



Minutes of the West Arnhem Regional Council a Local Authority Meeting  
Friday, 15 September 2023 At 10:00 am  
Minjilang Conference Room

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**Chairperson David Makings declared the meeting open at 11:01am, welcomed all in attendance and did an Acknowledgement of Country.**

**APPOINTED MEMBERS PRESENT**

Member	Shane Wauchope
Member	Clint Wauchope
Member	David Makings
Member	Charles Yirrawala

**ELECTED MEMBERS PRESENT**

Deputy Mayor	Elizabeth Williams
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**STAFF PRESENT**

Chief Executive Officer (acting)	Jessie Schaecken
Chief Corporate Officer	Deirdre OSullivan (via video conference)
Governance and Risk Advisor (acting)	Jasmine Mortimore
Governance and Risk Advisor (acting)	Ben Heaslip
Minjilang Council Services Manager	Cathy Makings
General Manager Technical Services (acting)	Clem Beard (via video conference)
Finance Manager	James Stockdale (via video conference)
Waste and Resource Coordinator	Sara Fitzgerald
Work Officer	Kenneth Ogden
Works Assistant	Corey Bukulatjpi

**GUEST PRESENT**

Member of Arafura	Manuel Brown
Member of Arafura Liaison Officer	Patrick Heenan
Department of Chief Minister and Cabinet	Phoenix Brown (via video conference)
Department of Chief Minister and Cabinet	Linda Weatherhead

Department of Chief Minister and Cabinet	Doreen Alusa
Department of Chief Minister and Cabinet	Hugh King
Department of Chief Minister and Cabinet	Jacob Leonard
Department of Chief Minister and Cabinet	Melena Mathie

## **APOLOGIES**

### **3.1 APOLOGIES AND LEAVE OF ABSENCE**

The Committee considered Apologies and Leave of Absence.

#### **MIN160/2023 RESOLVED:**

**On the motion of Mr S Wauchope**

**Seconded Mr C Wauchope**

**That the Minjilang Local Authority received and noted member's apologies from Mayor Matthew Ryan, Matthew Nagarlbin, Audrey Lee, Henry Guwiyul for the meeting held on 15 September 2023.**

**CARRIED**

## **ABSENT WITHOUT NOTICE**

### **4.1 ABSENT WITHOUT NOTICE**

The Committee considered Absent Without Notice.

#### **MIN161/2023 RESOLVED:**

**On the motion of Mr C Wauchope**

**Seconded Mr Yirrawala**

**That the Minjilang Local Authority received and noted member's NIL absences without notice for the meeting held on 15 September 2023.**

**CARRIED**

## **ACCEPTANCE OF AGENDA**

### **5.1 ACCEPTANCE OF AGENDA**

The Committee considered Acceptance of Agenda.

#### **MIN162/2023 RESOLVED:**

**On the motion of Mr C Wauchope**

**Seconded Mr Yirrawala**

**That the agenda for the Minjilang Local Authority meeting of 15 September 2023 as circulated be accepted.**

**CARRIED**

## **DECLARATION OF INTEREST OF MEMBERS OR STAFF**

### **6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF**

The Committee considered Disclosure of Interest of Members or Staff.

#### **MIN163/2023 RESOLVED:**

**On the motion of Mr S Wauchope**

**Seconded Mr Yirrawala**

**That Minjilang Local Authority received and recorded declarations of interest for the meeting held on 15 September 2023.**

**CARRIED**

## **CONFIRMATION OF PREVIOUS MINUTES**

### **7.1 CONFIRMATION OF PREVIOUS LOCAL AUTHORITY MEETING MINUTES - 11 MAY 2023**

The Committee considered Confirmation of Previous Local Authority Meeting Minutes - 11 May 2023.

**MIN164/2023 RESOLVED:**

**On the motion of Mr C Wauchope  
Seconded Mr Yirrawala**

**That the minutes of the 11 May 2023 Minjilang Local Authority meeting are adopted as a true and correct record of the meeting.**

**CARRIED**

**LOCAL AUTHORITY ACTION ITEMS**

**9.1 REVIEW OF LOCAL AUTHORITY ACTION ITEMS**

The Committee considered Review of Local Authority Action Items.

**MIN165/2023 RESOLVED:**

**On the motion of Mr Yirrawala  
Seconded Mr S Wauchope**

**That the Minjilang Local Authority reviewed the action items list and approved to remove any completed actions.**

**CARRIED**

**CEO / CSM REPORT ON REGIONAL COUNCIL SERVICES**

**10.1 CSM OPERATIONS REPORT ON CURRENT COUNCIL SERVICES**

The Committee considered CSM Operations Report on Current Council Services.

**MIN166/2023 RESOLVED:**

**On the motion of Mr C Wauchope  
Seconded Mr Yirrawala**

**That the Minjilang Local Authority received and noted the report entitled '*CSM Operations Report on Current Council Services*'.**

**CARRIED**

**FINANCE REPORT**

**13.1 FINANCIAL REPORT TO AUGUST 2023**

The Committee considered Financial Report to August 2023.

**MIN167/2023 RESOLVED:**

**On the motion of Mr Yirrawala  
Seconded Mr S Wauchope**

**That the Minjilang Local Authority received and noted the report entitled '*Financial Report to August 2023*'.**

**CARRIED**

**VISITOR PRESENTATIONS**

**14.1 PRESENTATIONS AND VISITORS**

The Committee considered Presentations and Visitors.

**MIN168/2023 RESOLVED:**

**On the motion of Mr Yirrawala  
Seconded Mr S Wauchope**

**That Members noted the:**

**Presentation by Heimo Schober from Keep Australia Beautiful and supported as the Local Authority for the Tidy Towns program to be implemented.**

Presentation by the Department on the NT Burial and Cremations Act and Draft Guidelines to the management of human remains. Members provided feedback on backyard burial sections and the cultural aspect on community and council staff.

Presentation by Linda Weatherhead on the Local Authority Review and Noted the LA Review Final Report, Guideline and Implementation Plan.

Presentation by Manual Brown MLA updating Minjilang LA on 10 houses being built in community & the transparency for the Minjilang housing reference group, charter and ferry services in West Arnhem. Members raised Minjilang priority projects such as the airport upgrades, access road from airport to township, a women's shelter and the concerns with Fly Tiwi price increase.

**CARRIED**

Meeting broke for lunch at 13:25 and recommenced at 14:19

#### **GENERAL ITEMS**

##### **15.1 TRAILER SCREEN OPTIONS FOR LOCAL AUTHORITY**

The Committee considered Trailer Screen Options for Local Authority.

#### **MIN169/2023 RESOLVED:**

**On the motion of Mr C Wauchope**

**Seconded Mr Yirrawala**

**That the Minjilang Local Authority:**

- 1. Received and noted report entitled '*Trailer Screen Options for Local Authority*'; and**
- 2. bring report to back to next Minjilang Local Authority for further discussion.**

**CARRIED**

##### **15.2 SUPPLY AND INSTALL GENERAL PURPOSE POWER OUTLET AND WATER BUBBLER TO BASKETBALL COURTS FOR COMMUNITY USE**

The Committee considered Supply and Install General Purpose Power Outlet and Water Bubbler to Basketball Courts for Community use.

#### **MIN170/2023 RESOLVED:**

**On the motion of Mr S Wauchope**

**Seconded Mr Yirrawala**

**That the Minjilang Local Authority:**

- 1. Received and noted report entitled '*Supply and Install General Purpose Power Outlet and Water Bubbler to Basketball Courts for Community use*'**
- 2. Reviewed this project and approved future funding \$29,150 from Minjilang Local Authority Project Funding.**

**CARRIED**

##### **15.3 WASTE AND RESOURCE MANAGEMENT REPORT**

The Committee considered Waste and Resource Management Report.

#### **MIN171/2023 RESOLVED:**

**On the motion of Mr C Wauchope**

**Seconded Mr Yirrawala**

**That the Minjilang Local Authority received and noted report entitled '*Waste and Resource Management Report*'.**

**CARRIED**

##### **15.4 MINJILANG LOCAL AUTHORITY MEMBERSHIP**

The Committee considered Minjilang Local Authority Membership.

**MIN172/2023 RESOLVED:**

**On the motion of Mr C Wauchope**

**Seconded Mr Yirrawala**

**That the Chairperson invited discussions around encouraging new members to apply and expanding the overall membership of the Minjilang Local Authority.**

**CARRIED**

**15.5 LOCAL AUTHORITY MEMBERS QUESTIONS**

The Committee considered Local Authority Members Questions.

**MIN173/2023 RESOLVED:**

**On the motion of Mr Yirrawala**

**Seconded Mr C Wauchope**

**That the Chairperson invited questions from Local Authority Members.**

**It was discussed that the Governance and Risk Advisor will reach out a week before each meeting to enquire about LA member questions ahead of the meeting.**

**CARRIED**

**NEXT MEETING**

The next Minjilang Local Authority will be held on 12 October 2023

**MEETING DECLARED CLOSED**

Chairperson David Makings declared the meeting closed at 14:50

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Chairperson

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Date Confirmed