



Minutes of the West Arnhem Regional Council Audit Committee Meeting
Tuesday, 19 September 2023 At 09:15

Chairperson Carolyn Eagle declared the meeting open at 9:25 am, welcomed all in attendance and Acknowledgement of Country.

COMMITTEE MEMBERS PRESENT

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|--------------------|---------------------|
| Chairperson | Carolyn Eagle |
| Independent Member | Warren Jackson |
| Deputy Mayor | Elizabeth Williams |
| Councillor | Jacqueline Phillips |
| Councillor | James Woods |

STAFF PRESENT

| | |
|--------------------------------------|-------------------|
| Chief Executive Officer (acting) | Jessie Schaecken |
| Governance and Risk Advisor (acting) | Jasmine Mortimore |
| Governance and Risk Advisor (acting) | Ben Heaslip |
| Finance Manager | James Stockdale |

APOLOGIES

3.1 APOLOGIES AND LEAVE OF ABSENCE

The Committee considered Apologies and Leave of Absence.

ACM23/2023 RESOLVED:
On the motion of Cr Phillips
Seconded Chairperson Eagle
That Risk Management and Audit Committee noted member's apologies for Mayor Matthew Ryan and Gabby Gumurdul for the meeting held on 19 September 2023.

CARRIED

ABSENT WITHOUT NOTICE

4.1 ABSENT WITHOUT NOTICE

The Committee considered Absent Without Notice.

ACM24/2023 RESOLVED:
On the motion of Cr Phillips
Seconded Chairperson Eagle
That Risk Management and Audit Committee noted NIL members absences without notice for the meeting held on 19 September 2023.

CARRIED

ACCEPTANCE OF AGENDA

5.1 ACCEPTANCE OF AGENDA

The Committee considered Acceptance of Agenda.

ACM25/2023 RESOLVED:
On the motion of Cr Woods
Seconded Deputy Mayor Williams
That the agenda for the Risk Management and Audit Committee meeting of 19 September 2023 as circulated be accepted noting administrating updates during meeting.

CARRIED

DECLARATION OF INTEREST OF MEMBERS OR STAFF

6.1 DISCLOSURE OF INTEREST OF MEMBERS OR STAFF

The Committee considered Disclosure of Interest of Members or Staff.

ACM26/2023 RESOLVED:
On the motion of Deputy Mayor Williams
Seconded Independent Member Jackson
That Risk Management and Audit Committee received and recorded declarations of interest for Chairperson Eagle for Councilbiz and internal audit provider confidential items within the agenda in the meeting held on 19 September 2023.

CARRIED

CONFIRMATION OF PREVIOUS MINUTES

7.1 CONFIRMATION OF PREVIOUS RISK MANAGEMENT AND AUDIT COMMITTEE MINUTES - 30 MAY 2023

The Committee considered Confirmation of Previous Risk Management and Audit Committee Minutes - 30 May 2023.

ACM27/2023 RESOLVED:
On the motion of Deputy Mayor Williams

Seconded Independent Member Jackson
That the minutes of the 30 May 2023 Risk Management and Audit Committee meeting are adopted as a true and correct record of the meeting.

CARRIED

GENERAL ITEMS

8.1 UPDATE ON GENERAL ACTION ITEMS

The Committee considered Update on General Action Items.

ACM28/2023 RESOLVED:

On the motion of Deputy Mayor Williams
Seconded Cr Woods

That Risk Management and Audit Committee reviewed the Action Items List, and approved to remove completed items from the list.

CARRIED

8.2 FUTURE DIRECTION OF RISK MANAGEMENT FRAMEWORK

The Committee considered Future Direction of Risk Management Framework.

ACM29/2023 RESOLVED:

On the motion of Independent Member Jackson
Seconded Chairperson Eagle

That the Committee approved Council to pursue this Risk Management Framework.

CARRIED

PROCEDURAL MOTIONS

10.1 CLOSURE TO THE PUBLIC FOR THE DISCUSSION OF CONFIDENTIAL ITEMS

The Committee considered Closure to the Public for the Discussion of Confidential Items.

ACM30/2023 RESOLVED:

On the motion of Chairperson Eagle
Seconded Deputy Mayor Williams

That Risk Management and Audit Committee approved the closure of the meeting to the public as confidential items were about to be discussed in accordance with regulation 52 of the *Local Government (General) Regulations 2021*.

CARRIED

9.1 MEMBERS QUESTIONS WITHOUT NOTICE

- 1. Credit card Policy and Procedure to come to the Risk Management and Audit Committee meeting for endorsing**
- 2. Standing agenda item for credit card reconciliations**

ACM31/2023 RESOLVED

On the motion of Chairperson Eagle
Seconded Deputy Mayor Williams

CARRIED

Meeting broke at 10:37 and recommenced at 10:48

EXCLUSION OF THE PUBLIC

The meeting closed to the public at 11:00

CONFIDENTIAL ITEMS

The information is classed as confidential under Section 293(1) of the *Local Government Act 2019* and regulation 51 of the *Local Government (Administration) Regulations 2021*.

CONFIDENTIAL ITEMS MOVED INTO OPEN

12.5 INTERIM AUDIT COMPLETION REPORT FOR THE YEAR ENDED 30 JUNE 2022

The Committee considered Interim Audit Completion Report for the year ended 30 June 2022.

ACM32/2023 RESOLVED:

On the motion of Chairperson Eagle

Seconded Cr Phillips

That the Committee receives and notes the Nexia Edwards Marshall NT Audit Interim Completion Report for the year ended 30 June 2023.

Committee received a verbal update from Noel Clifford from 10:03 and left at 10:32 with Noel Clifford not being present for the resolution of this report.

CARRIED

RE-ADMITTANCE OF THE PUBLIC

MEETING DECLARED CLOSED

Chairperson Carolyn Eagle declared the meeting closed at 11:54

This page and the preceding pages are the minutes of the Risk Management and Audit Committee meeting Audit Committee Meeting held on Tuesday, 19 September 2023.

Chairperson

Date Confirmed