-	43,951	33,365	10,586
2001 - Animal Control	43,951	33,365	10,586	-	-	-	43,951	33,365	10,586
Buildings & Facilities	-	695,231	(695,231)	-	-	-	-	695,231	(695,231)
2008 - Maintain & construct council controlled buildings & land	-	30,976	(30,976)	-	-	-	-	30,976	(30,976)
2049 - Maintain staff houses	-	664,255	(664,255)	-	-	-	-	664,255	(664,255)
Fleet	2,500	160,734	(157,234)	-	-	-	2,500	160,734	(157,234)
2048 - Maintain fleet, equipment and motor vehicles	2,500	160,734	(157,234)	-	-	-	2,500	160,734	(157,234)
IT & Communications	-	25,200	(25,200)	-	-	-	-	25,200	(25,200)
2038 - Manage Information Technology and Communications	-	25,200	(25,200)	-	-	-	-	25,200	(25,200)
Lighting for Public Safety	-	111,695	(111,695)	-	-	-	-	111,695	(111,695)
2004 - Install and maintain street lights	-	111,695	(111,695)	-	-	-	-	111,695	(111,695)
Local Roads	-	174,297	(174,297)	-	-	-	-	174,297	(174,297)
2009 - Maintain local roads	-	174,297	(174,297)	-	-	-	-	174,297	(174,297)
Parks, Reserves & Open Spaces	3,500	300,462	(296,962)	-	-	-	3,500	300,462	(296,962)
2010 - Manage and maintain cemeteries	2,000	1,810	190	-	-	-	2,000	1,810	190
2017 - Parks and Public Open Spaces - including weed control	1,500	298,652	(297,152)	-	-	-	1,500	298,652	(297,152)
Public Relations	-	5,440	(5,440)	-	-	-	-	5,440	(5,440)
2071 - Support Civic and community events	-	5,440	(5,440)	-	-	-	-	5,440	(5,440)
Revenue Growth	1,383,879	33,000	1,350,879	-	-	-	1,383,879	33,000	1,350,879
2040 - Manage Rates and charges	1,383,879	33,000	1,350,879	-	-	-	1,383,879	33,000	1,350,879
Sport and Recreation	-	128,348	(128,348)	-	-	-	-	128,348	(128,348)
2218 - Sport and Recreation - Jabiru	-	128,348	(128,348)	-	-	-	-	128,348	(128,348)
Swimming Pools	88,500	410,871	(322,371)	-	-	-	88,500	410,871	(322,371)
2015 - Operate and maintain swimming pool	88,500	410,871	(322,371)	-	-	-	88,500	410,871	(322,371)
Waste, Water & Sewerage Management	2,091,930	1,014,794	2,077,136	-	-	-	2,091,930	1,014,794	2,077,136
2148 - Sewerage Management	781,323	148,130	633,193	-	-	-	781,323	148,130	633,193
2013 - Waste Management	896,007	378,134	217,873	-	-	-	896,007	378,134	217,873
2143 - Water Management - Jabiru	1,712,600	490,530	1,222,070	-	-	-	1,712,600	490,530	1,222,070
Total Core Services Untied	4,878,181	3,378,428	1,500,753	-	120,000	(120,000)	4,878,181	4,098,428	479,753
CORE SERVICES TIED									
Libraries	135,120	135,120	-	-	-	-	135,120	135,120	-
2144 - Library Service - Jabiru	135,120	135,120	-	-	-	-	135,120	135,120	-
Total Core Services Tied	135,120	135,120	-	-	-	-	135,120	135,120	-
COMMERCIAL SERVICES									
Total Commercial Services	1,680,127	1,835,968	(155,841)	-	-	-	1,680,127	1,835,968	(155,841)
COMMUNITY SERVICES									
Ageed Care Services	101,800	334,731	(232,931)	-	-	-	101,800	334,731	(232,931)
2130 - eHCP - Home Care Packages Program from eTook	30,900	50,900	20,000	-	-	-	30,900	50,900	20,000
3001 - Home Care Packages Program (HCP)	30,900	145,847	(114,947)	-	-	-	30,900	145,847	(114,947)
3003 - NT Job Package - Agent Care	-	137,984	(137,984)	-	-	-	-	137,984	(137,984)
Children Services	88,888	88,888	-	-	-	-	88,888	88,888	-
2134 - Support Child Care Services - Jabiru	88,888	88,888	-	-	-	-	88,888	88,888	-
Community Support Programs	-	600	(600)	-	-	-	-	600	(600)
2070 - Australia Day Grant	-	600	(600)	-	-	-	-	600	(600)
Home and Community Care	-	96,960	(96,960)	-	-	-	-	96,960	(96,960)
3002 - Commonwealth Home Support Program (CHSP)	-	96,960	(96,960)	-	-	-	-	96,960	(96,960)
Sport and Recreation	-	83,000	(83,000)	-	-	-	-	83,000	(83,000)
2012 - Remove Sport Program	-	83,000	(83,000)	-	-	-	-	83,000	(83,000)
Total Community Services	188,688	581,957	(393,269)	-	-	-	188,688	581,957	(393,269)
Net Surplus / (Deficit) - Jabiru	6,561,294	6,511,473	50,821	-	120,000	(120,000)	6,561,294	6,631,473	188,279



Budget Presentation Summary
Financial Year 2023/24

Description	Operational			Capital			Total		
	Income	Expenses	Net Result	Income	Expenses	Net Result	Income	Expenses	Net Result
SOC - Manassas									
CORE SERVICES UNDED									
Administration & Customer Management	32,971	499,402	(466,431)	-	-	-	32,971	499,402	(466,431)
2012 - Community Service Delivery	32,971	499,402	(466,431)	-	-	-	32,971	499,402	(466,431)
Animal Control	81,299	38,131	23,168	-	-	-	81,299	38,131	23,168
2001 - Animal Control	81,299	38,131	23,168	-	-	-	81,299	38,131	23,168
Buildings & Facilities	-	222,809	(222,809)	60,000	(60,000)	-	-	222,809	(222,809)
2006 - Maintain and construct owned controlled buildings & lots	-	53,569	(53,569)	-	-	-	-	53,569	(53,569)
2049 - Maintain staff houses	-	169,240	(169,240)	60,000	(60,000)	-	-	229,240	(229,240)
Fleet	15,000	243,639	(228,639)	-	-	-	15,000	243,639	(228,639)
2048 - Maintain fleet, equipment and motor vehicles	15,000	243,639	(228,639)	-	-	-	15,000	243,639	(228,639)
Governance	-	4,680	(4,680)	-	-	-	-	4,680	(4,680)
2071 - Manage Council Governance	-	4,680	(4,680)	-	-	-	-	4,680	(4,680)
IT & Communications	-	27,460	(27,460)	-	-	-	-	27,460	(27,460)
2038 - Manage Information Technology and Communications	-	27,460	(27,460)	-	-	-	-	27,460	(27,460)
Lighting for Public Safety	-	17,636	(17,636)	-	-	-	-	17,636	(17,636)
2004 - Install and maintain street lights	-	17,636	(17,636)	-	-	-	-	17,636	(17,636)
Local Roads	7,508	285,853	(278,344)	-	-	-	7,508	285,853	(278,344)
2009 - Maintain local roads	7,508	285,853	(278,344)	-	-	-	7,508	285,853	(278,344)
Parks, Reserves & Open Spaces	11,071	344,178	(333,107)	-	-	-	11,071	344,178	(333,107)
2010 - Manage and maintain amenities	1,000	7,810	(6,810)	-	-	-	1,000	7,810	(6,810)
2017 - Parks and Public Open Spaces - including weed control	10,071	336,368	(326,297)	-	-	-	10,071	336,368	(326,297)
Public Relations	-	1,780	(1,780)	-	-	-	-	1,780	(1,780)
2021 - Support Civic and community events	-	1,780	(1,780)	-	-	-	-	1,780	(1,780)
Revenue Growth	569,878	-	569,878	-	-	-	569,878	-	569,878
2040 - Manage Rates and charges	569,878	-	569,878	-	-	-	569,878	-	569,878
Swimming Pools	750	297,783	(297,033)	-	-	-	750	297,783	(297,033)
2015 - Operate and maintain swimming pool	750	297,783	(297,033)	-	-	-	750	297,783	(297,033)
Waste, Water & Sewerage Management	681,442	447,958	233,483	-	-	-	681,442	447,958	233,483
2015 - Waste Management	681,442	447,958	233,483	-	-	-	681,442	447,958	233,483
Total Core Services Unided	1,376,920	2,431,318	(1,054,398)	60,000	(60,000)	-	1,376,920	2,491,318	(1,131,398)
CORE SERVICES TIED									
Local Authorities Administration	371,208	371,208	-	-	-	-	371,208	371,208	-
2176 - Local Authorities Community Project Income	371,208	371,208	-	-	-	-	371,208	371,208	-
Total Core Services Tied	371,208	371,208	-	-	-	-	371,208	371,208	-
COMMERCIAL SERVICES									
Total Commercial Services	1,315,423	974,893	340,530	-	-	-	1,315,423	974,893	340,530
COMMUNITY SERVICES									
Community Support Programs	-	600	(600)	-	-	-	-	600	(600)
2070 - Australia Day Grant	-	600	(600)	-	-	-	-	600	(600)
Radio Broadcasting Services	-	54,385	(54,385)	-	-	-	-	54,385	(54,385)
2025 - Deliver Indigenous Broadcasting Programs (IBBS)	-	11,390	(11,390)	-	-	-	-	11,390	(11,390)
1131 - TEARSA Staff Fundine - Indigenous Broadcasting Program	-	42,995	(42,995)	-	-	-	-	42,995	(42,995)
Sport and Recreation	-	155,473	(155,473)	-	-	-	-	155,473	(155,473)
2012 - Remole Sport Program	-	27,897	(27,897)	-	-	-	-	27,897	(27,897)
2011 - Safety and Wellbeing - Sport and Recreation	-	127,606	(127,606)	-	-	-	-	127,606	(127,606)
Youth Programs	-	20,348	(20,348)	-	-	-	-	20,348	(20,348)
2040 - Children and Schooing - Youth	-	20,348	(20,348)	-	-	-	-	20,348	(20,348)
Total Community Services	-	238,706	(238,706)	-	-	-	-	238,706	(238,706)
Net Surplus / (Deficit) - Manassas	3,857,542	4,088,108	(230,566)	60,000	(60,000)	-	3,857,542	4,088,108	(230,566)



Budget Presentation Summary
Financial Year 2023/24

Classification	Operational			Capital			Total		
	Income	Expenses	Net Result	Income	Expenses	Net Result	Income	Expenses	Net Result
SOC - Miscellane									
CORE SERVICES UNTIED									
Administration & Customer Management	6,800	464,837	(457,837)	-	-	-	6,800	464,837	(457,837)
2012 - Community Service Delivery	6,800	464,837	(457,837)	-	-	-	6,800	464,837	(457,837)
Animal Control	7,228	24,028	(16,798)	-	-	-	7,228	24,028	(16,798)
2001 - Animal Control	7,228	24,028	(16,798)	-	-	-	7,228	24,028	(16,798)
Buildings & Facilities	-	45,938	(45,938)	-	-	-	-	45,938	(45,938)
2008 - Maintain and construct council controlled buildings & land	-	1,868	(1,868)	-	-	-	-	1,868	(1,868)
2049 - Maintain staff houses	-	44,070	(44,070)	-	-	-	-	44,070	(44,070)
Fleet	157,322	245,876	(88,554)	-	-	-	157,322	245,876	(88,554)
2048 - Maintain plant, equipment and motor vehicles	7,000	119,066	(112,066)	-	-	-	7,000	119,066	(112,066)
2016 - Operate Fuel Storage Facility	150,322	126,810	23,512	-	-	-	150,322	126,810	23,512
Governance	-	2,000	(2,000)	-	-	-	-	2,000	(2,000)
2071 - Manager Council Governance	-	2,000	(2,000)	-	-	-	-	2,000	(2,000)
IT & Communications	-	18,763	(18,763)	-	-	-	-	18,763	(18,763)
2038 - Manage Information Technology and Communications	-	18,763	(18,763)	-	-	-	-	18,763	(18,763)
Lighting for Public Safety	-	7,655	(7,655)	-	-	-	-	7,655	(7,655)
2004 - Install and maintain street lights	-	7,655	(7,655)	-	-	-	-	7,655	(7,655)
Local Roads	-	134,578	(134,578)	-	-	-	-	134,578	(134,578)
2019 - Maintain local roads	-	134,578	(134,578)	-	-	-	-	134,578	(134,578)
Parks, Reserves & Open Spaces	21,298	216,313	(195,015)	25,000	(25,000)	-	21,298	241,313	(220,015)
2010 - Manage and maintain reserves	-	9,330	(9,330)	-	-	-	-	9,330	(9,330)
2017 - Parks and Public Open Space - including weed control	21,298	206,983	(185,685)	25,000	(25,000)	-	21,298	231,983	(215,015)
Public Relations	-	1,900	(1,900)	-	-	-	-	1,900	(1,900)
2021 - Support City and community events	-	1,900	(1,900)	-	-	-	-	1,900	(1,900)
Revenue Growth	53,472	-	53,472	-	-	-	53,472	-	53,472
2040 - Manage Rates and charges	53,472	-	53,472	-	-	-	53,472	-	53,472
Waste, Water & Sewerage Management	82,844	167,418	(84,574)	-	-	-	82,844	167,418	(84,574)
2013 - Waste Management	82,844	167,418	(84,574)	-	-	-	82,844	167,418	(84,574)
Total Core Services Untied	308,932	1,328,007	(1,019,075)	25,000	(25,000)	-	308,932	1,354,007	(1,044,075)
CORE SERVICES TIED									
Local Authorities Administration	36,900	36,900	-	-	-	-	36,900	36,900	-
2178 - Local Authorities Community Fund Income	36,900	36,900	-	-	-	-	36,900	36,900	-
Total Core Services Tied	36,900	36,900	-	-	-	-	36,900	36,900	-
COMMERCIAL SERVICES									
Total Commercial Services	875,357	462,592	412,765	-	-	-	875,357	462,592	412,765
COMMUNITY SERVICES									
Asset Care Services	-	13,165	(13,165)	-	-	-	-	13,165	(13,165)
3003 - NT Jobs Package - Asset Care	-	13,165	(13,165)	-	-	-	-	13,165	(13,165)
Children Services	445,850	448,370	(2,520)	-	-	-	445,850	448,370	(2,520)
3058 - Manage Creche	445,850	448,370	(2,520)	-	-	-	445,850	448,370	(2,520)
Community Safety Programs	-	222,775	(222,775)	-	-	-	-	222,775	(222,775)
3004 - Night Patrol	-	222,775	(222,775)	-	-	-	-	222,775	(222,775)
Community Support Programs	-	600	(600)	-	-	-	-	600	(600)
3070 - Australia Day Grant	-	600	(600)	-	-	-	-	600	(600)
Home and Community Care	-	27,010	(27,010)	-	-	-	-	27,010	(27,010)
3002 - Commonwealth Home Support Program (CHSP)	-	27,010	(27,010)	-	-	-	-	27,010	(27,010)
Radio Broadcasting Services	-	48,781	(48,781)	-	-	-	-	48,781	(48,781)
2025 - Deliver Indigenous Broadcasting Programs (RIBS)	-	5,829	(5,829)	-	-	-	-	5,829	(5,829)
3121 - TEARISA Staff Funds - Indigenous Broadcasting Program	-	43,181	(43,181)	-	-	-	-	43,181	(43,181)
Sport and Recreation	-	121,370	(121,370)	-	-	-	-	121,370	(121,370)
3012 - Remote Sport Program	-	18,190	(18,190)	-	-	-	-	18,190	(18,190)
3011 - Salary and Wages - Sport and Recreation	-	103,180	(103,180)	-	-	-	-	103,180	(103,180)
Youth Programs	-	1,300	(1,300)	-	-	-	-	1,300	(1,300)
3040 - Children and Schooling - Youth	-	1,300	(1,300)	-	-	-	-	1,300	(1,300)
Total Community Services	445,850	863,376	(417,526)	-	-	-	445,850	863,376	(417,526)
Net Surplus / (Deficit) - Miscellane	1,867,039	2,791,958	(1,024,919)	25,000	(25,000)	-	1,867,039	2,791,958	(1,024,919)



Budget Presentation Summary

Financial Year 2023/24

Description	Operational			Capital			Total		
	Income	Expenses	Net Result	Income	Expenses	Net Result	Income	Expenses	Net Result
SOC: Warrnool									
CORE SERVICES UNTIED									
Administration & Customer Management	9,359	488,288	(478,929)	-	-	-	9,359	488,288	(478,929)
2012 - Community Service Delivery	9,359	488,288	(478,929)	-	-	-	9,359	488,288	(478,929)
Animal Control	11,398	22,263	(10,865)	-	-	-	11,398	22,263	(10,865)
2001 - Animal Control	11,398	22,263	(10,865)	-	-	-	11,398	22,263	(10,865)
Buildings & Facilities	-	74,744	(74,744)	-	-	-	-	74,744	(74,744)
2008 - Maintain & construct council controlled buildings & lots	-	20,744	(20,744)	-	-	-	-	20,744	(20,744)
2049 - Maintain staff houses	-	54,000	(54,000)	-	-	-	-	54,000	(54,000)
Fleet	6,500	128,445	(121,945)	-	-	-	6,500	128,445	(121,945)
2048 - Maintain fleet, equipment and motor vehicles	6,500	128,445	(121,945)	-	-	-	6,500	128,445	(121,945)
Governance	-	3,800	(3,800)	-	-	-	-	3,800	(3,800)
2071 - Menzies Council Governance	-	3,800	(3,800)	-	-	-	-	3,800	(3,800)
IT & Communications	-	9,233	(9,233)	-	-	-	-	9,233	(9,233)
2038 - Menzies Information Technology and Communications	-	9,233	(9,233)	-	-	-	-	9,233	(9,233)
Lighting for Public Safety	-	7,358	(7,358)	-	-	-	-	7,358	(7,358)
2004 - Install and maintain street lights	-	7,358	(7,358)	-	-	-	-	7,358	(7,358)
Local Roads	-	185,288	(185,288)	-	-	-	-	185,288	(185,288)
2009 - Maintain local roads	-	185,288	(185,288)	-	-	-	-	185,288	(185,288)
Parks, Reserves & Open Spaces	-	230,723	(230,723)	-	-	-	-	230,723	(230,723)
2017 - Parks and Public Open Spaces - including weed control	-	230,723	(230,723)	-	-	-	-	230,723	(230,723)
Public Relations	-	1,900	(1,900)	-	-	-	-	1,900	(1,900)
2021 - Support Civic and community events	-	1,900	(1,900)	-	-	-	-	1,900	(1,900)
Revenue Growth	85,670	-	85,670	-	-	-	85,670	-	85,670
2040 - Menzies Rates and charges	85,670	-	85,670	-	-	-	85,670	-	85,670
Waste, Water & Sewerage Management	93,060	193,295	(100,235)	-	-	-	93,060	193,295	(100,235)
2013 - Waste Management	93,060	193,295	(100,235)	-	-	-	93,060	193,295	(100,235)
Total Core Services Untied	205,967	1,343,322	(1,137,355)				205,967	1,343,322	(1,137,355)
CORE SERVICES TIED									
Local Authorities Administration	58,700	58,700	-	-	-	-	58,700	58,700	-
2178 - Local Authorities Community Power Income	58,700	58,700	-	-	-	-	58,700	58,700	-
Total Core Services Tied	58,700	58,700	-				58,700	58,700	-
COMMERCIAL SERVICES									
Total Commercial Services	843,084	496,004	347,080				843,084	496,004	347,080
COMMUNITY SERVICES									
Ageed Care Services	-	185,799	(185,799)	-	-	-	-	185,799	(185,799)
3003 - NT Jobs Package - Ageed Care	-	185,799	(185,799)	-	-	-	-	185,799	(185,799)
Children Services	457,638	455,118	2,520	-	-	-	457,638	455,118	2,520
3028 - Menzies Crèche	408,780	407,240	1,540	-	-	-	408,780	407,240	1,540
3009 - Winter/Outside School Hours Care	47,878	47,878	-	-	-	-	47,878	47,878	-
Community Safety Programs	-	278,095	(278,095)	-	-	-	-	278,095	(278,095)
3004 - Night Patrol	-	278,095	(278,095)	-	-	-	-	278,095	(278,095)
Community Support Programs	-	600	(600)	-	-	-	-	600	(600)
3070 - Australia Day Grant	-	600	(600)	-	-	-	-	600	(600)
Home and Community Care	200	96,203	(96,003)	-	-	-	200	96,203	(96,003)
3002 - Commonwealth Home Support Program (CHSP)	-	96,003	(96,003)	-	-	-	-	96,003	(96,003)
5089 - Flower Cards for Community Care Clients	200	200	-	-	-	-	200	200	-
Radio Broadcasting Services	-	48,781	(48,781)	-	-	-	-	48,781	(48,781)
2025 - Deliver Indigenous Broadcasting Programs (RIBS)	-	5,829	(5,829)	-	-	-	-	5,829	(5,829)
3131 - TEARNA Staff Fundraiser - Indigenous Broadcasting Program	-	43,151	(43,151)	-	-	-	-	43,151	(43,151)
Sport and Recreation	-	137,471	(137,471)	-	-	-	-	137,471	(137,471)
3012 - Menzies Sport Program	-	35,650	(35,650)	-	-	-	-	35,650	(35,650)
3011 - Safety and Wellbeing - Sport and Recreation	-	101,821	(101,821)	-	-	-	-	101,821	(101,821)
Youth Programs	-	1,600	(1,600)	-	-	-	-	1,600	(1,600)
3040 - Children and Schooling - Youth	-	1,600	(1,600)	-	-	-	-	1,600	(1,600)
Total Community Services	457,638	1,181,606	(723,868)				457,638	1,181,606	(723,868)
Net Surplus / (Deficit) - Warrnool	1,585,610	3,079,693	(1,514,083)				1,585,610	3,079,693	(1,514,083)



Budget Presentation Summary
Financial Year 2023/24

Competition	Operational			Capital			Total		
	Income	Expenditures	Net Result	Income	Expenditures	Net Result	Income	Expenditures	Net Result
SDC: All									
CORE SERVICES UNTIED									
Administration & Customer Management	3,753,050	3,386,234	366,817	-	128,909	(128,909)	3,753,050	3,506,234	246,817
2012 - Community Service Delivery	3,753,050	3,386,234	366,817	-	128,909	(128,909)	3,753,050	3,506,234	246,817
Administration of Local Laws	-	250,283	(250,283)	-	-	-	-	250,283	(250,283)
2030 - Manage Technical Services	-	250,283	(250,283)	-	-	-	-	250,283	(250,283)
Advocacy and Representation	-	454,116	(454,116)	-	-	-	-	454,116	(454,116)
2026 - Executive Leadership CEO	-	454,116	(454,116)	-	-	-	-	454,116	(454,116)
Animal Control	160,155	148,290	11,865	-	-	-	160,155	148,290	11,865
2001 - Animal Control	160,155	148,290	11,865	-	-	-	160,155	148,290	11,865
Asset Management	-	319,562	(319,562)	-	-	-	-	319,562	(319,562)
2058 - Manage Assets	-	319,562	(319,562)	-	-	-	-	319,562	(319,562)
Buildings & Facilities	1,768,297	1,372,527	395,770	-	60,000	(60,000)	1,768,297	1,432,527	335,770
2025 - Maintain & construct council operated buildings & lands	5,433	265,807	(260,375)	-	-	-	5,433	265,807	(260,375)
2049 - Maintain staff houses	1,754,884	1,306,720	448,164	-	60,000	(60,000)	1,754,884	1,366,720	388,164
Council Planning and Reporting	-	245,754	(245,754)	-	-	-	-	245,754	(245,754)
2029 - Executive and Corporate Services	-	245,754	(245,754)	-	-	-	-	245,754	(245,754)
Culture and Heritage	-	188,769	(188,769)	-	-	-	-	188,769	(188,769)
2150 - Cultural Safety & Fabrications	-	188,769	(188,769)	-	-	-	-	188,769	(188,769)
Exec/Corporate Services	-	279,221	(279,221)	-	-	-	-	279,221	(279,221)
2085 - Executive Officer - Advocacy and Strategy	-	279,221	(279,221)	-	-	-	-	279,221	(279,221)
Financial Management	2,788,764	1,154,757	1,634,007	-	-	-	2,788,764	1,154,757	1,634,007
2025 - Corporate Financial Management	2,788,764	1,154,757	1,634,007	-	-	-	2,788,764	1,154,757	1,634,007
Fleet	1,158,522	1,209,525	(51,003)	240,000	-	240,000	1,398,522	1,209,525	188,997
2048 - Maintain fleet, equipment and motor vehicles	992,600	1,039,345	(46,745)	240,000	-	240,000	1,232,600	1,039,345	193,255
2016 - Operate Fuel Storage Facilities	165,922	170,180	(4,258)	-	-	-	165,922	170,180	(4,258)
Governance	-	815,968	(815,968)	-	-	-	-	815,968	(815,968)
2023 - Conduct Council Elections	-	38,130	(38,130)	-	-	-	-	38,130	(38,130)
2071 - Manage Council Governance	-	777,838	(777,838)	-	-	-	-	777,838	(777,838)
Human Resources	160,000	1,012,352	(852,352)	-	-	-	160,000	1,012,352	(852,352)
2033 - Learning and Development	160,000	135,361	24,639	-	-	-	160,000	135,361	24,639
2037 - Manage People & Capability	-	723,088	(723,088)	-	-	-	-	723,088	(723,088)
2039 - Manage Work Health and Safety	-	153,863	(153,863)	-	-	-	-	153,863	(153,863)
IT & Communications	770,348	831,593	(61,245)	-	10,000	(10,000)	770,348	841,593	(71,245)
2036 - Manage Information Technology and Communications	770,348	831,593	(61,245)	-	10,000	(10,000)	770,348	841,593	(71,245)
Lighting for Public Safety	-	165,499	(165,499)	-	-	-	-	165,499	(165,499)
2004 - Install and maintain street lights	-	165,499	(165,499)	-	-	-	-	165,499	(165,499)
Local Roads	1,383,143	1,333,290	49,853	-	-	-	1,383,143	1,333,290	49,853
2009 - Maintain local roads	1,383,143	1,333,290	49,853	-	-	-	1,383,143	1,333,290	49,853
Parks, Reserves & Open Spaces	32,837	1,314,052	(1,281,215)	-	25,000	(25,000)	32,837	1,339,052	(1,306,215)
2010 - Manage and maintain reserves	3,000	49,018	(46,018)	-	-	-	3,000	49,018	(46,018)
2017 - Parks and Public Open Space - including weed control	32,837	1,465,035	(1,432,198)	-	25,000	(25,000)	32,837	1,490,035	(1,457,198)
Public Relations	-	195,943	(195,943)	-	-	-	-	195,943	(195,943)
2042 - Public Relations and Communications	-	175,403	(175,403)	-	-	-	-	175,403	(175,403)
2156 - Publish the West Arnhem Wine Newsletter	-	7,420	(7,420)	-	-	-	-	7,420	(7,420)
2021 - Support Christmas and community events	-	13,120	(13,120)	-	-	-	-	13,120	(13,120)
Records Management	-	135,384	(135,384)	-	-	-	-	135,384	(135,384)
2026 - Records Management	-	135,384	(135,384)	-	-	-	-	135,384	(135,384)
Revenue Growth	2,485,492	58,200	2,427,292	-	-	-	2,485,492	58,200	2,427,292
2109 - Manage Council Investments	68,500	-	68,500	-	-	-	68,500	-	68,500
2040 - Manage Rates and charges	2,416,992	58,200	2,358,792	-	-	-	2,416,992	58,200	2,358,792
Risk Management	251,916	1,527,293	(1,275,377)	-	-	-	251,916	1,527,293	(1,275,377)
2036 - Manage corporate risk	251,916	1,497,293	(1,245,377)	-	-	-	251,916	1,497,293	(1,245,377)
2205 - Manage Internal Audit / Register	-	30,000	(30,000)	-	-	-	-	30,000	(30,000)
Sport and Recreation	-	126,348	(126,348)	-	-	-	-	126,348	(126,348)
2218 - Sport and Recreation - Jubbah	-	126,348	(126,348)	-	-	-	-	126,348	(126,348)
Swimming Pools	68,250	708,654	(640,404)	-	-	-	68,250	708,654	(640,404)
2015 - Operate and maintain swimming pool	68,250	708,654	(640,404)	-	-	-	68,250	708,654	(640,404)
Waste, Water & Sewerage Management	4,281,489	2,244,324	2,037,175	-	-	-	4,281,489	2,244,324	2,037,175
2145 - Sewerage Management	781,323	146,120	635,183	-	-	-	781,323	146,120	635,183
2013 - Waste Management	1,797,576	1,627,964	179,612	-	-	-	1,797,576	1,627,964	179,612
2143 - Water Management - Jubbah	1,712,600	490,220	1,222,380	-	-	-	1,712,600	490,220	1,222,380
Total Core Services Untied	19,056,274	16,877,938	(2,178,664)	240,000	(215,000)	25,000	19,296,274	16,662,938	(2,644,664)
CORE SERVICES TIED									
Financial Management	794,000	794,000	-	-	-	-	794,000	794,000	-
2070 - Indigenous Jobs Development Funding - DHCD	794,000	794,000	-	-	-	-	794,000	794,000	-
Libraries	135,120	135,120	-	-	-	-	135,120	135,120	-
2144 - Library Services - Jubbah	135,120	135,120	-	-	-	-	135,120	135,120	-
Local Authorities Administration	626,500	626,500	-	-	-	-	626,500	626,500	-
2178 - Local Authorities Community Project Income	626,500	626,500	-	-	-	-	626,500	626,500	-
Total Core Services Tied	1,555,620	1,555,620	-	-	-	-	1,555,620	1,555,620	-
COMMERCIAL SERVICES									
Total Commercial Services	6,494,685	5,657,315	837,370	-	-	-	6,494,685	5,657,315	837,370
COMMUNITY SERVICES									
Aged Care Services	1,270,920	1,270,920	-	-	-	-	1,270,920	1,270,920	-
2120 - oHCW - Home Care Packages Program from a Trust	251,920	251,920	-	-	-	-	251,920	251,920	-



Budget Presentation Summary

Financial Year 2023/24

Commission	Operational			Capital			Total		
	Income	Expenditure	Net Result	Income	Expenditure	Net Result	Income	Expenditure	Net Result
3001 - Home Care Packages Program (HCP)	303,900	303,900	-	-	-	-	303,900	303,900	-
3003 - NT Jobs Package - Aged Care	663,120	663,120	-	-	-	-	663,120	663,120	-
Children Services	970,154	970,154	-	-	-	-	970,154	970,154	-
3025 - Manage Cheque	855,610	855,610	-	-	-	-	855,610	855,610	-
3134 - Support Child Care Services - Atona	66,668	66,668	-	-	-	-	66,668	66,668	-
3009 - Waitawai Outside School Hours Care	47,876	47,876	-	-	-	-	47,876	47,876	-
Community Safety Programs	1,492,538	1,492,538	-	-	-	-	1,492,538	1,492,538	-
3004 - Night Patrol	1,052,066	1,052,066	-	-	-	-	1,052,066	1,052,066	-
3067 - Women's Safe House - Gairahinepi	440,452	440,452	-	-	-	-	440,452	440,452	-
Community Services Leadership	-	293,053	(293,053)	-	-	-	-	293,053	(293,053)
3068 - Manage Community Services	-	293,053	(293,053)	-	-	-	-	293,053	(293,053)
Community Support Programs	3,000	3,000	-	-	-	-	3,000	3,000	-
3070 - Astoria Day Grant	3,000	3,000	-	-	-	-	3,000	3,000	-
Home and Community Care	1,020,321	761,874	258,347	-	-	-	1,020,321	761,874	258,347
3002 - Commonwealth Home Support Program (CHSP)	380,887	380,887	-	-	-	-	380,887	380,887	-
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	639,234	380,887	258,347	-	-	-	639,234	380,887	258,347
3089 - Power Cards for Community Care Clients	200	200	-	-	-	-	200	200	-
Road Broadcasting Services	207,145	207,145	-	-	-	-	207,145	207,145	-
3025 - Drive Indigenous Broadcasting Programs (RIBS)	35,000	35,000	-	-	-	-	35,000	35,000	-
3131 - TEAROA Staff Funds - Indigenous Broadcasting Pro	172,145	172,145	-	-	-	-	172,145	172,145	-
Sport and Recreation	731,420	731,420	-	-	-	-	731,420	731,420	-
3012 - Remote Sport Program	216,420	216,420	-	-	-	-	216,420	216,420	-
3011 - Safety and Wellbeing - Sport and Recreation	515,000	515,000	-	-	-	-	515,000	515,000	-
Youth Programs	324,000	324,000	-	-	-	-	324,000	324,000	-
3040 - Children and Schools - Youth	324,000	324,000	-	-	-	-	324,000	324,000	-
Total Community Services	6,819,498	6,054,204	(765,296)	-	-	-	6,819,498	6,054,204	(765,296)
Net Surplus / (Deficit) - All SDCs	33,120,877	33,145,877	(25,000)	240,000	215,000	25,000	33,360,877	33,360,877	-

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WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	9.3
Title:	Finance Report for the period ended 31 May 2023
File Reference:	1081932
Author:	James Stockdale, Finance Manager; Corey White, Accountant

SUMMARY

The purpose of this report is to provide Council with the Financial Management Report for the period ended 31 May 2023.

BACKGROUND

The *Local Government (General) Regulations 2021*, Division 7, Section 17 (as in force at 1 July 2021) apply to this monthly Financial Report and state that Financial Reports to Council must set out and include the following:

- (1) *(a) the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and*
(b) the most recently adopted annual budget; and
(c) details of any material variances between the most recent actual income and expenditure of the Council and the most recently adopted annual budget.

- (2) *(a) details of all cash and investments held by the Council (including money held in trust); and*
(b) the closing cash at bank balance split between tied and untied funds; and
(c) a statement on trade debtors and a general indication of the age of the debts owed to the Council; and
(d) a statement on trade creditors and a general indication of the age of the debts owed by the Council; and
(e) a statement in relation to the Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
(f) other information required by the Council.

- (5) *(a) a certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information and belief:*
 - (i) the internal controls implemented by the Council are appropriate; and*
 - (ii) the Council's financial report best reflects the financial affairs of the Council.*

The set of Financial Reports follow in this report, and include the following as attachments:

- CEO Certification
- Graphical Presentation
- Profit and Loss report
- Balance Sheet Report
- Monthly Financial Report Form – as required by the Department of Chief Minister & Cabinet [a new requirement from November 2022]

The report is a full detailed report. A graphical presentation will be viewed in conjunction with this report commentary.

COMMENT

Snapshot Information (slide 2)

This slide provides an overall snapshot of many aspects of Council's overall operations, which include:

- a) Profit and Loss related items: Total Revenue, and Operating surplus before capital.
- b) Balance sheet items (overall health of Council): Assets, Asset additions, & cash.
- c) Key indicators of financial health: Working capital, cash flows and restricted assets.

Actual vs Budget Comparison - Operational (slide 3)

This consolidated Financial Management Report relates to the year to date (YTD) period 1 July 2022 to 31 May 2023, the first 11 months of the 2022-23 financial year. The report compares actual income and costs compared to Council's first approved budget; the finance team refer to this as "Budget X".

Total revenue

Total revenue (operational and capital) for the 11 months to May 2023 is \$42.57M. This is comprised of operational revenue \$34.04M and capital income of \$8.53M. This includes brought forward grant amounts of \$2.77M and \$2.00M = \$4.77M of the \$42.57M total. This \$42.57M is therefore not an average amount of income for an 11 month period. Note also that as the revised budget (Bud X) is applicable as of 1 April 2023, the brought forward amounts have also been reflected in this revised budget.

Operational revenue

Council's primary sources of operational revenue is derived from:

- (a) Income rates and charges - \$5.314M.
- (b) Income Operating Grants - \$14.853M, which consists of Brought Forward (B/F) Operational Grants \$2.770M and current income allocation grants of \$12.082M and;
- (c) Income Agency and Commercial Services - \$7.110M. Some of which include:
 - Contract fee income - \$4.420M.
 - Service fee income - \$1.370M
 - Sales income - \$764K,
 - FAO Childcare Benefit - \$226K
 - Other Agency Income - \$316K
 - Sales Commissions Received - \$14K

Income (Internal) allocation is \$5.661M. This covers internal income recovery. Major contributors are internal income from: staff housing, vehicle, plant & equipment, information technology, printing, fuel, internal labour work, and contract administration.

Operational expenditure

Total Council operational expenditure for May YTD is \$29.215M.

Employee expenses are over the budget of \$16.892M by \$778K (up \$270K from the \$508K over in April '23). Contract and material expenses are under the budget of 7.487M by \$3.444M or 46%. Line items such as Contractors expenses and Material Expenses are underspent, as they have since the commencement of the year, July 2022.

Actual vs Budget Comparison – Operating Position - Capital (slide 4)

Additional Income is \$8.530M. Note this includes the addition of capital contributions which relate to the revaluation of Council assets as per the valuer's report as of 1 July 2022 which were excluded in the revised budget (BudX). Additional Income Consists of:

- (a) Capital Contributions of \$3.011M
- (b) Income Allocation from Capital Grants \$1.963M
- (c) Capital Reserve Income Allocation of \$48K
- (d) B/F capital grants to complete project works of \$2.000M
- (e) B/F capital reserve funds to complete projects of \$1.160M
- (f) Proceeds from Sale of Plant, Equipment and Motor Vehicles of \$350K

Total Capital expenditure YTD is \$4.668M and mostly relates to a reserve project to upgrade the Council office extension in Jabiru (Jabiru Office stage 2) along with repairs to Mala'la Road in Maningrida and Bagshaw Road in Maningrida, and the purchase of 6 new Hilux Motor Vehicles. Two Assets were commissioned in May 2023; LED Solar Lights & Poles in Maningrida and an Off-road BBQ Trailer for Gunbalanya. Assets still "in progress" and not as yet completed total \$3.409M.

MANAGEMENT REPORT - RESULTS FOR THE FINANCIAL YEAR MAY 2023 YTD

A summary of Total Council comparative income and expenditure follows:



Actuals v Budget

as at 31 May 2023

Description	TOTAL COUNCIL					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,210,440	2,197,670	12,771	1%	2,397,458	92%
Charges - Sewerage	670,310	670,310	(0)	(0%)	731,247	92%
Charges - Water	1,179,876	1,466,667	(286,791)	(20%)	1,600,000	74%
Charges - Waste	1,253,784	1,253,784	(0)	(0%)	1,367,764	92%
Income Council Fees and Charges	358,596	483,988	(125,392)	(26%)	596,270	60%
Income Operating Grants	14,852,622	15,016,935	(164,313)	(1%)	16,367,025	91%
Income Investments	193,170	51,366	141,804	100%+	56,036	100%+
Income Allocation	5,661,100	5,667,650	(6,550)	(0%)	6,170,455	92%
Other Income	551,125	508,678	42,447	8%	526,765	100%+
Income Agency and Commercial Services	7,110,149	6,429,528	680,621	11%	7,247,802	98%
Total Operational Revenue	34,041,172	33,746,576	294,596	1%	37,060,823	92%
Operational Expenditure						
Employee Expenses	17,670,159	16,891,956	778,203	5%	18,336,568	96%
Contract and Material Expenses	4,043,244	7,487,345	(3,444,100)	(46%)	7,931,685	51%
Finance Expenses	12,578	11,889	689	6%	12,959	97%
Travel, Freight and Accom Expenses	836,379	1,005,486	(169,107)	(17%)	1,077,462	78%
Fuel, Utilities & Communication	2,187,854	2,068,086	119,768	6%	2,253,469	97%
Other Expenses	4,150,088	4,346,792	(196,704)	(5%)	5,851,415	71%
<i>Elected Member Allowances</i>	294,308	270,313	23,994	9%	294,887	100%
<i>Elected Member Expenses</i>	11,169	7,500	3,669	49%	7,900	100%+
<i>Council Committee & LA Allowances</i>	8,649	11,990	(3,341)	(28%)	13,080	66%
<i>Council Committee & LA Expenses</i>	220	-	220	100%	-	100%
Total Operational Expenditure	29,214,649	32,101,357	(2,886,709)	(9%)	35,779,424	82%
Total Operational Surplus / (Deficit)	4,826,523	1,645,218	3,181,305	100%+	1,281,399	100%+



Annual Budget Operating Position

as at 31 May 2023

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	4,826,523	1,645,218	3,181,305	100%+	1,281,399	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	(5,661,100)	(5,667,650)	6,550	0%	(6,170,455)	92%
Add Back Non-Cash Expenses	5,661,100	5,665,542	(4,442)	(0%)	6,170,455	92%
Total Non-Cash Items	-	(2,108)	2,108	100%	-	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(3,978,307)	(5,430,632)	1,452,325	27%	(6,937,624)	57%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(689,734)	(88,000)	(601,734)	(100%+)	(96,000)	100%+
Total Additional Outflows	4,668,041	5,518,632	(850,591)	(15%)	7,033,624	66%
Add ADDITIONAL INFLOWS						
Capital Grants Income	1,962,806	1,962,806	-	-	2,080,892	94%
Prior Year Carry Forward Tied Funding	1,998,241	2,224,832	(226,592)	10%	2,104,744	95%
Other Inflow of Funds	3,360,975	375,828	2,985,147	100%+	375,828	100%+
Transfers from Reserves	1,208,753	1,208,753	-	-	1,190,761	100%+
Total Additional Inflows	8,530,774	5,772,218	2,758,556	48%	5,752,225	100%+
Net Budgeted Operating Position	8,689,256	1,896,696	6,792,559	100%+	-	100%

The Management Report total surplus of \$8,689,256 above is reconciled to the loss of \$1,252,975 in the attachment titled "Profit and Loss Report-Consolidated" as follows:

Note that depreciation is not included in these management reports, neither is it a budget item.

RECONCILIATION TO MANAGEMENT REPORT			
	Total Surplus / (Deficit)		8,689,256
Add Grant Accounts (Cash basis)			
6311	Operating Grant Income Australian Govt	3,656,411	
6312	Operating Grant Income Territory Govt	7,857,491	
6319	Operating Grant Income Other	105,132	
6811	Capital Grant Income Australian Govt	210,310	
6812	Capital Grant Income Territory Govt	709,985	
6813	Capital Grant Income Other	-	12,539,329
Deduct Depreciation Accounts			
7511	Depreciation Expense Buildings	(1,904,034)	
7512	Depreciation Expense Infrastructure	(1,711,558)	
7513	Depreciation Expense Plant	(830,137)	
7515	Depreciation Expense Furniture and Fittings	(56,114)	
7516	Depreciation Expense Vehicles	(316,996)	
7518	Depreciation Expense - Leasehold Land	(136,627)	
7519	Depreciation Expense Roads	(1,287,452)	
7520	Depreciation Expense - Jabiru Town Sub Leases	(194,529)	(6,437,447)
			6,101,882
Deduct Allocations for Reserve and Grants			
6391	Carried Forward Operational Grants	(2,770,708)	
6393	Income Allocation Operational Grants	(12,081,914)	
6871	Capital reserve Allocation	(48,481)	
6891	Carried Forward Capital Grants	(1,998,241)	
6893	Income Allocation Capital Grants	(1,962,806)	
6895	Brought Forward Capital Reserve balance	(1,160,271)	(20,022,420)
Add Capital Work In Progress Accounts			
3321	Capital Expense Purchase Buildings	-	
3322	Capital Expense Construct Buildings	295,952	
3331	Capital Expenses Purchase/Construct Infrastructure	-	
3332	Capital Expense Upgrade Infrastructure	1,224,937	
3341	Capital Expense Purchase Vehicles	308,419	
3362	Capital Expenses Upgrade Plant and Equipment	38,605	
3361	Capital Purchase Furniture Fittings and Office	83,866	
3371	Capital Expense Purchase Plant	605,991	
3382	Capital Expense Construct/Upgrade Roads	1,420,538	3,978,307
			(16,044,113)
	Reconciled to Profit and Loss Statement		(1,252,975)

CORE SERVICES – UNRESTRICTED FUNDING

Activities in this reporting group include Corporate Administration, Governance, Financial Management, Risk Management, Building Maintenance, Local Roads Maintenance, Rate collections, Parks and Reserves, Animal Control, etc.

Total operational revenue for the year-to-date is \$17.141M being over budget by \$9K.

Income from rates and charges (general, sewerage and water, domestic waste and animal control) is \$5.314M. The summary below shows that Employee expenses are over budget by 5%, remaining steady from April.

A summary of the month's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Unrestricted

as at 31 May 2023

Description	TOTAL COUNCIL - CORE SERVICES UNRESTRICTED					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Rates and Charges	2,210,440	2,197,670	12,771	1%	2,397,458	92%
Charges - Sewerage	670,310	670,310	(0)	(0%)	731,247	92%
Charges - Water	1,179,876	1,466,667	(286,791)	(20%)	1,600,000	74%
Charges - Waste	1,253,784	1,253,784	(0)	(0%)	1,367,764	92%
Income Council Fees and Charges	308,496	428,071	(119,576)	(28%)	535,270	58%
Income Operating Grants	5,823,522	5,823,522	-	-	6,349,297	92%
Income Investments	193,170	51,366	141,804	100%+	56,036	100%+
Income Allocation	5,031,359	4,785,215	246,144	5%	5,216,748	96%
Other Income	343,124	302,068	41,055	14%	320,155	100%+
Income Agency and Commercial Services	127,265	153,670	(26,406)	(17%)	167,106	76%
Total Operational Revenue	17,141,344	17,132,343	9,002	0%	18,741,081	91%
Operational Expenditure						
Employee Expenses	10,625,107	10,132,174	492,933	5%	10,969,212	97%
Contract and Material Expenses	2,325,553	2,656,828	(331,275)	(12%)	2,836,452	82%
Finance Expenses	6,152	6,094	58	1%	6,648	93%
Travel, Freight and Accom Expenses	595,845	629,988	(34,143)	(5%)	680,478	88%
Fuel, Utilities & Communication	1,712,294	1,587,023	125,272	8%	1,728,664	99%
Other Expenses	2,296,116	2,371,718	(75,601)	(3%)	2,495,547	92%
Elected Member Allowances	294,308	270,313	23,994	9%	294,887	100%
Elected Member Expenses	11,169	7,500	3,669	49%	7,900	100%+
Council Committee & LA Allowances	8,649	11,990	(3,341)	(28%)	13,080	66%
Council Committee & LA Expenses	220	-	220	100%	-	100%
Total Operational Expenditure	17,875,413	17,673,628	201,786	1%	19,032,867	100%+
Total Operational Surplus / (Deficit)	(734,069)	(541,285)	(192,784)	(36%)	(291,787)	100%+



Annual Budget Operating Position - Core Services Unrestricted

as at 31 May 2023

Description	TOTAL COUNCIL - CORE SERVICES UNRESTRICTED					
	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	(734,069)	(541,285)	(192,784)	(36%)	(291,787)	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	(5,031,359)	(4,785,215)	(246,144)	(5%)	(5,216,748)	96%
Add Back Non-Cash Expenses	2,513,159	2,371,910	141,249	6%	2,578,862	97%
Total Non-Cash Items	(2,518,200)	(2,413,305)	(104,895)	(4%)	(2,637,886)	95%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(160,893)	(452,914)	292,020	64%	(564,914)	28%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	(689,734)	(88,000)	(601,734)	(100%)+	(96,000)	100%+
Total Additional Outflows	850,628	540,914	309,714	57%	660,914	100%+
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	3,360,975	375,828	2,985,147	100%+	375,828	100%+
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	3,360,975	375,828	2,985,147	100%+	375,828	100%+
Net Budgeted Operating Position	(741,922)	(3,119,676)	2,183,225	70%	(3,214,759)	29%

CORE SERVICES – RESTRICTED FUNDING

Activities here include Indigenous Jobs Development Funding, Library Services, LRCI Grants (Phases 1 and 2), DIPL funds for roads, Road to Recovery work, Maningrida oval upgrade, Waste & Resource Management, a number of LA projects, and Black Spot Funding for Mala'la Road at Maningrida.

Total operational revenue consists of current grant income allocations and **B/F Operational grants totalling \$1.229M for the year**. These include:

- (a) 2178 – Local Authority Projects (not yet allocated / commenced) of \$1.213M
- (b) various smaller grants of \$16K

Employee costs are \$38K above budget for the eleven months YTD; whilst Contract & Material expenditure is only 15% of budget for the YTD.

A summary of the year's comparative income and expenditure is shown below.



Actuals v Budget - Core Services Restricted

as at 31 May 2023

TOTAL COUNCIL - CORE SERVICES RESTRICTED						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Income Operating Grants	2,569,597	2,746,969	(177,372)	(6%)	3,130,201	82%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	2,569,597	2,746,969	(177,372)	(6%)	3,130,201	82%
Operational Expenditure						
Employee Expenses	841,049	816,335	24,714	3%	890,480	94%
Contract and Material Expenses	186,639	1,261,925	(1,075,285)	(85%)	1,311,315	14%
Travel, Freight and Accom Expenses	27,687	39,518	(11,831)	(30%)	39,686	70%
Fuel, Utilities & Communication	12,604	11,333	1,271	11%	12,364	100%+
Other Expenses	44,078	36,388	7,690	21%	37,009	100%+
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	1,112,058	2,165,499	(1,053,441)	(49%)	2,290,854	49%
Total Operational Surplus / (Deficit)	1,457,539	581,470	876,068	100%+	839,347	100%+



Annual Budget Operating Position - Core Services Restricted

as at 31 May 2023

TOTAL COUNCIL - CORE SERVICES RESTRICTED						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,457,539	581,470	939,094	100%+	839,347	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	119,707	70,039	49,668	71%	73,715	100%+
Total Non-Cash Items	119,707	70,039	49,668	71%	73,715	100%+
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(2,665,856)	(3,684,882)	1,019,026	28%	(5,074,040)	53%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	2,665,856	3,684,882	(1,019,026)	(28%)	5,074,040	53%
Add ADDITIONAL INFLOWS						
Capital Grants Income	1,962,806	1,962,806	-	-	2,080,892	94%
Prior Year Carry Forward Tied Funding	1,983,795	2,210,387	(226,592)	(10%)	2,090,298	95%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	3,946,601	4,173,192	(226,592)	(5%)	4,171,190	95%
Net Budgeted Operating Position	2,857,990	1,139,820	1,718,171	100%+	10,212	100%+

COMMERCIAL SERVICES

This reporting group includes the provision of activities of a commercial nature or a community nature. These include services such as Childcare, Centrelink, three Licenced Post Offices (LPOs) at Gunbalanya, Jabiru, and Maningrida, Power and Water-essential services contract, Tenancy Management, Visitor Accommodation, and Airstrip Maintenance. Not all activities have generated a surplus, such as a childcare operation, and one of the Post Offices.

Overall, a net operating surplus of \$1.974M was generated for the year to date, which is \$1.571M over budget. Agency and Commercial services income is over budget by \$751K, whilst Contract and Grant Administration expenses are over budget by \$46K, however this will net to nil in future months. Employee expenses are over budget by \$86K and contract & material expenses are under budget by \$897K.

A summary of the year's comparative income and expenditure is shown below.

WEST ARNHEM REGIONAL COUNCIL		Actuals v Budget - Commercial Services					as at 31 May 2023	
TOTAL COUNCIL - COMMERCIAL SERVICES								
Description	Actuals YTD	Budget YTD	Variance	%		Annual Budget	Progress	
Operational Revenue								
Income Council Fees and Charges	50,101	55,917	(5,816)	(10%)	🟡	61,000	82%	
Charges - Sewerage	-	-	-	-	🟢	-	0%	
Charges - Water	-	-	-	-	🟢	-	0%	
Charges - Waste	-	-	-	-	🟢	-	0%	
Income Operating Grants	23,023	23,023	-	-	🟢	25,116	92%	
Income Allocation	341,730	289,352	52,378	18%	🟢	306,708	100%+	
Other Income	120,512	121,121	(609)	(1%)	🟡	121,121	99%	
Income Agency and Commercial Services	6,693,513	5,942,621	750,892	13%	🟢 !	6,717,176	100%	
Total Operational Revenue	7,228,880	6,432,034	796,846	12%	🟢	7,231,121	100%	
Operational Expenditure								
Employee Expenses	2,992,713	2,906,690	86,023	3%	🔴	3,177,139	94%	
Contract and Material Expenses	869,940	1,767,277	(897,337)	(51%)	🟢 !	1,837,749	47%	
Finance Expenses	6,425	5,795	630	11%	🟡	6,311	100%+	
Travel, Freight and Accom Expenses	87,587	115,239	(27,653)	(24%)	🟢	122,353	72%	
Fuel, Utilities & Communication	216,543	210,247	6,296	3%	🟡	229,860	94%	
Other Expenses	1,081,674	1,023,366	58,308	6%	🟡	1,123,919	96%	
Elected Member Allowances	-	-	-	-	🟢	-	0%	
Elected Member Expenses	-	-	-	-	🟢	-	0%	
Council Committee & LA Allowances	-	-	-	-	🟢	-	0%	
Council Committee & LA Expenses	-	-	-	-	🟢	-	0%	
Total Operational Expenditure	5,254,882	6,028,615	(773,732)	(13%)	🟢	6,496,831	81%	
Total Operational Surplus / (Deficit)	1,973,998	403,420	1,570,578	100%+	🟢	734,290	100%+	

Annual Budget Operating Position - Commercial Services

as at 31 May 2023

TOTAL COUNCIL - COMMERCIAL SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	1,973,998	403,420	1,570,578	100%+	734,290	100%+
Remove NON-CASH ITEMS						
Less Non-Cash Income	(341,730)	(289,352)	(52,378)	(18%)	(306,708)	100%+
Add Back Non-Cash Expenses	1,524,992	1,493,929	31,063	2%	1,643,739	93%
Total Non-Cash Items	1,183,262	1,204,576	(21,315)	(2%)	1,337,031	88%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(11,385)	(11,385)	-	-	(11,385)	100%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	11,385	11,385	-	-	11,385	100%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	-	-	-	-	-	0%
Net Budgeted Operating Position	3,146,874	1,596,611	1,549,263	97%	2,059,935	100%+

COMMUNITY SERVICES

This reporting group has a focus on externally-funded grants. This includes: Home Care, Home Support, Aged Care, Night Patrols, Children's Services, Community Safety, Disability Care, Sports & Recreation, Youth Programs, Indigenous Languages and Radio and Broadcasting Programs.

Funds received for Community Services are restricted funds, through a funding agreement with Government, except for a few minor projects such as Civic Events (Australia Day celebrations, the Kakadu Triathlon).

Total operational revenue received for Community Service through grants and other income is \$7.016M for the YTD. Nearly all of this is from direct grants, to be spent and reported back to funding agencies.

Total operational expenditure for the YTD is \$4.966M, which is 20% less than budgeted. There is a separate list of funds received but not yet spent later in this report. It is referred to as External Restricted cash.

A summary of the year's comparative income and expenditure is shown below.

Description		TOTAL COUNCIL - COMMUNITY SERVICES				
		Actuals YTD	Budget YTD	Variance	%	Annual Budget
Operational Revenue						
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Income Operating Grants	6,436,479	6,423,420	13,059	0%	6,862,411	94%
Income Allocation	288,011	593,083	(305,072)	(51%)	647,000	45%
Other Income	2,000	-	2,000	100%	-	100%
Income Agency and Commercial Services	289,371	333,237	(43,866)	(13%)	363,520	80%
Total Operational Revenue	7,015,861	7,349,740	(333,879)	(5%)	7,672,931	89%
Operational Expenditure						
Employee Expenses	3,211,290	3,036,758	174,533	6%	3,299,738	97%
Contract and Material Expenses	661,112	1,801,315	(1,140,203)	(63%)	1,946,169	34%
Travel, Freight and Accom Expenses	125,260	220,740	(95,480)	(43%)	234,945	53%
Fuel, Utilities & Communication	246,413	259,463	(13,070)	(5%)	283,081	87%
Other Expenses	722,367	909,468	(187,101)	(21%)	2,189,088	33%
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	4,966,442	6,227,764	(1,261,322)	(20%)	7,953,019	62%
Total Operational Surplus / (Deficit)	2,049,419	1,121,976	927,443	83%	(80,088)	0%

Annual Budget Operating Position - Community Services

as at 31 May 2023

TOTAL COUNCIL - COMMUNITY SERVICES						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	2,049,419	1,121,976	927,443	83%	(80,088)	0%
Remove NON-CASH ITEMS						
Less Non-Cash Income	(288,011)	(593,083)	305,072	51%	(647,000)	45%
Add Back Non-Cash Expenses	1,503,242	1,729,665	(226,423)	(13%)	1,874,141	80%
Total Non-Cash Items	1,215,231	1,136,582	78,649	7%	1,227,141	99%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(16,886)	(16,886)	-	-	(16,886)	100%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	16,886	16,886	-	-	16,886	100%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	14,445	14,445	-	-	14,445	100%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	-	-	-	-	-	0%
Total Additional Inflows	14,445	14,445	-	-	14,445	100%
Net Budgeted Operating Position	3,262,210	2,256,117	1,006,092	45%	1,144,611	100%+

Cash In vs Cash Out (slide 6)

Overall, net cash increased 392K from \$6.035M in April to \$6.427M in June 2023.

WEST ARNHEM REGIONAL COUNCIL-STATEMENT OF CASH FLOWS	
for the period ended 31 May 2023	
	31 May 2023
	\$
CASH FLOWS FROM OPERATING ACTIVITIES	
<i>Receipts</i>	
Receipts from rates & annual charges	5,325,799
Receipts from user charges & fees	620,095
Interest received	132,589
Operating Grants & contributions	10,171,464
Other operating receipts	6,746,679
	22,996,626
<i>Payments</i>	
Payments to employees	(15,567,365)
Payments for materials & contracts	(4,089,668)
Payments of interest	(12,578)
Other operating payments	(4,755,047)
	(24,424,658)
Net Cash Flows provided by/(used in) the Operating Activities	(1,428,031)
CASH FLOWS FROM INVESTING ACTIVITIES	
<i>Receipts</i>	
Capital Grants	3,931,715
Proceeds from sale of assets	349,555
	4,281,270
<i>Payments</i>	
Purchase of assets	(6,961,171)
Disposal of assets (write off)	558,682
	(6,402,488)
Net Cash Flows (used in) the Investing Activities	(2,121,218)
CASH FLOWS FROM FINANCING ACTIVITIES	
<i>Payments</i>	
Investment in Joint Venture	-
Net Cash Flows used in the Investing Activities	-
NET INCREASE / (DECREASE) IN CASH HELD	(3,549,249)
Cash at Beginning of Reporting Period - 1 Jul 2022	9,976,318
Cash at End of Reporting Period	6,427,069

SUMMARY

Total Cash at Bank, cash on hand, and investments, *less* internal (capital reserve funded) and external (grant funded) restrictions totals \$1,008,269 as per the table below.

Cash at Bank and on hand	
Cash at Bank - Operational Account	491,900
Cash at Bank - Cash at Bank Business One Licenced Post Offices	86,692
Cash at Bank – Business Maxi Account	139
Cash at Bank - Dept of Agriculture, Water and the Environment (DAWE)	19,684
Trust Account	
Cash at Bank - Grant Trust Account	1,167,429
Cash at Bank - Traditional Credit Union	1,275
Cash on Hand General - Cash Floats in Communities	4,947
Traditional Credit Union - Shares	4
Investments	
Term Deposits	4,655,000
Total Cash and Investments	6,427,069
Less Restricted Cash included further below	5,418,800
Balance Remaining	1,008,269

Term Deposits (slide 7)

Total investments decreased from \$5.655M in April to \$4.655M in May 2023. Total current investments are broken down into 12 individual investments as listed in the table below. The investments listed below are held for a term on average of 226 days and generate interest income for Council. Council has deposits falling due to reinvest, or to bring back to bank and use (on average) every two weeks. Investments are generally held with NAB as their rates are presently much more competitive than Westpac. Council receives quotes on each occasion to ensure a competitive interest rate is obtained.

Deposit Date	Bank	Principal	Interest Rate	Maturity Date	Term in Days
21/03/2022	WEST	5,000.00	0.25%	21/03/2024	365
18/11/2022	NAB	500,000.00	4.11%	7/06/2023	201
18/11/2022	NAB	500,000.00	4.12%	21/06/2023	215
23/11/2022	NAB	500,000.00	4.14%	5/07/2023	224
23/11/2022	NAB	500,000.00	4.15%	19/07/2023	238
21/12/2022	NAB	450,000.00	4.27%	2/08/2023	224
18/01/2023	NAB	300,000.00	4.35%	16/08/2023	210
31/01/2023	NAB	400,000.00	4.30%	30/08/2023	211
15/02/2023	NAB	500,000.00	4.50%	13/09/2023	210
1/03/2023	NAB	400,000.00	4.65%	27/09/2023	210
15/03/2023	NAB	200,000.00	4.55%	11/10/2023	210
12/04/2023	NAB	400,000.00	4.45%	25/10/2023	196
Total Current Investments		<u>\$4,655,000</u>			

Movement of the value of investments for the past year is illustrated in presentation slide no.7.

Restricted Assets (slides 8-10)

Internal Restrictions: Capital Reserve	165,103
External Restrictions: Restricted Grant Funding as at 31 May 2023	5,253,697
TOTAL:	<u>5,418,800</u>

Internally Restricted (Reserve-funded projects) - Using Council's own Money

Funds allocated from Capital Reserve to Council projects are considered to be "internally restricted" funds.

Expenditure on Reserve-funded projects in recent months is listed below.

Capital Reserve Activity	Mar 2023 Expenditure	Apr 2023 Expenditure	May 2023 Expenditure
5265.00 - Network Upgrade : Region	-	-	-
5276.00 - Purchase Toyota Hilux - Darwin	-	-	-
5287.00 - Replace Executive Vehicle Toyota Prado - COO	-	-	-
5271.01 - Purchase Toyota Hilux - Gunbalanya	-	-	-
5277.01 - Purchase Ride on Mower - Gunbalanya	-	-	-
5294.01 - Concrete Stand for Diesel Tank - Gunbalanya	-	-	-
5247.02 - Replace Tiles and Dive Blocks Swimming Pool Jabiru	-	-	-
5272.02 - Purchase Toyota Hilux - Jabiru	-	-	-
5277.02 - Purchase Ride on Mower - Jabiru	-	-	-
5292.02 - Capital Reserve -Upgrade Council Office Jabiru Stage 2	-	-	-
5197.03 - Kerb Channel and Reseal Bagshaw Road Maningrida	-	-	-
5258.03 - Purchase Hino Garbage Compactor Maningrida	-	-	-
5273.03 - Purchase Toyota Hilux - Maningrida	-	-	-
5293.03 - Mobilisation and Demobilisation Maningrida Oval Contractors	-	-	-
5274.04 - Purchase Toyota Hilux - Minjilang	-	-	-
5187.04 - Council Contribution - Basketball Court Upgrade - Minjilang	-	-	-
5280.04 - Purchase Ride on Mower - Minjilang	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	-
5167.05 - Kerb and Channel Airport to Workshop Road - Warruwi	\$15,955	-	-
5206.05 - Council Contribution - Ablution Block - Warruwi	-	-	-
5275.05 - Purchase Toyota Hilux - Warruwi	-	-	-
5277.05 - Purchase Ride on Mower - Warruwi	-	-	-
5284.05 - Purchase Isuzu Russ Garbage Compactor - Warruwi	-	-	-

The full list of current active projects follows:

Reserve Activity	Approved Budget	Date of Approval	Expend. to 30 Jun 2021	Expenditure FY2021-22	Expenditure to date FY2022-23	Balance as at 31.05.2023
5265.00 – Network Upgrade: Region	11,643	FY22/23	-	-	13,357	25,000
5276.00 – Toyota Hilux Utility – Darwin	55,000	FY 21/22	-	-	(52,194)	2,806
5287.00 - Toyota Prado - COO	65,768	FY 21/22	-	(65,768)	-	-
SUB-TOTAL FOR REGION:	132,411		-	(65,768)	(38,836)	27,806
5277.01 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5271.01 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5294.01 – Concrete Stand for Diesel Tank	70,000	FY 22/23	-	-	(4,162)	65,838
SUB-TOTAL FOR GUNBALANYA:	155,078		-	(30,078)	(56,356)	68,644
5272.02 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5278.02 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5292.02 - Upgrade Council Office Jabiru Stage 2	174,700	FY 21/22	-	(1,406)	(226,099)	(52,805)
SUB-TOTAL FOR JABIRU:	259,778		-	(31,483)	(278,293)	(49,999)
5197.03 - Kerb Channel and Reseal Bagshaw Road	360,000	FY 20/21	(14,380)	(467)	(344,401)	752
5258.03 - Hino Garbage Compactor	248,702	FY 20/21	-	(248,702)	-	-
5273.03 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5279.03 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
5293.03 – Maningrida Oval Contractors	47,800	FY 22/23	-	-	(47,800)	-
SUB-TOTAL FOR MANINGRIDA:	746,502		(14,380)	(249,169)	(444,395)	38,558
5274.04 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
5280.04 - Ride on Mower	35,000	FY 21/22	-	-	-	35,000
SUB-TOTAL FOR MINJILANG:	90,000		-	-	(52,194)	37,806
5281.05 - Ride on Mower	30,078	FY 21/22	-	(30,078)	-	-
5284.05 - Isuzu Russ Garbage Compactor	7,335	FY 21/22	-	-	(11,335)	(4,000)
5167.05 - Kerb and Channel Airport to Workshop Road	330,000	FY 19/20	(21,791)	(154,682)	(110,047)	43,480
5275.05 - Toyota Hilux Utility	55,000	FY 21/22	-	-	(52,194)	2,806
SUB-TOTAL FOR WARRUM:	422,413		(21,791)	(184,760)	(173,576)	42,286
Capital Reserve Balance	1,806,182		(36,171)	(561,258)	(1,043,650)	165,102

The movement of capital reserve expenditure is illustrated in the presentation slide no.9.

The summary reserve income and expenditure statement in management report format follows.



Actuals v Budget - Reserve Fund Projects

as at 31 May 2023

TOTAL COUNCIL - RESERVE FUND PROJECTS						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operational Revenue						
Other Income	85,489	85,489	-	-	85,489	100%
Charges - Sewerage	-	-	-	-	-	0%
Charges - Water	-	-	-	-	-	0%
Charges - Waste	-	-	-	-	-	0%
Total Operational Revenue	85,489	85,489	-	-	85,489	100%
Operational Expenditure						
Other Expenses	5,853	5,852	1	0%	5,852	100%+
Elected Member Allowances	-	-	-	-	-	0%
Elected Member Expenses	-	-	-	-	-	0%
Council Committee & LA Allowances	-	-	-	-	-	0%
Council Committee & LA Expenses	-	-	-	-	-	0%
Total Operational Expenditure	5,853	5,852	1	0%	5,852	100%+
Total Operational Surplus / (Deficit)	79,636	79,637	(1)	(0%)	79,637	100%



Annual Budget - Reserve Fund projects

as at 31 May 2023

TOTAL COUNCIL - RESERVE FUND PROJECTS						
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget	Progress
Operating Surplus / (Deficit)	79,636	79,637	(1)	(0%)	79,637	100%
Remove NON-CASH ITEMS						
Less Non-Cash Income	-	-	-	-	-	0%
Add Back Non-Cash Expenses	-	-	-	-	-	0%
Total Non-Cash Items	-	-	-	-	-	0%
Less ADDITIONAL OUTFLOWS						
Capital Expenditure	(1,123,286)	(1,264,565)	141,279	11%	(1,270,398)	88%
Borrowing Repayments (Principal Only)	-	-	-	-	-	0%
Transfer to Reserves	-	-	-	-	-	0%
Other Outflows	-	-	-	-	-	0%
Total Additional Outflows	1,123,286	1,264,565	(141,279)	(11%)	1,270,398	88%
Add ADDITIONAL INFLOWS						
Capital Grants Income	-	-	-	-	-	0%
Prior Year Carry Forward Tied Funding	-	-	-	-	-	0%
Other Inflow of Funds	-	-	-	-	-	0%
Transfers from Reserves	1,208,753	1,208,753	-	-	1,190,761	100%+
Total Additional Inflows	1,208,753	1,208,753	-	-	1,190,761	100%+
Net Budgeted Operating Position	165,103	23,825	141,278	100%+	-	100%

Externally Restricted-Funds received from Grants (slide 10)

This includes grant funding as listed below. Note: Grants that are *overspent* are excluded from this report. Cash received to date for these externally restricted grant funding projects is \$18.300M. This is either from B/F balances from last year, 2021-22, or received this year. Expenditure for May YTD for these projects is \$13.195M, and \$5.254M remains to be spent.

There are 45 current funding streams included in the table below. The net movement in restricted assets from April to May was (a) Internal restrictions (capital reserve) – remaining the same, and (b) External restrictions (grant funding) – down by \$130K.

The monthly expenditure of restricted assets is illustrated in slides 9-10 of the presentation.

Restricted Assets-Tied Grant Funding	Annual Budget 2022-2023	Cash received to date (incl. Carried Forward)	Expenses to date	Balance as at 31 May 2023
2070 - Indigenous Jobs Development Funding - DHCD	794,000	595,500	(661,667)	-
2144 - Library Service: Jabiru	130,639	130,639	(120,143)	10,496
2178 - Local Authorities Community Project Income	2,143,594	1,213,013	(546,267)	666,746
2330 - LRCI Phase 1 and 2 - Malabam Road - Maningrida	657,081	534,169	(602,158)	(67,988)
2336 - COVID Safe Australia Day LED Screen	301	301	-	301
2352 - WaRM - Waste and Resource Management	234,145	234,145	(184,767)	49,379
2359 - Mala'la Rd - Maningrida - DIPL \$1m	1,000,000	998,408	(466,389)	532,019
2380 - R2R - Malala Road (non gazetted) Maningrida - From Lot 736	-	1,080,538	-	1,080,538
2373 - Preparing Australian Communities - LED Screens	82,909	121,409	(46,251)	75,158
2374 - CBF - Jabiru Library Upgrade	15,892	15,892	(15,483)	409
2375 - LRCI Phase 3 - Malabam Road - Maningrida	1,080,536	540,268	(9,952)	530,316
3137 - BBQ Trailer - Community Benefit Fund	10,367	10,367	(11,809)	-
TOTAL CORE SERVICES-TIED	6,149,464	5,474,650	(2,664,885)	2,877,374
3001 - Home Care Packages Program (HCP)	257,000	213,683	(254,222)	(14,889)
3002 - Commonwealth Home Support Program (CHSP)	390,000	74,408	(310,168)	(235,760)
3003 - NT Jobs Package - Aged Care	820,476	820,476	(569,827)	250,649
3004 - Night Patrol	1,165,916	1,029,383	(1,085,133)	-
3009 - Warruwi Outside School Hours Care	96,756	95,756	(68,980)	26,776
3011 - Safety and Wellbeing - Sport and Recreation	562,445	515,000	(392,732)	122,268
3012 - Remote Sport Program	354,715	354,715	(129,936)	224,779
3025 - Deliver Indigenous Broadcasting Programs (RIBS)	44,676	44,676	(26,127)	18,549
3028 - Manage Creche	1,016,798	768,510	(644,619)	123,891
3040 - Children and Schooling - Youth	615,777	350,110	(286,465)	63,646
3070 - Australia Day Grant	3,000	3,000	(2,925)	75
3087 - Women's Safe House : Gunbalanya	581,290	552,267	(419,988)	132,279
3112 - Remote Sports Voucher Program	-	20,059	(20,053)	6
3119 - Boundless possible Instagram Campaign	400	400	-	400
3120 - Domestic Family & Sexual Violence Program	111,248	150,883	(25,550)	125,332
3121 - Mental Health and Suicide and Suicide Prevention awareness	51,337	51,337	(7,358)	43,979
3126 - Territory Day Community Grant	631	631	-	631
3127 - Aged Care Transitional Support	51,910	51,910	(6,111)	45,799
3129 - Strong Women for Healthy Country Network Forum	1,135	1,135	-	1,135
3130 - eHCP Home Care Packages Program	336,400	264,376	(213,603)	50,774
3131 - TEABBA Staff Funding - Indigenous Broadcasting Prgm (RIBS)	133,189	112,396	(94,066)	18,330
3133 - Youth Mobile Gym Program - Maningrida	2,000	2,000	(1,240)	760
3135 - E-Tools - Commonwealth Home Support Program (CHSP)	966,303	861,768	(74,408)	787,360
3139 - Flexible Support Packages and COVID-19 Service Delivery Cost	79,666	79,666	(8,051)	71,615
3141 - Get Up Stand Up Show Up - NAIDOC Week Activity	20,747	20,747	(6,049)	14,698
3143 - Culture school Holiday Activities in Maningrida	4,000	2,000	(1,424)	576
3145 - Celebrating Aboriginal Culture (Australia Day)	5,000	5,000	(1,929)	3,071
3146 - Indigenous Skills and Employment Program	50,000	50,000	-	50,000
3147 - Jabiru Safe and Healthy Youth Project	20,000	20,000	(8,811)	11,189
3148 - International Women's Day – Library Event	2,000	2,000	(1,925)	75
TOTAL COMMUNITY SERVICES	7,742,813	6,516,292	(4,659,777)	1,937,991
Grants Commission-FAA General Purpose	1,436,571	1,436,572	(1,316,857)	119,715
Grants Commission-FAA Roads	1,322,726	1,322,366	(1,212,499)	109,867
NT Operational	3,645,000	3,550,000	(3,341,250)	208,750
TOTAL UNTIED GENERAL PURPOSE	6,404,297	6,308,938	(5,870,606)	438,332
Total	20,296,574	18,299,880	(13,195,268)	5,253,697

Statement of Working Capital / Current Ratio (slides 11-12)

Total current assets increased by \$1.073M from \$3.877M in April to \$4.951M in May 2023. This is due to an increase of \$523K in Cash and Cash Equivalents and an increase of \$548K in Trade and Other Receivables

Cash and cash equivalents increased by \$523K and is due to:

- (a) A increase in cash at bank (including term deposits) of \$392K and;
- (b) A decrease in restricted cash of \$130K.

Total current liabilities increased by \$785K from \$4.313M in April to \$5.098M in May 2023, mostly due to the increase of \$1.008M in 'Trade and Other Payables'. The movement in current liability items is also shown in the table below. Council's net working capital (total current assets less total current liabilities) increased from -\$0.436M in April to -\$0.147M in May 2023, as the net result of the movements noted above. The current ratio increased from 0.90 to **0.97**, as at 31 May 2023. This calculation is also shown in the presentation slide 11.

	APRIL	MAY	Movement	%
CURRENT ASSETS				
Cash and cash equivalents	\$485,754	1,008,270	\$522,516	-108%
Trade and Other Receivables	\$2,450,092	2,998,336	\$548,244	22%
Inventories (fuel and post office)	\$137,541	130,769	-\$6,773	-5%
Prepayments and Other	\$803,937	813,247	\$9,309	1%
TOTAL CURRENT ASSETS	\$3,877,324	\$4,950,621	\$1,073,297	28%
Less:				
CURRENT LIABILITIES				
Trade and Other Payables	\$803,333	1,811,887	\$1,008,553	126%
Provisions	\$2,022,748	2,028,803	\$6,055	0%
Other Liabilities	\$1,486,962	\$1,257,099	-\$229,863	-15%
TOTAL CURRENT LIABILITIES	\$4,313,043	\$5,097,789	\$784,746	18%
NET CURRENT ASSETS (Working Capital)	-\$435,719	-\$147,168	\$288,551	-66%
CURRENT RATIO	0.90	0.97	0.07	8%

Asset Additions and Additions to existing assets (slide 13)

Capital expenditure to May YTD is \$4.668M. Assets, once ready for use are financially “commissioned”. Council’s total value of commissioned assets to May YTD is \$0.606M, whilst the Assets still “in progress” and not as yet completed total \$2.802M.

Rates and Charges (No graphical slide)

Rates receivable is \$0.179M as at 31 May 2023

Location	Rates as at 31st May				
	Arrears \$	2022/23 LEVY \$	Interest \$	Balance Payable \$	Current Payment Plans \$
ARNHEMLAND	3,059	2,980	-	6,039	-
GUNBALANYA	2,310	41,631	-	43,941	-
JABIRU	5,496	86,420	-	91,916	-
MANINGRIDA	-	35,825	-	35,825	-
MINJILANG	-	1,490	-	1,490	-
WARRUWI	-	(22)	-	(22)	-
	<u>10,864</u>	<u>168,324</u>	<u>-</u>	<u>179,188</u>	<u>-</u>

Top 10 Payments Recurrent and Top 10 Payments Non-Recurrent (slides 14-15)

Recurrent Payments: includes Operational supplier-related costs, with top five largest being Jardine Lloyd Thompson (JLT), Power Water, CouncilBiz, Australia Post - Maningrida LPO and Northern Land Council.

Non Recurrent Payments: generally the largest spending here is for Council’s capital acquisitions. The top five include: City Earthmoving, DEC Installations, AirPower, Bridge Toyota and TB Constructions.

Debtors (slide 16)

Age Analysis - Summary Report - TOP 5 DEBTORS

Debtor	No.	Debtor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
					Current	> 30 days	> 60 days	> 90 days
	161	Kakadu National Park Env Australia	1,174,115	66%	866,115	-	-	308,000
	310	Power and Water Corporation	203,705	11%	202,788	-	-	917
	1216	National Disability Insurance Agency	137,115	8%	-	45,705	-	91,410
	Various	NDIS Clients-Service Charges	119,462	7%	6,096	3,926	507	108,934
	715	Department of Infrastructure,	111,761	6%	25,304	23,423	-	63,034
		TOTAL	1,746,158	98%	1,100,303	73,054	507	572,294
		Remaining Debtors	36,325	2%	16,773	3,186	5,218	11,149
		TOTAL DEBTORS AS AT 31st May 2023	1,782,483	100%	1,117,075	76,240	5,724	583,443

Movement of the total value of debtors for the past year follows:



Trade Creditors (slide 17)

Age Analysis - Summary Report - TOP 5 CREDITORS

Creditor No.	Creditor Name	Outstanding As at EoM	Outstanding % of Total	Ageing Dissection - Top 5			
				Current	> 30 days	> 60 days	> 90 days
13898	City Earthmoving	381,370	54%	-	362,450	-	18,920
10078	Airpower	265,398	37%	387	264,488	523	-
11590	QuickSuper	136,661	19%	136,661	-	-	-
12106	Australian Tax Office - PAYG Only	123,148	17%	123,148	-	-	-
11004	Northern Land Council	64,927	9%	63,503	1,424	-	-
TOTAL		971,503	137%	323,699	628,362	523	18,920
Remaining Creditors		710,474	42%	345,786	203,965	20,369	140,354
TOTAL CREDITORS AS AT 31st May 2023		1,681,977	179%	669,485	832,326	20,892	159,274

*Creditors that are >90 Days are currently on a retainer

The movement of the total value of creditors for the past year follows:



LICENSED POST OFFICES – CASH VARIANCES

The Council operates Australia Post Licensed Post Offices (LPOs) at Jabiru, Maningrida and Gunbalanya.

Discrepancies between the actual cash balance at each LPO and the expected cash balance in the period between 1 May 2023 to 31 May 2023 are listed below:

LPO:	Amount:	Comment
Jabiru	\$0.00	
Maningrida	\$0.45 positive	
Gunbalanya	\$0.46 positive	
Total	\$0.91 positive	

STATUTORY ENVIRONMENT

Regulation 17 of the *Local Government (General) Regulations 2021* outlines the requirements for financial reporting to council.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Not Applicable.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to pillar 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 6 FOUNDATIONS OF GOVERNANCE

**Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
Our processes, procedures and policies are ethical and transparent.**

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
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VOTING REQUIREMENTS

Simple majority.

RECOMMENDATION:

That Council received and noted report entitled '*Finance Report for the period ended 31 May 2023.*'

ATTACHMENTS

- 1 CEO Certification -May Monthly Finance Report.pdf
- 2 Combined PL and Balance Sheet - May 2023.pdf
- 3 Graphical Finance Presentation - May 2023.pdf
- 4 Monthly Financial Report Form - May 2023.pdf



WEST ARNHEM REGIONAL COUNCIL

ABN 45 065 336 873

MONTHLY FINANCE REPORT for May 2023

CEO CERTIFICATION

To the Councillors

I, Paul Hockings, Chief Executive Officer of West Arnhem Regional Council ('the Council'), certify that to the best of my knowledge, information and belief:

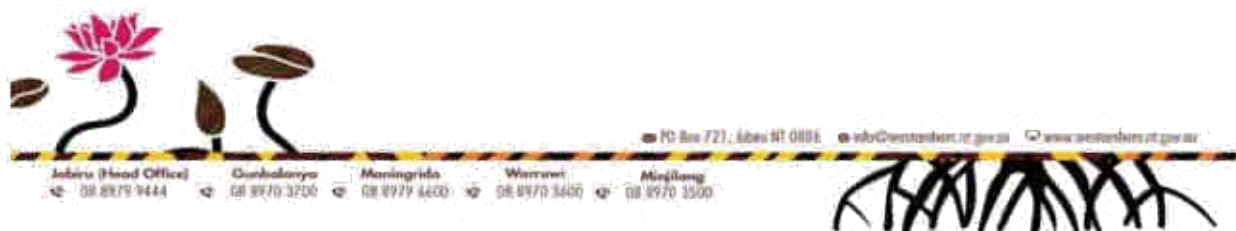
- (i) The internal controls implemented by the Council are appropriate; and
- (ii) The accompanying finance report best reflects the financial affairs of the Council.


Signed

A handwritten signature in black ink, appearing to read 'Paul Hockings'.

Paul Hockings
Chief Executive Officer

Dated this fourteenth day of June 2023



West Arnhem Regional Council		WEST ARNHEM	
Balance Sheet Report			
As at Period Ending - 31st May		REGIONAL COUNCIL	
ASSETS	TOTALS	NOTE REFERENCE	
Cash at Bank		(1)	
Tied Funds	5,418,800		
Untied Funds	1,008,269		
Cash Sub Total	6,427,069		
Accounts Receivable			
Trade Debtors	1,782,483	(2)	
Rates & Charges Debtors	708,750		
Grants Receivable	370,935		
ATO Receivables	136,168	(4)	
Receivables Sub Total	2,998,336		
Other Current Assets			
Inventory	130,769		
Prepayments	813,247		
TOTAL CURRENT ASSETS	10,369,420		
Non-Current Financial Assets			
Property, Plant and Equipment	-		
Acquisition of Assets	90,670,217		
Capital Expenditure	3,408,687		
TOTAL NON-CURRENT ASSETS	94,078,904		
TOTAL ASSETS	104,448,325		
LIABILITIES			
Accounts Payable	1,681,977	(3)	
ATO & Payroll Liabilities	129,909	(4)	
Current Provisions	2,028,803		
Income Received in Advance	1,421,811		
Accruals	676,862		
Other Current Liabilities	238,965		
TOTAL CURRENT LIABILITIES	6,178,327		
Non-Current Provisions	473,332		
Other Non-Current Liabilities	6,821,877		
TOTAL NON-CURRENT LIABILITIES	7,295,208		
TOTAL LIABILITIES	13,473,535		
NET ASSETS	90,974,790		
EQUITY			
Asset Revaluation Reserve	48,616,454		
Reserves	165,103		
Accumulated Surplus	42,255,762		
Equity Adjustments	(62,530)		
TOTAL EQUITY	90,974,790		

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 31st May

	Actual	May Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
OPERATING REVENUE							
Income Rates and Charges							
6111 General Rate Income Base	187,521	187,521	0	2,075,520	2,062,736	12,784	2,250,258
6121 Sewerage Charges Income Base	60,937	60,937	0	670,310	670,310	(0)	731,247
6131 Water Charges Income Base	73,606	133,333	(59,727)	1,179,876	1,466,687	(286,791)	1,600,000
6141 Domestic Waste Charge Income Base	102,473	102,473	0	1,127,205	1,127,205	(0)	1,229,678
6143 Commercial Waste Charge Income	11,507	11,507	0	126,579	126,579	(0)	138,086
6151 Animal Control - Special Rate	12,267	12,267	0	134,920	134,933	(13)	147,200
Sub Total	448,312	508,039	(59,727)	5,314,410	5,588,430	(274,020)	6,096,469
Income Council Fees and Charges							
6211 License and Permit Fee Income	31	20	11	816	820	(4)	840
6213 Animal Registration Fee Income	0	83	(83)	547	917	(370)	1,000
6221 Council Fees and Charges Income	4,579	5,383	(805)	50,739	72,481	(21,743)	147,865
6223 Property Lease and Rental Fee Income	13,734	5,554	8,181	73,662	61,089	12,572	66,643
6225 Equipment Hire Income	0	5,333	(5,333)	54,558	60,158	(5,600)	65,491
6228 Landfill Tipping Fee Income	10,905	25,908	(15,003)	173,758	284,514	(110,757)	310,423
6229 Other User Charge Income	626	300	326	4,517	4,009	508	4,009
Sub Total	29,875	42,582	(12,707)	358,596	483,988	(125,392)	596,270
Income Operating Grants							
6311 Operating Grant Income - Australian Government	0	50,981	(50,981)	3,656,411	4,357,814	(701,403)	4,457,673
6312 Operating Grant Income - Territory Government	167,687	171,775	(4,088)	7,857,491	8,683,639	(826,149)	8,683,639
6319 Operating Grant Income - Other	0	0	0	105,132	125,924	(20,792)	125,924
6391 Brought Forward Operational Grants	0	0	0	2,770,708	2,955,080	(184,372)	3,066,769
6392 Brought Forward Grants Offset	0	0	0	(2,770,708)	0	(2,770,708)	0
6393 Income Allocation Grants	1,183,994	1,088,695	95,299	12,081,914	12,061,855	20,059	13,267,236
6394 Income Allocation Grants OFFSET	(1,183,964)	(1,088,695)	(95,269)	(12,081,914)	(12,061,855)	(20,059)	(13,267,236)
Sub Total	167,687	222,756	(55,069)	11,619,034	16,122,457	(4,503,423)	15,367,025
Income Investments							
6411 Interest Income General Operating	0	3	(3)	21	33	(12)	36
6412 Interest Income from Investments	19,873	4,667	14,206	193,149	51,333	141,816	56,000
Sub Total	18,873	4,670	14,203	193,170	51,366	141,804	56,036

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 31st May

	Actual	May Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
Income Allocation							
6513 Internal Staff Cost Allocation - Income	60,000	7,063	52,937	198,755	181,325	17,430	188,387
6514 Internal Staff Housing Cost Allocation - Income	158,120	138,845	17,275	1,640,190	1,551,485	88,705	1,690,331
6516 Workers Comp Cost Allocation - Income	28,571	19,096	9,475	335,046	210,059	124,987	229,155
6520 Internal Insurance Premium Allocation - Income	0	417	(417)	0	4,583	(4,583)	5,000
6524 Internal Vehicle and Plant Cost Allocation - Income	75,800	75,800	(100)	829,900	838,200	(8,300)	914,100
6525 Internal Plant & Equip Hire Allocation - Income	0	0	0	1,336	1,336	0	1,336
6531 Internal Information Technology Cost Allocation - Inco	59,000	61,292	(2,292)	687,632	674,208	13,423	735,500
6535 Internal Printing Cost Allocation - Income	1,613	2,003	(390)	20,408	22,028	(1,620)	24,030
6536 Internal Accommodation Cost Allocation - Income	10,337	10,995	(658)	149,071	120,943	28,029	131,938
6537 Internal Fuel Cost Allocation - Income	9,343	7,495	1,848	78,108	82,448	(4,342)	89,943
6538 Internal Food Purchase Allocation - Income	2,816	2,658	158	37,152	30,542	6,610	33,200
6553 Internal Work Cost Allocation - Income	13,990	53,917	(39,927)	291,038	596,110	(305,072)	650,027
6551 Contract Admin Fee Cost Allocation - Income	113,937	123,128	(9,189)	1,391,567	1,354,383	37,184	1,477,509
Sub Total	531,526	502,805	28,721	5,661,100	5,667,650	(6,550)	6,170,455
Other Income							
6611 Reimbursement Income from Australian Govt	0	0	0	25,332	25,332	0	25,332
6615 Reimbursement Income from Other	37,732	13,020	24,712	192,575	143,222	49,353	156,242
6616 Reimbursement Income from Insurance Claims	0	0	0	146,381	146,381	0	146,381
6617 Reimbursement Income from Workers Compensation	(2,543)	0	(2,543)	25,758	17,928	7,830	17,928
6618 Reimbursement Income from Employees	1,833	0	1,833	1,902	1,141	661	1,141
6619 Reimbursement Income from Contibank	0	0	0	14,592	14,592	0	14,592
6631 Cash from Fundraising	0	0	0	0	609	(609)	609
6632 Cash Donation and Gift Income	0	0	0	17,433	17,433	0	17,433
6640 Fuel Tax Credit	0	3,708	(3,708)	34,951	40,792	(5,841)	44,500
6641 Other Income	866	1,358	(493)	92,301	101,249	(8,948)	102,807
Sub Total	37,888	18,087	19,801	551,125	508,678	42,447	526,765
Income Agency Services							
6729 Other Agency Income	7,203	32,917	(25,714)	315,484	362,083	(45,600)	395,000
6730 Sales Commissions Received	1,310	1,500	(190)	13,850	16,500	(2,650)	18,000
Sub Total	8,513	34,417	(25,904)	330,334	378,583	(48,250)	413,000
Income Commercial Services							
Sub Total	1,274,971	458,144	816,827	6,779,815	6,050,945	728,870	6,834,802

Report_WASC PAL CONSOLIDATED BY ACOT CATEGORY - May 2023

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 31st May

	Actual	May Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
Income Capital Grants and Contributions							
6811 Capital Grant Income - Australian Government	38,500	171,810	(133,310)	210,310	171,810	38,500	1,252,346
6812 Capital Grant Income - Territory Government	15,892	40,909	(25,017)	709,965	1,909,082	(1,199,097)	828,546
6822 Capital Contributions	0	0	0	3,011,420	0	3,011,420	0
6871 Capital Reserve Income Allocation	0	0	0	48,481	48,481	0	31,643
6872 Capital Reserve Income Allocation - OFFSET	(1,592)	0	(1,592)	(48,481)	0	(48,481)	0
6891 Brought Forward Capital Grants	1,592	0	1,592	1,998,241	2,224,632	(226,592)	2,104,744
6892 Brought Forward Capital Grants Offset	158,996	158,996	0	(1,598,241)	0	(1,998,241)	0
6893 Income Allocation Capital Grants	0	0	0	1,962,806	1,962,806	0	2,080,892
6894 Income Allocation Capital Grants OFFSET	(158,996)	(158,996)	0	(1,962,806)	(1,962,806)	0	(2,080,892)
6895 Brought Forward Capital Reserve balance	0	0	0	1,160,271	1,160,271	0	1,159,118
6896 Brought Forward Capital Reserve balance - OFFSET	0	0	0	(1,160,271)	0	(1,160,271)	0
Sub Total	54,392	212,719	(158,327)	3,931,715	5,514,477	(1,582,762)	5,376,397
Proceeds from Sale of Assets							
6914 Proceeds from Sale Plant	0	0	0	118,545	141,091	(22,545)	141,091
6917 Proceeds from Sale Motor Vehicles	0	0	0	231,010	234,737	(3,727)	234,737
Sub Total	0	0	0	349,555	375,828	(26,273)	375,828
Total Operating Revenue	2,572,037	2,004,218	567,819	35,088,854	40,742,403	(5,653,549)	42,813,048

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 31st May

	Actual	May Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
OPERATING EXPENDITURE							
Employee Expenses	1,710,346	1,440,203	(270,144)	17,670,159	16,891,956	(778,203)	18,336,560
Contract and Material Expenses	276,899	407,326	130,427	3,370,920	6,391,516	3,020,596	6,790,186
Finance Expenses	1,143	1,070	(73)	12,578	11,889	(689)	12,959
Travel, Freight and Accom Expenses	47,562	77,077	30,115	841,575	1,009,880	168,311	1,062,262
Depreciation and Impairment Expense	584,061	0	(584,061)	6,437,448	0	(6,437,448)	0
Fuel, Utilities & Communication	218,753	104,247	(34,506)	2,187,954	2,068,086	(119,768)	2,253,469
Write Off Asset Expense	40,916	0	(40,916)	587,239	0	(587,239)	0
Cost of Assets Sold	0	8,000	8,000	102,495	88,000	(14,495)	96,000
Corporate Expenses	480,514	379,006	(101,507)	4,800,706	5,367,933	567,228	6,943,890
System and Network Expenses	59,528	0	(59,528)	330,857	360,091	29,233	360,091
Total Operating Expenditure	3,419,721	2,497,529	(922,192)	36,341,831	32,188,357	(4,152,473)	35,875,424
Net Surplus / (Deficit) - Rev Exp Only:	(847,685)	(493,311)	(354,373)	(1,252,977)	8,553,046	(9,806,023)	6,937,624
Other Revenue & Expenditure							
Total Other Revenue & Expenditure	0	0	0	0	0	0	0
ALLOCATIONS							
Total Allocations	0	0	0	0	0	0	0

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West Arnhem Regional Council
Consolidated Profit and Loss Report by Account Category
 Periodical Report - Ending 31st May

	Actual	May Budget	\$ Variance	Actual	Year To Date Budget	\$ Variance	Full Year Budget
Net Surplus / (Deficit) - incl. Allocations:	(847,685)	(493,311)	(354,373)	(1,252,977)	8,553,046	(9,806,023)	6,937,624



**Financial Management Report for the
period ended 31st May 2023**



Snapshot – May 2023 Financial Report





Actual v Budget – Operational – May YTD 2023

Actuals v Budget as at 31 May 2023

Description	TOTAL COUNCIL			Annual Budget	Progress
	Actuals YTD	Budget YTD	Variance %		
Operational Revenue					
Income Rates and Charges	2,210,440	2,197,570	12,771	2,267,458	92%
Charges - Sewerage	670,310	670,310	(0)	731,247	92%
Charges - Water	1,179,876	1,466,667	(286,791)	1,600,000	74%
Charges - Waste	1,253,764	1,253,764	(0)	1,367,764	92%
Income Council Fees and Charges	358,596	483,968	(125,392)	595,270	60%
Income Operating Grants	14,852,622	15,016,935	(164,313)	16,367,025	81%
Income Investments	193,170	51,366	141,804	56,036	100%+
Income Allocation	5,851,100	5,987,650	(6,550)	6,170,456	92%
Other Income	551,125	508,678	42,447	526,760	100%+
Income Agency and Commercial Services	7,110,149	6,429,528	680,621	7,247,802	98%
Total Operational Revenue	34,041,172	33,746,576	294,596	37,060,823	92%
Operational Expenditure					
Employee Expenses	17,670,169	16,891,956	778,203	18,336,568	96%
Contract and Material Expenses	4,043,244	7,487,345	(3,444,100)	7,931,685	51%
Finance Expenses	12,378	11,869	699	12,959	97%
Travel, Freight and Accom Expenses	836,379	1,005,486	(169,107)	1,077,462	78%
Fuel, Utilities & Communication	2,187,854	2,068,066	119,768	2,253,469	97%
Other Expenses	4,150,088	4,346,752	(196,704)	5,851,415	71%
Elected Member Allowances	294,308	270,313	23,994	294,887	100%
Elected Member Expenses	11,169	7,500	3,669	7,900	100%+
Council Committee & LA Allowances	8,649	11,960	(3,341)	13,080	66%
Council Committee & LA Expenses	220	-	220	-	100%
Total Operational Expenditure	29,214,648	32,101,357	(2,886,709)	35,779,424	82%
Total Operational Surplus / (Deficit)	4,826,523	1,645,218	3,181,305	1,281,399	100%+





Actual v Budget – Operating Position – May YTD 2023



Annual Budget Operating Position as at 31 May 2023

Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget Progress
Operating Surplus / (Deficit)	4,826,523	1,445,218	3,381,305	100%+	1 1,281,389 100%+
Remove NON-CASH ITEMS					
Less Non-Cash Income	(5,661,100)	(5,667,600)	6,500	0%	0 (6,170,455) 0%
Add Back Non-Cash Expenses	5,561,100	5,665,542	(4,442)	(0%)	0 6,170,455 5%
Total Non-Cash Items	+	(2,106)	2,108	100%	0 - 0%
Less ADDITIONAL OUTFLOWS					
Capital Expenditure	(3,978,307)	(5,430,632)	1,452,325	27%	0 (6,937,624) 57%
Borrowing Repayments (Principal Only)	-	-	-	-	0 - 0%
Transfer to Reserves	-	-	-	-	0 - 0%
Other Outflows	(669,734)	(80,000)	(601,734)	(100%+)	0 (66,000) 100%+
Total Additional Outflows	4,648,041	5,510,632	(860,591)	(15%)	0 7,032,828 60%
Add ADDITIONAL INFLOWS					
Capital Grants Income	1,962,806	1,962,806	-	-	0 2,060,892 94%
Prior Year Carry Forward Fund	1,998,241	2,224,832	(226,592)	(10%)	0 2,104,744 95%
Other Inflow of Funds	3,360,975	375,828	2,985,147	100%+	0 375,828 100%+
Transfers from Reserves	1,208,753	1,208,753	-	-	0 1,190,761 100%+
Total Additional Inflows	8,530,774	5,772,218	2,758,556	48%	0 5,752,225 100%+
Net Budgeted Operating Position	8,669,256	1,088,806	6,782,559	100%+	0 - 100%

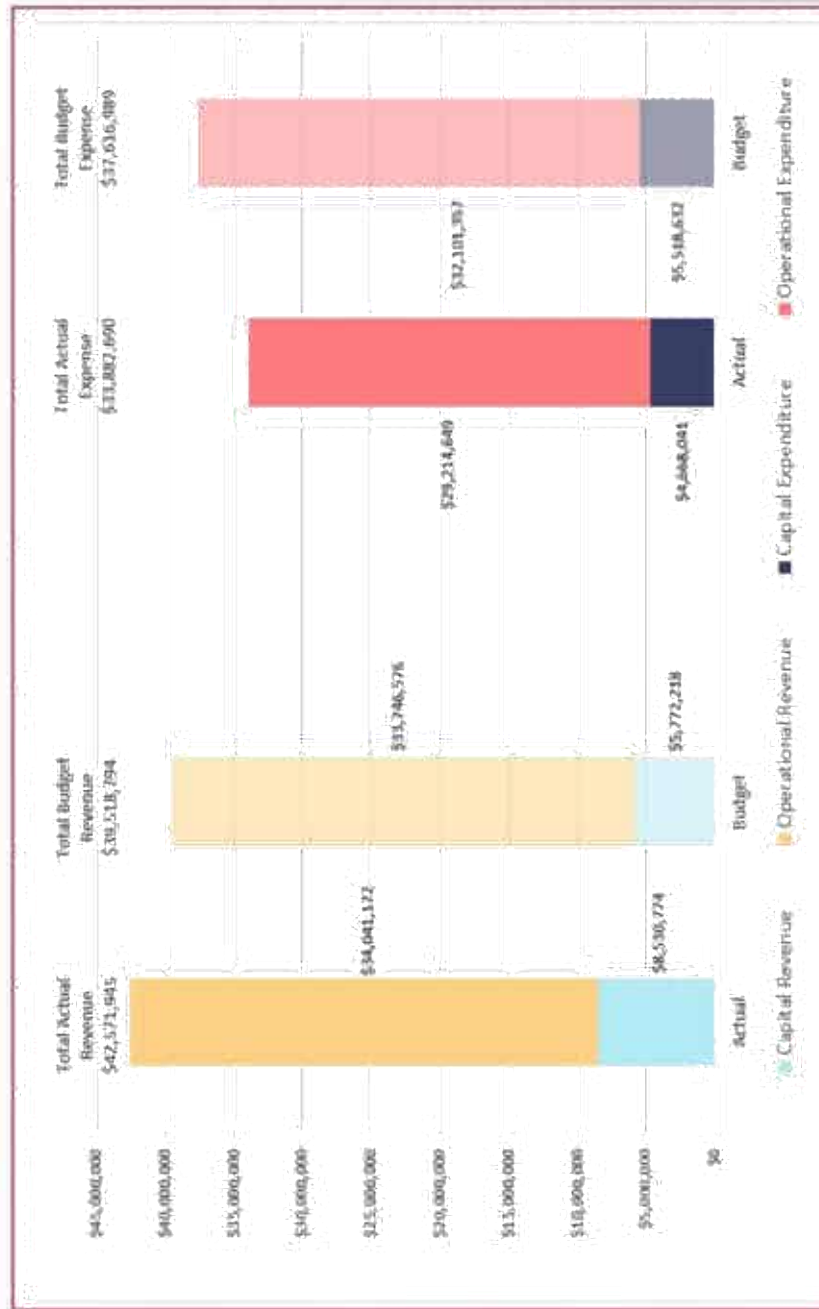
Legend:

- Unfavourable variance over \$75,000
- Unfavourable variance under \$75,000
- Favourable variance
- ! Variance over \$300,000





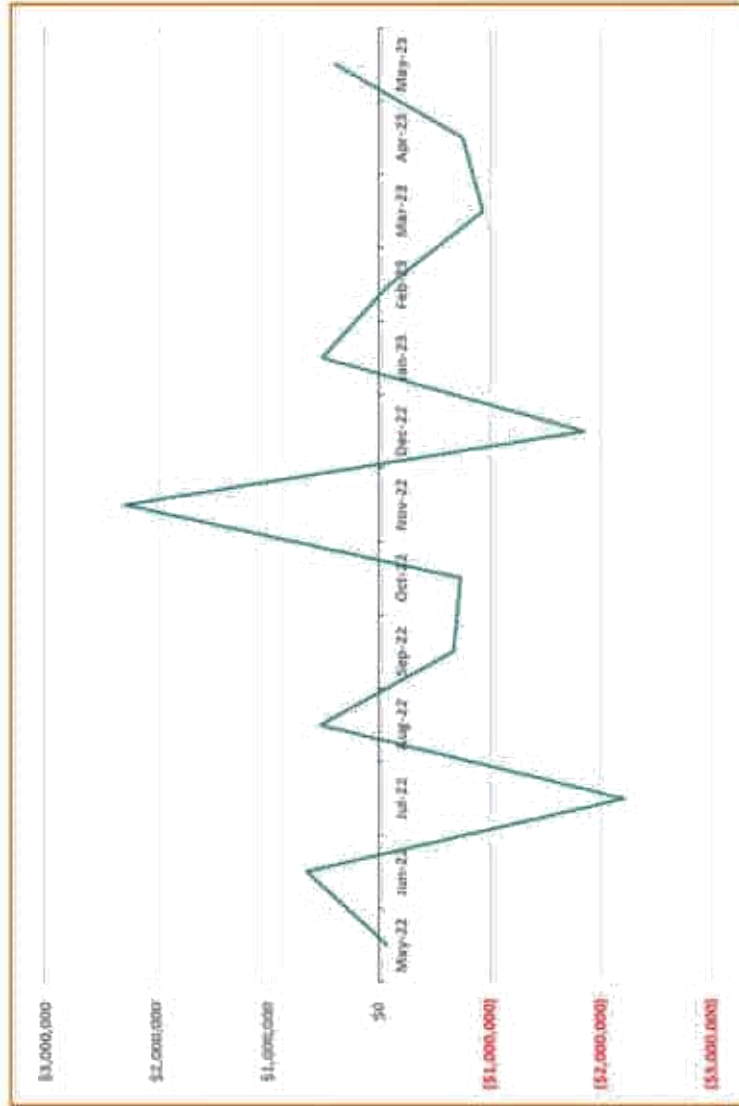
Actual v Budget – Total Council – May YTD 2023





Cash flow – Cash in vs Cash out

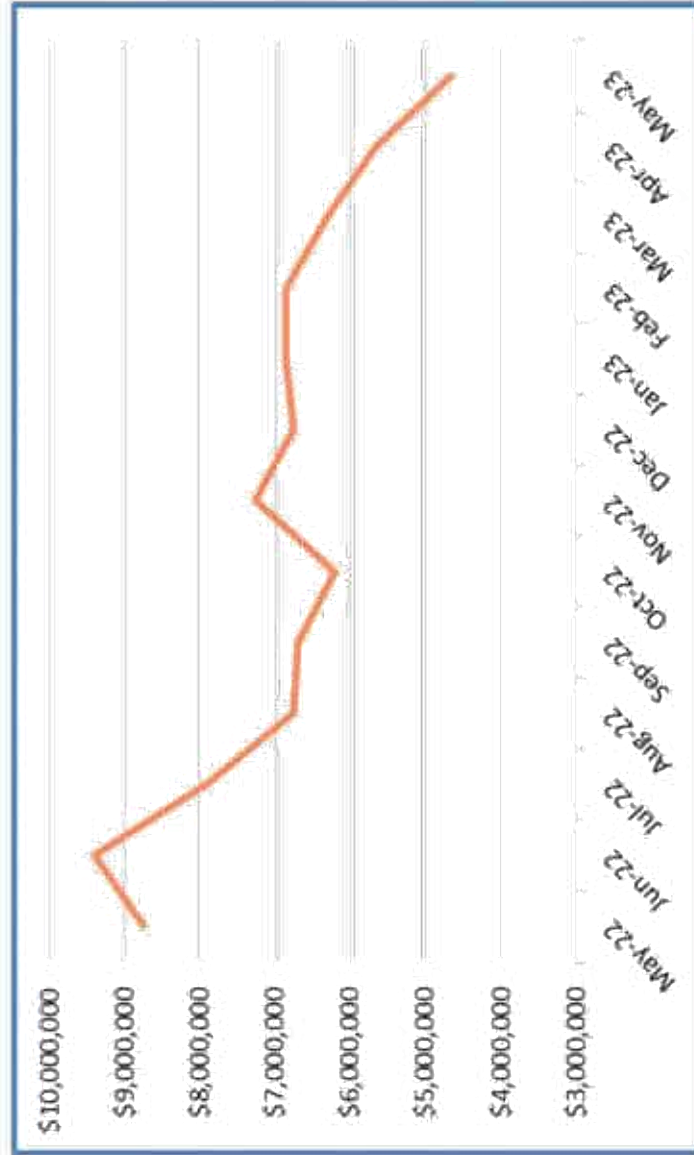
Month	Cash in / (out)
May-22	\$ (75,312)
Jun-22	\$ 649,931
Jul-22	\$ (2,210,599)
Aug-22	\$ 526,066
Sep-22	\$ (677,000)
Oct-22	\$ (741,983)
Nov-22	\$ 2,291,100
Dec-22	\$ (1,853,442)
Jan-23	\$ 508,651
Feb-23	\$ (91,977)
Mar-23	\$ (937,932)
Apr-23	\$ (755,025)
May-23	\$ 392,462
Year to Date	\$ (2,899,748)





Term Deposits over the past year

Month	Total Term Deposits
May-22	\$8,755,000
Jun-22	\$9,405,000
Jul-22	\$7,905,000
Aug-22	\$6,755,000
Sep-22	\$6,705,000
Oct-22	\$6,205,000
Nov-22	\$7,255,000
Dec-22	\$6,755,000
Jan-23	\$6,855,000
Feb-23	\$6,855,000
Mar-23	\$6,305,000
Apr-23	\$5,655,000
May-23	\$4,655,000





Restricted Assets – May 2023

Restricted Assets:

- Internal Restrictions: Capital Reserve \$165,103
- External Restrictions: Restricted Grant Funding as at 31st May 2023 \$5,253,697*

TOTAL \$5,418,780

- Includes Cash that belongs to Funding Bodies, Grant income that is tied, and cash reserved for special projects of the Council
- * As at 31 May, this includes \$438,332 of FAA and NT Operational grants that relate to the next 1 month
- These amounts are excluded from Cash & Cash equivalents for the Working Capital calculation.

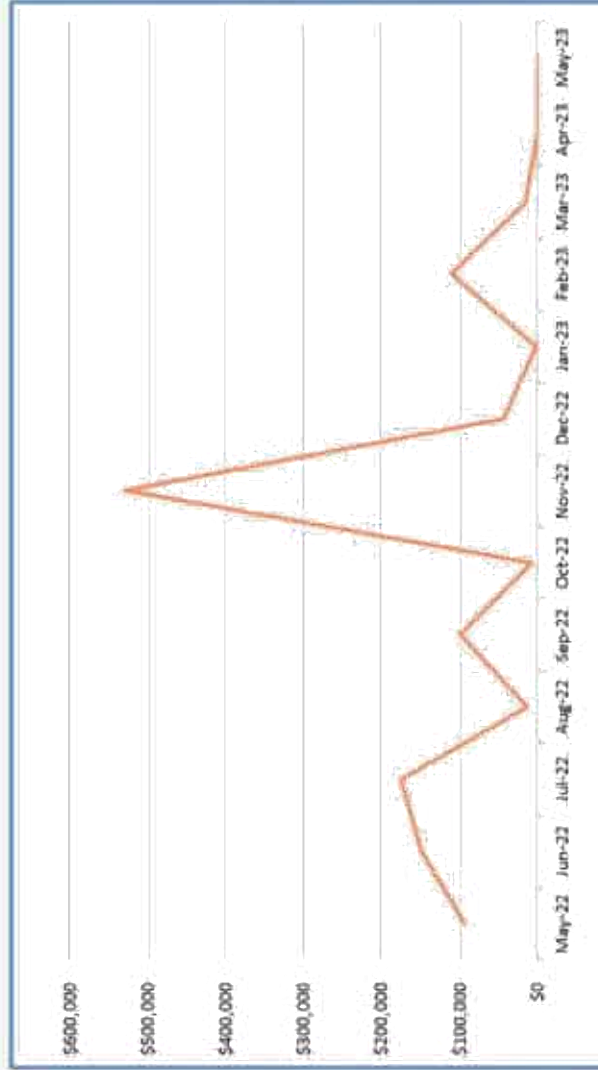




Internal Restrictions: Capital Reserve Expenditure for the past year

Capital Reserve Monthly Expenditure 2022/2023

	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23
	\$94,371	\$149,641	\$175,371	\$13,786	\$99,726	\$7,335	\$529,910	\$44,318	\$7,200	\$110,967	\$15,955	Nil	Nil

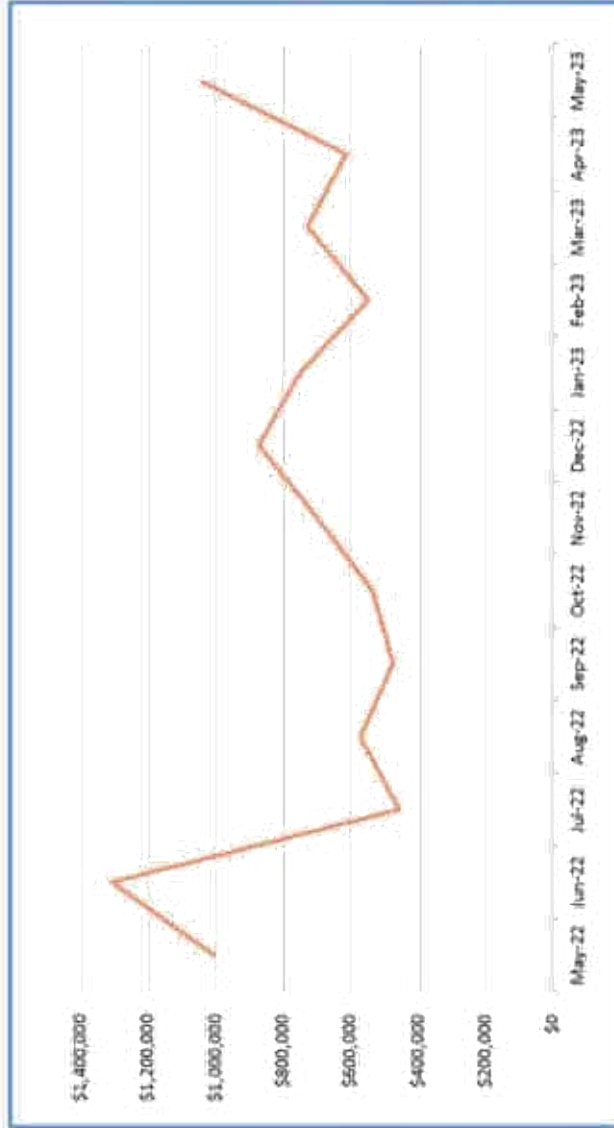




External Restrictions: Expenditure for the past year

External Restrictions Monthly Expenditure 2022/2023

May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23
\$1,002,957	\$1,307,501	\$452,797	\$570,057	\$471,053	\$533,261	\$693,910	\$871,632	\$747,934	\$544,398	\$727,895	\$610,353	\$1,039,160



Working Capital / Current Ratio

“How many dollars we have for every dollar we owe”

WEST ARNHEM REGIONAL COUNCIL for the period ended 31 May 2023		31 May 2023
		\$
CURRENT ASSETS		
Cash and cash equivalents*		1,008,269
Trade and Other Receivables		2,998,336
Inventories		130,765
Prepayments and Other		813,247
TOTAL CURRENT ASSETS		4,950,621
Less:		
CURRENT LIABILITIES		
Trade and Other Payables		1,811,887
Provisions		2,028,803
Borrowings		-
Other Liabilities		\$1,257,099
TOTAL CURRENT LIABILITIES		5,097,789
NET CURRENT ASSETS (Working Capital)		1147,168
	CURRENT RATIO	0.97

- Note: does not include Restricted cash of \$5.419 million as at 31st May 2023

$$\text{Current Ratio Formula} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

What makes an asset current is that it can be converted into cash within a year. What makes a liability current is that it is due within a year.





Current Ratio for the past Year

Month	Current Ratio
May-22	0.80
Jun-22	0.73
Jul-22	0.70
Aug-22	0.72
Sep-22	0.84
Oct-22	0.75
Nov-22	0.78
Dec-22	0.70
Jan-23	0.72
Feb-23	0.84
Mar-23	0.87
Apr-23	0.90
May-23	0.97





Commissioned Assets – May 2023

Leadsun LED Solar Lights & Poles

Maningrida

Asset no. 450137

\$28,556

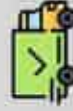


2000 Box Trailer with Barbeque Body Fitted

Gunbalanya

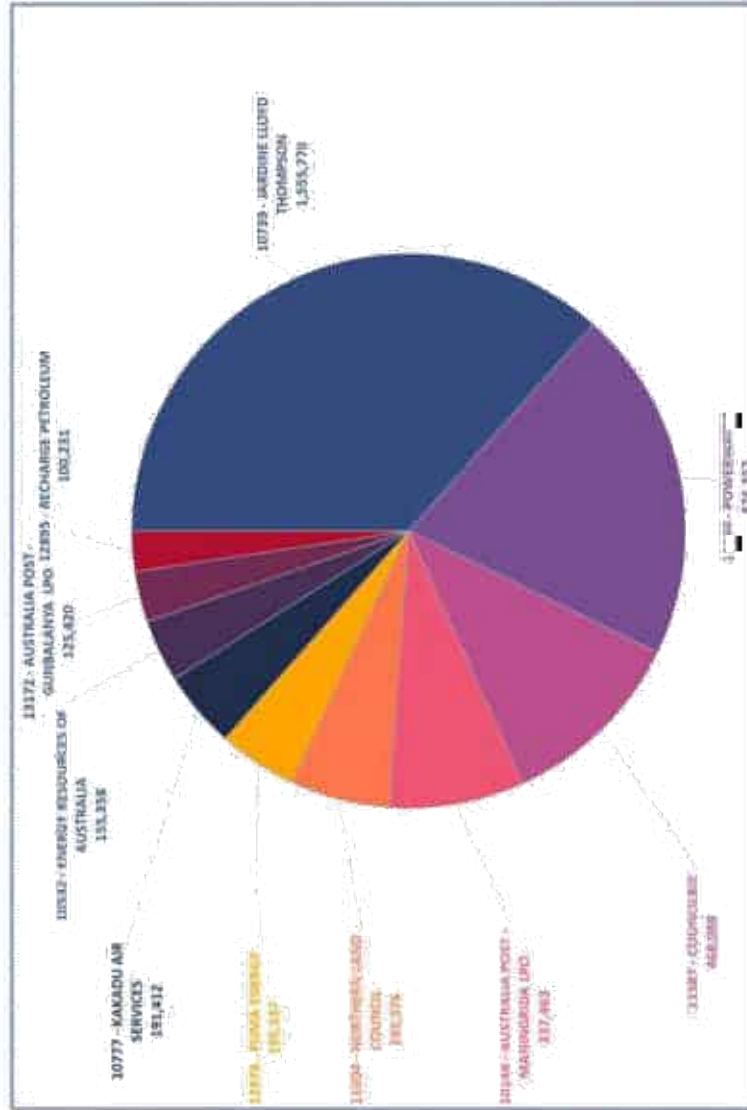
Asset no. 150176

\$11,809





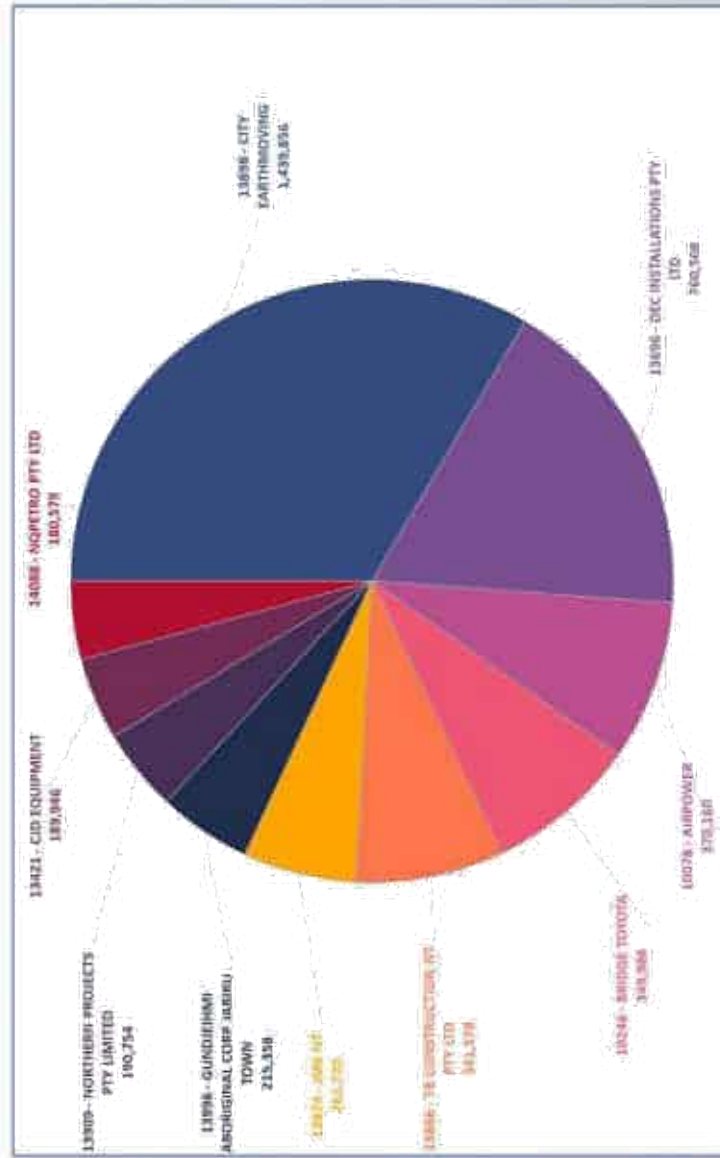
Top 10 Payments Year To Date – Recurrent



	\$	%
Total Top 10 Recurrent Payments	\$ 4,250,814	30%
Total Top 10 Non-Recurrent Payments	\$ 4,300,443	31%
Total Payments to All Other Suppliers	\$ 5,389,790	39%
Total Payments YTD	\$ 13,941,046	100%



Top 10 Payments Year To Date – Non Recurrent

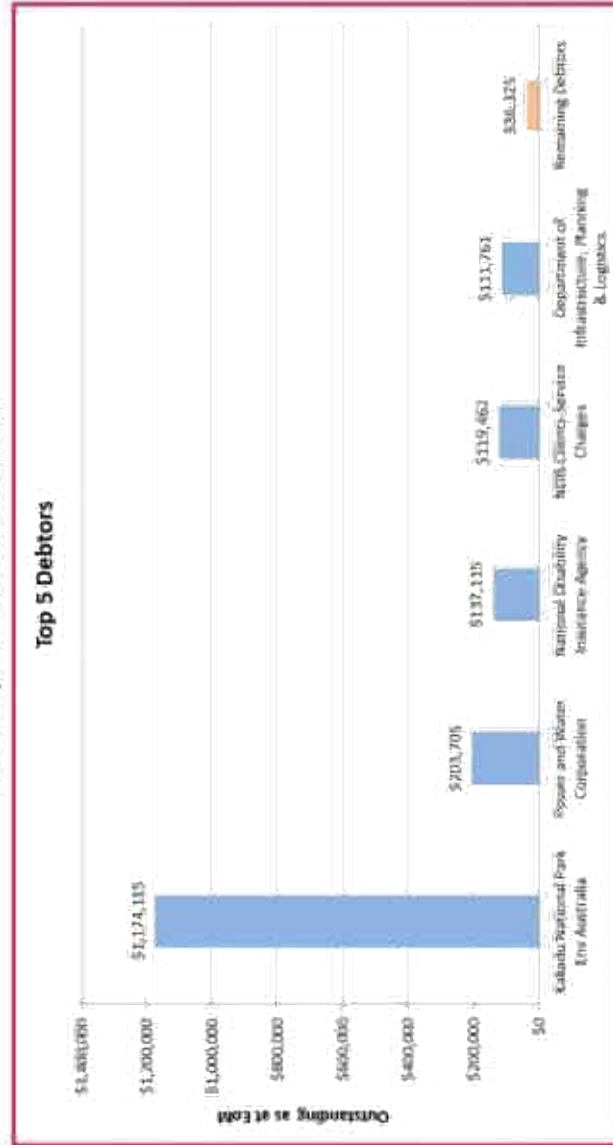


	\$	%
Total Top 10 Recurrent Payments	\$ 4,250,814	30%
Total Top 10 Non-Recurrent Payments	\$ 4,300,443	31%
Total Payments to All Other Suppliers	\$ 5,359,790	35%
Total Payments YTD	\$ 13,943,046	100%



Debtors – as at 31st May 2023

“Money owed to Council”

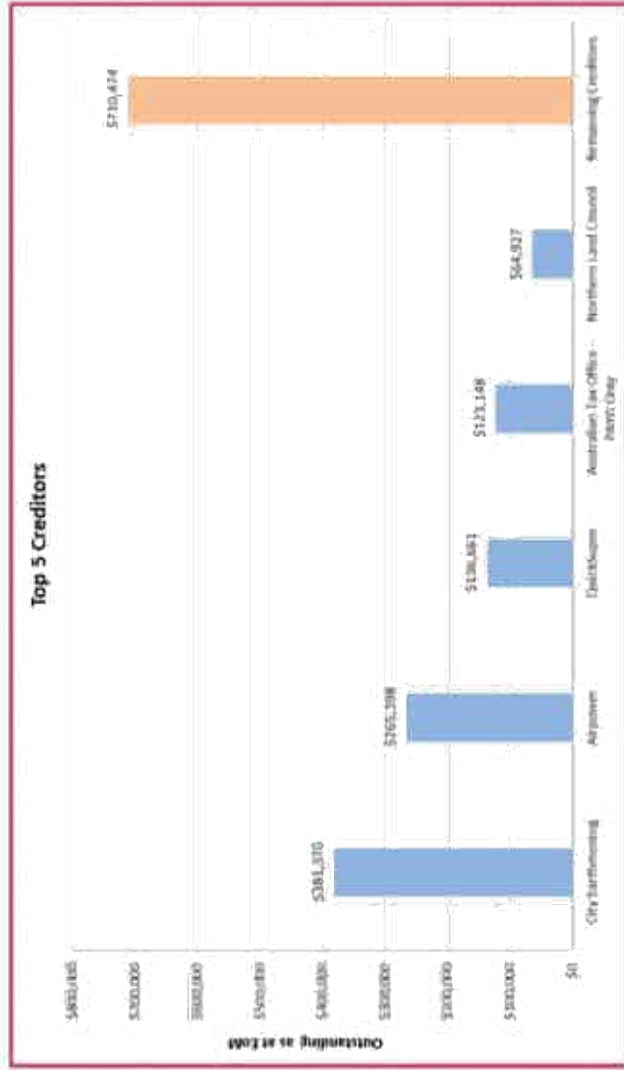


DEBTORS													
	May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23
\$	568,149	739,343	821,761	596,533	527,903	527,098	504,012	447,236	862,735	948,633	942,378	984,553	1,782,483




Creditors – as at 31st May 2023

“Money Council owes to its suppliers”



		CREDITORS												
		May 22	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23
\$		689,199	1,910,307	1,405,294	1,548,555	1,194,270	1,203,413	1,181,327	724,508	1,120,671	635,480	602,269	758,057	1,986,246

 **Actuals v Budget**
as at 31 May 2023

Description	TOTAL COUNCIL			
	Actuals YTD	Budget YTD	Variance	%
Operational Revenue				
Income Rates and Charges	2,210,440	2,197,670	12,771	1%
Charges - Sewerage	670,310	670,310	(0)	(0%)
Charges - Water	1,179,876	1,466,667	(286,791)	(20%)
Charges - Waste	1,253,784	1,253,784	(0)	(0%)
Income Council Fees and Charges	358,596	483,988	(125,392)	(26%)
Income Operating Grants	14,852,922	15,016,935	(164,313)	(1%)
Income Investments	193,170	51,366	141,804	100%+
Income Allocation	5,661,100	5,667,650	(6,550)	(0%)
Other Income	551,125	508,678	42,447	8%
Income Agency and Commercial Services	7,110,149	6,429,528	680,621	11%
Total Operational Revenue	34,041,172	33,746,576	294,596	1%
Operational Expenditure				
Employee Expenses	17,670,159	16,891,956	778,203	5%
Contract and Material Expenses	4,043,244	7,487,345	(3,444,100)	(46%)
Finance Expenses	12,578	11,889	689	6%
Travel, Freight and Accom Expenses	896,378	1,005,466	(169,107)	(17%)
Fuel, Utilities & Communication	2,187,854	2,068,086	119,768	6%
Other Expenses	4,150,088	4,346,792	(196,704)	(5%)
Elected Member Allowances	294,308	270,313	23,994	9%
Elected Member Expenses	11,169	7,500	3,669	49%
Council Committee & LA Allowances	8,648	11,990	(3,341)	(28%)
Council Committee & LA Expenses	220	-	220	100%
Total Operational Expenditure	29,214,649	32,101,357	(2,886,709)	(9%)
Total Operational Surplus / (Deficit)	4,826,523	1,645,218	3,181,305	100%+

Annual Budget Operating Position
as at 31 May 2023



Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget Progress
Operating Surplus / (Deficit)	4,826,523	1,645,218	3,181,305	100%+	1 1,281,399 100%+
Remove NON-CASH ITEMS					
Less Non-Cash Income	(5,661,100)	(5,667,650)	6,550	0%	(6,170,455) 92%
Add Back Non-Cash Expenses	5,661,100	5,665,542	(4,442)	(0%)	6,170,455 92%
Total Non-Cash Items	-	(2,108)	2,108	100%	- 0%
Less ADDITIONAL OUTFLOWS					
Capital Expenditure	(3,978,307)	(5,430,632)	1,452,325	27%	1 (6,937,624) 57%
Borrowing Repayments (Principal Only)	-	-	-	-	0 0 0%
Transfer to Reserves	-	-	-	-	0 0 0%
Other Outflows	(689,734)	(88,000)	(601,734)	(100%)+	1 (96,000) 100%+
Total Additional Outflows	4,668,041	5,518,632	(850,591)	(15%)	0 7,033,624 66%
Add ADDITIONAL INFLOWS					
Capital Grants Income	1,962,806	1,962,806	-	-	0 2,080,892 94%
Prior Year Carry Forward Tied Funding	1,998,241	2,224,832	(226,592)	10%	1 2,104,744 95%
Other Inflow of Funds	3,360,975	375,828	2,985,147	100%+	1 375,828 100%+
Transfers from Reserves	1,208,753	1,208,753	-	-	0 1,190,761 100%+
Total Additional Inflows	8,530,774	5,772,218	2,758,556	48%	0 5,752,225 100%+
Net Budgeted Operating Position	8,689,256	1,896,696	6,792,559	100%+	0 - 100%



Capital Expenditure as at 31 May 2023

		TOTAL COUNCIL			
Description	Actuals YTD	Budget YTD	Variance	%	Annual Budget Progress
Capital Expenditure					
Plant & Equipment	(569,191)	(792,363)	223,172	28%	(941,163) 60%
Infrastructure	(1,224,937)	(1,545,120)	320,183	21%	(1,998,035) 61%
Roads	(1,420,538)	(2,203,706)	783,169	36%	(3,066,982) 46%
Buildings	(332,751)	(396,486)	63,735	16%	(438,486) 76%
Furniture, Fittings and Office Equipment	(122,470)	(184,537)	62,067	34%	(184,537) 66%
Vehicles	(308,419)	(308,419)	-	-	(308,419) 100%
Total Capital Expenditure *	(3,978,307)	(5,430,632)	1,452,325	27%	(6,937,624) 57%
Total Capital Expenditure Funded By					
Operating Income (amount allocated to fund capital items)	842,058	880,662	(38,605)	(4%)	1,065,103 79%
Capital Grants	3,961,046	4,187,636	(226,592)	(5%)	4,185,636 95%
Transfers from Cash Reserves	1,208,753	1,208,753	-	-	1,190,761 100%+
Total Capital Expenditure Funding	6,011,856	6,277,053	(265,196)	-4%	6,441,500 93%



Member and CEO Council Credit Card Transactions for May

Transaction Date	Amount	Suppliers Name	Reason for Transaction
Cardholder Name: CEO - Paul Hockings			
03-May-23	\$ 161.41	Alice Springs Taxi	Taxi Transfer from Airport - Hotel
04-May-23	\$ 486.33	QANTAS	Paul Hockings Flight to Canberra for ALGA Conference
04-May-23	\$ 122.00	Magnolia Flower	Condolence Flowers
05-May-23	\$ 30.00	Blue Taxi Company	Emergency Evac Taxi Transfer
08-May-23	\$ 131.50	The Rain Florist	Condolence Flowers
10-May-23	\$ 24.00	Silks Darwin	Meal Allowance
15-May-23	\$ 21.85	Albertos	Meal Allowance
17-May-23	\$ 2,365.04	NT Electoral Comm	Payment for Gurbalanya By Election
18-May-23	\$ 1,656.93	QANTAS	Councilor Julius Kerman Flights to Canberra for ALGA
18-May-23	\$ 1,656.93	QANTAS	Mayor Matthew Ryan Flights to Canberra for ALGA
24-May-23	\$ 669.00	Virgin	Flight for CEO to return to Darwin after ALGA Conference
24-May-23	\$ 6.48	Virgin	Credit Card fee for Virgin Transaction
28-May-23	\$ 122.00	Estelles Florist	Condolence Flowers
04-Jun-23	\$ 56.00		Card Fee
Total	\$ 7,509.48		
Cardholder Name: CCO - David Glover			
02-May-23	\$ 37.89	Kidsoft	Direct Debit Facility Fee - Jabiru Childcare Centre INV 648986
05-May-23	\$ 169.00	Kidsoft	Monthly License Fee - Jabiru Childcare Centre INV 648986
05-May-23	\$ 242.00	PROPERTYME SOFTWARE	Tenancy software subscription INV 230604050134
12-May-23	\$ 169.00	Kidsoft	Monthly License Fee - Minjilang Creeche INV 648394
12-May-23	\$ 169.00	Kidsoft	Monthly License Fee - Warriwi Creeche INV 648394
02-Jun-23	\$ 774.00	STORYPARK LTD	Annual Subscription Fee - Jabiru Childcare Centre INV 26054
02-Jun-23	\$ 23.22	STORYPARK LTD	Credit Card Transaction Fee NZ 3%
04-Jun-23	\$ 56.00	Westpac	Bank Fee
04-Jun-23	\$ 0.88	Westpac	Internet on cash advance Jabiru Pool Float
Total	\$ 1,640.99		



Member and CEO Council Credit Card Transactions for May

Transaction Date	Amount	Supplier Name	Reason for Transaction
Cardholder Name: CCO - David Glover			
04-Jun-23	\$ 55.00	Westpac	Card Fee
Total	\$ 55.00		
Cardholder Name: Acting COO - Fiona Ainsworth			
04-May-23	\$ 121.00	Cresmasco Civil Pty	Replacement Gate Remotes - WARC Darwin Office
11-May-23	\$ 109.00	Haskings Jewellers	Executive Gift - David Glover - Farewell gift from council
12-May-23	\$ 1,050.85	Qantas	Flights - Sara Fitzgerald - 17.05.2023 Darwin - Alice Spring - return
12-May-23	\$ 50.00	Uncle Sams	Catering - WARC Darwin staff morning tea
16-Mar-23	\$ 325.85	Australia Post	Cash Withdrawal - Petty Cash top up for the Jabiru office.
16-May-23	\$ 4.00	Westpac	Cash Withdrawal Fee - Petty Cash top up for the Jabiru office.
04-Jun-23	\$ 56.00	Westpac	Credit Card Fee
04-Jun-23	\$ 3.22	Westpac	Interest Charges - Cash Withdrawal
Total	\$ 2,319.92		
Cardholder Name: Manager - People and Capability - Peter Ryan			
04-May-23	\$ 348.90	Triabon Australia OSP	One Day Licence Fees for Kakadu Triabton
05-May-23	\$ 76.00	Safe NT	Working With Children Application
08-May-23	\$ 1,260.00	Kakadu Cultural Tours	Guluyambi Cultural Cruise for Night Patrol Forum Participants
12-May-23	\$ 345.20	Burnings	Curtains and curtain rods for housing in Jabiru
16-May-23	\$ 825.94	Magnum Apartments Darwin	Accommodation for Mandatory Reporting Workshop - Gurbalanyi Safe House and Nigh Patrol staff
16-May-23	\$ 1,651.88	Magnum Apartments Darwin	Accommodation for Mandatory Reporting Workshop - Gurbalanyi Safe House and Nigh Patrol staff
17-May-23	\$ 396.00	AHR Limited	Professional Membership Fees - Linda Veugen Yong
17-May-23	\$ 1,700.00	AHR Limited	Training - HR Consulting Skills & Introduction to HR Law for Linda Veugen Yong
19-May-23	\$ 64.60	Safe NT	Working With Children Application - Ourania Teirigos
19-May-23	\$ 11.40	Safe NT	Working With Children Application - Ourania Teirigos
23-May-23	\$ 76.00	Safe NT	Working With Children Application - Sam Fazzolari
23-May-23	\$ 76.00	Safe NT	Working With Children Application - Claudia Weller
29-May-23	\$ 219.00	Aoine Apartment Hotel	Accommodation - Peter Ryan
02-Jun-23	\$ 127.00	Safe NT	NDIS Clearance Screening - Geradine Nand
02-Jun-23	\$ 127.00	Safe NT	NDIS Clearance Screening - Leanne Johanson
02-Jun-23	\$ 76.00	Safe NT	Working With Children Application - Bernadette Wombio
02-Jun-23	\$ 76.00	Safe NT	Working With Children Application - Mercia Thompson
02-Jun-23	\$ 76.00	Safe NT	Working With Children Application - Bernice Savage
04-Jun-23	\$ 56.00	Westpac	Card Fee
Total	\$ 7,589.52		

Actuals v Budget by Local Authority Area
as at 31 May 2023



Description	REGION			GOMBALANZA			JABRU		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue									
Income Rates and Charges	16,300	16,300	0	291,815	291,815	0	1,239,548	1,226,764	12,784
Charges - Sewerage	-	-	-	-	-	-	670,310	670,310	(0)
Charges - Water	-	-	-	-	-	-	1,179,878	1,466,867	(286,791)
Charges - Waste	-	-	-	299,990	299,990	0	265,489	265,489	(0)
Income Council Fees and Charges	67,627	59,409	8,218	20,815	26,055	(5,240)	205,727	327,834	(122,107)
Income Operating Grants	10,530,976	10,548,597	(17,621)	1,852,073	1,929,393	(77,320)	258,956	258,956	-
Income Investments	193,170	51,366	141,804	-	-	-	-	-	-
Income Allocation	4,984,175	5,019,305	(35,130)	240,497	276,786	(36,289)	196,989	160,323	36,665
Other Income	274,089	225,069	49,020	23,928	25,952	(2,025)	89,486	77,784	10,662
Income Agency and Commercial Services	182,684	91,230	91,454	1,598,562	1,622,013	(23,451)	2,623,518	1,984,091	639,428
Total Operational Revenue	16,249,021	16,911,275	237,745	4,327,681	4,472,005	(144,324)	6,728,877	6,438,216	290,661
Operational Expenditure									
Employee Expenses	6,749,865	6,614,816	135,047	2,515,954	2,444,171	71,783	3,557,065	3,322,927	234,738
Contract and Material Expenses	853,101	1,424,094	(570,993)	710,178	1,646,063	(935,885)	1,148,317	1,976,490	(828,173)
Finance Expenses	5,611	5,344	267	2,853	2,200	653	1,625	1,496	129
Travel, Freight and Accom Expenses	271,658	311,950	(40,292)	86,915	128,500	(41,585)	52,345	60,162	(7,817)
Fuel, Utilities & Communication	397,752	419,552	(21,800)	372,878	317,145	55,533	529,846	481,340	48,506
Other Expenses	1,432,122	1,585,208	(153,086)	666,193	778,023	(91,830)	816,316	760,940	55,376
Elected Member Allowances	294,308	270,313	23,994	-	-	-	-	-	-
Elected Member Expenses	11,169	7,500	3,669	3,175	4,033	(858)	-	-	-
Council Committee & LA Allowances	-	-	-	220	-	220	-	-	-
Council Committee & LA Expenses	-	-	-	-	-	-	-	-	-
Total Operational Expenditure	10,015,585	10,838,979	(428,863)	4,378,165	5,370,134	(941,969)	6,106,114	6,625,389	(519,255)
Total Operational Surplus / (Deficit)	6,233,436	5,372,296	668,911	(50,484)	(848,130)	797,646	622,763	(187,151)	809,916

ACTUALS
Actuals v Budget by Local Authority Area
 as at 31 May 2023

Description	MANIPALGA			MANKANG			WAPURAU			TOTAL COUNCIL		
	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance	Actuals YTD	Budget YTD	Variance
Operational Revenue												
Income Rates and Charges	527,549	527,549	0	52,019	52,019	-	83,299	83,222	(77)	2,210,440	2,197,870	12,571
Charges - Sewerage	-	-	-	-	-	-	-	-	-	670,310	670,310	(0)
Charges - Water	-	-	-	-	-	-	-	-	-	1,179,876	1,466,867	(286,991)
Charges - Waste	554,721	554,721	(0)	53,847	53,847	(0)	79,737	79,737	0	1,253,784	1,253,784	(0)
Income Council Fees and Charges	42,042	46,176	(4,134)	17,951	18,342	(391)	4,435	6,173	(1,738)	354,590	483,988	(129,398)
Income Operating Costs	990,393	946,332	13,061	636,992	721,425	(87,433)	612,231	612,231	-	14,893,622	15,016,935	(123,313)
Income Investments	-	-	-	-	-	-	-	-	-	193,170	51,356	141,814
Income Allocation	100,969	89,325	11,644	96,975	90,553	6,422	47,476	31,359	16,117	6,681,100	5,667,858	1,013,242
Other Income	152,421	169,857	(17,436)	6,841	7,517	(676)	5,281	5,500	(219)	551,125	608,678	(57,553)
Income Agency and Commercial Services	1,123,108	1,130,710	(7,602)	868,098	881,473	(12,885)	713,669	715,012	(1,343)	7,110,140	6,429,520	680,621
Total Operational Revenue	3,440,222	3,446,670	(6,447)	1,729,222	1,835,176	(105,954)	1,546,128	1,533,234	12,894	34,641,172	33,746,876	894,296
Operational Expenditure												
Employee Expenses	1,656,436	1,570,542	85,894	1,207,661	1,207,666	(60,266)	1,944,447	1,731,803	212,644	17,670,159	16,891,956	778,203
Contract and Material Expenses	892,964	1,511,316	(618,352)	215,405	469,267	(253,862)	216,295	430,114	(213,819)	4,043,244	7,487,345	(3,444,101)
Finance Expenses	751	953	(202)	1,341	1,315	(24)	387	321	66	12,578	11,889	689
Travel, Freight and Accom Expenses	164,039	200,543	(36,504)	112,346	108,157	(4,189)	148,877	148,175	702	836,379	1,005,486	(169,107)
Fuel, Utilities & Communication	364,185	356,722	7,463	293,224	268,146	25,078	210,170	203,175	6,995	2,181,854	2,059,096	119,758
Other Expenses	533,566	517,650	15,916	332,034	329,659	2,375	340,656	354,896	(14,240)	4,130,000	4,346,702	(196,702)
Enrolled Member Allowances	-	-	-	-	-	-	-	-	-	294,308	270,313	23,995
Enrolled Member Expenses	-	-	-	-	-	-	-	-	-	11,169	7,500	3,669
Council Committees & LA Allowances	3,333	4,767	(1,434)	360	607	(227)	1,261	2,283	(1,022)	8,648	11,990	(3,341)
Council Committees & LA Expenses	-	-	-	-	-	-	-	-	-	220	-	220
Total Operational Expenditure	3,542,164	4,392,703	(850,539)	2,263,261	2,452,314	(189,053)	2,571,289	2,858,658	(287,369)	29,214,648	32,101,237	(2,886,589)
Total Operational Surplus / (Deficit)	(101,942)	(796,033)	694,091	(534,039)	(620,138)	86,100	(1,025,161)	(1,325,424)	298,065	4,426,524	1,645,219	2,781,305

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	10.1
Title:	Progress Update on Road upgrades in Maningrida, Jabiru and Gunbalanya
File Reference:	1081880
Author:	Hilal Ahmad, Senior Project Manager

SUMMARY

The purpose of this report is to provide the Council a progress update on Road Upgrades in Maningrida, Jabiru and Gunbalanya.

BACKGROUND

Maningrida:

Available funding in July 2021 to address poor drainage and dangerous road conditions on Malabam Road saw a tender released for reconstruction works. The tender was awarded to City Earth Moving to reconstruct Malabam Road, including encase and relocate services where possible, at a total indicative cost in excess of \$3M.

The works were divided into 2 stages:

Stage 1: Relocation of Power Poles

Stage 2: Protection of Underground Services and Road reconstruction

Jabiru:

Immediate Remediation Sinkholes and Roadworks project:

Due to the occurrence of large and problematic sinkholes in Jabiru, Parks Australia approved \$1.2M in urgent funding to fix the sinkholes.

Jabiru Maintenance works:

As part of the Jabiru roads lease, Parks Australia agreed to pay a sum of \$280,000 per annum for the duration of the lease to maintain the roads in Jabiru. WARC received the payment for the year 2022/23 and has undertaken the maintenance works.

Gunbalanya:

The road in front of the Council Depot is used by heavy fuel trucks and has damage to the road surface. Additionally, some of the roads shoulders have washed out and require maintenance upgrades.

COMMENT

Maningrida Road Upgrades:

The works on Malabam road are divided into 2 stages:

Stage 1: Relocation of Power Poles

City Earth Moving (CEM) was engaged in 2021 to undertake the works. The power pole relocation commenced in 2021 with CEM engaging Power and Water to design the relocation of power poles. After approval by Power and Water, the contractor commenced with the relocation works in 2022 and the power pole relocation was completed in November 2022. The purpose of the power pole relocation was to ensure adequate clearance to widen the road for a two lane 9 meter road. This has now been completed per drawings.

Stage 2: Road widening and reconstruction.

The stage 2 commenced in May 2023 and consists of:

1. Upgrading and installing new culverts with headwalls. The culvert works have commenced and will be completed by the end of July 2023 by local contractors.
2. Once the culverts are installed the contractor will commence protecting the underground services, which will take up to 6 weeks with expected completion mid-December 2023.
3. Road widening, reconstruction and sealing. This will include ripping and removing existing sealed road and widening the road to 9 metres and spray sealing the road.
4. Line marking and construction of speed bumps for traffic management.

Jabiru Roads Immediate Remediation project and Maintenance works

Contractor carried the following works at various locations in Jabiru Township:

1. Underground services location
2. Camera Inspection for storm water and water mains
3. Survey all the sites and measure the levels, all the roads shall be constructed to the existing levels
4. Replace/Repair stormwater pipes
5. Replace/Repair water mains
6. Roads works
7. Kerbs
8. Line marking
9. Unblocking pits

Gunbalanya Road Upgrades:

The required roadworks and shoulder maintenance works have been identified. Technical Services team is currently working on the design and documentation works. The tender will be advertised in June 2023 and will be awarded in the end of July 2023. It is forecast the works will commence in the 1st week of August and will be completed by October 2023.

Demed Aboriginal Corporation have completed works on the Powerhouse Road. Partial works have been completed on the back road and awaiting further water levels to subside to complete the remainder of works required for accessibility to all traffic.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Council's Procurement Policy is relevant to this projects including tender procedure.

FINANCIAL IMPLICATIONS

As per approved Budget for road works upgrades.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council received and noted the report entitled *'Progress update on Road Upgrades in Maningrida, Jabiru and Gunbalanya'*.

ATTACHMENTS

There are no attachments for this report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	10.2
Title:	Approval to Dispose of Surplus Fleet Asset
File Reference:	1081885
Author:	Graham Baulch, Project Coordinator Fleet

SUMMARY

The purpose of this report is to seek Council's approval for the disposal of a surplus fleet asset by way of public auction.

BACKGROUND

In accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy, the General Manager Technical Services and Project Coordinator Fleet Operations identify vehicles and plant to be disposed of via public auction.

COMMENT

During ongoing audits the following item was identified as not economically viable to maintain in accordance with the fleet asset retention and disposal schedule developed within Council's Strategic Asset Management Policy.

- 1 2015 Isuzu DMax Utility – no longer viable to maintain

The rear differential of the utility is damaged beyond repair, given the cost of replacement and the age and condition of the vehicle disposal by public auction is seen as the best option.

STATUTORY ENVIRONMENT

This asset disposal will be conducted in accordance with relevant provisions in the *Local Government Act 2019*.

POLICY IMPLICATIONS

Council's Strategic Asset Management Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Income from the sale of surplus vehicles and plant will be utilised to support the purchase of replacement vehicles and plant in line with Council's Strategic Asset Management Policy.

STRATEGIC IMPLICATIONS

This report is aligned to pillar 4 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

Goal 4.2**Fleet, Plant and Equipment**

Provide a modern and well-maintained fleet of plant and vehicles capable of meeting service delivery requirements

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council:

1. received and noted the report entitled '*Approval to Dispose of Surplus Fleet Asset*'; and
2. approved the sale via auction of the 2015 Isuzu DMax Utility - Gunbalanya.

ATTACHMENTS

- 1 2015 Isuzu DMax pics.pdf 1 Page



WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	10.3
Title:	First Nations Clean Energy Round Table
File Reference:	1082034
Author:	Sara Fitzgerald, Waste and Resource Coordinator

SUMMARY

The purpose of this report is to inform Council of the First Nations Clean Energy Round Table attended by the author.

BACKGROUND

An Invitation from Department Climate Change Energy and Water was extended to West Arnhem Regional Council to attend First Nations Clean Energy Strategy Round Table held in Alice Springs on 17 May 2023. This was attended by Sara Fitzgerald Waste and Resource Coordinator as a representative of West Arnhem Regional Council on a Local Government level.

COMMENT

The First Nations Clean Energy Round Table was held over 2 days on 16 and 17 May 2023 as a feedback forum to create the Department Climate Change Energy and Water's First Nations Clean Energy Strategy. The 1st was for Traditional Owners and representatives from aboriginal organisations. The 2nd focused on the feeding back information from the 1st day's workshops and seeking further feedback from local and state government representatives. Of the 100 attendees there were not representatives from any of the Aboriginal corporations working in West Arnhem and Northern Land Council was the only overarching representative for the region.

Priorities that were identified during the 2 days:

1. Energy equity for all First Nations People – fair access to power for those living in community and on homelands – changes to discriminatory prepaid power model in remote communities and clean energy options for homelands to limit reliance on diesel generators.
2. Clean energy to create employment opportunities for First Nations people.
3. Clean energy to create enterprise opportunities for First Nations people.
4. Tariff reform – if clean energy is cheaper changes to the NT wide single tariff scheme to reflect cheaper energy prices.
5. Creation of a First Nations Power Company instead of leasing land to power providers – this model has been very successful in Canada.
6. Microgrid solar power for remote communities.

Further feedback has been delivered to the organisers to hold further discussions with First Nations Residents on community or in locations that are more suitable for travel. We have also provided the feedback that beginning of dry season is not optimal for engagement from West Arnhem Communities due to a lot of Sorry Business Ceremony and work projects commencing in our homelands.

Sara will continue to liaise with strategy creators on behalf of West Arnhem Regional Council as a technical representative and a point of contact for the region and encourage the DCEW to seek further input from Traditional Owners from West Arnhem for input into the strategy.

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

West Arnhem Regional Council Regional Strategic Plan 2022-23

FINANCIAL IMPLICATIONS

Not applicable

STRATEGIC IMPLICATIONS

This report is aligned to pillar 5 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 5 SUSTAINABILITY AND CLIMATE ACTION	
Leading by example, we commit to developing a culture of sustainable practice. We recognise and champion the importance of safe guarding our environment for future generations by working collectively with community, private enterprises and all tiers of government.	
Goal 5.1	Recycling and Waste Develop recycling and waste initiatives which protect and preserve community natural resources and the local environment
Goal 5.3	Reduce Office Waste All offices recycle and reduce waste and consumables
Goal 5.4	Education Develop and deliver locally relevant education initiatives on sustainability and climate impacts across multiple mediums and platforms
Goal 5.5	Energy Develop a Renewable Energy Strategy
Goal 5.6	Policy Devise and implement a Sustainability and Climate Action Policy

RECOMMENDATION:

That Council:

1. Received and noted report entitled '*First Nations Clean Energy Round Table*'; and
2. Nominated Crs and or Community members to participate in further meetings regarding creating the First Nations Clean Energy Strategy.

ATTACHMENTS

There are no attachments for this report.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	11.1
Title:	Adoption of Local Authority Meeting minutes.
File Reference:	1081023
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with copies of the unconfirmed minutes of the Local Authority meetings within the region.

BACKGROUND

The Ministerial Guidelines state that:

The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary meeting of council. The council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next ordinary meeting of council after the local authority meeting or provisional meeting (Section 13.1 *Ministerial Guideline 1 – Local Authorities 2021*).

COMMENT

The following Local Authority Meetings were held:

Community	Date held	Quorum met	Date of next meeting
Minjilang	11 May 2023	Yes	13 July 2023
Warruwi	18 May 2023	Yes	20 July 2023
Gunbalanya	25 May 2023	Yes	Tuesday 25 July 2023
Maningrida	1 June 2023	Yes * new members required	3 August 2023

The unconfirmed minutes for the above meetings are attached individually to this report.

Code of Conduct and Conflict of Interest training has been completed by Minjilang and Warruwi Local Authorities and training has been confirmed for Gunbalanya on 24 July 2023 and Maningrida on 2 August 2023.

STATUTORY ENVIRONMENT

Sections 101(4) and 101(5) of the *Local Government Act 2019*.
Clause 13.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

FINANCIAL IMPLICATIONS

As per approved funding for the recommended projects.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	<p>Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life</p>
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.
 Our processes, procedures and policies are ethical and transparent.

Goal 6.3	<p>Council and Local Authorities Excellence in governance, consultation administration and representation</p>
Goal 6.5	<p>Planning and Reporting Robust planning and reporting that supports Council's decision-making processes</p>

RECOMMENDATION:

That Council:

1. Received and noted the report entitled '*Adoption of Local Authority Meeting minutes.*' and;
2. Endorsed the minutes of the Minjilang Local Authority meeting held on 11 May 2023 and reviewed decisions made by the Local Authority.
3. Endorsed the minutes of the Warruwi Local Authority meeting held on 18 May 2023 and reviewed decisions made by the Local Authority.
4. Endorsed the minutes of the Gunbalanya Local Authority meeting held on 25 May 2023 and reviewed decisions made by the Local Authority.
5. Endorsed the minutes of the Maningrida Local Authority meeting held on 1 June 2023 and reviewed decisions made by the Local Authority.

ATTACHMENTS

- 1 2025.05.11 Minjilang Local Authority Minutes - Unconfirmed.pdf
- 2 2023.05.18 - Warruwi Local Authority Minutes - Unconfirmed.pdf
- 3 20230523 - Gunbalanya Local Authority Minutes - Unconfirmed.DOCX.pdf
- 4 2023.06.01 Maningrida Local Authority Minutes - unconfirmed.pdf



Minutes of the West Arnhem Regional Council a Local Authority Meeting
Thursday, 11 May 2023 at 10:00

Chairperson Matthew Nagarlbin declared the meeting open at 10:10, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Chairperson	Matthew Nagarlbin
Mayor	Matthew Ryan
Deputy Mayor	Elizabeth Williams
Member	Shane Wauchope
Member	Clint Wauchope
Member	David Makings
Member	Charles Yirrawala

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Corporate Officer	David Glover (video conference)
Chief Corporate Officer(incoming)	Deirdre O'Sullivan
Finance Manager	James Stockdale (video conference)
Executive Assistant to CEO	Jasmine Mortimore
Waste and Resources Coordinator	Sara Fitzgerald
Acting Minjilang Council Services Manager	Lee Kirschner
Acting General Manager Technical Services	Clem Beard (video conference)
Projects Coordinator Infrastructure	Sam Fazzolari (video conference)

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

MIN149/2023 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr Charles Yirrawala

That the Minjilang Local Authority received and noted member apologies for Cr Guwiyul and Ms. Audrey Lee for the meeting held on 11 May 2023.

CARRIED

ABSENT WITHOUT NOTICE

West Arnhem Regional Council

- 1 -

Minjilang Local Authority Meeting
Thursday, 11 May 2023

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

MIN150/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Shane Wauchope

That the Minjilang Local Authority received and noted nil member absences without notice for the meeting held on 11 May 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES**7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 9 FEBRUARY 2023**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 9 February 2023.

MIN151/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Clint Wauchope

That the minutes of the 9 February 2023 Minjilang Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

LOCAL AUTHORITY ACTION ITEMS**9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Committee considered Review of Local Authority Action Items.

MIN152/2023 RESOLVED:

On the motion of Mr Shane Wauchope

Seconded Mr Clint Wauchope

That the Minjilang Local Authority reviewed the action items list and approved to remove any completed actions.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES**10.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered Minjilang CSM Operations Report on Current Council Services.

MIN153/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Charles Yirrawala

That the Minjilang Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.

CARRIED

FINANCE REPORT**13.1 FINANCIAL REPORT TO MARCH 2023**

The Committee considered Financial Report to March 2023.

MIN154/2023 RESOLVED:

On the motion of Mr Charles Yirrawala

Seconded Mr Shane Wauchope

That the Minjilang Local Authority received and noted the report entitled '*Financial Report to March 2023*'.

CARRIED

13.2 LOCAL AUTHORITY PROJECT FUNDING

The Committee considered Local Authority Project Funding.

MIN155/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Clint Wauchope

That the Minjilang Local Authority:

1. Received and noted report entitled '*Local Authority Project Funding*'; and
2. Continued to discuss the use of the remaining, unallocated, Local Authority Project Funding of \$1,474.

CARRIED

GENERAL ITEMS**15.1 MINJILANG THEATRE SCREEN - STRUCTURAL ASSESSMENT AND ESTIMATED COSTINGS FOR STRUCTURE COMPLIANCE**

The Committee considered Minjilang Theatre Screen - Structural Assessment and estimated costings for structure compliance.

MIN156/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Shane Wauchope

That the Minjilang Local Authority:

1. Received and noted report entitled '*Minjilang Theatre Screen - Structural Assessment and Estimated Costings for Structure Compliance*',
2. Reviewed this project and did not approve the allocation of \$57,620 from Minjilang Local Authority funding for the viability of project completion; and
3. Request the administration look at options for LED mobile screens and bring a report to the next local authority meeting.

CARRIED

15.2 WASTE AND RESOURCE MANAGEMENT REPORT

The Committee considered Waste and Resource Management Report.

MIN157/2023 RESOLVED:

On the motion of Mr David Makings

Seconded Mr Charles Yirrawala

That the Minjilang Local Authority received and noted report entitled '*Waste and Resource Management Report*'.

CARRIED

Following a number of consultation sessions by National Indigenous Australians Agency (NIAA) regarding the replacement of the Community Development Program (CDP), the Local Authority Members had a general discussion about the Arnhem Land Progress Aboriginal Corporation (ALPA) and CDP employees working in collaboration with Minjilang staff to help provide WARC services in the community.

15.4 BUDGET CONSULTATION REPORT - 2023-2024

Deirdre O'Sullivan CCO tabled the draft 2023/24 Budget given Council had only adopted the document for consultation the previous day. Deirdre provided an overview of the document, talked specifically about projects related to Minjilang and answered member's questions.

MIN158/2023 RESOLVED:

On the motion of Mayor Matthew Ryan
 Seconded Mr Charles Yirrawala
 That the Minjilang Local Authority received and noted report entitled '*Budget Consultation Report – 2023-2024*'.

CARRIED

15.5 REGIONAL PLAN CONSULTATION REPORT

Paul Hockings CEO tabled the draft 2023/24 Regional Plan noting Council had only adopted the document for consultation the previous day. Paul walked members through each page of the document and answered member's questions.

MIN159/2023 RESOLVED:

On the motion of Mr Charles Yirrawala

Seconded Mr Clint Wauchope

That the Minjilang Local Authority:

1. received and noted report entitled '*Regional Plan Consultation Report*'; and
2. Minjilang Local Authority Members requested the following changes to page 11 of the draft Regional Plan & Budget 2023-2024:
 - a. Remove prior members Lachlan Nagegeyo & Jimmy Cooper; and
 - b. Add new member Audrey Lee but be aware of her cultural relationship with the Chair.

CARRIED

15.3 LOCAL AUTHORITY MEMBERS QUESTIONS

The Committee considered Local Authority Members Questions.

RECOMMENDATION:

That the Chairperson invited questions from Local Authority Members:

1. Shane Wauchope raised the non-attendance of Local Authority member Audrey Lee at meetings and suggested that Audrey attend the next meeting via MS Teams in a separate room to be arranged by Minjilang CSM.
2. David Makings noted the ongoing Starlink issues in Minjilang since the transition approximately 1 month ago i.e. voice calls disconnecting when answering the call.

Meeting adjourned for lunch 12:03pm and reconvened at 12:45, when Georgia Corrie joined the meeting and provided members with an information session on the Voice from the Heart and the Voice to Parliament.

NEXT MEETING

13 July 2023

MEETING DECLARED CLOSED

Chairperson Matthew Nagaribin declared the meeting closed at 13:01.

This page and the preceding pages are the minutes of the Minjilang Local Authority Meeting held on 11 May 2023.

 Chairperson

 Date Confirmed



Minutes of the West Arnhem Regional Council a Local Authority Meeting
Thursday, 18 May 2023 At 10:00

Chairperson Nicholas Hunter declared the meeting open at 10:16 am, welcomed all in attendance and did an Acknowledgement of Country.

LOCAL AUTHORITY MEMBERS

Chairperson	Nicholas Hunter
Member	Alfred Gawaraidji
Member	Richard Nawirr
Member	Philip Wasaga

ELECTED MEMBERS PRESENT

Acting Mayor	Matthew Ryan
Deputy Mayor	Elizabeth Williams

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Finance Officer	Deirdre O'Sullivan
Chief Operating Officer (acting)	Fiona Ainsworth
Governance and Risk Advisor	Jessie Schaecken (video conference)
Travel and Executive Assistant to CEO & Mayor	Jasmine Mortimore
Council Services Manager	Matthew Griffiths
Project coordinator Infrastructure	Sam Fazzolari
Finance Manager	James Stockdale

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

WAR154/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Member Phillip Wasaga

That the Warruwi Local Authority noted members' apologies Cr Marrawal, Jason Mayinaj and Eda Waianga for the meeting held on 18 May 2023.

CARRIED

ABSENT WITHOUT NOTICE

West Arnhem Regional Council

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Warruwi Local Authority Meeting
Thursday, 18 May 2023

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

WAR155/2023 RESOLVED:

On the motion of Mr Nicholas Hunter

Seconded Mayor Matthew Ryan

That the Warruwi Local Authority noted nil member's absences without notice for the meeting held on 18 May 2023.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF**7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered Disclosure of Interest of Members or Staff.

WAR156/2023 RESOLVED:

On the motion of Mayor Matthew Ryan

Seconded Member Phillip Wasaga

That the Warruwi Local Authority received and recorded nil declarations of interest for the meeting held on 16 February 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES**8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES -16 FEBRUARY 2023**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes -16 February 2023.

WAR157/2023 RESOLVED:

On the motion of Mr Nicholas Hunter

Seconded Member Phillip Wasaga

That the minutes of the 16 February 2023 Warruwi Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

LOCAL AUTHORITY ACTION ITEMS**11.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Committee considered Review of Local Authority Action Items.

WAR158/2023 RESOLVED:

On the motion of Mr Nicholas Hunter

Seconded Mr Alfred Gawaraidji

That the Warruwi Local Authority reviewed the action items list and approved to remove any completed actions and;

- 1) Local Authority requested administration investigate the two shade sail entries and amalgamate if possible (are these the same item?)
- 2) Add and action the following items
 - a) Wild horse management - letter to NLC, NT Park and wildlife, Dept of agriculture and Fisheries, Australian Quarantine Services and Rangers to introduce new DNA into horse population and immediate risk management to reduce numbers.
 - b) Crocodile Management – NPWS training for staff
 - c) Funeral trailer – not appropriate – back to the drawing board – involve Red Lily are now responsible for clinic and use troop carrier- need to have a conversation with the right people.

d) Hot water systems for lot 9 - resolved.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

12.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

WAR159/2023 RESOLVED:

On the motion of Member Phillip Wasaga

Seconded Mr Nicholas Hunter

That the Warruwi Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.

CARRIED

FINANCE REPORT

15.1 FINANCIAL REPORT TO MARCH 2023

The Committee considered Financial Report to March 2023.

WAR160/2023 RESOLVED:

On the motion of Mr Richard Nawirr

Seconded Mr Nicholas Hunter

That the Warruwi Local Authority noted and received the Financial Report for the year to date period, 1 July 2022 to 31 March 2023.

CARRIED

15.2 LOCAL AUTHORITY FUNDING

The Committee considered Local Authority Funding.

WAR161/2023 RESOLVED:

On the motion of Mr Nicholas Hunter

Seconded Mayor Matthew Ryan

That the Warruwi Local Authority:

1. Received and noted the report entitled '*Local Authority Funding*'; and
2. Continued to discuss and recommend projects that are of importance to the Local Authority irrespective of available funding as financial support for these projects may be sourced from elsewhere if approved by Council.

CARRIED

GENERAL ITEMS

17.1 WASTE AND RESOURCE MANAGEMENT REPORT

The Committee considered Waste and Resource Management Report.

WAR162/2023 RESOLVED:

On the motion of Mr Alfred Gawaraidji

Seconded Mr Richard Nawirr

That the Warruwi Local Authority received and noted report entitled '*Waste and Resource Management Report*'.

CARRIED

17.2 LOCAL AUTHORITY MEMBERS QUESTIONS

The Committee considered Local Authority Members Questions.

WAR163/2023 RESOLVED:

- On the motion of Mayor Matthew Ryan
 Seconded Mr Nicholas Hunter
 That the Chairperson invited questions from Local Authority Members.
- 1) Mechanic starts on 29 May (located in Jabiru) and 40% of his time will be spent in Warruwi for WARC vehicles only at this stage. requesting a permanent community mechanic be available for community vehicles.
 - 2) Matt - Installation of a pump and tank to improve pressure at airport
 - 3) Sea swift barge between Warruwi and Minjilang – invite MLA Manual Brown to LA meeting
 - 4) Consideration to LA member drive to increase membership (6-12 members), inviting younger people to attend
 - 5) Election of new chairperson to be put up to the next LA Meeting.

CARRIED

Meeting adjourned for lunch at 12:05 and reopened at 12:26.

17.3 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT PLAN 2023 - 2024

The Committee considered Consultation - West Arnhem Regional Council Draft Plan 2023 - 2024.

WAR164/2023 RESOLVED:
 On the motion of Mr Nicholas Hunter
 Seconded Mr Richard Nawirr
 That the Warruwi Local Authority notes the report, and provides feedback on the draft 2023-2024 West Arnhem Regional Plan.

CARRIED

17.4 CONSULTATION - COUNCIL DRAFT BUDGET 2023-24

The Committee considered Consultation - Council Draft Budget 2023-24.

WAR165/2023 RESOLVED:
 On the motion of Mr Nicholas Hunter
 Seconded Mr Alfred Gawaraidji
 That the Minjilang Local Authority reviews and provides recommendations on the Draft West Arnhem Regional Council Budget for Warruwi 2023-24 whilst the consultation period is currently in effect until 31 May 2023.

CARRIED

Georgia Corrie presented to the Warruwi Local Authority Members at 1:10pm

NEXT MEETING

The Next meeting of the Warruwi Local Authority will take place on 20 July 2023.

MEETING DECLARED CLOSED

Chairperson Nicholas Hunter declared the meeting closed at 1:22pm

This page and the preceding pages are the minutes of the confidential Ordinary Council meeting Warruwi Local Authority Meeting held on Thursday, 18 May 2023.

Chairperson	- 4 -	Date Confirmed
West Arnhem Regional Council		Warruwi Local Authority Meeting Thursday, 18 May 2023



Minutes of the West Arnhem Regional Council a Local Authority Meeting
Thursday, 25 May 2023 At 10:00

Chairperson Andy Garnarrdj declared the meeting open at 1000, welcomed all in attendance and did an Acknowledgement of Country.

APPOINTED MEMBERS PRESENT

Chairperson	Andy Garnarrdj
Member	Kenneth Mangiru
Member	Henry Yates
Member	Evonne Gumurdul

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Deputy Mayor	Elizabeth Williams
Councillor	Otto Dann
Councillor	Donna Nadjamerrek
Councillor	Ralph Blyth

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Operating Officer	Deirdre O'Sullivan
Governance and Risk Advisor	Jessie Schaecken
Council Services Manager	Tim Herra
Finance Manager	James Stockdale
Travel and EA to CEO	Jasmine Mortimore
Waste and Resources	Sara Fitzgerald

Guests

Child and Family integrated child service leader, Gunbalanya School	Gemma Brogan,
Assistant principal, Gunbalanya School	Awhi Matthew

Gemma joined the meeting at 1001 from the local school attended to present on school attendance survey and data on social, emotional and physical wellbeing and comparison to previous year surveys. Gemma has been invited to return to the next Local Authority meeting
A copy of the report will follow these minutes

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

GUN161/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Kenneth Mangiru

That the Gunbalanya Local Authority noted Member's apologies from Connie Nayinggul, Maxwell Gamarradj, Henry Yates and Cr Gumurdul for the meeting held on 25 May 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

GUN162/2023 RESOLVED:

On the motion of Mr Kenneth Mangiru

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority noted member's absences without notice for the meeting held on 25 May 2023.

CARRIED

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

GUN163/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Cr Otto Dann

That the agenda for the Gunbalanya Local Authority meeting of 25 May 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

GUN164/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Kenneth Mangiru

That Gunbalanya Local Authority received and recorded declarations of interest for the meeting held on 25 May 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 23 FEBRUARY 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 23 February 2023.

GUN165/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Kenneth Mangiru

That the minutes of the 23 February 2023 Gunbalanya Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

Yvonne Gumurdul Left the meeting at 10:46 due to conflicts with NLC commitments

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

GUN166/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Kenneth Mangiru

That Gunbalanya Local Authority reviewed the action items list and approved to remove any completed actions.

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES

11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES

The Committee considered CSM Operations Report on Current Council Services.

GUN167/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.

CARRIED

The Local Authority took a break at 11:11 and returned at 11:42.

FINANCE REPORT

14.1 FINANCIAL REPORT TO MARCH 2023

The Committee considered Financial Report to March 2023.

GUN168/2023 RESOLVED:

On the motion of Cr Donna Nadjamerrek

Seconded Kenneth Mangiru

That Gunbalanya Local Authority received and noted the Financial Report for the year to date period, July to March 2023.

CARRIED

14.2 LOCAL AUTHORITY PROJECT FUNDING

The Committee considered Local Authority Project Funding.

GUN169/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority received and noted the report '*Local Authority Project Funding*'.

CARRIED

GENERAL ITEMS

16.1 GUNBALANYA NEW YEAR'S EVE FIREWORKS DISPLAY 2024

The Committee considered Gunbalanya New Year's Eve Fireworks Display 2024.

GUN170/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Cr Otto Dann

That the Gunbalanya Local Authority:

1. Received and noted the report entitled '*Gunbalanya New Year's Eve Fireworks Display 2024*'; and
2. Requested Council consult with NLC and Traditional owners for approval to hold the event
3. Requested Council investigate joint funding with other community stakeholders via the community stakeholder meeting
4. Requested the report return to the next Local Authority meeting.

CARRIED

16.2 ADDITIONAL GARDEN HARD STRUCTURE AT THE BILLABONG

The Committee considered Additional Garden Hard Structure at the Billabong.

GUN171/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Cr Otto Dann

That the Gunbalanya Local Authority:

1. Received and noted the report entitled '*Additional Garden Hard Structure at the Billabong*'; and
2. Recommended the allocation of \$117,800 of future Gunbalanya Local Authority Project Funding to the project, subject to the release of 2022/2023 LAP Funding.
3. Approved the proposed location of the hard structure.

CARRIED

16.3 WASTE AND RESOURCE MANAGEMENT REPORT

The Committee considered Waste and Resource Management Report.

GUN172/2023 RESOLVED:

On the motion of Cr Donna Nadjamerrek

Seconded Kenneth Mangiru

That the Gunbalanya Local Authority received and noted report entitled '*Waste and Resource Management Report*'.

CARRIED

16.4 REVISED FUNDING GUIDELINES LOCAL AUTHORITY PROJECT FUNDING

The Committee considered Revised Funding Guidelines Local Authority Project Funding.

GUN173/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Cr Otto Dann

That Gunbalanya Local Authority:

1. Received and noted the report '*Revised Funding Guidelines Local Authority Project Funding*'; and

2. Reviewed the draft guidelines and provided feedback to the Reference Group on proposed revised funding guidelines.

CARRIED

The Local Authority took a break for lunch at 13:01 and resumed at 13:28

16.6 CONSULTATION - COUNCIL DRAFT BUDGET 2023-24

The Committee considered Consultation - Council Draft Budget 2023-24.

GUN174/2023 RESOLVED:

On the motion of Chairperson Andy Gamarradj

Seconded Cr Donna Nadjamerrek

That the Gunbalanya Local Authority reviewed and provided recommendations on the Draft West Arnhem Regional Council Budget for Gunbalanya 2023-24 whilst the consultation period is currently in effect until 31 May 2023.

CARRIED

Tamzin France and Kellum Steele joined the meeting at 1343 to discuss the Barunga Festival in relation to the support from Council in previous years and mentioned the potential to lend out the tents with a register/stock take so the items are signed out and signed back in - and left the meeting at 1353

16.7 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT PLAN 2023 - 2024

The Committee considered Consultation - West Arnhem Regional Council Draft Plan 2023 - 2024.

GUN175/2023 RESOLVED:

On the motion of Cr Donna Nadjamerrek

Seconded Kenneth Mangiru

That the Gunbalanya Local Authority noted the report, and provided feedback on the draft 2023-2024 West Arnhem Regional Plan.

CARRIED

16.5 LOCAL AUTHORITY MEMBERS QUESTIONS

The Committee considered Local Authority Members Questions.

GUN176/2023 RESOLVED:

On the motion of Kenneth Mangiru

Seconded Chairperson Andy Gamarradj

That the Chairperson invited questions from Gunbalanya Local Authority Members.

1. Chairperson: would like investigation for a 6x6 shade structure to facilitate a meeting place in the council office yard
2. Chairperson: Updating the lists and investigate the spelling on the Council member Board and also lighting; potentially include chairpersons or other important roles

CARRIED

NEXT MEETING

Code of Conduct and Conflict of Interest Training for the Local Authority Members of Gunbalanya, presented by the Department of Local Government, Chief Minister and Cabinet is booked for 24 July 2023 10:00.

The Next meeting of the Gunbalanya Local Authority Meeting is to be held at 10:00 on 25 July 2023.

MEETING DECLARED CLOSED

Chairperson Ganarradj declared the meeting closed at 14:27

This page and the preceding pages are the minutes of the Gunbalanya Local Authority meeting
Gunbalanya Local Authority Meeting held on 25 May 2023.

Chairperson

Date Confirmed

AEDC School Profile Comparing 2012 - 2021

Arrmumbu Child and Family Centre

Gunbalanya School

Created by Gemma Brogan, Integrated Early Childhood Service leader, May 2023



WHAT IS THE AEDC? WHAT DOES IT MEAN?

AEDC STANDS FOR AUSTRALIAN EARLY DEVELOPMENT CENSUS.

THIS IS DONE EVERY 3 YRS.

FOR TRANSITION STUDENTS ACROSS AUSTRALIA.

THIS IS THE 5TH CENSUS DONE.

PREVIOUSLY IT WAS DONE IN 2009, 2012, 2015 & 2021

THERE ARE 5 DOMAINS INVOLVED.

1. PHYSICAL HEALTH WELLBEING
2. SOCIAL COMPETENCE
3. EMOTIONAL MATURITY
4. LANGUAGE & COGNITIVE SKILLS
5. COMMUNICATION SKILLS & GENERAL KNOWLEDGE



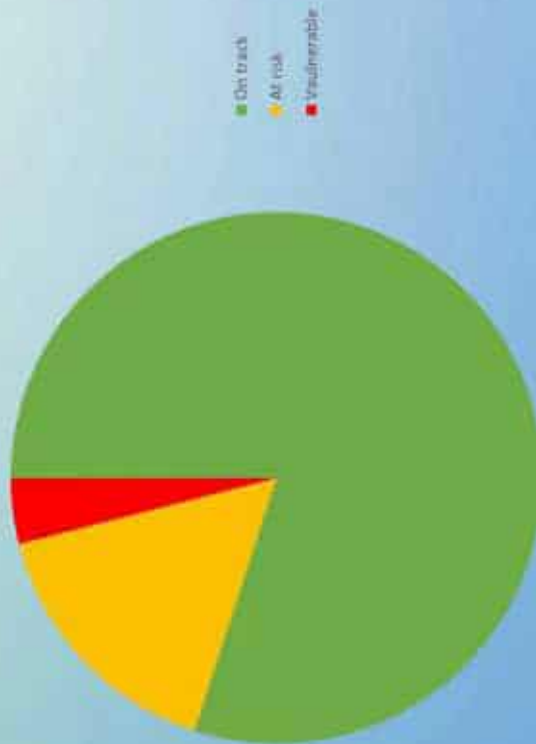
PHYSICAL HEALTH AND WELLBEING

Physical readiness for the school day- can walk to school or take the bus and dress themselves

Can they do things by themselves like brush their teeth and wash their hands?

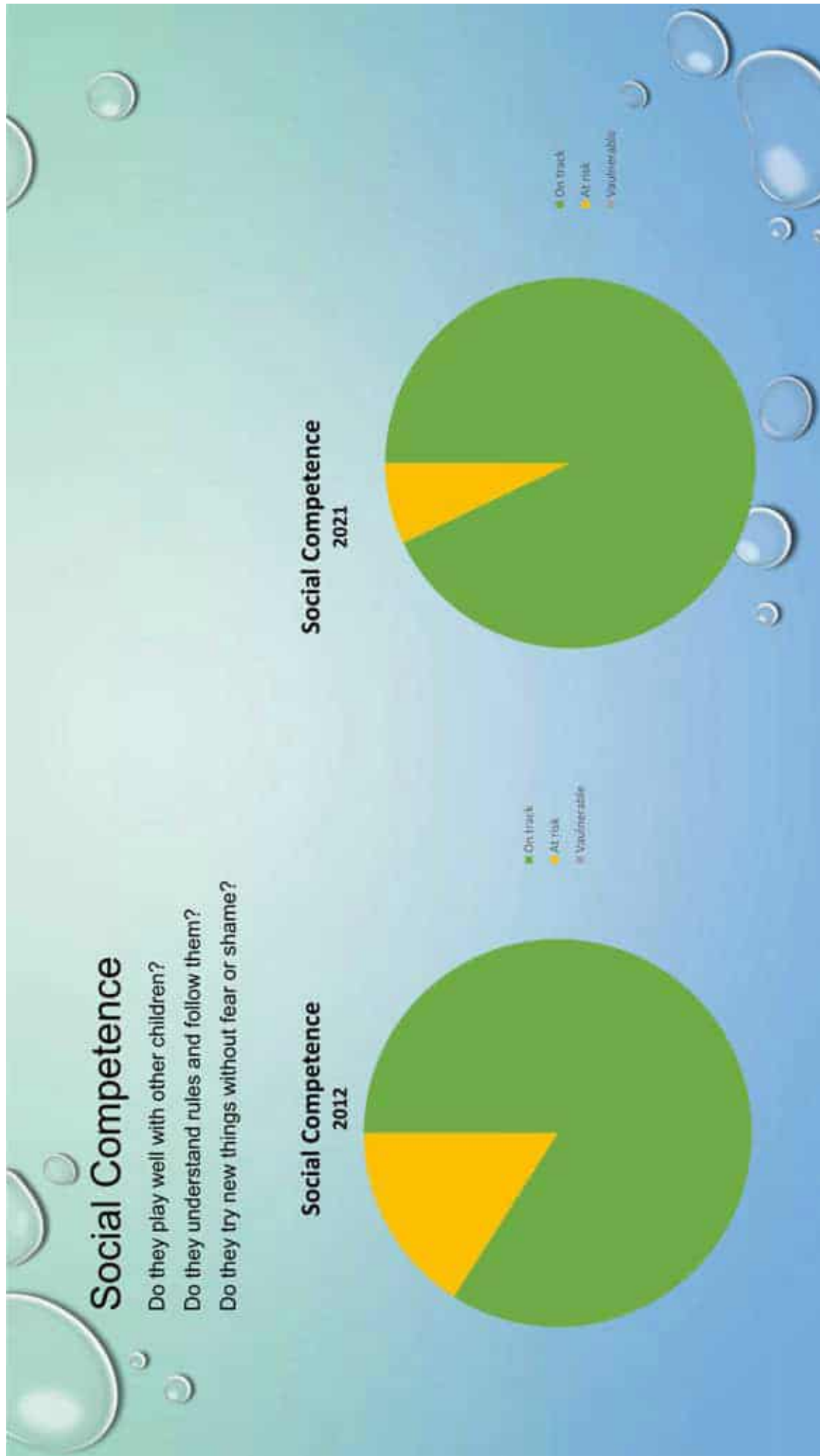
Are they using big muscles for jumping and little muscles for holding a pencil?

Physical health and wellbeing
2012



Physical health and wellbeing
2021

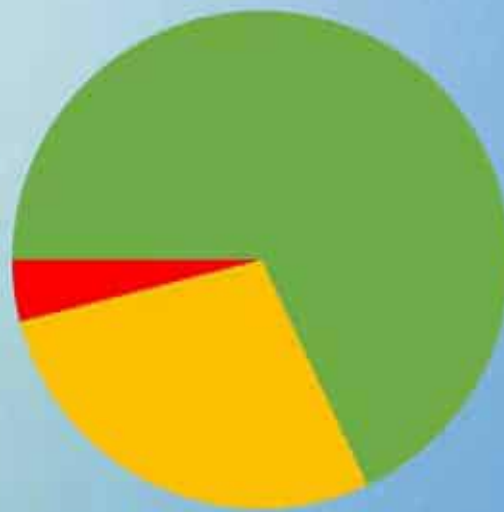




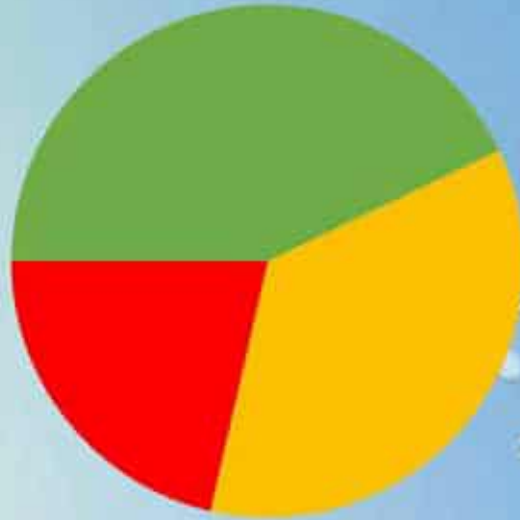
EMOTIONAL MATURITY

- Do they help their friends and family?
- Do they understand other people's feelings?
- Do they get angry easily?
- Can they sit on the mat and listen to a story?

Emotional maturity
2012



Emotional maturity
2021



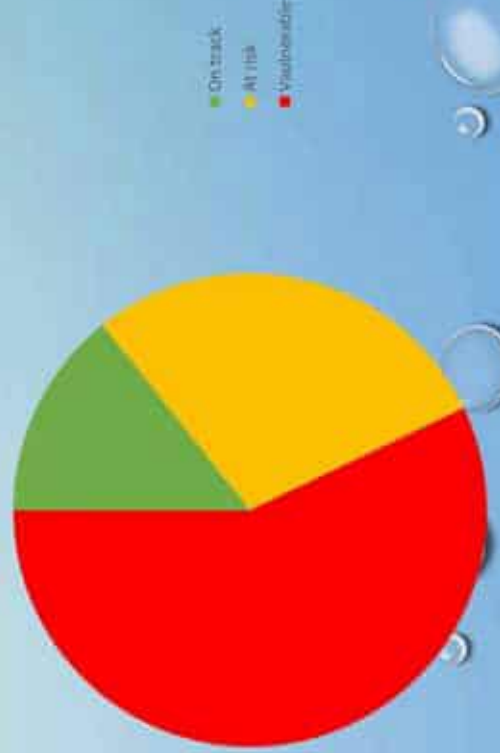
Language and Cognitive Skills (school based)

- Can they recognize their own name and their friends'?
- Do they like books and reading? Do they know their numbers?
- Do they know their letter sounds?
- Can they add and subtract, and group objects?

Language and cognitive skills (school-based) 2021



Language and cognitive skills (school-based) 2021



COMMUNICATION SKILLS AND GENERAL KNOWLEDGE

Can they talk with others about feelings and what they are thinking about?

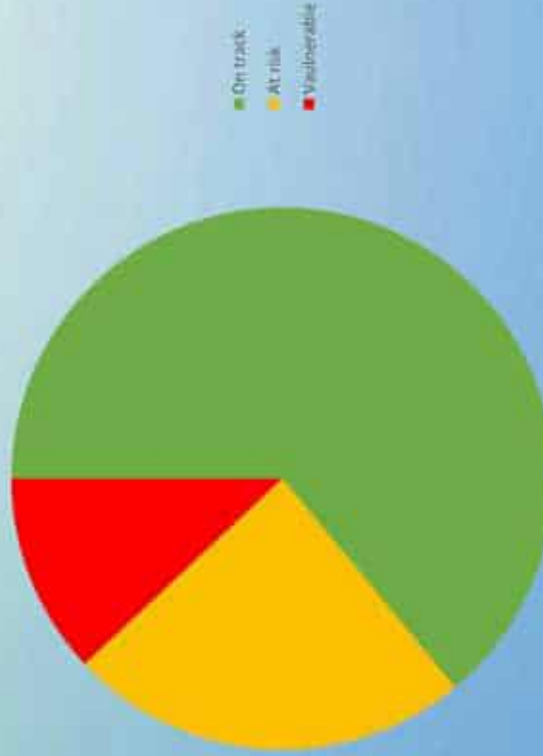
Can they read other people's face and body language?

Do they listen to others and understand what they are saying?

Do they know everyday things about their world such as we go to the shop to buy food, crocodiles are dangerous

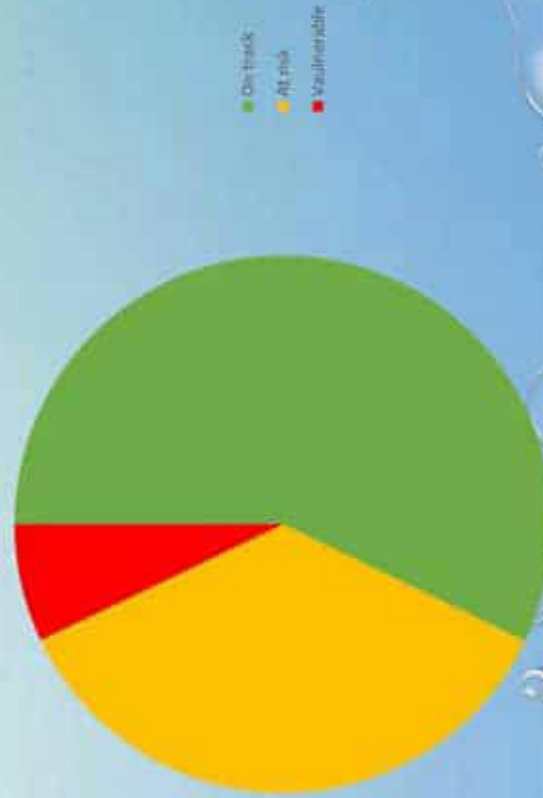
Communication skills and general knowledge

2012



Communication skills and general knowledge

2021





Minutes of the West Arnhem Regional Council a Local Authority Meeting
Thursday, 1 June 2023 At 10:00

Chairperson Sharon Hayes declared the meeting open at 10:22, welcomed all in attendance and acknowledged the Traditional Owners.

APPOINTED MEMBERS PRESENT

Chairperson	Sharon Hayes
Member	Shane Namanurki
Member	Joyce Bohme
Member	Jessica Phillips

ELECTED MEMBERS PRESENT

Mayor	Matthew Ryan
Deputy Mayor	Elizabeth Williams
Councillor	James Woods

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Corporate Officer	Deirdre O'Sullivan
Chief Operating Officer	Fiona Ainsworth
Council Services Manager, Maningrida	Craig Ballard
Finance Manager	James Stockdale
Governance and Risk Advisor	Jessie Schaecken
General Manager Technical Services (acting)	Clem Beard
Senior Project Manager	Hilal Ahmad
Project Coordinator Infrastructure	Sam Fazzolari
Waste and Resource Coordinator	Sara Fitzgerald

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

MAN185/2023 RESOLVED:
On the motion of Jessica Phillips
Seconded Cr James Woods

That Maningrida Local Authority noted members apologies from Mayor Ryan and Cr Jacqueline Phillips for the meeting held on 1 June 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

MAN186/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes
Seconded Cr James Woods

That Maningrida Local Authority noted members absences without notice for Cr Julius Kernan for the meeting held on 1 June 2023.

CARRIED

ACCEPTANCE OF AGENDA

6.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

MAN187/2023 RESOLVED:

On the motion of Cr James Woods
Seconded Shane Namanurki

That the agenda for the Maningrida Local Authority meeting of 1 June 2023 as circulated be accepted.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

7.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

MAN188/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes
Seconded Jessica Phillips

That Maningrida Local Authority received and recorded nil declarations of interest for the meeting held on 1 June 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

8.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 2 MARCH 2023

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 2 March 2023.

MAN189/2023 RESOLVED:

On the motion of Cr James Woods
Seconded Shane Namanurki

That the minutes of the 2 March 2023 Maningrida Local Authority meeting are adopted as a true and correct record of the meeting.

CARRIED

LOCAL AUTHORITY ACTION ITEMS

10.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS

The Committee considered Review of Local Authority Action Items.

MAN190/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That Maningrida Local Authority reviewed the action items list and approved to remove the following action items:

1. Bins and bin stands at clinic
2. DIPL pothole in new subdivision
3. Speed bumps
4. Change room funding

CARRIED

CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES**11.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered CSM Operations Report on Current Council Services.

MAN191/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

1. That the Maningrida Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'. and;
2. Member Jessica Phillips raised the need for lawn mowing lot 421 down to army beach cliff side, for womens footy training and family picnics.

CARRIED

FINANCE REPORT**14.1 FINANCIAL REPORT TO APRIL 2023**

The Committee considered Financial Report to April 2023.

MAN192/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Ms Joyce Bohme

That the Maningrida Local Authority noted and received the Financial Report for the year to date period 1 July 2022 to 30 April 2023.

CARRIED

14.2 LOCAL AUTHORITY PROJECT FUNDING

The Committee considered Local Authority Project Funding.

MAN193/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Shane Namanurki

That the Maningrida Local Authority:

- ☑ Received and noted the report entitled "*Local Authority Project Funding*" and;
- ☑ Notes the attached Maningrida Local Authority Project funding certification report for the period ended 30 April 2023.

CARRIED

GENERAL ITEMS**16.1 REVISED FUNDING GUIDELINES LOCAL AUTHORITY PROJECT FUNDING**

The Committee considered Revised Funding Guidelines Local Authority Project Funding.

MAN194/2023 RESOLVED:

On the motion of Cr James Woods

Seconded Chairperson Sharon Hayes

That Maningrida Local Authority:

1. Received and noted the report *'Revised Funding Guidelines Local Authority Project Funding'*; and
2. Reviewed the draft guidelines and provided feedback to the Reference Group on proposed revised funding guidelines.
 - a) Seeking further info on uniforms for sporting events would have logos, committee questioned the blurriness around that being sponsorship
 - b) Festivals and signage again regarding logos

CARRIED

16.2 PROPOSED CONCEPT DESIGN MANINGRIDA FOOTBALL OVAL CHANGE ROOMS PROJECT

The Committee considered Proposed Concept Design Maningrida Football Oval Change Rooms Project.

MAN195/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Mr Shane Namanurki

That the Maningrida Local Authority received and noted the report entitled *'Proposed Concept Design Maningrida Football Oval Change Rooms Project'*.

CARRIED

16.3 VARIATION ARCHITECTURAL DRAWINGS & STRUCTURAL ESTIMATES FOR THE PUBLIC ABLUTIONS AT WARC OFFICE.

The Committee considered Variation Architectural Drawings & Structural Estimates for the Public Ablutions at WARC office..

MAN196/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Cr James Woods

That the Maningrida Local Authority:

1. Recommended the variation to scope of the previous allocated amount of \$25,000 utilizing the balance of funds of \$11,990 for design/Quantity Survey of works on extension and upgrade of WARC office public ablutions.
2. Selected the preferred concept design being Proposed Extension MGD Toilets Option two for extension of the ablutions block with consideration to a fire hydrant to facilitate ease of cleaning.

CARRIED

16.4 PURCHASE OF GRANDSTANDS AND ADDITIONAL PEDESTRIAN GATES FOR FOOTBALL OVAL

The Committee considered Purchase of Grandstands and Additional Pedestrian Gates for Football Oval.

MAN197/2023 RESOLVED:

On the motion of Joyce Bohme

Seconded Cr James Woods

That the Maningrida Local Authority:

1. Received and noted the report entitled *'Purchase of Grandstands and Additional Pedestrian Gates for Football Oval'*; and

2. Reviewed this project and approved the allocation of \$85,520 from Maningrida Local Authority Project Funding for the project subject to the release of 2022/2023 LA Funding.

CARRIED

16.5 MANINGRIDA HALF BASKETBALL COURT DRAINAGE - CHANGE TO SCOPE OF WORKS

The Committee considered Maningrida Half Basketball Court Drainage - Change to Scope of Works.

MAN198/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Mr Shane Namanurki

That the Maningrida Local Authority received and noted the report entitled '*Maningrida Half Basketball Court Drainage - Change to Scope of Works*'.

CARRIED

16.6 SOLAR LIGHTS - BASKETBALL COURTS/BOTTOM CAMP/OFFICE PARK - MANINGRIDA

The Committee considered Solar Lights - Basketball Courts/Bottom Camp/Office Park - Maningrida.

MAN199/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Local Authority:

1. Received and noted the report entitled '*Solar Lights - Basketball Courts/Bottom Camp/Office Park - Maningrida*'; and
2. Reviewed this project and approved the allocation of \$96,671 from Maningrida Local Authority Project Funding utilising the previous years underspend of \$40,000 and the remainder subject to the release pending LA Funding.

CARRIED

16.7 ADDITIONAL INSTALLATION OF HARD STRUCTURE AT CLINIC FOR CEREMONIAL PURPOSES

The Committee considered Additional installation of hard structure at Clinic for Ceremonial Purposes.

MAN200/2023 RESOLVED:

On the motion of Joyce Bohme

Seconded Cr James Woods

That the Maningrida Local Authority:

1. Received and noted the report entitled '*Additional installation of hard structure at Clinic for Ceremonial Purposes*';
2. Approved the construction and installation of an additional shelter at Lot 659 for the Malala Health Clinic; and
3. Approved the allocation of \$43,450 from the LA Project Funding subject to the release of 2023/2024 LA Funding.

CARRIED

16.8 UPDATE ON MALABAM ROAD CONSTRUCTION AND POWER POLE PROTECTION

The Committee considered Update on Malabam Road Construction and Power Pole Protection.

MAN201/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority:

1. Received and noted the report entitled 'Update on Malabam Road Construction and Power Pole Protection'; and
2. Approved the construction and installation of concrete backed guard rails surrounding the power pole mitigating possible road user risks.

CARRIED

Melinda Mansell from Australian Bureau of Statistics joined the meeting at 12:29 and left at 12:53
Cr Woods requested there be more consultation with the Maningrida Mala'la Health Clinic to ensure this is coordinated correctly.

The Local Authority took a break for lunch from 13:00 to 13:41

Cr James Woods was unable to return to the meeting.

16.9 IDENTIFY LOCATIONS FOR ADDITIONAL 3 SPEED HUMPS FOR THE MANINGRIDA COMMUNITY INTERNAL ROAD NETWORK

The Committee considered Identify Locations for Additional 3 Speed Humps for the Maningrida Community Internal Road Network.

MAN202/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Joyce Bohme

That the Maningrida Local Authority:

1. Identify Locations for Additional 3 Speed Humps for the Maningrida Community Internal Road Network'; and
2. Nominated the following speed hump locations within the Maningrida Internal Road network:
 - 1 in coconut Grove where the bollards are
 - 1 in new subdivision near the first round about
 - 1 last street before you get into top camp
 - Malala road may need a few low long speed bumps
 - Parkway past the school either side of the park next to the swimming pool in coconut grove

CARRIED

16.10 MANINGRIDA NYE FIREWORKS DISPLAY 2024

The Committee considered Maningrida NYE Fireworks Display 2024.

MAN203/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority:

1. Received and noted the report entitled 'Maningrida New Year's Eve Fireworks Display 2024'.
2. Considered and approved the indicative amount of \$80,000 for 1 show from Maningrida Local Authority funding towards the NYE fireworks display, subject to the release of 2022/2023 LA Funding.

CARRIED

Georgia Corrie presented to the Maningrida LA from Yes 2023 RE the referendum joined the meeting at 14:15 and left at 14:23

Ms Corrie noted she has been invited by the Council to attend the next LA's in person to hold an information session at each community.

16.11 WASTE AND RESOURCE MANAGEMENT REPORT

The Committee considered Waste and Resource Management Report.

MAN204/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority received and noted report entitled 'Waste and Resource Management Report'.

CARRIED

16.12 CONSULTATION - COUNCIL DRAFT BUDGET 2023-24

The Committee considered Consultation - Council Draft Budget 2023-24.

MAN205/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Joyce Bohme

That the Maningrida Local Authority reviewed and provided recommendations on the Draft West Arnhem Regional Council Budget for Maningrida 2023-24 whilst the consultation period is currently in effect until 31 May 2023.

CARRIED

16.1 CONSULTATION - WEST ARNHEM REGIONAL COUNCIL DRAFT PLAN 2023 - 2024

3

The Committee considered Consultation - West Arnhem Regional Council Draft Plan 2023 - 2024.

MAN206/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Maningrida Local Authority:

1. received and noted the report entitled Consultation - West Arnhem Regional Council Draft Plan 2023 – 2024'; and
2. provided feedback on the draft 2023-2024 West Arnhem Regional Plan.
 - Add Joyce Bohme
 - Nil cultural issues

CARRIED

16.1 LOCAL AUTHORITY MEMBERS QUESTIONS

4

The Committee considered Local Authority Members Questions.

MAN207/2023 RESOLVED:

On the motion of Chairperson Sharon Hayes

Seconded Jessica Phillips

That the Chairperson invited questions from Local Authority Members.

- Joyce raised - New bollards have made the road narrows - Retroreflective tape on bollards near oval – Hilal to measure the road and bollards and some options to make it safer for kids.
- Jessica – survey through healthy home project and it has been a very long time since the community got new Wheelie Bins. All houses have issues with bins. The stands are too hard to use.. Jessica suggests LA funding contribute to new wheelie bins over a few years. Deirdre advised that if the tenant is through territory housing then call them and they will report to WARC who will fix or replace.

- CSM & Deirdre to work together to contact territory housing RE Wheelie bins
- Need to think of a new way to put the bins out so the animals cant tip them over.

CARRIED

NEXT MEETING

The next meeting of the Maningrida Local Authority will take place on 3 August 2023.

MEETING DECLARED CLOSED

Chairperson Sharon Hayes declared the meeting closed at 15:35

This page and the preceding pages are the minutes of the Maningrida Local Authority meeting held on 1 June 2023.

Chairperson

Date Confirmed

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	11.2
Title:	Minutes of the Kakadu Ward Advisory Committee meeting.
File Reference:	1081034
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with the minutes of the Kakadu Ward Advisory Committee meeting held on 4 May 2023 and the opportunity to discuss the Kakadu Ward Advisory Committee.

BACKGROUND

The Kakadu Ward Advisory Committee was established in March 2023, the members held their 1st meeting on 4 May 2023 and the next meeting is due to be held on 6 July 2023 in the Jabiru Council Chambers.

STATUTORY ENVIRONMENT

Part 5.2 Sections 82, 83, 84 and 85 of the *Local Government Act 2019*.

POLICY IMPLICATIONS

This report has been prepared in accordance with Council's Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members) Policy.

STRATEGIC IMPLICATIONS

In conducting Local Authority meetings, Council is meeting goals outlined in pillars 1 and 6 in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.5

Planning and Reporting

RECOMMENDATION:

That Council:

- 1. Received and noted the report entitled '*Kakadu Ward Advisory Committee Minutes*' and**
- 2. Noted the unconfirmed minutes of the Kakadu Ward Advisory Committee held on 4 May 2023**

ATTACHMENTS

- 1 4 May 2023 - Kakadu Ward Advisory Committee Minutes.pdf**



Minutes of the West Arnhem Regional Council a Kakadu Ward Advisory Committee Meeting
4 May 2023 At 9:00am

Chief Executive Officer declared the meeting open at 0917, welcomed all in attendance and did an Acknowledgement of Country.

ELECTED MEMBERS PRESENT

Deputy Mayor	Elizabeth Williams
Councillor	Ralph Blyth

STAFF PRESENT

Chief Executive Officer	Paul Hockings
Chief Operating Officer	Fiona Ainsworth
Chief Corporate Officer	Deirdre O'Sullivan
Governance and Risk Advisor	Jessie Schaecken
Executive Assistant to CEO	Jasmine Mortimore
General manager Technical Services	Clem Beard
Senior Project Manager Technical Services	Hilal Ahmad

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

KWACC1/2023 RESOLVED:

On the motion of Councillor Ralph Blyth
Seconded Deputy Mayor Elizabeth Williams
That the Kakadu Ward Advisory Committee received and noted members apologies for Mayor Ryan and NIL leave of absence for the meeting held on 4 May 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

KWACC2/2023 RESOLVED:

On the motion of Councillor Ralph Blyth
Seconded Deputy Mayor Elizabeth Williams
hat the Committee received and noted Cr Catherine Ralph absence at 9:25am without notice for the meeting held on 4 May 2023.

CARRIED

ACCEPTANCE OF AGENDA**5.1 APPOINTMENT OF COMMITTEE CHAIRPERSON - KAKADU WARD ADVISORY COMMITTEE**

The Committee considered Appointment of Committee Chairperson - Kakadu Ward Advisory Committee.

KWACC3/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Councillor Ralph Blyth

That The Kakadu Ward Advisory Committee appoint Cr Ralph Blyth as Chairperson for the remaining term of the Council.

CARRIED

Paul Hockings handed over official Chairperson duties to Cr Blyth 9:32

5.2 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

KWACC4/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Councillor Ralph Blyth

That the agenda for the Kakadu Ward Advisory Committee meeting of 4 May 2023 as circulated be accepted.

CARRIED**9.1 REVIEW OF ACTION ITEMS**

The Committee considered Review of Action Items.

KWACC5/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Councillor Ralph Blyth

That the Kakadu Ward Advisory Committee approves the creation of an Actions items register to be bought back to each committee meeting.

CARRIED

Piers Gillespie from Umwelt Pty Ltd entered the meeting at 0945 and left at 1000.

VISITOR PRESENTATIONS**14.1 PRESENTATIONS TO KAKADU WARD ADVISORY COMMITTEE**

The Committee considered Presentations to Kakadu Ward Advisory Committee.

RECOMMENDATION:

That Committee noted the presentations by Umwelt Pty Ltd and Australian Bureau of Statistics.

GENERAL ITEMS**15.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered CSM Operations Report on Current Council Services.

KWACC6/2023 RESOLVED:

On the motion of Councillor Ralph Blyth

Seconded Deputy Mayor Elizabeth Williams

That the Kakadu Ward Advisory Committee received and noted the report entitled *CSM Operations Report on Current Council Services*.

CARRIED

15.2 WASTE AND RESOURCE MANAGEMENT REPORT

The Committee considered Waste and Resource Management Report.

KWACC7/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Councillor Ralph Blyth

That Council Received and noted the report entitled '*Waste and Resource Management Report*'

CARRIED**15.3 UPDATE ON JABIRU PROJECTS**

The Committee considered Update on Jabiru Projects.

KWACC8/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Councillor Ralph Blyth

That Kakadu Ward Advisory Committee;

1. received and noted the report entitled "*Update on Jabiru Projects*" and,
2. requested this update return each committee meeting.

CARRIED**15.4 COMMITTEE MEMBERS QUESTIONS**

The Committee considered Committee Members Questions.

KWACC9/2023 RESOLVED:

On the motion of Deputy Mayor Elizabeth Williams

Seconded Councillor Ralph Blyth

That the Chairperson invites questions from committee Members.

1. Raised the potential for the purchase of a drone, Tech Services to investigate

2. CARRIED**NEXT MEETING**

The Next Meeting of the Kakadu Ward Advisory Committee is 6 July 2023

MEETING DECLARED CLOSED

Chairperson Blyth declared the meeting closed at 10:47

This page and the preceding pages are the minutes of the confidential Ordinary Council meeting Kakadu Ward Advisory Committee Meeting held on Thursday, 4 May 2023.

Chairperson

Date Confirmed

West Arnhem Regional Council

- 3 - Kakadu Ward Advisory Committee Meeting
Thursday, 4 May 2023

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.1
Title:	Limited Christmas Operations
File Reference:	1081918
Author:	Fiona Ainsworth, Acting Chief Operating Officer

SUMMARY

This report is presented to Council in order to provide a brief overview on proposed limited Christmas Operations across the 6 Council offices for the period 27 to 29 December 2023 inclusive.

BACKGROUND

A common practice across local government organisations is to close departments and business areas or reduce operations during the Festive Season. The period is traditionally non-productive and staff attendance scattered as the remainder of the stakeholders WARC transact with also shut down during this time. The limited Christmas Operations plan will streamline the process and provide cost efficiencies across the organisation.

COMMENT

Administration is proposing the closure of Council Offices and limiting associated Council service provision between Wednesday 27 December 2023 and Friday 29 December 2023 inclusive.

A CSM will remain leading in all locations and service levels will differ between communities based on individual service footprint and specific service provider contractual obligations. All essential services including but not limited to rubbish collection, ESO and ARO presence and Aged Care meal deliveries will still occur to ensure no disruption to residents. Additionally, Maningrida and Gunbalanya are seeking to deliver fireworks across New Year Eve Celebrations and this will require elevated planning and execution activity during this period. This event will result in a separate consideration during rostering for these 2 regions. All other organisational business areas will shut completely or function with skeleton staff producing only required outcomes for this time.

The introduction of limited Christmas Operations will ensure a fresh workforce for 2024 as the majority of the team will enjoy a well-earned break with family.

STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As outlined in Council's 2023-2024 budget and an annual shutdown assists with reduction of annual leave liabilities.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the pillars 1, 3 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
-----------------	---

Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council
-----------------	---

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4	Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members
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PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.4	Risk Management The monitoring and minimisation of risks associated with the operations of Council
-----------------	--

Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes
-----------------	--

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council:

Received and noted the report entitled '*Limited Christmas Operations*'; and Endorsed the change to Council's operations over the Christmas/New Year 2023/24 period by limiting operations.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.2
Title:	Council Meeting Schedule and new Proposed Meeting Dates for 2023
File Reference:	1081040
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to review the schedule of Ordinary Council Meetings for 2023 and for the term of this Council. This report is seeking support to alter the scheduled dates to be inclusive of timelines, deadlines and report schedules to ensure Council is better informed.

BACKGROUND

In December 2023, Council determined a schedule of dates for the 2023 year. This report is seeking support to alter the scheduled date to be inclusive of timelines, deadlines and report schedules to ensure Council is better informed.

Meetings are an integral component of Council's governance framework. It is through meetings that Elected Members, representatives from various government agencies and non-governmental organisations, and members of the public participate in discussions and debates on matters that are important to West Arnhem communities. Through its meetings, Council ensures that:

1. The needs and wishes of the community are raised and addressed.
2. There is transparency about decisions that are made in the public interest.
3. The development and management of community assets, resources and infrastructure, as well as the delivery of services is monitored and improved.

To meet legislative and regulatory requirements, Council must:

1. Hold an Ordinary Council meeting at least once every two months.
2. Hold a meeting where Council's financial statements are reviewed and approved during the months that an Ordinary Council meeting is not held.
3. Hold a minimum of four meetings for each Local Authority each year.
4. Determine the number of committee meetings that should be held each year in accordance with specified legislative and regulatory requirements.
5. Provide information about the dates, times and locations for meetings to the public.

COMMENT

Currently, Council meets for its Ordinary Council meeting on the 2nd Wednesday of every month. It is being proposed that Council move its ordinary Council meeting of the 4th Wednesday of every month to enable Council to be provided with up to date financial information after the closing out of the previous months financials. This will alleviate the operational strain on staff of Council.

A calendar highlighting the meeting dates for 2023 is attached to this report for Council's review and feedback.

At this stage the proposed dates for the Risk Management and Audit Committee are incorrect. Staff are currently consulting with the external auditors to find a suitable date to present the information to the committee in a efficient and timely matter in order to meet other legislated deadlines. The new proposed date is to be in October 2023. This will be communicated once the information is at hand.

STATUTORY ENVIRONMENT

Section 90(3)(b) of the *Local Government Act 2019*.

Regulations 50 and 103 of the *Local Government (General) Regulations 2021*.

Clause 8.1 *Guideline 1: Local Authorities 2021*.

POLICY IMPLICATIONS

Scheduling and Conduct of Meetings (Elected, Local Authority and Council Committee Members)
Policy is relevant to this report.

FINANCIAL IMPLICATIONS

Provisions for meeting expenses are included in Council's annual budget.

STRATEGIC IMPLICATIONS

In conducting its meetings, Council is mindful of the goals contained in the *Regional Plan and Budget 2022-2023* as follows:

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1

Community Engagement

Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.1

Financial Management

Provision of strong financial management and leadership which ensures long term sustainability and growth

Goal 6.2

Records

Delivery of storage and retrieval of records processes which support efficient and transparent administration

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

Goal 6.4

Risk Management

The monitoring and minimisation of risks associated with the operations of Council

Goal 6.5

Planning and Reporting

Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That Council:

1. Received and notes the report entitled '*Council Meeting Schedule and new Proposed Meeting Dates for 2023*' and;
 2. Endorsed the CEO's decision to change the date of the June 2023 Ordinary Meeting of Council retrospectively due to the clash with the Northern Land Council Full Executive Council Meeting and Barunga Festival.
 3. Reviewed and provided feedback on the proposed dates for the remainder of 2023 Ordinary Council meetings.
 4. Approved the attached 2023 calendar for West Arnhem Regional Council meetings inclusive of Local Authority meetings as indicated in the calendar attached to this report and;
- Noted the tentative dates for Risk Management and Audit Committee are to be communicated at a later date.

ATTACHMENTS

- 1 DRAFT meeting calender.pdf

WEST ARNHEM REGIONAL COUNCIL MEETING

JUNE 2023	JULY 2023	AUGUST 2023	SEPTEMBER 2023	OCTOBER 2023	NOVEMBER 2023
M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
DECEMBER 2023	JANUARY 2024	FEBRUARY 2024	MARCH 2024	APRIL 2024	MAY 2024
M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 30 31	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	M T W T F S S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Ordinary Council Meetings and Meetings	Ordinary Council Meeting via Video Conference	Local Authority Meeting	Wales Fire and Rescue Authority	Kaibabu Ward Advisory Committee meeting	Other
13 July 2023 5 October 2023 8 February 2024 2 May 2024	20 July 2023 12 October 2023 13 February 2024 9 May 2024	3 August 2023 2 November 2023 7 March 2024 5 June 2024	15 August 2023 9 November 2023 14 March 2024 13 June 2024	6 July 2023 29 September 2023 18 January 2024 4 April 2024	6 September 2023 6 December 2023 31 February 2024 15 May 2023

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.3
Title:	Draft Bill to Amend the ICAC Act
File Reference:	1080995
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to provide Council with information surrounding the proposed draft amendments to the *Independent Commissioner Against Corruption Act 2017* and allow Council the opportunity to guide feedback on the draft amendments.

BACKGROUND

The Exposure Draft Bill has been developed following public feedback in response to the Discussion Paper for the Review into the Independent Commissioner Against Corruption Act 2017, conducted by Mr Greg Shanahan PSM, which closed in 2022.

The purpose of the Exposure Draft Bill is to ensure that the Independent Commissioner Against Corruption (ICAC) has sufficient powers in line with modern practice to meet public expectations. In doing so, the reform seeks to ensure there is an optimal legislative framework for integrity in Government, whilst protecting the rights of individuals, and the justice system more generally. The Exposure Draft Bill proposes amendments to the Act and associated legislation under the following key areas:

1. Jurisdiction of the ICAC
2. Whistleblowers, witnesses and proceedings
3. ICAC enforcement powers and other operational matters
4. ICAC Inspector
5. Journalist privilege
6. Technical amendments

A Guidance Paper for the draft bill to amend the Independent Commissioner Against Corruption Act 2017 is attached to this report followed by, the amendments draft paper.

COMMENT

Council could Consider providing supportive feedback in relation to the reviewed discretion for ICAC to stipulate the priority of investigations s18 & S18(3A) and the addition of the protection of whistleblowers s146(A).

STATUTORY ENVIRONMENT

Independent Commissioner Against Corruption Act 2017
Independent Commissioner Against Corruption Amendment Bill 2023

STRATEGIC IMPLICATIONS

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.1	Financial Management Provision of strong financial management and leadership which ensures long term sustainability and growth
Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.4	Risk Management The monitoring and minimisation of risks associated with the operations of Council

RECOMMENDATION:

That Council:

1. Received and noted report entitled '*Draft Bill to amend the ICAC Act 2017*'; and
2. Considered the opportunity to provide feedback on the proposed amendments and directed staff to

ATTACHMENTS

- 1 exposure draft ICAC.pdf
- 2 guidance-paper - ICAC.pdf

Serial
Independent Commissioner Against Corruption Amendment Bill 2023

A Bill for an Act to amend the *Independent Commissioner Against Corruption Act 2017* and for related purposes

**EXPOSURE DRAFT ONLY
PREPARED FOR THE DEPARTMENT OF THE CHIEF MINISTER AND
CABINET**

NORTHERN TERRITORY OF AUSTRALIA

INDEPENDENT COMMISSIONER AGAINST CORRUPTION AMENDMENT
ACT 2023

 Act No. [] of 2023

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NORTHERN TERRITORY OF AUSTRALIA

Act No. [] of 2023

An Act to amend the *Independent Commissioner Against Corruption Act 2017* and for related purposes

[Assented to [] 2023]
[Introduced [] 2023]

The Legislative Assembly of the Northern Territory enacts as follows:

Part 1 Preliminary matters

1 Short title

This Act may be cited as the *Independent Commissioner Against Corruption Amendment Act 2023*.

2 Commencement

This Act commences on the day after the day on which the Administrator's assent to this Act is declared.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

3 Act amended

This Part amends the *Independent Commissioner Against Corruption Act 2017*.

4 Section 3 replaced

Section 3

*repeal, insert***3 Object of Act and how object to be achieved**

- (1) The object of this Act is to address wrongdoing in, or connected with, public administration by:
- (a) preventing or minimising the occurrence of improper conduct; and
 - (b) improving public confidence that improper conduct will be detected and dealt with appropriately; and
 - (c) providing mechanisms to deal with improper conduct when it occurs.
- (2) This Act achieves its object:
- (a) primarily by establishing the ICAC; and
 - (b) by conferring functions in relation to improper conduct on the ICAC and on referral entities; and
 - (c) by providing incentives and reducing disincentives to persons, to assist in the detection, reporting, investigation, prosecution and prevention of improper conduct; and
 - (d) by protecting persons who put themselves at risk of harm by exposing or reporting improper conduct; and
 - (e) by requiring the ICAC to help public bodies to prevent, and to identify and deal effectively and appropriately with, improper conduct.
- (3) This Act:
- (a) primarily empowers the ICAC to investigate cases of corrupt conduct and anti-democratic conduct; and
 - (b) empowers referral entities to investigate cases of misconduct and unsatisfactory conduct.

*Note for section 3.**For improper conduct – see section 9.*

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

5 Section 4 amended (Definitions)

(1) Section 4, definition *public inquiry report*

omit

(2) Section 4, definition *give evidence*

omit

means give evidence for an investigation, including by

insert

includes

6 Section 10 amended (Meaning of corrupt conduct)

Section 10(4)(b)

omit

all words after "under"

insert

an Act;

7 Section 18 amended (Functions)

(1) Before section 18(1)

insert

(1AA) Without limiting subsection (1), the primary purpose of establishing the ICAC is to augment the Territory's existing framework for responding to improper conduct by providing for the ICAC to:

- (a) investigate the most serious, systemic and sensitive improper conduct; and
- (b) ensure that other improper conduct is dealt with, either by an appropriate existing entity or, if the ICAC considers it appropriate, by the ICAC; and
- (c) coordinate a response to improper conduct when multiple entities have jurisdiction in relation to the matter; and
- (d) refer information and evidence for the prosecution of offences involving improper conduct.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

-
- (2) Section 18(1)(c)(ii)
omit
 auditing
insert
 evaluating
- (3) Section 18(1)(c)(v), at the end
insert
 and
- (4) After section 18(1)(c)(v)
insert
 (vi) gathering intelligence about improper conduct;
- (5) After section 18(3)
insert
- (3A) Despite subsection (3) and Schedule 1, the ICAC has discretion to decide which matters of improper conduct to investigate under this Act.

8 Section 18A inserted

After section 18

insert

18A Limitation on functions

Despite section 18, the ICAC must not investigate, or continue to investigate, an allegation of misconduct or unsatisfactory conduct unless:

- (a) the alleged misconduct or unsatisfactory conduct arises from the same matter that is the subject of an investigation into corrupt conduct or anti-democratic conduct; or

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

- (b) the gravity of the matter is such that it warrants the use of the powers and resources given to the ICAC because:
- (i) the person alleged to have engaged in the misconduct or unsatisfactory conduct is or was an MLA or the Chief Executive Officer or head of an Agency or a government owned corporation; or
 - (ii) there is a significant degree of harm to the Territory arising from the misconduct or unsatisfactory conduct; or
 - (iii) the alleged misconduct or unsatisfactory conduct gives rise to a suspicion of systemic misconduct or unsatisfactory conduct.

9 Section 23 amended

- (1) Section 23, heading
omit
Audits
insert
Evaluations
- (2) Section 23(1) and (2)
omit
audit
insert
evaluate
- (3) Section 23(2)
omit (all references)
and
insert
or

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

(4) Section 23(3) and (4)

omit

audit

insert

evaluation

(5) Section 23, note

omit

audit

*insert**evaluation***10 Section 27 amended**(1) Section 27, heading, after "**Information**"*insert***, documents or other items**

(2) After section 27(2)

insert

- (3) The ICAC may provide to a referral entity any documents or other items the ICAC has in relation to a matter referred, or that may be referred, to the entity.

11 Section 30A inserted

After section 30, in Part 3, Division 4

*insert***30A Referral of other matters**

Nothing in this Division prevents the ICAC from referring a matter to a referral entity, not being a matter that amounts to improper conduct, that, in the opinion of the ICAC, warrants referral for consideration of any appropriate action by that entity.

12 Section 34 amended (Power to require person to attend for examination)

After section 34(4)

insert

- (5) If the ICAC gives a person a written notice under subsection (2) to attend the ICAC for examination but, in reliance on subsection (2)(b)(i) or (ii), does not give the person particulars or full particulars of the nature of the matters about which the person is to be questioned, the ICAC must within 3 days after the notice is given:
- (a) give the Inspector a copy of the notice; and
 - (b) inform the Inspector of the reasons why the person was not given the particulars or full particulars.

13 Section 38A inserted

After section 38, in Part 3, Division 5

insert

38A Use of information

- (1) Subject to this Act, information obtained by the ICAC in the lawful exercise of functions in relation to an investigation may be used:
- (a) by the ICAC for the purposes of any other investigation; or
 - (b) by a referral entity in relation to a matter referred to it, if provided to the entity under section 27(3).
- (2) Despite section 82(1), information mentioned in subsection (1) that is a representation by a witness to which section 82(1) applies is admissible in evidence against the witness in a disciplinary proceeding.

14 Section 48 amended (General report)

- (1) Section 48(1)(a)

omit

audit

insert

evaluation

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

-
- (2) Section 48(1)(c)
omit
on reasonable grounds
- (3) Section 48(1)(e)(iv)
omit
ICAC.
insert
ICAC;
- (4) After section 48(1)(e)
insert
- (f) a general update on the ICAC's activities;
 - (g) the identification of new integrity risks;
 - (h) relevant matters that have arisen in another Territory, a State or the Commonwealth.

15 Section 50 amended (Investigation report)

- (1) After section 50(1)
insert
- (1A) If an investigation involved the holding of a public inquiry, the ICAC must make an investigation report under subsection (1).
- (2) After section 50(6)
insert
- (6A) Nothing in this section requires more than one investigation report to be prepared if this section requires an investigation report to be made to more than one responsible authority.

16 Section 50A inserted

After section 50

insert

50A Publication of investigation report

- (1) The ICAC may publish an investigation report if the ICAC is of the opinion it is appropriate to do so.
- (2) A report published under subsection (1) must not:
 - (a) include an opinion of the ICAC as to the guilt or otherwise of a person for an offence; or
 - (b) state an intention to refer a person to the Police Force or the Director of Public Prosecutions; or
 - (c) include any comment about the prospects of success of a prosecution; or
 - (d) name any person in relation to a matter that amounts to no more than misconduct or unsatisfactory conduct, unless, in the opinion of the ICAC:
 - (i) the alleged misconduct or unsatisfactory conduct gives rise to a suspicion of systemic misconduct or unsatisfactory conduct; or
 - (ii) other exceptional circumstances exist that make it appropriate to name the person.
- (3) Subsection (1) does not apply to an investigation report mentioned in section 50(6).

17 Section 51 amended (Brief of evidence)

- (1) Section 51, before "Following"

insert

 - (1)
- (2) Section 51, at the end

insert

 - (2) A brief of evidence provided under subsection (1) must not contain any material that would not be admissible in a civil or criminal proceeding because of section 82, unless the material is already in

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

the public domain.

18 Section 52 repealed (Public inquiry report)

Section 52

repeal

19 Section 55 amended (Public statements)

(1) Section 55, heading

omit, insert

55 Statements

(2) Section 55(3)

omit

public statement

insert

statement

(3) After section 55(3)

insert

(4) Subsections (1) to (3) do not authorise any of the following statements:

- (a) an opinion of the ICAC as to the guilt or otherwise of a person for an offence;
- (b) an intention to refer a person to the Police Force or the Director of Public Prosecutions;
- (c) a comment about the prospects of success of a prosecution;
- (d) the naming of any person in relation to a matter that amounts to no more than misconduct or unsatisfactory conduct unless, in the opinion of the ICAC:
 - (i) the alleged misconduct or unsatisfactory conduct gives rise to a suspicion of systemic misconduct or unsatisfactory conduct; or
 - (ii) other exceptional circumstances exist that make it appropriate to name the person.

20 Section 59 amended (Certain reports and public statements not to contain inadmissible material)

- (1) Section 59(1)(c)
omit
- (2) Section 59(2)
omit
, criminal or disciplinary
insert
or criminal
- (3) After section 59(3)
insert
- (4) Subsection (2) does not prevent the use of material, which would not be admissible in civil or criminal proceedings because of section 82 and which does not identify any individual:
- (a) for educational or training purposes; or
 - (b) to disclose systemic improper conduct.

21 Section 60 replaced

Section 60
repeal, insert

60 Evidence and procedure

- (1) For an investigation, including an examination or a public inquiry, the ICAC is not bound by the rules of evidence.
- (2) The ICAC must conduct an examination or a public inquiry with as little formality and technicality as is, in the opinion of the ICAC, appropriate in the circumstances.
- (3) For subsection (2), the ICAC must, as far as the ICAC considers appropriate in the circumstances:
- (a) accept written submissions; and
 - (b) conduct examinations and public inquiries in a non-adversarial manner.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

22 Section 65 amended (Restriction on access to ICAC premises and protected ICAC information)

- (1) Section 65(6), definition *protected ICAC information*, paragraph (a)

omit

audit

insert

evaluation

- (2) Section 65(6), definition *protected ICAC information*, after paragraph (c)

insert

(ca) a protected communication;

23 Section 71 amended (Powers of authorised officers while on or about premises)

After section 71(1)(g)(vi)

insert

(via) move to a specified place in the premises or to keep a specified distance from a specified person or object;

24 Section 74A inserted

After section 74

insert

74A Persons assisting authorised officers

- (1) An authorised officer entering premises under this Part may be accompanied and assisted by another person.
- (2) A person assisting the authorised officer may do anything required by the authorised officer that is within the scope of the authorised officer's powers.
- (3) Anything done lawfully by a person assisting the authorised officer is taken for all purposes to be done by the authorised officer.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

25 Section 75 amended (Power to require information and items from public bodies and public officers)

After section 75(5)

insert

- (6) Information provided or an item produced under this section must not be used in an investigation.

Note for section 75

Section 150A creates an offence for failing to comply with a requirement under this section.

26 Section 82 amended (Subsequent use of representations made by witness)

Section 82(1), (2) and (5)

omit

, criminal or disciplinary

insert

or criminal

27 Section 83A inserted

After section 83, in Part 5, Division 1

insert

83A Journalist privilege

Despite section 127A of the *Evidence (National Uniform Legislation) Act 2011*:

- (a) the ICAC is not entitled to determine a claim of privilege under that section despite the ICAC being prescribed as a judicial entity under that Act; and
- (b) the Supreme Court is instead to determine a claim of privilege to which that section applies made against the ICAC, in accordance with that section and under Division 2.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

28 Section 85 amended (Meaning of *subject of privilege*)

- (1) Section 85(d)
- omit*
- 83.
- insert*
- 83; or
- (2) After section 85(d)
- insert*
- (e) the subject of privilege claimed under section 127A of the *Evidence (National Uniform Legislation) Act 2011*.

29 Section 93 amended (Meaning of *protected communication*)

- (1) Section 93(1)(b)(xv)
- omit*
- for the public body; or
- insert*
- in their capacity as a nominated recipient for the public body;
- (2) After section 93(1)(b)(xv)
- insert*
- (xvi) if the information relates to a contravention of the *Public Sector Employment and Management Act 1993* – the Commissioner as defined in section 3(1) of that Act; or
- (3) Section 93(3)(c)
- omit*
- communication.
- insert*
- communication; and

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

-
- (4) After section 93(3)(c)
insert
- (d) whether a protected communication is being investigated by the ICAC or is referred to another entity for investigation.
- (5) After section 93(4)
insert
- (4A) Despite anything to the contrary in this section, information is not a protected communication unless:
- (a) the person making the report, when providing the information or subsequently, indicates that:
- (i) the information is being provided as a protected communication; or
- (ii) in the case of a person mentioned in subsection (1)(b) – the information is being provided to the person in the person's capacity as a nominated recipient; or
- (b) the recipient otherwise determines that the information is a protected communication.

30 Section 98 amended

- (1) Section 98, heading, after "given to"
insert
- purported**
- (2) Section 98(1), after "receiving a"
insert
- purported
- (3) Section 98(1)(d), after "is"
insert
- or may be

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(4) Section 98(2) and (3)

omit

the protected

insert

a protected

31 Section 128 amended (Annual report)

(1) After section 128(2)(a)

insert

(ab) the number of concluded investigations by the ICAC of misconduct and unsatisfactory conduct, including the number of concluded investigations under each of the following:

(i) section 18A(a);

(ii) section 18A(b);

(2) After section 128(2)(b)

insert

(ba) the number of times the ICAC gave a person a written notice under section 34(2) to attend the ICAC for examination but did not give the person particulars or full particulars of the nature of the matters about which the person was to be questioned because of the operation of subsection (2)(b)(i) or (ii);

32 Section 134 amended (Appointment of Inspector)

Section 134(5)

omit, insert

- (5) A person who is the Inspector may be reappointed, if still eligible, for one further period not exceeding 5 years, specified in the instrument of appointment.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

33 Section 134A inserted

After section 134

insert

134A Protection of Inspector

The Inspector has, in the exercise of the Inspector's functions under this Act, the same protection and immunity as a Judge of the Supreme Court.

34 Section 135 amended (Functions of inspector)

(1) Section 135(1)(b)

omit, insert

(b) to receive and deal with complaints of improper conduct by the ICAC or a member of ICAC staff or of conduct, though not amounting to improper conduct, by the ICAC or a member of ICAC staff, which:

- (i) is unreasonable, unjust, oppressive or improperly discriminatory in its effect; or
- (ii) arises, wholly or in part, from improper motives; or
- (iii) arises, wholly or in part, from a decision that has taken irrelevant matters into consideration; or
- (iv) involves a denial of procedural fairness; or
- (v) arises, wholly or in part, from a mistake of law or fact; or
- (vi) is conduct of a kind for which reasons should have (but have not) been given;

(ba) to evaluate any aspect of the ICAC's operations or any conduct of a member of ICAC staff;

(2) After section 135(1)

insert

(1A) Despite subsection (1), the functions of the Inspector do not include receiving and dealing with complaints or matters under the *Public Sector Employment and Management Act 1993*.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

35 Section 135A inserted

After section 135

insert

135A Powers

The Inspector may do all things necessary or convenient to be done for, or in relation to, the performance of the Inspector's functions.

36 Section 139 amended (Access to ICAC premises and information)

Section 139(1), after "the ICAC"

insert

, including making a copy of any document in the possession or control of the ICAC or a member of ICAC staff

37 Sections 139A to 139C inserted

After section 139

insert

139A Power to require person to attend Inspector for questioning etc.

- (1) The Inspector may require the ICAC or any member of ICAC staff to attend the Inspector to answer questions or produce documents in relation to a complaint being dealt with or an evaluation being conducted by the Inspector.
- (2) The person required to attend must be given a written notice requiring the person to attend at a specified time and place.
- (3) The notice may require the person to bring and produce to the Inspector specified items, or items of a specified kind, in the person's possession or control relevant to the matter.
- (4) The Inspector may require a person attending to do one or more of the following:
 - (a) take an oath to answer all questions truthfully;
 - (b) answer a question relevant to the matter asked by the Inspector;

- (c) produce any items in the possession or control of the person relevant to the complaint or evaluation.

139B Inspection and copies of documents

- (1) The Inspector may inspect any documents or other things produced to the Inspector under this Act.
- (2) The Inspector may:
- (a) retain any document or other thing produced to the Inspector for any reasonable period the Inspector thinks appropriate; and
 - (b) may make a copy of or take an extract from any document produced to the Inspector if the Inspector is of the opinion the copy or extract is relevant to a function of the Inspector in relation to a matter under this Act.
- (3) If the retention of a document or other thing ceases to be reasonably necessary for the matter to which it relates, the Inspector must return the document or other thing to a person who is entitled to possession of the document or other thing, on request of the person, unless the document or other thing is required as evidence for an offence against this Act or another law of the Territory.

139C Assistance

- (1) The Inspector may engage any assistance the Inspector thinks appropriate in relation to a complaint being dealt with or an evaluation being conducted by the Inspector.
- (2) For subsection (1), the Inspector may, in writing, authorise any person engaged to inspect and report to the Inspector on any document or other thing relevant to the evaluation or complaint.

38 Section 140A inserted

After section 140

insert

140A Disapplication of section 52 of *Surveillance Devices Act 2007*

Section 52 of the *Surveillance Devices Act 2007* does not apply to the use, communication or publication of protected information within the meaning of that Act in relation to the performance of the Inspector's functions under this Division.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

39 Section 144A inserted

After section 144, in Part 7, Division 4

insert

144A Former members of staff

The powers of the Inspector under this Division in relation to the ICAC and members of ICAC staff include a former ICAC and former members of ICAC staff.

40 Sections 145 replaced

Section 145

repeal, insert

145 Offence to disclose certain information – official functions under this Act

- (1) A person commits an offence if:
- (a) the person obtains information in the course of performing a function connected with the administration of this Act or exercising a power under this Act; and
 - (b) the person intentionally engages in conduct; and
 - (c) the conduct results in the disclosure of the information and the disclosure is not:
 - (i) for a purpose connected with the administration of this Act, including a legal proceeding arising out of the operation of this Act or a referral; or
 - (ii) to a person who is otherwise entitled to the information; and
 - (d) the person is reckless in relation to the result and circumstance referred to in paragraph (c).

Maximum penalty: 400 penalty units or imprisonment for 2 years.

- (2) Strict liability applies to subsection (1)(a).

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

- (3) It is a defence to a prosecution for an offence against subsection (1) if:
- (a) the person discloses the information for obtaining professional legal advice from a legal practitioner; or
 - (b) the person has knowledge of the information independently from obtaining it in the course of performing functions connected with the administration of this Act; or
 - (c) the person is an independent entity, or an officer or employee of an independent entity, and:
 - (i) the information is not identifying information; or
 - (ii) the information is identifying information but the person has given consideration to the principles mentioned in section 91 and disclosure is reasonably necessary to perform the functions of the independent entity; or
 - (d) the disclosure is authorised in writing by the ICAC or the Inspector; or
 - (e) the information is otherwise available to the public; or
 - (f) the person discloses the information believing on reasonable grounds that:
 - (i) circumstances of sudden or extraordinary emergency exist; and
 - (ii) disclosing the information is the only reasonable way to deal with the emergency; and
 - (iii) the disclosure is made in response to the risk and that risk significantly outweighs any risk to a protected person in disclosing the information.

Note for subsection (3)

In addition to the circumstances mentioned in subsection (3), a person who discloses confidential information will not be criminally responsible for an offence if the disclosure is justified or excused by or under a law (see section 43BE of the Criminal Code).

41 Section 146 amended

- (1) Section 146, heading

*omit***in other circumstances***Independent Commissioner Against Corruption Amendment Act 2023*

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EXPOSURE DRAFT ONLY – PREPARED FOR THE DEPARTMENT OF THE CHIEF MINISTER AND CABINET

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

insert

other than in performing official functions in administering this Act

(2) Section 146(3)

omit, insert

(3) It is a defence to a prosecution for an offence against subsection (1) if:

(a) the person discloses the information:

- (i) for the administration of this Act; or
- (ii) for a legal proceeding if, after considering section 156, the court considers the disclosure is in the interests of justice; or
- (iii) for obtaining professional legal advice from a legal practitioner; or
- (iv) for obtaining professional assistance from a health practitioner or an accredited counsellor; or
- (v) for obtaining spiritual assistance from a religious or spiritual advisor who is subject to ethical confidentiality obligations; or

(b) the person has knowledge of the information independently from obtaining it in the course of performing functions connected with the administration of this Act; or

(c) the person is an independent entity, or an officer or employee of an independent entity, and:

- (i) the information is not identifying information; or
- (ii) the information is identifying information but the person has given consideration to the principles mentioned in section 91 and disclosure is reasonably necessary to perform the functions of the independent entity; or

(d) the disclosure is authorised in writing by the ICAC or the Inspector; or

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

- (e) the person discloses the information believing on reasonable grounds that:
 - (i) circumstances of sudden or extraordinary emergency exist; and
 - (ii) disclosing the information is the only reasonable way to deal with the emergency; or
- (f) the disclosure is reasonably required to protect a protected person.

Note for subsection (3)

In addition to the circumstances mentioned in subsection (3), a person who discloses confidential information will not be criminally responsible for an offence if the disclosure is justified or excused by or under a law (see section 43BE of the Criminal Code).

42 Section 146A inserted

After section 146

insert

146A Identity of protected person to be kept confidential

- (1) A person commits an offence if:
 - (a) the person obtains information about the identity of a protected person; and
 - (b) the person intentionally engages in conduct; and
 - (c) the conduct results in the disclosure of the information and the person is reckless in relation to that result.

Maximum penalty: 400 penalty units or imprisonment for 2 years.

- (2) Strict liability applies to subsection (1)(a).
- (3) It is a defence to a prosecution for an offence against subsection (1) if:
 - (a) the person discloses the information:
 - (i) for the administration of this Act; or
 - (ii) for a legal proceeding; or

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

- (iii) for obtaining professional legal advice from a legal practitioner; or
 - (iv) for obtaining professional assistance from a health practitioner; or
 - (v) for obtaining spiritual assistance from a religious or spiritual advisor who is subject to ethical confidentiality obligations; or
- (b) the disclosure is authorised in writing by the ICAC or the Inspector; or
 - (c) the person discloses the information believing on reasonable grounds that:
 - (i) circumstances of sudden or extraordinary emergency exist; and
 - (ii) disclosing the information is the only reasonable way to deal with the emergency; and
 - (iii) the disclosure is made in response to the risk and that risk significantly outweighs any risk to a protected person in disclosing the information; or
 - (d) the disclosure is only to the extent necessary to ensure the matters to which the information relates are properly investigated; or
 - (e) the disclosure is in accordance with any applicable guidelines issued under section 96.

Note for subsection (3)

In addition to the circumstances mentioned in subsection (3), a person who discloses confidential information will not be criminally responsible for an offence if the disclosure is justified or excused by or under a law (see section 43BE of the Criminal Code).

- (4) The obligation to maintain confidentiality imposed by this section applies despite anything in this Act or any other law of the Territory to the contrary.

43 Section 147 amended (Direction not to disclose certain information)

- (1) Section 147(1)
omit, insert
- (1) The ICAC or the Inspector may, in writing, direct a person not to disclose information if the ICAC or the Inspector believes on reasonable grounds the information would:
- (a) put a person at personal risk; or
 - (b) prejudice an investigation or activities related to an investigation.
- (2) After section 147(5)(a)(ii)
insert
- (iii) to a religious or spiritual advisor who is subject to ethical confidentiality obligations, for obtaining spiritual assistance; or

44 Sections 148 to 150 replaced

Sections 148 to 150

repeal, insert

148 Failing to comply with requirement for information or items during investigation

A person commits an offence if:

- (a) a requirement under section 32 is given to the person; and
- (b) the person intentionally fails to comply with the requirement:
 - (i) if an oral response to a question is required – immediately; or
 - (ii) otherwise – within a reasonable time stated in the notice given under section 32(3)(b).

Maximum penalty: 100 penalty units or imprisonment for 12 months or both.

149 Contravening notice to attend, or give evidence at, examination or public inquiry

A person commits an offence if the person intentionally fails to comply with a requirement applicable to the person under section 34.

Maximum penalty: 100 penalty units or imprisonment for 12 months or both.

150 Contravening direction of ICAC at public inquiry

A person commits an offence if the person intentionally contravenes a direction of the ICAC under section 46.

Maximum penalty: 100 penalty units or imprisonment for 12 months or both.

150A Failing to comply with requirement for information or items from public bodies and public officers

A person commits an offence if:

- (a) a requirement under section 75 is given to the person; and
- (b) the person intentionally fails to comply with the requirement:
 - (i) if an oral response to a question is required – immediately; or
 - (ii) otherwise – within a reasonable time stated in the notice given under section 75(3)(b).

Maximum penalty: 100 penalty units or imprisonment for 12 months or both.

45 Section 151A inserted

After section 151

insert

151A Contravening requirement for ICAC or member of ICAC staff to attend

- (1) A person commits an offence if the person does not comply with a requirement applicable to the person under section 139A.

Maximum penalty: 100 penalty units or imprisonment for 12 months or both.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

- (2) It is a defence to a prosecution for an offence against subsection (1) if the defendant has a reasonable excuse.

46 Sections 155A and 155B inserted

After section 155

insert

155A Time for commencing prosecutions

A prosecution for an offence against this Act must be commenced within 12 months after the date on which the offence is alleged to have been committed.

155B Powers of police officers

- (1) An authorised officer may request a police officer to assist in the exercise of a power under this Act.
- (2) The powers conferred by this Act on a police officer are in addition to, and do not limit, any other power the police officer may have under another law of the Territory.

47 Section 158 amended (Dealing with unclaimed property)

After section 158(5)

insert

- (6) In this section:

proceedings means any of the following:

- (a) an investigation by the Police Force or an Agency;
- (b) a prosecution or a court proceeding;
- (c) a hearing of the Assembly Committee.

Part 2 Amendment of Independent Commissioner Against Corruption Act 2017

48 Part 10, Division 2 inserted

After section 170

insert

Division 2 Transitional matters for Independent Commissioner Against Corruption Amendment Act 2023

171 Definition

In this Part:

amending Act means the *Independent Commissioner Against Corruption Amendment Act 2023*.

172 Application of section 18A

Section 18A does not apply to any investigation that began before the commencement of that section.

173 Application of amendments to section 82

Section 82, as in force immediately before the commencement of section 26 the amending Act, continues to apply for the purposes of disciplinary proceeding that occurs after the commencement in relation to a representation made by a witness in evidence given to the ICAC or an authorised officer before the commencement.

174 Application of new defences included in sections 146 and 147

- (1) The defences in section 146(3)(a)(v) and (f) also apply to an offence against section 146(1) committed before the commencement of section 41(2) of the amending Act.
- (2) The exception in section 147(5)(a)(iii) also applies to an offence against section 147(4) committed before the commencement of section 43(2) of the amending Act.

175 Application of offences against sections 148 to 150

- (1) Sections 148, 149 and 150, as in force immediately before the commencement, continue to apply in relation to offences committed before the commencement.
- (2) For subsection (1), if any of the conduct constituting an offence occurred before the commencement, the offence is taken to have been committed before the commencement.

Independent Commissioner Against Corruption Amendment Act 2023

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EXPOSURE DRAFT ONLY – PREPARED FOR THE DEPARTMENT OF THE CHIEF MINISTER AND CABINET

Part 3	Other amendments
Division 1	Amendment of Court Security Regulations 1998

(3) In this section:

commencement means the commencement of section 44 of the amending Act.

Note for section 175

See section 121(1) of the Sentencing Act 1995.

176 Application of section 155A

Section 155A also applies to any offence committed before the commencement of section 46 of the amending Act, the prosecution of a person for which has not commenced before the commencement of that section.

49 Act further amended

The Schedule has effect.

Part 3 Other amendments

Division 1 Amendment of Court Security Regulations 1998

50 Regulations amended

This Division amends the *Court Security Regulations 1998*.

51 Regulation 2 amended

(1) Regulation 2, heading

omit, insert

2 Prescribed courts, tribunals, bodies and persons

(2) After regulation 2(3)

insert

(4) For the purposes of paragraph (j) of the definition of court in section 4 of the Act, the ICAC, while conducting an examination under the *Independent Commissioner Against Corruption Act 2017*, is prescribed.

Part 3 Other amendments
Division 2 Amendment of Evidence (National Uniform Legislation) Regulations 2012

Division 2 Amendment of Evidence (National Uniform Legislation) Regulations 2012

52 Regulations amended

This Division amends the *Evidence (National Uniform Legislation) Regulations 2012*.

53 Regulation 7A inserted

After regulation 7

insert

7A Judicial entity

For the purposes of the Dictionary to the Act, definition ***judicial entity***, paragraph (b), the ICAC is prescribed.

54 Repeal of Act

This Act is repealed on the day after it commences.

Schedule Act further amended

Schedule Act further amended

section 49

Provision	Amendment	
	<i>omit</i>	<i>insert</i>
section 15(1)(a)	2008	2019
Part 3, Division 3, heading	Audits	Evaluations
sections 37(2)(b) and 45(2)(b)	of other	or other
section 110, heading	Audits	Evaluations
section 110(1) and (4)	audit	evaluation
section 110(2)	audit	evaluate
section 112(6)	Chief Commissioner	Commissioner of Police

Exposure Draft Bill to Amend the Independent Commissioner Against Corruption Act 2017 - Guidance Paper

May 2023

Introduction

The *Independent Commissioner Against Corruption Act 2017* (the Act) established the Independent Commissioner Against Corruption (ICAC). The ICAC is an independent statutory officer with the powers to investigate matters of improper conduct by public officers and public bodies.

In April 2021, Greg Shanahan PSM commenced a review into the operation of the Act to ensure that the ICAC has sufficient powers in line with modern practice to meet public expectations. In January 2022, a Discussion Paper outlining the findings and recommendations of the review was released for public consultation. The review was informed by extensive consultation across a range of stakeholders. Feedback received from this process has informed the development of an Exposure Draft Bill.

Proposed areas for reform are outlined in the *Independent Commissioner Against Corruption Amendment Exposure Draft Bill 2023* (the draft Bill) which is now available for public comment.

This Guidance Paper sets out the following main themes comprised in the draft Bill:

1. Jurisdiction of the ICAC
2. Whistleblowers, witnesses and proceedings
3. ICAC enforcement powers and other operational matters
4. ICAC Inspector
5. Journalist privilege
6. Technical amendments.

1 Jurisdiction of the ICAC

Object of the Act and function of the ICAC

Section 3 is proposed to be modified to solidify the object of the Act to address wrongdoing in public administration by:

- preventing improper conduct;
- improving public confidence in detecting improper conduct; and
- providing mechanisms to deal with improper conduct.

The Act achieves its object by primarily establishing the ICAC and conferring functions on the ICAC and referral entities to deal with improper conduct, while protecting persons exposing improper conduct.

Primary purposes of establishing the ICAC

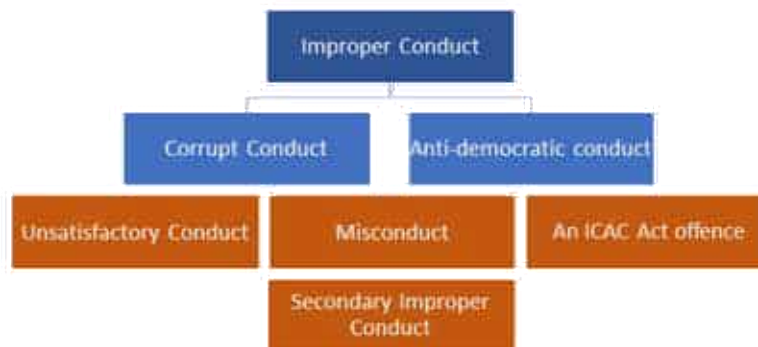
A new section 18(1AA) is proposed to clarify the primary purposes of establishing the ICAC, which are to:

- (a) investigate the most serious, systemic and sensitive improper conduct;
- (b) ensure that other improper conduct is dealt with either by an appropriate entity or by the ICAC;
- (c) coordinate a response when multiple entities have jurisdiction in relation to a matter; and
- (d) refer information and evidence for the prosecution of offences involving improper conduct.

Focus on most serious, systemic and sensitive improper conduct

Improper conduct is a broad term defined under the Act to include corrupt conduct, misconduct, unsatisfactory conduct, anti-democratic conduct and offences against the Act. Corrupt conduct is covered by an extensive definition under section 10 for serious improper conduct connected to public affairs. Anti-democratic conduct is defined under section 15 and includes conduct that improperly affects Northern Territory democratic processes.

The definition of improper conduct can be expressed through the following diagram:



A proposed new section 18(3A) would confer the ICAC discretion to decide which matters of improper conduct to investigate, and both proposed section 3(3) and existing section 18(3) would direct the ICAC to prioritise the most serious, systemic and sensitive improper conduct (i.e. corrupt conduct and anti-democratic conduct). Cases of misconduct and unsatisfactory conduct would be directed to the appropriate integrity body and other review body (eg, Anti-Discrimination Commissioner, Ombudsman, or other integrity body as appropriate).

The proposed section 18A states that, the ICAC must not investigate misconduct or unsatisfactory conduct unless:

- (a) the alleged misconduct or unsatisfactory conduct arises from the same matter that is the subject of an investigation into corrupt conduct or anti-democratic conduct; or
- (b) the gravity of the matter is such that:
 - (i) it involves persons of high profile (e.g an MLA, a CEO); or
 - (ii) there is a significant degree of harm to the Territory; or
 - (iii) it gives rise to a suspicion of systemic issues.

The proposed amendments seek to prioritise the ICAC's focus on the most serious matters, while also providing sufficient discretion to determine which matters to investigate, so that existing integrity offices and review bodies can continue to monitor and investigate the less serious matters.

Increased reporting obligations

Given the importance for the ICAC to focus on the most serious, systemic and sensitive matters, as a transparency measure, it is proposed to amend section 128 to require the ICAC to provide in its Annual Report the number of concluded investigations by the ICAC of misconduct and unsatisfactory conduct.

2 Whistleblowers, witnesses and proceedings

Protection of whistleblowers

A new section 146A is proposed to protect the identity of a protected person (whistleblower) because fear of reprisal is a key barrier for not reporting impropriety.

Status of protected person

Section 93(3)(d) is proposed to clarify that once a person makes a protected communication to a nominated recipient, that person becomes a protected person and this status will remain in place, even if the ICAC subsequently refers the matter on to another entity.

Protected communications

Section 93(4A) is proposed to clarify that information provided by a whistleblower is a protected communication if:

- (a) the whistleblower indicates that:
 - (i) the information is being provided as a protected communication; or
 - (ii) the information is being provided to a recipient in his or her capacity as a nominated recipient; or
- (b) the recipient otherwise determines that the information is a protected communication.

Section 98 is proposed to be amended to clarify that the notice issued under section 98(1)(d) is informed by the state of mind of the person making the communication. If that person did not possess the requisite state of mind at the time of providing the information to the recipient, then the notice given would have no effect and the communication would not be treated as a 'protected communication'.

Certain information provided by an individual to entities listed in section 93(1)(b) are considered as protected communication. It has been identified that these listed entities do not include the Office of the Commissioner for Public Employment which is the central oversight body for public employment.

Section 93(1)(b)(xvi) is proposed to clarify that if the information relates to a contravention of the *Public Sector Employment and Management Act 1993* (PSEMA) made to the Commissioner for Public Employment, it would constitute protected information.

Confidentiality and exceptions

Both the headings and contents of sections 145 and 146 are proposed to be amended so that:

- For confidentiality obligations pertaining to those who carry out official functions under the Act such as employees or staff of the ICAC (section 145) – it is proposed there will be less exceptions for disclosure; and
- For confidentiality obligations pertaining to those who are not carrying out official functions under the Act ie, witnesses and whistleblowers (section 146)– it is proposed to allow these persons to disclose confidential information to specified individuals including their accredited counsellor, or a religious or spiritual advisor who is subject to ethical confidentiality obligations.

Direction not to disclose certain information

It is proposed to amend section 147(1) to clarify that in circumstances where disclosure of confidential information is permissible, either the ICAC or the Inspector still retain the discretion to restrict disclosure of confidential information if the information would:

- put a person at personal risk; or
- prejudice an investigation or activities related to an investigation.

Examinations and public inquiries

The investigative process by its very nature often involves robust examination of evidence and positions of those involved, however in general ICAC proceedings should occur in a manner which is non-adversarial.

Section 60(3)(b) is proposed to clarify that where appropriate, the ICAC must conduct examinations and public inquiries in a non-adversarial manner.

Attendance for examination without notice

The practice of requiring persons to attend compulsory examinations without disclosing the nature of the allegations may place unnecessary hardship on persons involved. While it may be necessary for the ICAC to withhold the nature of the questions to be put to a person required to attend for examination in circumstances where disclosing the nature of the matter would be likely to prejudice the investigation, a person who attends without notice of the matters to which they will be questioned will inherently be at a forensic disadvantage.

As a transparency measure, a requirement is proposed to be added to section 34(5) and section 128(2)(ba). Where the ICAC requires a person to attend for examination without providing the nature of the matters about which the person is to be questioned, then the ICAC must:

- notify the ICAC Inspector within 3 days of issuing the notice, and provide reasons as to why the notice did not state, or fully state the nature of matters about which the person is to be questioned; and
- report in the Annual Report the number of notices to attend an examination that have been served. In order to preserve confidentiality of potentially ongoing investigations, the report would not state the nature of the matters, including the person/s involved.

3 ICAC enforcement powers and other operational matters

Gathering intelligence

In addition to its substantial functions of conducting investigations, the ICAC also engages in the process of gathering intelligence to advance its investigative and prevention activities. Section 18(1)(c)(vi) is proposed to be inserted to expressly include the function of gathering intelligence.

Referrals

Section 27(3) is proposed to be inserted to clarify that the ICAC may provide to a referral entity any documents or other items the ICAC has in relation to a matter referred to the entity.

The proposed section 30A would allow the ICAC to refer a matter to a referral entity even though the matter does not amount to improper conduct. For example, this could be a matter of poor customer service, or lack of clarity in processes or miscommunication.

Use of information

Section 38A(1) is proposed to be inserted to make clear that information obtained by the ICAC for the purpose of one investigation may be used by the ICAC for the purposes of any other investigation.

Time for commencing prosecutions

Currently, offences against the Act with penalties of less than three years imprisonment have a limitation period of six months. Given the complex nature of these matters and the consideration that must be given to admissibility of the evidence, it is appropriate that more time be provided for proceedings to be instigated for ICAC offences.

Section 155A proposes to extend the limitation period from six months to 12 months so as to allow sufficient time for an investigation to be conducted and charges laid.

Security for ICAC hearings

ICAC hearings are generally conducted at the ICAC premises. In order for Office of the ICAC to hold secure proceedings, Regulation 2(4) of the *Court Security Regulations 1998* is proposed to be amended so that the ICAC has sufficient powers to provide security and give directions required for the safety of staff, witnesses and other people attending ICAC hearings.

Stronger penalties

Although section 75 empowers the ICAC to require a public officer or public body to answer questions or to produce items, there is no penalty for non-compliance. To rectify this, section 150A is proposed to create an offence for non-compliance, with a maximum penalty of 100 penalty units, or imprisonment for 12 months, or both. Given section 75 confers extensive power, it is also proposed that section 75(6) be introduced so that this power be limited to preliminary inquiry and not in an investigation. This is because the existing sections 32 and 34 already confer the power to require information and items for investigation, as well as the power to require attendance for examination.

Currently, the maximum financial penalty for the failure to comply with a requirement for information or items during an investigation, or to give evidence at an examination or public inquiry is 100 penalty units, and no imprisonment is available. Unless there is an offence with potential terms of imprisonment, the relevant person may have a significant vested interest in avoiding a response or provision of material. It is proposed the penalty for non-compliance be increased to a maximum period of imprisonment of 12 months for each of the offences in sections 148 to 150, in line with other offences of similar gravity in the Act.

Direction to physically move or relocate

Section 71(1)(g)(via) is proposed to give an authorised officer of the ICAC who enters premises to require a person on, or about the premises, to move to a specified place in the premises, or to keep a specified distance from a person or object. This ancillary power is appropriate to give the authorised officer the power to direct a person to stand a certain distance away from those conducting the search, in order to reduce risk to ICAC staff during searches.

Police officer assistance with ICAC matters

In some circumstances, it may be necessary for the Police to assist the ICAC.

Section 155B is proposed to be inserted to allow an authorised officer to request assistance from the Police in the exercise of a power under this Act, where appropriate. Further, the powers conferred by this Act on a police officer are in addition to, and do not limit, any other power the police officer may have under another law of the Territory.

General reports

Sections 48(1)(f)-(h) are proposed to allow the ICAC to make a general report on:

- a general update on the ICAC's activities;
- the identification of new integrity risks; and
- relevant matters that have arisen in another Territory, a State or the Commonwealth.

Section 48(1)(c) is proposed to be amended so that the ICAC is to form a subjective view, rather than an objective view, in deciding whether or not to make a general report concerning the above three points.

Publishing investigation reports and public statements

There will be occasions when the publication of an investigation report is in the public interest. In this circumstance, competing interests need to be balanced so that any commentary or opinion about criminal liabilities and prosecutorial prospects be prohibited, to avoid potential impacts on an accused's right to a fair trial, or the administration of justice.

It is proposed to amend the Act to allow publication of investigation reports (section 50A) and public statements (section 55(4)), with the following matters not to be published:

- (a) an opinion of the ICAC as to the guilt or otherwise of a person for an offence;
- (b) an intention to refer a person to the Police Force or the Director of Public Prosecutions;
- (c) a comment about the prospects of success of a prosecution;
- (d) the naming of any person in relation to a matter that amounts to no more than misconduct or unsatisfactory conduct unless, in the opinion of the ICAC:
 - (i) the alleged misconduct or unsatisfactory conduct gives rise to a suspicion of systemic misconduct or unsatisfactory conduct; or
 - (ii) other exceptional circumstances exist that make it appropriate to name the person.

Section 50(6A) is proposed to clarify that the ICAC is not required to prepare more than one investigation report if this section requires an investigation report to be made to more than one responsible authority. This is to ensure that a single fulsome report is available to the public to preserve the context of the matter.

Public inquiries

Section 50(1A) is proposed together with the deletion of section 52 to clarify that a public inquiry is a mechanism available to the ICAC for the purpose of an investigation under the ICAC Act. A public inquiry is not something distinct from an investigation, but may be a part of it. Given it is proposed that the ICAC be empowered to publish an investigation report under section 50, the ICAC must prepare an investigation report where a public inquiry has been conducted as part of the investigation.

Persons assisting authorised officers

Section 74A is proposed to allow an authorised officer of the ICAC to be accompanied and assisted by another person when entering premises under section 74. That person need not be an authorised officer, but that person may do anything required by the authorised officer that is within the scope of the authorised officer's powers. For example, it may be necessary to interrogate computer systems or mobile devices, necessitating the attendance of a forensic analyst.

Compelled evidence in investigation reports

Currently, section 81(1) deprives a person the privilege against self-incrimination when giving evidence to the ICAC at an examination. Such evidence is known as 'compelled evidence'. Section 82 prohibits the use of compelled evidence in subsequent civil, criminal and disciplinary proceedings. Section 59 does not allow the ICAC to include compelled evidence in investigation reports unless that material is already in the public domain.

Section 59(4) is proposed to be amended to allow the use of compelled evidence in investigation reports for educational or training purposes which must not identify a particular individual.

Compelled evidence in briefs of evidence

The existing section 51 allows the ICAC to provide a brief of evidence to an appropriate body for the purposes of pursuing criminal or disciplinary action against a person, and this evidence may include compelled evidence obtained by the ICAC. Material obtained under compulsion should not be disclosed to pursue criminal proceedings as to do so would place the defendant on a forensic disadvantage.

Section 51(2) is proposed to be inserted so that a brief of evidence must not contain compelled evidence unless such material is already in the public domain.

Compelled evidence in subsequent disciplinary proceedings

Different standards should apply to the use of compelled evidence in disciplinary proceedings as opposed to criminal or civil proceedings. The purpose of disciplinary proceedings is to deal with the individual that engaged in improper conduct by considering whether further training, supervision, transfer or (in serious cases) dismissal is necessary. Considering the potential damage that improper conduct by a public officer can have, it is proposed that section 59(2) be amended so that compelled evidence of improper conduct may be disclosed to relevant entities and used in disciplinary proceedings.

3 ICAC Inspector

Role of the Inspector

Section 134A is proposed to clarify that the Inspector has, in the exercise of the Inspector's functions under this Act, the same protection and immunity as a Judge of the Supreme Court.

Section 134(5) is proposed to clarify that a person who is the Inspector may be reappointed, if still eligible, for one further period not exceeding 5 years, in line with the appointment provisions of other Northern Territory integrity officers.

Function of the Inspector

Modification to section 135 is proposed to expand the functions of the Inspector to receive and deal with complaints of improper conduct by the ICAC or a member of ICAC staff, and evaluate any aspect of the ICAC's operations or any conduct of a member of ICAC staff. However, it is further clarified that the Inspector does not receive or deal with personal employment or human resources matters relating to ICAC staff, which should be dealt with under PSEMA, given the ICAC's staff are public sector employees.

Powers of the Inspector

Additional powers are proposed for the Inspector throughout the Act including:

- Section 135A – The Inspector may do all things necessary or convenient for the performance of the Inspector's functions.
- Section 139(1) – The Inspector may access ICAC premises and information including making a copy of any document in the possession or control of the ICAC or a member of ICAC staff.
- Sections 139A to 139C – Confer powers to the Inspector to require a person to attend for questioning and produce any items. The Inspector may engage any assistance in relation to a complaint being dealt with or an evaluation being conducted by the Inspector, including authorising any person engaged to inspect and report to the Inspector on any document or other thing relevant to the evaluation or complaint.
- Section 144A – clarifies that the powers of the Inspector under this Division in relation to the ICAC and members of ICAC staff include a former ICAC and former members of ICAC staff.
- Section 151A – creates an offence for the ICAC or member of ICAC staff contravening section 139A with a maximum penalty of 100 penalty units, or imprisonment for 12 months, or both.

Section 140A is also proposed to make it clear that section 52 of the *Surveillance Devices Act 2007* does not apply to the use, communication or publication of protected information within the meaning of that Act in relation to the performance of the Inspector's functions under this Division.

4 Journalist privilege

Journalist privilege laws provide a balance between exposing serious and / or systemic corruption, and protecting anonymous sources that report misconduct to the media due to fear of repercussion. Both are important for effective democracy.

Section 83A is proposed as a safeguard to clarify that the Supreme Court will determine when it would be appropriate for the ICAC to compel a journalist to answer questions and provide information that may reveal the identity of the source of information, on public interest grounds.

5 Technical amendments

The following technical amendments are proposed:

- Section 65(6)(ca) will be included, so that a protected ICAC communication includes a protected communication as defined in section 93.
- Throughout the Act, the term "audit(s)" will be replaced with "evaluate/evaluation(s)" as audits are generally associated with inquiring into the financial transactions of an entity and are guided by auditing standards, many of which are irrelevant to an audit of the kind contemplated in the Act.
- Section 112(5) refers to the "Commissioner of Police" whereas 112(6) refers to "Chief Commissioner". For consistency, section 112(6) will refer to "Commissioner of Police".
- There is a typographical error in section 37(2)(b). The word "of" second appearing will be replaced with "or".
- There is a typographical error in section 45(2)(b). The word "of" second appearing will be replaced with "or".
- Section 10(4)(b) will be simplified to delete unnecessary words.
- The definition of the term "give evidence" will be extended so that it is not limited to give evidence for an investigation. This in turn widens the application of section 79(1)(a) to include preliminary inquiries.
- Section 93(1)(b)(xvi) will be inserted to make clear that "protected communication" only relates to information provided to the nominated recipient in his or her capacity as a nominated recipient. This amendment recognises that many nominated recipients in their primary day-to-day positions may become aware of matters that are not brought to their attention as a nominated recipient. If all of these matters are required to be treated as a "protected communication", then complying with section 98(1) would be impractical and onerous.

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.4
Title:	Draft Local Government Regulatory Framework
File Reference:	1081020
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to brief Council on the draft Local Government Regulatory Framework with an opportunity to provide feedback to the Local Government Department of Chief Minister and Cabinet (DCM&C) via Linda Weatherhead.

BACKGROUND

The Draft Local Government Regulatory Framework is attached to this report, these have been provided by Maree De Lacey, Executive Director, Local Government, DCM&C by email on 7 May 2023 and requested feedback by 30 June 2023.

The DCM&C has been developing a regulatory framework that aims to provide clarity around their regulatory approach.

The Framework describes the approach to regulating local government councils, and focuses on the role, functions and responsibilities led by the Local Government Unit in the DCM&C.

The regulation role is authorised by the provisions of the *Local Government Act 2019* and encompasses the continuum from prevention, capability building, and early intervention, through to compliance enforcement

The Framework does not significantly change existing practices. However, it provides for more rigour, consistency and transparency around decision-making, administration and communication. It supports investing in the sustainability of councils, better decision making about the allocation of resources, and reducing the risk of the agency being driven increasingly into more resource-intensive reactive compliance action at the expense of less costly (and generally more effective) early intervention and prevention.

COMMENT

Governance and Administration are supportive of a clearer focus on preventative, intervention based approaches from the department and would suggest feedback around the considerations for Regional Councils logistics from a proactive perspective.

STATUTORY ENVIRONMENT

Local Government Act 2019.

Local Government (general) Regulations 2021.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration.

Our processes, procedures and policies are ethical and transparent.

Goal 6.3	Council and Local Authorities Excellence in governance, consultation administration and representation
Goal 6.4	Risk Management The monitoring and minimisation of risks associated with the operations of Council
Goal 6.5	Planning and Reporting Robust planning and reporting that supports Council's decision-making processes

RECOMMENDATION:

That Council:

1. Received and noted report entitled '*Draft Local Government Regulatory Framework*' and;
2. Considered the opportunity to provide feedback in the form of the following comments

ATTACHMENTS

- 1 Attachment A - Draft Local Government Regulatory Framework(2).pdf

DRAFT Local Government Regulatory Framework

Local Government Unit – Department of the Chief Minister and Cabinet



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1. Purpose

This Regulatory Framework outlines the Northern Territory (NT) Department of the Chief Minister and Cabinet's (the department) approach to conducting its role as regulator of the local government sector.

1.1. Our regulatory responsibilities

The department supports the Minister for Local Government in the administration of the *Local Government Act 2019* (the Act) and other legislation:

- *Burial and Cremation Act 2022*
- *Local Government Grants Commission Act 1986*
- *Northern Territory Rates Act 1971*
- *Crown Lands Act 1992* (section 79)
- *Local Government (Katherine Rates) Act 1999*
- *Nudity Act 1975*
- *Pounds Act 1930*
- *Status of Darwin Act 1959*
- *Status of Palmerston Act 2000*

The Act sets the governance framework within which councils must operate, and provides for the role of the regulator, including the requirement for ensuring councils conduct their business lawfully.

The department takes a constructive compliance approach for its regulatory activities.

Our first priority is to ensure local government councils have access to information, resources, guidance, and training to understand and comply with their obligations. Where a council cannot or will not comply with their obligations, compliance action is taken proportionate to our assessment of risk to the council and/or community.

Effective regulation aims to ensure that Territorians enjoy a responsive, accountable and efficient system of local government, delivering great places for people to live, work and visit.

The Act recognises that local government is a distinct and essential sphere of government. The NT local government sector provides services, infrastructure, and advocacy integral to the effective functioning of local communities.

It is crucial that local governments are well-supported and set up for success, given the critical services they provide to the community.

1.2. Intent of this framework

This Regulatory Framework describes the department's approach to regulating local government councils. The framework is not a legal document but is intended to provide clarity about how the department supports and engages with the sector and when and how it will take compliance action.

2. Our regulatory framework

2.1. Our regulatory role



Our role:

The Northern Territory Government agency responsible for strengthening the sustainability, performance, integrity, transparency and accountability of the local government sector

2.2. Our regulatory outcomes

In our work as regulator, we work in partnership with councils and others to deliver two key outcomes:



Sustainability: the local government sector is sustainable over the long-term – well governed, responsive, and using resources effectively and efficiently to achieve the best outcomes for their community.



Community confidence: each council operates in a manner that fosters their communities' effective engagement with, and confidence in, their council.

We administer the NT Government's local government grants program, and provide support for the NT Grants Commission as part of our role in the delivery of these outcomes.

The purpose of regulation is to ensure the proper use of public resources, the effective delivery of local government services and to support public confidence in the system of local government

Councils are responsible for ensuring they operate effectively, efficiently, and within the provisions of governing legislation. The department's role is to provide relevant standards, information, resources, guidance and support to enable councils to do so; and where there is risk of, or actual, failure to do so, to ensure councils conduct their business lawfully. Our powers are confined to those provided by the *Local Government Act 2019*, and other legislation for which we are responsible, such as the *Burial and Cremation Act 2022*.

2.3. Our regulatory principles

The department has five guiding principles for the way it performs its regulatory functions, including how it engages with councils and makes decisions. These principles govern our relationship with local government councils and other organisations and are in Figure 1 below.

DRAFT Local Government Regulatory Framework

Figure 1 |

Respectful	Collaborative	Consistent	Evidence informed	Proportionate
We respect the role of local government as a distinct and essential sphere of government and acknowledge the context within which councils work.	We work in partnership with the sector and others to ensure that our approach is clear, relevant and targeted.	We develop clear standards and apply them consistently, we communicate clearly, and provide procedural fairness when delivering on our regulatory role.	We make evidence-based decisions based on the collection and analysis of reliable information.	Compliance action is proportionate and appropriate to the severity of risk posed to the community.

2.4. Our regulatory functions

The department delivers on our regulatory role through the six functions in Figure 2 below. The Local Government Association of the NT (LGANT) and other stakeholders have important roles in the delivery of most of these functions. All of these functions are part of our role as a regulator and all are essential for meeting our regulatory responsibilities. Some such as Standard Setting and Information Gathering and Analysis apply across all councils, while others are applied in a targeted way as required to address non-compliance or the risk of non-compliance.

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Figure 2 | Our regulatory functions



Description of functions

- **Standard setting:** Developing legal policy and legislative frameworks, defining standards, requirements and expectations of councils, and making this information available and accessible. This function applies to all councils, supporting all councils to operate to the same standards and all community members to know what to expect from their council.
- **Information gathering and analysis:** Gathering and analysing information to identify risks and challenges. This function applies to all councils. Information is gathered through a range of ways, including by analysing trends

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In requests for advice, referrals to the department, council websites and publications, feedback from the sector, compliance reviews and investigations.

- **Education and capacity building:** Working with councils, LGANT, and other organisations to build skills and capabilities for well-governed, community-centred councils. This function can apply to all councils, for example through development of training for all elected members, or induction of new elected members. It can also apply in a more targeted way, for example the department may deliver or commission training in a particular area of councils' functions as a result of requests from councils or identification of need by a group of councils or the department. We also provide timely advice to councils from subject matter experts.
- **Targeted support and guidance:** Identifying councils that may be struggling to comply with their obligations and providing them with timely, targeted guidance and support. This function is often delivered as a result of a request by a council for advice or support, or identification by the department that there is a risk of non-compliance with the Act and other legislation that the department administers. It can take the form of the provision of guidance over a time-limited period to enable a council to exercise the responsibilities outlined in relevant legislation, or support for a council to access expertise to guide them through a particular challenge. The council is able to accept or decline this support and guidance, and remains the decision-maker.
- **Investigation:** Undertaking reviews, investigations, inquiries, or audits to determine compliance and guide remedial action. This will usually involve the appointment of an inspector who has powers under the Act and other legislation to require the provision of information and access to records and property. This function is targeted, and councils will generally be informed of an investigation and must comply. In some instances it will not be in the public interest to inform a council ahead of the investigation.
- **Enforcement:** Actions to compel compliance with regulatory requirements, including a notice of non-compliance, appointment of a financial controller, or recommendations to the Minister for Local Government in relation to official management, suspension or dismissal. This function is targeted, and is exercised where an assessment is made that the council cannot or will not comply with the Act, and there is sufficient risk to the community and/or council in non-compliance.

3. Our regulatory approach

All of the activities that we perform to deliver our regulatory functions are guided by our principles, as outlined below.

3.1. Respectful

We respect the context within which councils work

The department upholds the principle that local government is a distinct and essential sphere of government.

We aim, in all our work, to be a trusted regulator who works collaboratively with the sector, listens and acts on feedback, demonstrates respect for the role of councils and administration and reinforces and supports the integrity of these roles.

We conduct our regulatory activities and interact with stakeholders in a way that acknowledges the context within which each council works in the NT. We provide resources and support (where needed) to enable councils to meet their own obligations and responsibility for good governance.

We respect the varied size and capacity of local councils across the NT, and acknowledge that many elected members hold cultural leadership responsibilities and obligations as well as obligations for meeting the requirements for local government governance.

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The department focuses its targeted regulatory functions on the councils that need the most support. In practice this means the department ensures relevant team members maintain contemporary knowledge and understanding of the risk profile of the sector as a whole and of individual councils.

We work to understand the context of each council and, where we can, we partner with councils in our approach to our regulatory functions. We enact our regulatory activities in a way that encompasses clear two-way communication and assessment of risk.

3.2. Collaborative

We work collaboratively with stakeholders

The department partners with the local government sector, LGANT, and other key stakeholders to ensure that its approach to regulation is relevant and targeted and consistent with legislation. We work closely with stakeholders to:

- Transparently define and communicate the department's role and what the sector and community can expect, including when and how we will take compliance action.
- Be clear about which functions we are undertaking at a particular time, and why
- Actively seek the input of those who will be affected when developing or reviewing legislation, policies, guidelines and standards.
- Listen to stakeholder views and act on advice and feedback about our operations.
- Encourage the sharing of information and best practice across the sector.
- Work with councils where appropriate to address issues and remedy non-compliance.

3.3. Consistent



We set clear standards

We set clear standards and expectations of councils through the development of legislation, regulation, guidelines and policies. Our standards describe key principles and desired outcomes. While councils are diverse, the standards seek to promote consistency in core areas. Councils' communities deserve well governed, community-focused, and efficient councils wherever they live in the NT.

We apply standards fairly and consistently

In all our engagements with councils, we are fair and consistent. In our investigations and use of enforcement powers, we ensure procedural fairness.

This includes:

- Ensuring our systems and processes support advice and guidance to each council that is based on consistent application of the provisions of the legislation and the role of the department.
- Providing councils and affected individuals the opportunity to put their case to the department where adverse findings have been made, before finalising investigations or compliance reviews.
- Undertaking investigations and making enforcement decisions as efficiently as possible and keeping parties updated about their progress.
- Maintaining confidentiality.

3.4. Evidence-informed



We routinely collect and analyse information to make decisions

We gather and analyse information on a routine basis to develop a picture of risk across the sector and at each council to enable us to proactively identify and address issues. Based on the evidence we collect we tailor our approach and focus our targeted regulatory activities on the councils that need them the most. This includes:

- Collecting information about council functioning and risk, as it relates to the governing legislation, through local relationships with councils and the department's Regional Network Group.
- Collecting and analysing council activity data, financial data, service delivery data and complaint data.
- Conducting a program of targeted compliance reviews with all councils being subject to a compliance review at least once every four years.
- Seeking to identify patterns and trends across councils and identify emerging risks.
- Testing our assumptions with the sector and individual councils, LGANT, other agencies or organisations.
- Developing and maintaining an evidence-informed risk-based approach to all our regulatory activities.
- Maintaining robust internal policies, systems and guidance that supports evidence-informed, proportionate and effective regulatory practice.

We also seek to continuously improve our approach by:

- Actively seeking up to date knowledge on regulatory theory and practice, maintaining effective collaboration with other jurisdictions' local government regulators and other regulators in the NT.
- Evaluating our actions and strategy to inform continuous improvement.

3.5. Proportionate

Our compliance approach is proportionate to the level of risk

The purpose of regulation is to ensure the proper use of public resources, the effective delivery of local government services and to support public confidence in the system of local government. Our compliance approach is to keep intervention and administrative requirements only to what is necessary.

Councils understand their obligations for compliance with governing legislation and will, in most instances, comply, or seek to comply. We prioritise standard setting, education and capacity building, and risk-based decision making across all councils to support good governance.

However the department cannot observe non-compliance and take no action. The action we take is informed by our assessment of risk to the community and council.

Where non-compliance or risk of non-compliance is identified, our first approach is usually to work with the relevant council, providing education, capacity building support and other guidance as needed to support their return to compliance. Our aim is generally that this is done in partnership with the council, with time-limited assistance provided until they are in a position to manage their own compliance responsibilities.

If there is risk that the council cannot or will not act to comply with their governing legislation, we will generally provide the council with advice that we may consider compliance action and provide them with the opportunity to take necessary action themselves, with our guidance if they accept it.

We may not always advise the council that we may consider action, or before we take action, depending on an assessment of risk to the community and/or council's functioning.

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Where councils fail to remedy non-compliance properly or there is repeated and/or deliberate non-compliance we use our powers in the Act to intervene to prevent escalation, or to remedy non-compliance. The decision to do so is informed by factors including the level of financial or service delivery risk to the community, council and NT Government, and the nature of the non-compliance as it relates to offences in the Act or other relevant legislation.

The regulatory pyramid displayed in Figure 3 below provides a visual representation of how we allocate our time and resources to respond to identified non-compliance or risk of non-compliance with further detail provided below. Our regulatory approach is not linear and multiple actions may be undertaken concurrently. The department upholds the principle of local government as a distinct and essential sphere of government and makes any decisions about intervention consistent with that principle.

Figure 3 | The regulatory focus



3.5.1. Education and capacity building

Our first priority is to provide information, education, guidance and support all councils to enable them to comply with their obligations. This recognises that providing councils with the knowledge and tools to comply is key to preventing non-compliance, and is an efficient and effective use of resources. We also develop targeted training and guidance materials informed by information gathered as part of our role, and feedback and advice from the sector.

The administration of local government grants and funding is a core part of council capacity building. This funding primarily provides for council operations recognising the limited own-source revenue opportunities for regional and shire councils in particular. Application-based grants focus on priorities established through analysis of information from the sector and communities, and the NT Government. Grants are administered in a way that prioritises place-based decisions within a framework that reflects consistency in the governance obligations of councils.

What does this look like?

- Provision of accessible information and guidance on legislation, regulations and guidelines on our website.
- Timely, consistent and accurate advice and information from subject matter experts via email or phone.

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- Resources and tools via newsletter or direct communication, including guidance documents, templates and sample policies.
- Sector wide professional development, training and networking opportunities to support councils with foundation knowledge about requirements for good governance in local government.
- Targeted training informed by feedback from the sector and analysis of data on risk.
- Funding models that respond to community expectations of councils, build council capacity, and reflect the governance obligations and priorities of councils and the NT Government.

We actively seek feedback from the sector to continuously improve the quality, accessibility and value of education and capacity building activities. We work with LGANT and other partners to support consistency, efficiency and effectiveness of our education, guidance and support. We use feedback from compliance reviews, investigations and other activities to inform the focus for education and capacity building.

3.5.2. Targeted support and guidance



The Act and other legislation sets out clear obligations for councils and the department.

Where we or a council identify unintentional non-compliance and/or a council reaches out to us because of concerns about risk of non-compliance we will generally seek to resolve the issue together with them. This may take the form of advice or guidance which the council can act on and resolve the issue.

Where there is a risk that a council may struggle to comply with their obligations or expectations, we may offer targeted support and guidance.

What does this look like?

- Tailored advice and guidance on specific areas of concern raised by the council or others where we and/or the council assesses there is a risk of non-compliance.
- Provision of intensive mentoring, advice and/or support with resources to assist a council to navigate through a compliance issue and return to sound governance.
- Where a council is assessed to be willing and able to accept additional assistance, we may provide guidance and support to enable them to appoint additional temporary expertise or carry out an investigation in order to enable them to make informed decisions and return to sound governance.

Any targeted support will be developed together with the council. It will be time-limited, with the intention that the council will manage the risk and return to ongoing good governance. Where this occurs, we will likely determine that no further action is necessary.

We identify the councils that require targeted support through information gathering and analysis of risk. We also encourage councils to actively seek support, so issues can be resolved before they become more serious. We encourage councils to identify issues and ask us for guidance or support as they need it.

Education and guidance will generally be provided in writing, including by summarising and confirming verbal advice. Where we assess that it is necessary to caution a council that their conduct may be placing them at risk of further compliance action, we will provide that notice in writing. Where possible, we will work with the council to identify solutions to help them rectify the risk of non-compliance so no further compliance action is needed.

Where a council does not take timely action to return to sound governance, we may provide them with a written warning that we may take compliance action if they fail to act. If they act and the matter is resolved in accordance with their obligations under the Act, we will generally consider that there is no further action to be taken by the department, unless by agreement with the council.

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If the non-compliance poses a significant risk to the community, council or NT Government, and the risk needs to be addressed immediately, we may progress immediately to compliance action.

We are obligated to report relevant matters as required under the *Independent Commissioner Against Corruption Act 2017*.

3.5.3. Investigation

Where efforts to address non-compliance are unsuccessful or there is a breach of the Act and a risk of a greater level of harm to the council or community, we may commence an investigation. Matters may progress directly to investigation where they involve careless, reckless or intentional non-compliance, or non-compliance that carries a higher risk of harm to the community or council.

Inspectors are appointed by the department. Their powers are outlined in the Act, and includes the power to compel the provision of information and access to facilities and documents, with penalties associated with failure to comply with an inspector's requests.

Investigations are undertaken in a timely way. Where possible, stakeholders are informed of the proposed timelines and of any variations to them.

Where an inspector finds evidence of an irregularity that appears to involve improper conduct, the matter must be reported to the Independent Commissioner against Corruption (ICAC), the Minister for Local Government, and the council itself. ICAC may also initiate investigations of local government employees and elected members or refer matters to the department for investigation.

3.5.4. Enforcement

We compel compliance with regulatory requirements using a graduated range of tools that include:

- the Minister for Local Government requiring remedial action;
- the Chief Executive Officer (CEO) of the agency appointing a financial controller;
- the Minister for Local Government placing a council under official management; and
- the CEO of the agency pursuing criminal prosecution.

We use our enforcement powers where:

- We have considered the risk and impact of an alleged or assessed non-compliance on the community, council or other parties.
- There is sufficient credible evidence available to support action.
- It is in the community's interest to take enforcement action, either to stop non-compliance, ensure future compliance, or deter and punish those who were non-compliant.
- Enforcement action is an efficient use of public resources, for example where more cost-efficient compliance tools such as education and capacity building or targeted guidance and support are unlikely to address non-compliance conduct.

More serious enforcement actions such as appointing a financial controller, placing a council under official management or pursuing criminal prosecution will be more likely when the following conditions are met:

- there are, or is risk of, deficiencies in the council's operations that place the council's operations and services at risk of failure, and/or significant risk to employee safety; and/or significant financial risk; and
- a council is unable or unwilling to appropriately address the non-compliance with appropriate urgency.

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Enforcement action may also be taken where there is a sustained pattern of non-compliant conduct.

The department will generally provide councils with a warning that enforcement action is being considered, in order to provide the council with the opportunity to remedy the non-compliance in accordance with their obligations under the Act, in a timely way. If the risk is assessed to be too high and the consequences to community and council too great, we may progress to enforcement without warning.

4. Implementation

The department will develop an implementation plan and an evaluation methodology for the regulatory framework, in consultation with the local government sector and stakeholders.

DRAFT

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.5
Title:	Current Status of Declaring Cemeteries Applications
File Reference:	1081916
Author:	Clem Beard, Project Manager Technical Services

SUMMARY

At the previous Ordinary Council meeting held on 10 May 2022 the Administration were requested to provide monthly updates on the progress of implementing the new *Burial and Cremation Act 2022*.

BACKGROUND

The Administration is currently working with Department Chief Minister and Cabinet's (DM&C) Local Government Unit to register existing cemeteries to facilitate the applications for future funding for sites across the region.

COMMENT

Feedback received from DCM&C on progress thus far:

Maningrida:

DCM&C have the following documents saved:

1. Application form
2. Minutes of OCM 14.11.2018
3. Map of Maningrida cemetery provided by the surveyors, and coordinates checked and revised.
4. AAPA certificate 22.10.2019
5. Record of Administrative Interests and Information (ILIS record)
6. Lease agreement 4.03.2019

Minjilang – Old Cemetery – Lot 209:

DCM&C have the following documents saved:

1. Application form DRAFT
2. Map of old cemetery provided by Cross Solutions surveyors 12.03.2020
3. Record of Administrative Interests and Information (ILIS record)
4. Licence agreement

Minjilang – New Cemetery – NT Portion 1647:

DCM&C have the following documents saved:

1. Application form
2. Map of new cemetery provided by Cross Solutions surveyors 12.03.2020
3. Record of Administrative Interests and Information (ILIS record)
4. Licence agreement
5. AAPA certificate C2023/037 – 202217877/12558656
6. Name of person acting as Cemetery Manager provided

Jabiru NT Portion 2353 Lot 967:

DCM&C have the following documents saved:

1. Application form – Draft as the GPS coordinates need to be updated and the application form either re-presented, or confirmation that the map LGU has compiled is correct.
2. Map – Google Earth - Old cemetery.
3. Record of Administrative Interests and Information (ILIS record).

4. Letter from GACJT Item 9, Listing Lot 967 as Cemetery and confirming that it does not need a sub-lease.

Pending

1. Meeting minutes at which this action was approved and ratified.
2. AAPA certificate
3. Revised application form with the revised GPS coordinates inserted and the name of the cemetery manager.

Warruwi

No application for declaration of cemetery has been received for Warruwi as no Land Use Agreements in place.

Gunbalanya

No application for declaration of cemetery has been received for Gunbalanya as no Land Use Agreements in place.

STATUTORY ENVIRONMENT

Burial and Cremation Act 2022

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

As per approved budget for the cemeteries and applying for external funding for upgrades to existing cemeteries.

STRATEGIC IMPLICATIONS

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1

Strategic Infrastructure and Asset Management

Strategically manage, maintain and enhance community infrastructure

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council received and noted the report entitled 'Current Status of Declaring Cemeteries Applications'.

ATTACHMENTS

There are no attachments for this report.

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.6
Title:	Proposed Concept Design Maningrida Football Oval Change Rooms Project
File Reference:	1081929
Author:	Fiona Ainsworth, Acting Chief Operating Officer; Clem Beard, Project Manager Technical Services

SUMMARY

The purpose of this report is provide Council Members with updated information regarding status of the Maningrida Football Oval Change Rooms Project including toilets, umpires room, canteen and first aid room.

BACKGROUND

Maningrida Community has a growing number of senior football teams and currently there is no allocated change rooms or toilets amenities at the oval for players, officials or spectators alike. The school has been supporting the AFLNT with the development of the Women's AFL and also putting together a number of junior teams.

The AFLNT has now appointed a Remote Development Manager in Maningrida to provide and facilitate social employment outcomes and assist with education outcomes. Through football theme programs, AFLNT can drive improved healthy living programs, enhanced fitness programs and deliver better wellbeing throughout the community.

COMMENT

In December 2023 Council received notification of grant funding to the value of \$4.6M from the National Indigenous Australians Agency (NIAA) for the construction of change room facilities for the Maningrida oval.

The administration has been working with the funding body to map out a plan for the release of initial funding to commence community consultation with key stakeholders, Local Authority Members, Traditional Owners, Northern Land Council, Community Members, and the AFLNT to develop a concept plan for community approval. It has been negotiated to deliver the project in 2 phases, with Phase 1 comprising consult, concept, design and improvements to the existing ablution facilities at the WARC offices including the addition of temporary transportable change rooms. Phase 2 comprises project delivery. It is estimated this project will run across 3 financial years.

Administration is currently sourcing quotations to engage a suitable consulting team with experience in a remote facilities environment. Concurrently quotations are being sourced for existing ablution block improvements. Once these quotations are finalised, the administration will return to the funding body to commence Phase 1 financial release.

At the time of writing this report, consultation quotes have been received from PWC (Price Waterhouse Coopers) and Cross Cultural Consultants (CCC) and WARC is expecting the 3rd quote to be received from Keogh Bay on 13 June 2023. The successful consultant will be reviewed and awarded

by 16 June 2023. The successful Consultant will present a comprehensive consulting plan at the next ordinary council meeting, 12 July 2023 for council review and feedback.

STATUTORY ENVIRONMENT

The reports relates to the Native Title Act and the Aboriginal Areas Protection Authority.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council are in consultations with (NIAA) National Indigenous Australians Agency.

STRATEGIC IMPLICATIONS

This report is aligned to goal 4.1 in the *Regional Plan and Budget 2022-2023*:

PILLAR 4 SERVICE DELIVERY AND BUILT ENVIRONMENT

We provide high quality infrastructure and service delivery that meets the unique needs of each community, creates a sense of place and contributes towards promoting a sense of pride in community.

Goal 4.1	Strategic Infrastructure and Asset Management Strategically manage, maintain and enhance community infrastructure
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VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council received and noted the report entitled '*Proposed Concept Design Maningrida Football Oval Change Rooms Project*'.

ATTACHMENTS

WEST ARNHAM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.7
Title:	Operations Report - May 2023
File Reference:	1075456
Author:	Fiona Ainsworth, Acting Chief Operating Officer

SUMMARY

This report is presented to Council in order to provide an overview on Technical Services, Fleet operations, community operations and services delivered across the West Arnhem Regional Council locations, for the reporting period 15 April to 14 May 2023.

BACKGROUND

High level operational figures are provided to ensure transparency, communication, and support is provided to elected members.

COMMENT

1. Technical Services Projects

1.1. Regional

- a. 2023 Veterinarian program being carried by Ark Hospital. Vets commenced community site visits, with Maningrida carried out in April 2023 and schedule to visit Gunbalanya 26 June – 7 July 2023.

1.2. Gunbalanya

- a. Traditional Owner's (TO's) have approved the location of the billabong hard structure. TO's consultations occurred late May 2023. Further discussion with Northern Land Council (NLC) occurred, for 'Comfort Letter' to be issued allowing the project to commence and constructed to occur onsite.
- b. Diesel Fuel Tank installed and hold-down brackets fitted to the concrete pad in late January 2023. Awaiting Department of Planning and Infrastructure (DIPL) to lift 8 tonne road restrictions, before delivery of diesel can be received fuel tanks commissioned.
- c. Demed AC have now completed required works on Powerhouse Road.
- d. Demed AC will commence works on the back road as the water levels subside, washouts will be filled and ongoing works scheduled.

1.3. Jabiru

- a. Jabiru Immediate Remediation works commenced in May 2023, with City Earthmoving completing the final sealing of the sinkholes mid June 2023.
- b. Jabiru Road maintenance works (annual) for 2022/23 was completed by NTEX mid June 2023. Awaiting for 2023/24 funding before proceeding with the next stage of the roads maintenance work.
- c. Sewerage and water infrastructure issues are being reactively managed as they occur, whilst WARC awaits for upgrades as part of the Jabiru Town transition. Ongoing negotiations for remedial works with DIPL meeting held 9 June 2023.
- d. Scoping works and quotations to convert Jabiru swimming pool to salt chlorination.

1.4. Maningrida

- a. Contractor has ordered equipment for the digital screen at the council office and security doors being manufactured, to deter vandalism and damage. Installation to occur late June 2023.
- b. The location of the remaining 2 rest shelters now finalised, with suitable locations determined and agreed upon by Traditional Owner's (TO's) and Elected Members. Works to commence prior to end of June 2023.
- c. Mala'la Road works has commenced, with construction of culverts occurring early May 2023.
- d. Manyinkarra Road works were completed late 2022. The contractor will return in September 2023 (when onsite for Mala'la roadworks) and undertake remediation works.
- e. Proposed remedial works to Coconut Grove half basketball and a way forward, was discussed at the recent Local Authority (LA) Meeting Maningrida, and a resolution was passed.
- f. New-sub 2nd basketball court, anthropologist site visit conducted. NLC advised consult provided authority to proceed on Lot 782 with draft licence underway. Proposed lease will be presented at the next NLC Executive meeting in July 2023.

1.5. Minjilang

- a. Quotes obtained for Crèche roof rectification and submitted to funding body. Awaiting authorisation to proceed with planned works.
- b. Digital screen work to begin later in the year, after installation is completed in Maningrida and Warruwi communities.
- c. Local Authority requested installation of 3 additional solar lights and speed humps. Product and materials have arrived in community. Local works crew to carry out install mid-June 2023.
- d. AMRICC Animal Census Community visit 17 – 19 May 2023.

1.6. Warruwi

- a. Council Services Manager (CSM) and Technical Services team seeking to install remaining solar lights prior to end of June 2023.
- b. Contractor has ordered equipment for the digital screen at the council office. Installation to occur early July 2023.
- c. AMRICC Animal Census Community visit 15– 17 May 2023.

2. Waste Overview

2.1. Regional

- a. Grant request submitted to Regional Development Australia Seeding New Investment Fund Round 4, for \$50,000 in funding to support the development of a business plan for Remote Community Recycling Hubs that will enable Council to seek funding to construct these facilities.
- b. Waste and Resources Coordinator attended First Nations Clean Energy Round Table in Alice Springs on 17 May 2023. Report is included separately in Council agenda.
- c. Waste and Resources Coordinator attended LGANT Circular Economy workshop with Cr Blyth.
- d. Waste and Resources Coordinator attended LGANT future of PV Solar Panels workshop.
- e. Meeting held with ALPA Regional CDP Coordinator (for Minjilang, Gunbalanya and Jabiru), regarding possible CDP activity running Cash For containers.

2.2. Gunbalanya

- a. New signage being designed to advise landfill users of commercial waste fees. With a large volume of construction and demolition work to be completed in Gunbalanya in the dry season, the new signs will enable Landfill Officer and Council Service Manager to enforce commercial waste fees successfully.

- b. SIMS to attend community in June 2023 and measure scrap metal waste to be removed from landfill and community. SIMS will then submit quotation for same.

2.3. Jabiru

- a. New signage being designed to advise landfill users of commercial waste fees. With a large volume of construction and demolition work to be completed in Jabiru in the dry season, the new signs will enable Landfill Officer and Council Service Manager to enforce commercial waste fees successfully.
- b. SIMS to attend community in June 2023 and measure scrap metal waste to be removed from landfill and community. SIMS will then submit quotation for same.

2.4. Maningrida

- a. More 'No Dumping' signage to be installed in areas around the airport where illegal dumping has occurred.
- b. Quotes being sought to engage contractor to dig new cell and move some of the existing waste for better access at landfill.
- c. Waste and Resources Coordinator attended the Local Authority meeting, held on Thursday 1 June 2023. The Cultural waste solutions being sought were presented, with further request to attend future meetings as no definitive outcome was reached.
- d. Litter Action Plan to be developed in conjunction with Keep Australia Beautiful and Local Stakeholders.

2.5. Minjilang

- a. Attended Local Authority meeting – further investigations requested into cash for containers program for the local community through CDP.
- b. Meeting held with ALPA CDP to discuss options for initiating Cash for Containers as a CDP program local coordinators very positive regarding some level of CDP involvement referred to regional coordinator for further investigation.

2.6. Warruwi

- a. Weed Management plan for the landfill in development. This will assist with the reduction of fire risk of the site.

3. Fleet Overview

3.1. Regional

- a. Replacement vehicle for the Mayor has been approved and order submitted. This vehicle has a delayed supply of up to 24 months from date of order.
- b. Quotes currently being sourced to reinstate a vehicle tracking system.

3.2. Gunbalanya

- a. The Jabiru grader has now been transferred over to Gunbalanya ready for up-coming civil works during the dry season.
- b. Toyota Hilux Ute, registration no: CD34YK relocated to Jabiru, to replace Isuzu Dmax Ute, registration no: CD260Q.
- c. Barbeque trailer now registered and will be delivered to Gunbalanya by week ending 9 June 2023.

3.3. Jabiru

- a. Replacement green waste trailer for the pool, registered on 6 June 2023 and will be transported to Jabiru by the week ending 9 June 2023.

3.4. Maningrida

- a. Additional ride-on mower has been ordered, delivery date to be advised.

3.5. Minjilang

- a. New Komatsu 1.8 tonne Digger and trailer has arrived in Darwin. Jabiru Mechanic to arrange handover training, prior to being barged out to Minjilang.

3.6. Warruwi

- a. Old garbage compactor approved for disposal, auction to end on 7th June 2023.
- b. Grader relocation quote obtained from Sea Swift, and will be transferred from Warruwi to Minjilang on the next available barge.

4. Community Operations

4.1. Post Office Services

Total amount of post received and delivered for reporting period = 17,311 kg.

- a. Gunbalanya Licenced Post Office (LPO) has seen high cash levels occurring within the report period. Working with Jabiru LPO to provide correct procedure for transfer of cash monies.
- b. The Gunbalanya Administration Officer and Post and Administration Officer to receive Australia Post and Motor Vehicle Registration (MVR) training.
- c. Proposed security improvements for the Gunbalanya LPO, i.e. security screen at main desk counter.
- d. New part time Retail and Postal Service Officer Jabiru commenced on 24 April 2023.
- e. Jabiru Post Office has seen quite a large increase of sales for May 2023, including cross selling and up-selling.
- f. Warruwi Post Office saw an increase in mail received during April 2023, due the school receiving donations for their 'women family packs'.

4.2. Sport and Recreation Programs

Total attendance to the sport and recreation programs for reporting period = 1,516.

- a. With the departure of the Gunbalanya Youth, Sport and Recreation (YSR) Team Leader in early May 2023, this has adversely effected the running of YSR programs, with local community staff not attending work.
- b. New Gunbalanya Youth, Sport and Recreation (YSR) Team Leader schedule to commence on 13 June 2023.
- c. Jabiru YSR activities run to 21 April 2023, when the Youth Sport & Recreation Officer went on parental leave.
- d. New Youth Sport & Recreation Officer Jabiru commenced on 15 May 2023, 6 month contract (parental leave coverage).
- e. Since the new Youth, Sport and Recreation Officer Minjilang commenced, have seen a positive impact on the Minjilang YSR space and activities, with community engagement continues to grow and strengthen.
- f. Community Engagement Officer Jabiru visited the Minjilang in early May 2023, to provide training to the new YSR Officer on the use of the Wellbeing Services Data App, to improve reporting of services provide and capture attendance data.

4.3. Aquatic Centres

Total attendance to the Aquatic Centres for reporting period = 3,863.

- a. Jabiru pool opening hours changes as of 1 May 2023, opening 1:30pm – 6:30pm Monday, Wednesday, Saturday ay and Sunday, close at 6:00pm on Tuesday, Thursday and Friday. Community response to the change has been positive.
- b. Jabiru aqua aerobics and under water hockey continues to be popular and well supported by the community, even as the dry season commences.
- c. Maningrida team hosted a 'School Incentive Pool Party' with approximately 120 children, 13 teacher and estimate 30 family members attending.
- d. Maningrida pool also hosted a Mother's Day brunch, with approximately 40 people in attendance and pancakes being provided, while the children made Mother's Day cards.

4.4. Early Learning Centres

Total attendance to the Early Learning Centres for reporting period = 606.

- a. Jabiru childcare team continue to provide on-going support and relief staff assistance to the Warruwi Crèche.
- b. Addition casual staff have been employed at the Jabiru Childcare Centre, providing Centre Manager and Assistant Manager the flexibility to attend to programming and compliance requirements, and improving the service provided.
- c. Jabiru team looking into funding options for an Early Childhood Educator to support children with additional needs via NDIS.
- d. Minjilang Childcare Senior Officer been work hard updating Quality Improvement Plan and other Crèche daily forms and procedures, ready for handover when upon commencing maternity leave in August 2023.
- e. Warruwi Crèche team are undertaking sustainability project with kids, including gardening and cooking.



Jabiru Childcare Centre Mother's Day afternoon tea party.

4.5. Aged Care Services

Total amount of meals provided for reporting period =1,297.

- a. Despite the departure of the Community Care Team Leader in early May 2023, the Gunbalanya team have manage to keep regular services and meals to the existing 15 clients.
- b. One of the Gunbalanya Community Care Officers is currently acting in the Team Leader position until recruitment is finalised.
- c. Daily meals for Minjilang clients are still being prepared by the ALPA Store and delivered by administration staff.
- d. Many of the Minjilang clients, include NIDS clients, are still away from community for medical, sorry business and/or personal reasons.
- e. Wellbeing Services Coordinator for Jabiru and Minjilang, currently looking into increasing staffing levels in Minjilang, to allow the possibility to increase services provide to client and the community.
- f. Planning has begun to more Aged Care, including NDIS, to the Recreation Hall. This will allow compliance in Crèche area and for the Aged Care and NDIS to expand and provide more services.

4.6. Disability care for NDIS participants

Total National Disability Insurance scheme (NDIS) participants for reporting period = 28.

- a. WARC continue to be the connectors and coordinator of services across the region.
- b. Warruwi services are currently minimized to in-home support only, but are continuously looking at ways to expand services and provide employment opportunities.

4.7. Broadcasting

Total number of Top End Aboriginal Bush Broadcasting Association (TEABBA) on-air hours for reporting period = 41 hours.

- a. Minimal broadcasting provided for the majority of this reporting period, due to Broadcasting Officer Gunbalanya being absent.
- b. No services were provide to the Maningrida community during this reporting period, due to the Broadcasting Officer being absent.
- c. Minjilang was also unable to provide broadcasting services during the reporting period, due to staff availability.
- d. Warruwi broadcasting working towards being active part of Night Patrol and Youth Services engagement as the year progresses, including working in conjunction with the Yarning Circle.

4.8. Landfill Site

- a. Clean Australia visited Gunbalanya on 27 April 2023 to talk about 'Tidy Towns' participation, and the representative provided good feedback on how clean the community was looking.
- b. The Gunbalanya Landfill Officer has been communicating quite effectively with community members, encouraging them to get their vehicles moved to landfill site.
- c. Gunbalanya team looking into skip bins for the landfill bays and portable skip bins for house cleaning.
- d. Servicing and repairs carried out on all the heavy plant equipment used at the Maningrida landfill site.
- e. Maningrida team also arrange a hard rubbish pick-up run during the report period.
- f. Waste and Resource Coordinator conducted Minjilang community visit on 11 May 2023, including inspection of the landfill site.
- g. Warruwi landfill site have now been installed and designated dumping areas are working well.
- h. Warruwi team rolling out replacement of 240litre wheelie bins across the community.
- i. Environmental Protection Authority (EPA) mentioned installing a low level fencing around the landfill site boundary to catch any runoff or wind picked up items. Further investigated being conducted.

4.9. K9 Security Pilot program (Maningrida only)

Total number of incidents occurred in the reporting period = 0.

- a. The Maningrida Community K9 Security Pilot program has been running for 3 months and continues to be a success for all stakeholders involved.

4.10. CSM's Meetings and Events Attended

Total meetings attended for reporting period = 23.

- a. Vets visited the Gunbalanya community from 15th – 19th May 2023.

4.11. Vacancies

Total number of vacancies across the Council for reporting period = 26.

- a. Gunbalanya = 7
- b. Jabiru = 3 (Operations team only)
- c. Maningrida = 10
- d. Minjilang = 1
- e. Warruwi = 5

4.12. Staff Attendance

Total percentage of attendance across the communities for reporting period = 70.30 %.

4.13. Community Wins

- a. ANZAC Day Celebrations 25 April 2023.



a. Jabiru Colour Fun Run 28 April 2023 and Kakadu Triathlon 29 April 2023.



b. Essential Services Officer Maningrida attending Aerodrome Reporting Officer (ARO) training course in Darwin.



c. Mental Health First Aid and Suicide Prevention training course Waruwi.



STATUTORY ENVIRONMENT

Not applicable.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

As outlined in Council’s 2022-2023 budget.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to the pillars 1, 3 and 6 as outlined in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.4 Community Events
Deliver cultural, civic and sporting events which engage and unite the community

PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within

our organisation. Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.4

Community Service Delivery

Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

PILLAR 6 FOUNDATIONS OF GOVERNANCE

Integrity is at the heart of everything we do. We are leaders of best practice and excellence in governance, advocacy, consultation and administration. Our processes, procedures and policies are ethical and transparent.

Goal 6.3

Council and Local Authorities

Excellence in governance, consultation administration and representation

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council received and noted the report entitled '*Operations Report – May 2023*'.

ATTACHMENTS

- 1 Operations Snapshot - May 2023.pdf



Operations Snapshot – May 2023

Post Received

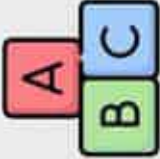
17,311 kg
 21/22 comparison: 8,809 kg


Sport & Recreation Attendance


1,516
 21/22 comparison: 1,763

Aquatic Centre Attendance

3,863
 21/22 comparison: 2,108

Early Learning Student Attendance

606
 21/22 comparison: 383

Aged Care Meals Provided

1,297
 21/22 comparison: 2,394

NDIS Participants

28
 21/22 comparison: 26

Broadcasting On-Air Hours

41.0 hrs
 21/22 comparison: n/a

CSM Meetings & Events Attended

23
 21/22 comparison: 41

Staff Attendance Rates

70.30%
 21/22 comparison: 75.40%

Operations Snapshot – May 2023

Post Received



Gunbalanya – 2,855 kg
 Jabiru – 8,707 kg
 Maningrida – 5,362 kg
 Minjilang – 146 kg
 Warruwi – 241 kg

Sport & Recreation



Attendance

Gunbalanya – 326
 Jabiru – 50
 Maningrida – 162
 Minjilang – 696
 Warruwi – 282

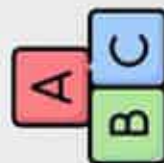
Aquatic Centre



Attendance

Gunbalanya – n/a
 Jabiru – 1,699
 Maningrida – 2,164
 Minjilang – n/a
 Warruwi – n/a

Early Learning Student



Attendance

Gunbalanya – n/a
 Jabiru – 458
 Maningrida – n/a
 Minjilang – 34
 Warruwi – 114

Aged Care Meals



Provided

Gunbalanya – 884
 Jabiru – 168
 Maningrida – n/a
 Minjilang – 57
 Warruwi – 188

NDIS Participants



Gunbalanya – 22
 Jabiru – 4
 Maningrida – n/a
 Minjilang – 0
 Warruwi – 1

Broadcasting On-Air



Hours

Gunbalanya – 20.0 hrs
 Jabiru – n/a
 Maningrida – 0.0 hrs
 Minjilang – 0.0 hrs
 Warruwi – 21.0 hrs

CSM Meetings & Events



Attended

Gunbalanya – 6
 Jabiru – 3
 Maningrida – 1
 Minjilang – 2
 Warruwi – 11

Staff Attendance



Rates

Gunbalanya – 65.00 %
 Jabiru – 95.00 %
 Maningrida – 50.00 %
 Minjilang – 73.50 %
 Warruwi – 68.00 %

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	12.8
Title:	Organisational Growth Unit Report
File Reference:	1081921
Author:	Peter Ryan, A/ Director of Organisational Growth

SUMMARY

The purpose of this report is to inform Council about the progress of achievement of the strategic goals within the Organisational Growth unit for the period since the last Ordinary Council Meeting. The Organisational Growth unit is focused on growing human and financial resource capacity and upholding adherence to quality and complaint service delivery.

BACKGROUND

To provide Council with an update on matters relating to the activities and outcomes of the Organisational Growth unit including:

1. Business Development (Grants, Commercial Contracts, Tenders, Housing);
2. People and Capability (Human Resources, Recruitment, Learning and Development, Work Health and Safety); and
3. Community Support (Community Engagement, Community Care, Quality and Compliance).

COMMENT

1. **BUSINESS DEVELOPMENT**

1.1. Grant and Tender submissions/income generating activity during the period:

1.1.1. Total number of Grants submitted:

- Regional Development Australia - Remote Recycling Hubs – Seed Funding

1.1.2. Total dollar value of Grants submitted: \$50,000

1.1.3. Total number of Tenders/Commercial Proposals submitted: 1

- Maintenance of residence and grounds at Minjilang Police residence

1.1.4. Total dollar value of Tenders/Commercial Proposals submitted: \$6,000 pa

1.2. Grants and Tenders confirmed as successful during the period:

1.2.1 Total number of successful Grants awarded:

- West Arnhem Ninja Warrior Obstacle Course
- Garma Youth Forum
- Red Dust Healing
- CCCFR crèche extension for 2 years
- NAIDOC 2023
- Community Home Support Package extension for 1 year
- Indigenous Broadcasting
- National Partnership Agreement on Family, Domestic and Sexual Violence - Specialist Services, extension 2023-2025
- NT Early Childhood Services Subsidy - Long Day Care Services Extension 2023/24
- Indigenous Employment Initiative

1.2.2. Total dollar value of successful Grants awarded: \$3,138,766.25.

1.2.3. Total number of successful Tenders/Commercial Proposals awarded: 0

2.2.1. Total dollar value of successful Tenders/Commercial Proposals awarded: \$0

Grants has been very busy with end of year reports and renewals, along with a number of new applications.

2. **PEOPLE & CAPABILITY**

General

Our Team opened up nominations for the peer nominated “Thank you Award” program, to cover the last 6 months. Awards will be given out mid to late June 2023. In line with Council policy and procedure, the free Flu vaccination program was rolled out to all work locations. The program commenced in Jabiru with report of 20 taking up the vaccination.

As part of day to day activities and in conjunction with the recent NDIS audit, the Team has focused on auditing and finalising employee NDIS Worker Screening checks.

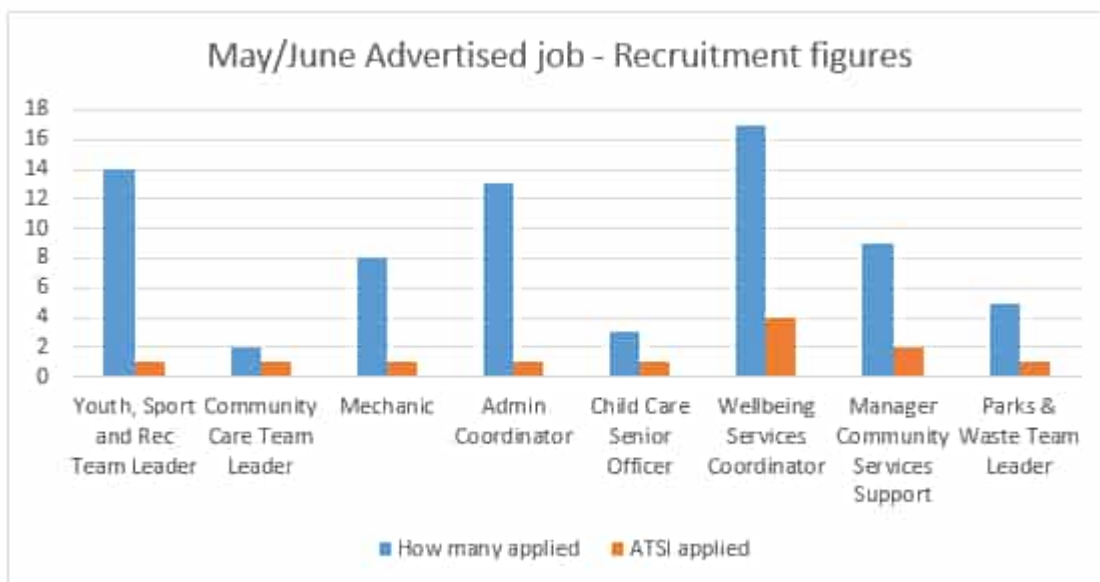
Planning and preparation is going into projects/activities that will be implemented in the next few months. These include:

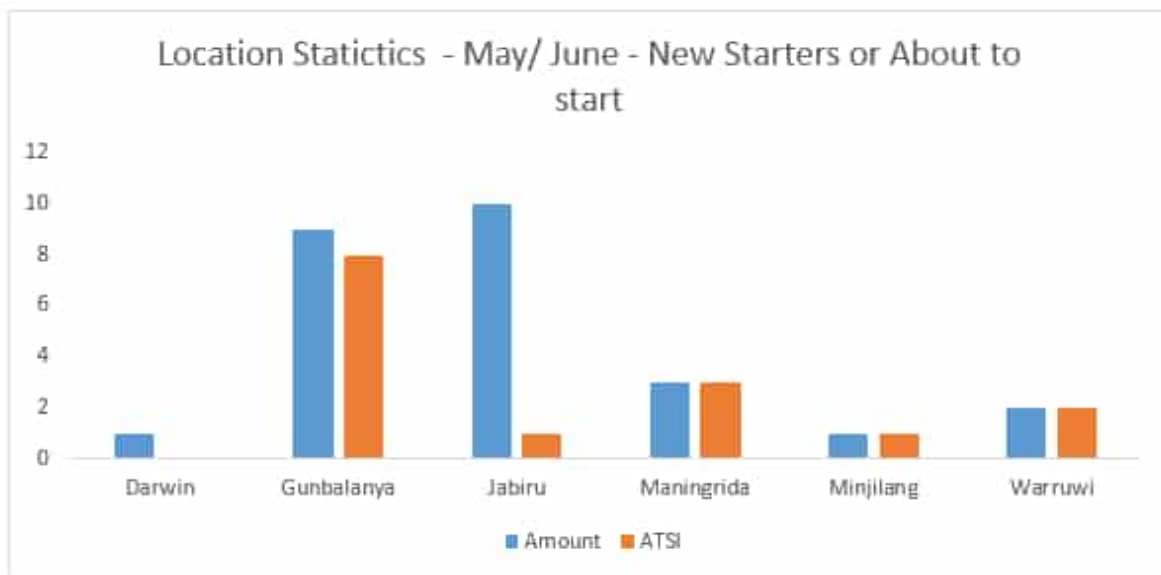
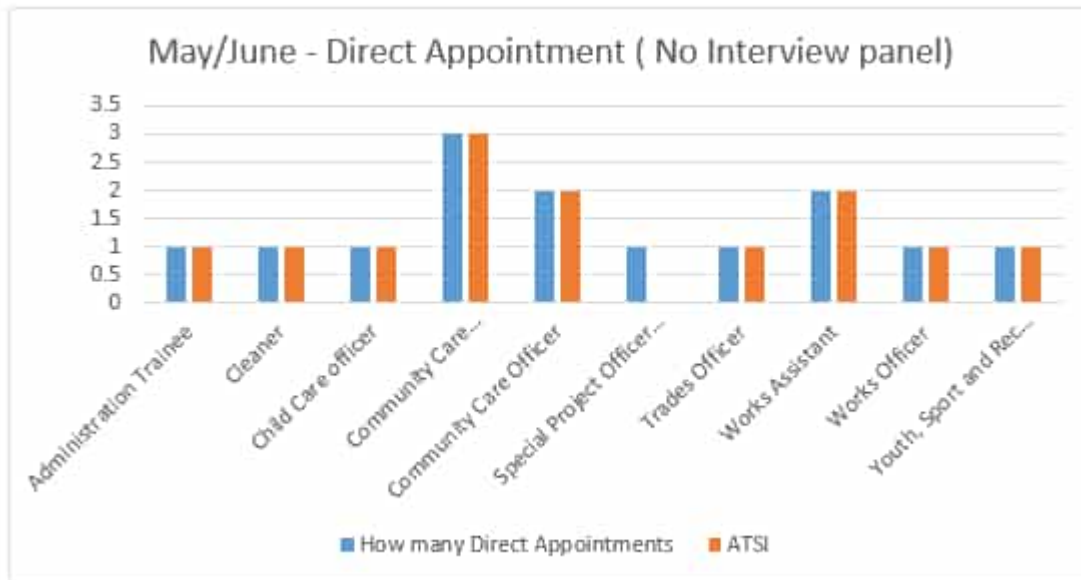
1. New performance Reviews – including preparations for lunch and learn
2. End of Financial year – Payroll
3. New Power Water contract – employee implications
4. Warruwi Crèche restructure proposal
5. Council Member Allowances processed through Payroll

The Team’s Administration Officer transferred to the Finance team, a new HR Special Projects Officer was hired, but as this person is still assisting with Community Services and working on special projects, there has been limited availability for day-to day administration activities. The Team has been stretched covering matters of priority.

Recruitment

Recruitment May / Early June





Training

These are the highlights from Training for the last month - May 2023:

- **Nearly 60 employees completed First Aid and CPR across West Arnhem**

A qualified trainer visited each of our communities providing First Aid and CPR training to nearly 60 staff members in Aged Care, Community Safety, Child Care and all the First Aid Officers. This activity is important to ensure that WARC is up to date with this WHS compliance requirement.

This year we engaged a new indigenous owned and operated training provider, ECB Training, in our search to find culturally appropriate providers and support indigenous organisations, so we are considering all feedback for possible future activities.

- **Roll out of new Foundation Skills program with CDU begins**

After receiving the fantastic news WARC's successful application for the Foundation Skills for Your Future Program (FSFYF) through CDU, we quickly started the roll out of this project by visiting 3 out of our 5 communities. Staff in Jabiru, Maningrida and Gunbalanya were introduced to this program by Joy Harley and Britta White from CDU, who explained to them how this training is customised for each individual and how it can be used to improve basic skills and enable them to achieve their goals

in the next steps in their career paths. Warruwi and Minjilang will be visited on 14 and 15 June 2023 and the program will officially commence in July 2023.

- **Lifesaving training delivered in Maningrida**

Members of the Maningrida Youth, Sport and Recreation team recently participated in mandatory training to run water activities, including Bronze Medallion and Pool Lifeguard courses. This lifesaving training was facilitated by Royal Life Saving and has proven to be very valuable to the members of our team.

Work Health and Safety

Workplace inspections were done in Jabiru in May 2023 (Sewerage Ponds, Workshop, Child Care Centre, Library, Entertainment Centre, Centrelink, HACC, Water Tank, Pumping Stations, and swimming pool). Action Plans were developed for the CSM to action and to ensure the health, safety and welfare in their areas.

NT WorkSafe Inspectors came and visited us in the Darwin Office to discuss “unlicensed persons driving the forklift” in Gunbalanya and this issue was resolved, as we provided them with the training programs and documentation they required.

WHS has planned workplace visits to Warruwi in June 2023 and to Maningrida, Minjilang and Gunbalanya in July 2023, for WHS Inspections and to develop the WHS needs analysis in these Councils workplaces.

WARC Local Emergency Plans were developed for the Council use during emergencies.

3. COMMUNITY SERVICES SUPPORT

The Community Care Senior Project Officer, Wilma Gibson, commenced with WARC on 13 June 2023. The Manager Community Services Support, Marnie Mitchell, will commence with WARC on 10 July 2023.

Youth Sport and Recreation

Youth Sport and Recreation (YSR) staffing has been an issue for most communities. We have YSR staff commencing in a number of communities and are waiting on confirmation of ongoing YSR funding details to fully staff all positions.

Skate board program ran in Gunbalanya week commencing 6 June 2023 with more than 60 young people attending either one or both days.

Stephanie Alexander community garden to commence in Minjilang

Night Patrol

The Community Safety Forum was held in Jabiru from 2 – 4 May 2023. Participant feedback has been very positive and ideas from the Forum are being developed to implement across various communities.

Red Dust Healing will be running workshops in Warruwi and Minjilang.

Men’s Yarning Space to begin in Warruwi this week.

Gunbalanya Safe House

From June 2023, Rebecca Lowe Counselling is providing “practice supervision” to assist the staff at the Safe House with the personal outcomes of dealing with regular trauma and to continuously improve their service.

NDIS

WARC executive staff have been in consultation with the NDIS Commissioner Tracey Mackie and attended an NDIS Forum in Maningrida on 5 June 2023. WARC is considering extending their NDIS offering and will seek experienced input if the decision is to extend the service.

The WARC staff has had visits from the NDIS Planners and NDIS Connectors program. The feedback from each service has been useful to WARC staff to continue to improve our NDIS service.

Aged and Community Care

Services continue in all communities.

Indigenous Broadcasting

NIAA has requested for WARC to submit a grant application to take on the management of Indigenous Broadcasting in the WARC region. We have offered to provide a more extensive service than is currently available. We are awaiting the details of what NIAA will fund.

4. CONTRACTS

The Centrelink and Community Postal Agencies (Minjilang and Warruwi) are under review for extension of funding.

Contracts Coordinator Melinda Wythes is preparing the current Essential Service Officers (ESO) to become Utilities Support Contract (USC) Operators for the Power Water Corporation (PWC) contract. Duties for the USC Operators will be the same as the current duties of an ESO. The major difference will be the way that work is recorded. USC Operators will need to record all work done for the PWC contract through a program called Service M8. Melinda will then collate this information monthly for each community and billed to PWC. Melinda will be speaking to ESO's this week to begin preparation for the transition, with Service M8 training to commence when WARC receives the iPads that will be used for the program.

5. HOUSING

Maningrida and Gunbalanya inspections were conducted in May 2023. Reports and repair and maintenance matters were issued. More Gunbalanya inspections are planned for late June early July 2023.

Tenancy is working with housing current staff as the next set of houses (6 units) will be handed back temporarily for remediation by 13 July 2023.

Regular Annual Maintenance Reporting – Logging (the creation of a user friendly database) archiving and actioning any items reported from the recent Power / Circuit Box, Air-conditioning and Smoke Alarm servicing.

STATUTORY ENVIRONMENT

Northern Territory Local Government Act 2019

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Council projects and programs are heavily dependent on grant funding and it is therefore vital that Council is updated on the status of grants.

STRATEGIC IMPLICATIONS

The contents of this report are aligned to goals in Pillars 1, 2 and 3 as outlines in the *Regional Plan and Budget 2022-2023*.

PILLAR 1 PARTNERSHIPS, RELATIONSHIPS AND BELONGING

Investing in relationships and partnerships at all levels supports and strengthens community and belonging. We prioritise the value of partnerships and relationships as a key determinant of a happy, strong and thriving community.

Goal 1.1	Community Engagement Seek out and support diverse perspectives and collaborations with community, community leaders, businesses, agencies and local service providers to enhance community life
Goal 1.2	Economic Partnerships Secure increased income opportunities (grants and commercial) that create employment and/or improve community life
Goal 1.3	Communication Deliver dynamic communication which is culturally informed and appropriate, engaging and relevant to the interests of Council
Goal 1.4	Community Events Deliver cultural, civic and sporting events which engage and unite the community
Goal 1.5	Cultural Awareness Training Develop increased understanding and observation of cultural protocols
Goal 1.6	Youth Engagement Deliver diverse, targeted programs and events which actively empower and engage young people as valuable partners in decision-making which effects them

PILLAR 2 INCREASED LOCAL INDIGENOUS EMPLOYMENT

We are committed to investing in and supporting local Indigenous employment. We recognise the instrumental value that Indigenous staff bring to our organisation and the social force that occurs with employment opportunities.

Goal 2.1	Indigenous Employment Framework Create Council Indigenous employment framework including tailored pathways to employment
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PILLAR 3 SAFETY AND WELLBEING

As an 'Employer of Choice', we provide and promote a positive culture of safety, inclusion and respect. Our people are skilled, informed and have opportunities to grow and develop within our organisation.

Services provided to community are professional, impactful, engaging and appropriate to local needs.

Goal 3.1	Cultural Safety Delivery of actions in the WARC 'Innovate' Reconciliation Action Plan
Goal 3.2	Health and Safety Staff and public safety is achieved via planning, education and training

Goal 3.3	Training and Development Deliver training and development which is effective and culturally appropriate, engaging and increases future employment opportunities and pathways
Goal 3.4	Community Service Delivery Provision of high quality, culturally informed programs that support and enhance the safety and wellbeing of community members

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION:

That Council received and noted the report on the activity and progress made by the Organisational Growth unit pursuit of the strategic goals.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	13.1
Title:	Elected Member Questions With or Without Notice
File Reference:	1080989
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

The purpose of this report is to give Elected Members a formal forum in which to table items they wish to be debated by Council.

RECOMMENDATION:

That the Chairperson invite questions with or without notice from Elected Members.

ATTACHMENTS

WEST ARNHEM REGIONAL COUNCIL

FOR THE MEETING 23 JUNE 2023

Agenda Reference:	14.1
Title:	Closure to the Public for the Discussion of Confidential Items
File Reference:	1080990
Author:	Jessie Schaecken, Governance and Risk Advisor

SUMMARY

Pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and regulation 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

STATUTORY ENVIRONMENT

Section 99(2) of the *Local Government Act 2019*

Regulations 51 and 52 of the *Local Government (Administration) Regulations 2021*

RECOMMENDATION:

That Council approved pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 52 of the Local Government (General) Regulations 2021 the meeting be closed to the public to consider the Confidential items of the Agenda.

ATTACHMENTS

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 23 JUNE 2023**

EXCLUSION OF THE PUBLIC

The information in this section of the agenda is classed as confidential under section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

**WEST ARNHEM REGIONAL COUNCIL
FOR THE MEETING 23 JUNE 2023**

RE-ADMITTANCE OF THE PUBLIC